



Dual Credit Registration Guide



Application Days at Hitchcock High School

Thursday, Feb. 8 & 9, 2016

NEW STUDENTS BEGIN HERE

- ☐ Apply to COM at www.applytexas.org. You must apply with your Social Security number. If you don't have a SS number, please contact the COM advisor assigned to your school. There is no application fee for College of the Mainland. **First-time users to this website must create a new account** before you can complete an application.

Username _____ Password _____

- ☐ Once you have created an account you must **complete an application**. Pick "2-year school" and select *College of the Mainland* from the drop down box. The entire application is six pages and you will receive an Application ID once you submit your application.

Application ID: _____

- ☐ It takes three to five business days to process the application. You will receive an email once your application has been processed on how to receive your COM ID number. You must have a COM ID number in order to take the TSI assessment at your high school. COM ID: _____
- ☐ Submit proof of Bacterial Meningitis vaccination within the past five years to the COM advisor, if you are enrolling in an online class or classes held on a College of the Mainland campus.

RETURNING STUDENTS BEGIN HERE

TSI Assessment Days at COM Main Campus

Thursday, Feb. 18, 2016, 8 a.m. – noon *and* Monday, Feb. 29, 2016, 8 a.m. – noon

- ☐ Submit official test scores if you have exemption level scores to the COM DC advisor. If taking the Texas Success Initiative (TSI) see your schools counseling center to sign up and receive your voucher for a free testing session. A Pre-Assessment activity must be completed prior to taking the TSI.

Registration Days at COM Main Campus

Ms. Bridges will collect forms April 25 & 26 at the Hitchcock High School campus.

- If you are a current Dual Credit student we will meet after class, Monday, April 25 at 8:30 a.m. in the Admissions Bldg. New students register for Dual Credit classes at your high school on Tuesday, April 26, 2016. You must have your signed Dual Credit Form to register.
- ☐ Students taking an online Dual Credit class are required to complete the *Online Learner Workshop* prior to registering for online classes. Please see Online Dual Credit Class Handout available in your high school Counseling Center or online at www.com.edu/dual-credit.

Contact:

College of the Mainland Dual Credit
dualcredit@com.edu
 409-933-8679

Tuition and Fees 2016-2017

- Currently Hitchcock ISD pays for dual credit classes
- \$75 for 3rd class
- Online fee \$35, hybrid \$25
- Additional fees for online and lab classes will be applied.