

Pre-Clinical Requirements
Instructions to upload documents

1. If you have not already done so, convert all PreClinical Documents (Physical form, immunizations, etc.—pg 3 of the EMS Program Info Packet) to PDF format.
 - a. CREATE A FILE on your electronic device where you can FIND the PDF files you are about to create.
 - b. There is a free phone app called “CamScanner” that uses your smartphone to scan documents to PDF.
 - c. There is a scanner in the EMS Lab.
 - i. Install Epson iPrint on your smartphone.
 - ii. Install the Printer called WF-4630 Series.
 - iii. Press SCAN and follow the instructions.
 - d. Create PDF’s of all documents. Be sure to name and store them where you can find them again later.