



Emergency Medical Services Department

1200 Amburn Rd., Texas City, TX 77591
(409) 933-8036 Fax
www.com.edu/ems

General Information

College of the Mainland (COM) offers courses for students looking to be certified as an EMT-Basic, EMT-Intermediate and EMT-Paramedic. The Associate of Applied Science degree is also available for those students wanting to become a Licensed Paramedic. COM's EMS program is nationally accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) based upon recommendation from Committee on Accreditation of Educational Programs for the EMS Professions (CoAEMSP).

Admissions Requirements

1. All information and required paperwork can be found at www.com.edu/ems.
2. Complete an application for admission into College of the Mainland (www.com.edu "Apply Now"), and complete any necessary college requirements (such as TSI Placement testing-- <http://www.com.edu/testing-center/tsi-assessment>) for admission. Call 409-933-8264 if you have any questions about the application.
3. Students must have a **clear background** to be eligible to register for classes.
 - a. Follow the instructions on the LAST PAGE of THIS PACKET.
 - b. Once you have submitted a request for a background check, your name will pop up on the department administrator's list of applicants. You will be contacted after your background check is complete. You will be advised when your registration form is ready for pickup and in-person registration.
 - c. *Students that have incidents on their background, excluding traffic tickets, should contact the EMS department to discuss any background issues.*
4. Students must pass an **initial drug screen**. Forms you need are attached to this packet.
5. Students must also collect **the items listed on PAGE 3 of this packet**. <<DO NOT SUBMIT THESE PRIOR TO CLASS>>. During the first week of school, you be given further directions. **NOT having these requirements completed will lead to an "F" in the class, so prepare your materials NOW.**

Federal Background Checks—State Certification

All initial EMS applicants for certification are required to submit fingerprints for an FBI criminal history check. **This is separate from the COM EMS Program Requirement.** Please visit <http://www.dshs.state.tx.us/emstraumasystems/CrimHxJan2010.shtm> for more information.

EMS Program Contacts

Julianne Duncan, MS, LP
Program Director--EMS
409-933-8198
jduncan3@com.edu

Doug Chappell
EMS Clinical Manager & FT Faculty
409-933-8155
dchappell@com.edu

Lesli Carroll
Academic Advisor
409-933-8664
lc Carroll4903@com.edu



CLINICAL

Pre-Course Requirements

Student Responsibilities PRIOR to beginning classes

- _____ COMPLETE Clear Criminal History Background check (**SEE INSTRUCTIONS, CertifiedBackground.com—last page**)
- _____ AFTER completion of Criminal History, obtain signed registration form (you will be emailed when it is ready); register for classes.
- _____ Get picture taken and obtain COM student ID (located in the gym)
- _____ Obtain an **AHA-HCP CPR certification** (ONLY American Heart Association HEALTHCARE PROVIDER CPR is acceptable)—expiration **MUST** be after the end of the semester in which you are attending EMS class. You may call 409-933-8586 to inquire about classes available through COM.
- _____ **Complete drug screen—starts on page 5 of this packet**
- _____ Purchase Textbooks (**you may find ISBN numbers for online ordering at www.com.edu/ems**)

GATHER THE FOLLOWING ITEMS—*additional instructions will be provided the first week of class.*

- _____ Completed Physical Exam Form (with acknowledgement of physical requirements)
 - _____ Current statement of a negative TB skin test or negative chest x-ray report
 - _____ PROOF of immunizations: see last page of **Physical Exam Form**
 - **MMR--2** inoculations or antibody titer
 - **Varicella (Chicken Pox)**—inoculation or history of disease
 - **Tdap (tetanus/diphtheria/pertussis)**—inoculation within last 10 years
 - **Hepatitis B**—3 inoculations or antibody titer
 - **Tuberculosis Test**—skin test or chest x-ray within last 6 months
 - **Flu Vaccine**—evidence of inoculation; during flu season (Oct 1 to March 1)
 - **Antibody TITER**—Hepatitis C (also known as “Hep C Screen”; tests for previous exposure to Hep C)
- _____ Intermediate students: ***Current NREMT / DSHS EMT Basic certification***
- _____ Paramedic students: ***Current NREMT AEMT and/or DSHS EMT-Intermediate certification***

DURING Clinical Orientation (see catalog, class description for scheduled dates)

- _____ Uniform order (clinical)
- _____ Review and understand clinical requirements and policies
- _____ HIPAA training



College of the Mainland

Fire Academy/EMS Physical Form



College of the Mainland Fire Academy and EMS programs requires a physical examination by a licensed physician/health care provider to ensure the student's ability to safely complete the programs.

STUDENT: Complete following *prior* to visiting the doctor. **Please PRINT clearly.**

Name: _____ Birth Date: ____/____/____
Last First Middle

In case of emergency, please notify: _____
Last First (Relationship) (Phone number)

Please check if you have had any of the following:

- | Yes | No | | Yes | No | |
|--------------------------|--------------------------|------------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Lung disease | <input type="checkbox"/> | <input type="checkbox"/> | Diabetes |
| <input type="checkbox"/> | <input type="checkbox"/> | Persistent cough | <input type="checkbox"/> | <input type="checkbox"/> | Fear of closed spaces |
| <input type="checkbox"/> | <input type="checkbox"/> | Heart trouble | <input type="checkbox"/> | <input type="checkbox"/> | Panic attacks/Anxiety |
| <input type="checkbox"/> | <input type="checkbox"/> | Shortness of breath | <input type="checkbox"/> | <input type="checkbox"/> | Vision problems |
| <input type="checkbox"/> | <input type="checkbox"/> | Pneumonia | <input type="checkbox"/> | <input type="checkbox"/> | Glasses/contacts |
| <input type="checkbox"/> | <input type="checkbox"/> | Abnormal chest X-Ray | <input type="checkbox"/> | <input type="checkbox"/> | Heat exhaustion/ heat stroke |
| <input type="checkbox"/> | <input type="checkbox"/> | Recent cold, flu, bronchitis | <input type="checkbox"/> | <input type="checkbox"/> | Hearing loss |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you ever smoked? | <input type="checkbox"/> | <input type="checkbox"/> | Hearing aid |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you currently smoke? | <input type="checkbox"/> | <input type="checkbox"/> | Take any medications |
| <input type="checkbox"/> | <input type="checkbox"/> | Fainting or seizures | <input type="checkbox"/> | <input type="checkbox"/> | Joint problems |
| <input type="checkbox"/> | <input type="checkbox"/> | Neurological problems | <input type="checkbox"/> | <input type="checkbox"/> | Heat-related issues |
| <input type="checkbox"/> | <input type="checkbox"/> | High blood pressure | <input type="checkbox"/> | <input type="checkbox"/> | Any other condition which may impact program performance |
| <input type="checkbox"/> | <input type="checkbox"/> | Surgery of any type | | | |

Please explain any "Yes" answers: _____

Do you have any Allergies (food, medication, environmental)? Please describe reaction. Do you carry an EpiPen?

I hereby attest that the medical information supplied includes all medical conditions that would affect my participation in the EMS or Fire Academy. I authorize the release of current medical information on my medical history or current condition to clinical affiliates. In case of emergency, I authorize release of same information to relevant medical professionals.

If false information is given, or if significant medical information is withheld, I understand I will be dismissed from the program.

Student Signature _____ Date: _____

Fire Academy/EMS Physical Form

Medical Provider: Please evaluate the student's ability to meet the following standards:

- | Yes | No | N/A | |
|--------------------------|--------------------------|-----|---|
| <input type="checkbox"/> | <input type="checkbox"/> | | Sufficient Eyesight: observe patients, read records, manipulate equipment. Function in dim light, drive in hazy conditions. Wear protective eyewear. |
| <input type="checkbox"/> | <input type="checkbox"/> | | Sufficient Hearing: to hear blood pressures and function in high-noise environments. |
| <input type="checkbox"/> | <input type="checkbox"/> | | Sufficient speaking, reading, writing skills: to effectively and promptly communicate in English. |
| <input type="checkbox"/> | <input type="checkbox"/> | | Sufficient gross and fine motor coordination: to manipulate equipment, stoop, bend, crawl, reach, twist, balance, grapple, bend and lift under emergency conditions. |
| <input type="checkbox"/> | <input type="checkbox"/> | | Satisfactory physical strength and endurance: to move immobile patients, lift/carry/balance 125 lbs while walking, stand in place for long periods of time, complete clinical rotation of 12 to 24 hours. Tolerate environmental extremes (heat/cold/wet/poor ventilation/noise/vibrations). |
| <input type="checkbox"/> | <input type="checkbox"/> | | Satisfactory psychological function: ensure safety (self, patient, partners), function in confined space, work at height, maintain self-control in emotionally charged situations. |
| <input type="checkbox"/> | <input type="checkbox"/> | | Can this student medically tolerate various types of respirators? Examples include simple N95 to avoid infectious exposure and various hazmat/firefighting masks. Examples of these include: air-purifying respirator, supplied-air respirators, and self-contained breathing apparatus. |

* ***FIRE ACADEMY candidates only** (*mark N/A if student does not plan to attend Fire Academy-now or within the year*): *perform while wearing protective clothing/gear, approximately 65 lbs., climb stairs with equipment weighing approximately 50 lbs., lift and climb/descend ladders (with victims up to 200 lbs).*

Remarks/Abnormal Findings: _____

*After careful physical examination, it is my opinion that this student has no current or past medical issues which will prevent him/her from **safely completing** indicated program(s).*

Please indicate:

- EMS Program
 Fire Academy (*see special section, above*)

Signature: _____

Date: _____

Print Name: _____

- Physician (MD/DO)
 Physician Assistant
 Nurse Practitioner

Fire Academy/EMS Physical Form

Student: If you will be attending an EMT-B class (now or any time in the future), all of the immunizations listed below are required. If you have your immunization records (childhood, military, etc.) you may supply those or your medical provider may verify them with signatures below. **This form is meant to assist you and your medical provider determine which immunizations/tests you will require. When signed by a physician or nurse, it serves as proof of immunizations.**

Medical Professional: Please use the space below to verify past or present inoculations/ history of illness. If you administer inoculations, titers, or other medical tests as indicated, please supply the information here.

Patient Name: _____ DOB: _____

Printed Provider Name & Licensure Level: _____

**REQUIRED For Clinical Rotations
(EMT-B, EMT-I, and EMT-P)**

		Date Administered (or Date of Disease)	If Titer, Results	Initials (Medical Professional)
MMR	Inoculation 1			
	Inoculation 2			
	OR Titer			
Varicella (Chicken Pox)	Inoculation			
	OR History of dz/Titer			
Tdap	Tetanus/ Diphtheria/ Pertussis Booster within 10 yrs			
Hep B	Inoculation 1			
	Inoculation 2			
	Inoculation 3			
	OR Titer			
Meningitis	Inoculation			
	OR N/A (see college regs)			
TB Test	Skin Test			
	OR Chest X-Ray			
Flu Vaccine	During Flu Season Only			
Hepatitis C	Antibody Titer/ Hep C			

STUDENTS: Be sure to keep a copy of this form for your personal records. COM will not provide you a copy in the future.



EMS Program Criminal Background Check and Drug Screening Policy

Purpose:

Drug testing and criminal background checks will be required of all COM EMS students. Ability to complete the EMS Program is contingent upon successful clearance of background check and drug screening. Successful completion of a *school* background check and/or drug screening does not guarantee licensure or employment after graduation. **If you have any uncertainty, please contact the EMS Program Director or Clinical Manager prior to enrollment.**

Timing of Criminal Background Check and Drug Screening:

All applicants selected for the program will be required to have a drug screening and criminal background check prior to being fully accepted into the COM EMS Program. COM will designate the agency selected to do the criminal background screening and drug screening.

The student will pay the cost of the background check prior to registration. The student will pay the cost of the drug screening at the time of the testing. It will be incumbent upon each student seeking admission to the program to complete the required authorization form and submit it to the designated company in a timely fashion so that results are received by the college PRIOR to the established deadline.

Results of the drug screening and background check will be sent directly to the EMS Program Director at the college. Drug testing and criminal background checks will be conducted at the student's expense. The student will also sign and return to COM, a consent form indicating knowledge of this policy. The results will be accepted for the duration of the student's enrollment in the EMS Program if the participating student has not had a break in enrollment at the College, and if the student has had no disqualifying allegations or convictions while enrolled. A break in enrollment is defined as nonattendance of one full semester or more and attendance must be verifiable through the college.

Unsatisfactory Results:

A student with a significant criminal background screen will not be eligible to enroll in the EMS Program. A significant criminal background screen means a conviction for any matter which clinical affiliates deem unacceptable. These vary from site to site.

Non-negative drug screens will result in dismissal. COM encourages impaired students to seek assistance voluntarily and assume responsibility for their personal conduct. The applicant will be required to provide documentation of successful treatment, after a minimum of one-year ineligibility, prior to being considered for future admission to the EMS Program.

Record Keeping:

All criminal background information will be kept in confidential electronic files by the investigating agency and archived for seven years. The EMS Program Director and Clinical Coordinator may have access to these files at any time.

Student Responsibility:

If the student believes his or her background information is incorrect, he will have an opportunity to demonstrate the inaccuracy of the information to the investigating agency.

All researching of court records and documents and any cost associated with this process will be the responsibility of the student. Students will sign a release form that gives the EMS Program Director and Clinical Coordinator the right to receive their criminal background and drug screening information from the agency.

All Students:

The College of the Mainland Emergency Medical Services Program enforces a “drug free” policy. Any student exhibiting behavior which suggests impairment related to drugs and/or alcohol will be subject to a mandatory chemical dependence assessment. The student will be escorted to the designated drug testing facility by a faculty member for drug screen testing. All testing costs are the responsibility of the student. A student who either refuses the test or has a non-negative drug test, as determined by the medical review officer, will not be allowed to continue in the Program. The student will be held to the same withdrawal requirements described in the paragraph above.



EMS Program
CONSENT FOR RELEASE OF INFORMATION
Background Check and Drug Screening

STUDENTS: Take this form with you to the testing center.

Results reported to:

Julianne Duncan
EMS Program Director
College of the Mainland
1200 Amburn Road
Texas City, Texas 77591
409-933-8198
Jduncan3@com.edu

Doug Chappell
EMS Clinical Director
409-933-8155
dchappell@com.edu

My signature below indicates that I have read and understand the policy on drug screening for the EMS Program. This form provides my consent for the results of drug screening to be released to the C.O.M. EMS Program Director and EMS Clinical Director.

Signature

Printed Name

Date

WellNow Health for Drug Screening

409-572-2535

Address

676 FM 517 Road West
Dickinson, TX 77539



College of the Mainland

EMS Program

CONSENT FOR RELEASE OF INFORMATION

Background Check and Drug Screening

Students: This form should be saved and uploaded as instructed by the Clinical Director.

My signature below indicates that I have read and understand the policy on background checks and drug screening for the EMS Program. This form provides my consent for the results of drug screening to be released to the C.O.M. EMS Program Director and Clinical Director.

Entering Semester (Spring, Summer, Fall)

Class (EMT, Intermed, Paramedic)

Signature

Printed Name

Date



College of the Mainland- EMS

How to Place Order

Welcome to my

To place your order go to:

<https://portal.castlebranch.com/CV94>

Package Name (if applicable):

CV96

PLACE ORDER

SELECT PROGRAM

SELECT PACKAGE

To place your initial order, you will be prompted to create your secure myCB account. From within myCB, you will be able to:

- ✓ View order results
- ✓ Upload documents
- ✓ Manage requirements
- ✓ Place additional orders
- ✓ Complete tasks

Please have ready personal identifying information needed for security purposes.

The email address you provide will become your username.

Contact Us: 888.914.7279 or servicedesk.cu@castlebranch.com