Clear Springs High School

College of the Mainland

Dual Credit Registration Guide

**NEW STUDENTS BEGIN HERE**

* Apply to COM at [www.applytexas.org](http://www.applytexas.org). You must apply with your Social Security number. If you don’t have a SS number, please contact the COM advisor assigned to your school. There is no application fee for College of the Mainland. **First-time users to this website must** **create a new account** before you can complete an application.

Username \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Password \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Once you have created an account you must **complete an application**. Pick “*2-year school*” and select *College of the Mainland* from the drop down box. The entire application is six pages and you will receive an Application ID once you submit your application. Application ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

It takes four business days to process the application. You will receive an email once your application has been processed on how to retrieve you COM ID number. You must have a COM ID number in order to take the TSI assessment at your high school. COM ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Submit proof of Bacterial Meningitis vaccination within the past five years to the COM admission office.
* Go to the website: [www.com.edu/testing-center/tsi-assessment.php](http://www.com.edu/testing-center/tsi-assessment.php) complete the activity and print the certificate. This certificate must be brought with you on testing day. If you have trouble printing call our help center at 409-933-8663 or the Testing Center 409-933-8676

**Application Days at Clear Springs HS**

Monday, Feb. 23rd 2:30 – 4p.m. and Wednesday, Feb. 25th 2:30-4:00

**RETURNING STUDENTS BEGIN HERE**

* Complete the TSI assessment (see dates below) or submit official test scores. Submit official test scores if you have them to the COM advisor. See Testing Information Handout for exemption scores and testing requirements available in your high school Counseling Center and online at [www.com.edu/dual-credit](http://www.com.edu/dual-credit).

**TSI Assessment Days at Clear Springs HS**

Monday, April 6th, 2:30 – 6p.m.

 Monday, April 13th, 2:30 – 6p.m.

* **Register and pay for your Dual Credit classes on**: ­­­Monday, May 4th, 2:30 – 5:30 p.m. Seniors and Tuesday, May 5th, 2:30 – 5:30 p.m. Juniors at the North County Learning Center, 200 Parker Ct., League City\_

You must have your signed Dual Credit Form to register. Students taking an online Dual Credit class are required to complete the Online Learner Workshop prior to registering for Dual Credit Online classes. Please see Online Dual Credit Class Handout available in your high school Counseling Center or online at [www.com.edu/dual-credit](http://www.com.edu/dual-credit).

**Tuition and Fees 2015-2016**

* Out of District: $250 for 1-2 classes per semester
* $75 for 3rd class
* Online Fee $35, hybrid $25
* Books are NOT included
* Additional fees for classes may be applied.

Theresa Jones Doreen Bridges

Director Academic Advisor

tjones@com.edu dbridges@com.edu

409-933-8449 409-933-8290