

RETURNING STUDENTS BEGIN WITH STEP 5

1. Speak with your high school counselor about eligibility criteria. Must have completed 10th grade and passed all parts of TAKS/STARR.
2. **Apply to College of the Mainland online at www.com.edu. Click “Apply” to be redirected to the Texas Common Application (It takes 3-5 business days to process the application). Please note the entire application is six pages. Remember your username and password for tracking purposes.**
3. Submit your official high school transcript with TAKS scores and SAT/ACT scores if taken. (Transcript must be in the original sealed envelope.)
4. Submit a copy of your meningitis vaccination
5. Complete testing requirements. (See information below)
6. Bring completed Dual Credit/Concurrent Enrollment Endorsement Form to the Dual Credit Office, Student Center Building Room 216.
7. Register at the Admissions office – you must turn in your Dual Credit/Concurrent Enrollment Form and Registration Form to Admissions to be registered for your class.
8. Pay all tuition and fees at the Cashier’s window by the fee payment deadline. If paying with a check, the check signer’s driver’s license number and date of birth must be on the check.

NOTE: A \$45 non-refundable registration fee is included in your Tuition and Fees payment.

TESTING INFORMATION

Administration Building, Room

409- 933-8379

All students must complete the Texas Success

Initiative (TSI) test unless one of the following test score exemptions has been met:

ACT - Composite 23 - Math 20 and English 19

or

SAT - Total 1070 - Math 521 and Reading 500

TSI Testing Fees:

Complete Test.....\$25

Reading.....\$5

Math.....\$5

Essay.....\$15

All students must bring a **PHOTO ID** with them when they test. Students may only **retest once**, and must wait one week between test dates.

FEES

In-District \$200 for 1-2 classes per semester (3-6 hrs)

Out-of-District \$250 for 1-2 classes per semester

- \$75 for 3rd class
- Online fee \$35 per class, hybrid \$25 per class
- Additional fees for lab classes will be applied.

CONTACT INFORMATION**DUAL CREDIT OFFICE**

Student Center Building, Room 216

Monday and Tuesday 8a – 7p

Wednesday, Thursday and Friday 8a - 5p

409-938-1211 or 1-888-258-8859

DIRECTOR OF Dual Credit

Theresa Jones

409-933-8449

tjones@com.edu

ACADEMIC ADVISOR Dual Credit

Doreen Bridges

409-933-8290

dbridges@com.edu

ACADEMIC COORDINATORS

Patricia Ovesny

409-933-8304

povesny@com.edu

Bernie Smiley

409-933-8356

bsmiley@com.edu

ADMINISTRATIVE ASSISTANT

Judy Pryor

409-933-8679

jpryor@com.edu

PARTICIPATING HIGH SCHOOLS

Dickinson High School

Texas City High School

La Marque High School

Hitchcock High School

Clear Creek High School

Clear Spring High School

Clear Brook High School

Friendswood High School

Santa Fe High School

Ed White High School

Premier Learning Center