



## Dual Credit Registration Guide



### NEW STUDENTS BEGIN HERE

#### Fall 2016 Application Days for Clear Creek High School

Monday, February 29 and Monday, March 7, 2:30 – 4 p.m.

- Apply to COM at [www.applytexas.org](http://www.applytexas.org). You must apply with your Social Security number. If you don't have a SS number, please contact the COM advisor assigned to your school. There is no application fee for College of the Mainland. **First-time users to this website must create a new account** before you can complete an application.  
Username \_\_\_\_\_ Password \_\_\_\_\_

- Once you have created an account you must **complete an application**. Pick "2-year school" and select *College of the Mainland* from the drop down box. The entire application is six pages and you will receive an Application ID once you submit your application. Application ID: \_\_\_\_\_  
It takes four business days to process the application. You will receive an email once your application has been processed on how to receive your COM ID number. You must have a COM ID number in order to take the TSI assessment at your high school. COM: ID: \_\_\_\_\_

- Submit proof of Bacterial Meningitis vaccination within the past five years to the COM advisor, if you are enrolling in an online class or classes held on a College of the Mainland campus.

### RETURNING STUDENTS BEGIN HERE

- Submit official test scores if you have exemption level scores to the COM DC advisor. If taking the Texas Success Initiative (TSI) see your schools counseling center to sign up and receive your voucher for a free testing session. A Pre-Assessment activity must be completed prior to taking the TSI.

#### TSI Assessment Days in Lab

Tuesday, April 5, 2:45 – 5:45 p.m.    Wednesday, April 6, 2:45 – 5:45 p.m.

- Registration for Fall 2016: **Monday, May 2** Seniors and **Tuesday, May 3** Juniors both at 2:30 – 5:30 p.m. Learning Center- League City, Room 106
- You must have your signed Dual Credit Form to register. Students taking an online Dual Credit class are required to complete the Online Learner Workshop prior to registering for Dual Credit Online classes. Please see Online Dual Credit Class Handout available in your high school Counseling Center or online at [www.com.edu/dual-credit](http://www.com.edu/dual-credit).

**Contact Information**  
[dualcredit@com.edu](mailto:dualcredit@com.edu)  
409-933-8679

#### Tuition and Fees 2016-2017

- Out of District: \$250 for 1-2 classes per semester
- \$75 for 3<sup>rd</sup> class
- Online Fee \$35, hybrid \$25
- Books are NOT included
- Additional fees for classes will be applied.