



### Applying for TPEG-CE Funds

Students who wish to apply for funding for the  
**2016-2017** year have until June 30, 2017 to submit their FAFSA



#### Action Steps



1. Apply for an **FSA ID** at [www.pin.ed.gov](http://www.pin.ed.gov) before completing the Free Application for Federal Student Aid (FAFSA).

- Use your FSA ID as your electronic signature.
- If you are a dependent student one of your parents must also apply for their own FSA ID to electronically sign your FAFSA application.



2. Apply for FAFSA (Free Application for Federal Student Aid) online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov)

- COM's school code is 007096.
- Information from last year's federal income tax returns will be needed to complete the application. If you are a dependent student, you will also need your parents' federal income tax return information. If no tax record was filed, contact Financial Aid.
- It can take up to two weeks for the FAFSA to be processed.
- Assistance:
  - Use the worksheet: <https://studentaid.ed.gov/sa/sites/default/files/2016-17-fafsa-worksheet.pdf> to help you gather all the information you need prior to completing the online application.
  - Watch the video tutorial: <http://www.finaid.ucsb.edu/fafsasimplification/>



3. Complete the student information area of the **Continuing Education Registration Form** and submit the form to the Continuing Education Office. *(Form available in the Continuing Education office- Tech-Voc Building, Room 1575).*



4. Complete the **Texas Public Education Continuing Education Grant Application (TPEG-CE)** and submit it to the Financial Aid Office. *(Form available in the Continuing Education office- Tech-Voc Building, Room 1575 and in the Financial Aid office, Room A160).*



5. **Monitor your COM email** for communication from COM's Financial Aid Office regarding your financial aid application and award.



6. Upon notification of award, log on into WebAdvisor and **accept your financial aid award**.



7. **Print award notification** and bring this printed notice to the Continuing Education office to complete registration. Because a copy of the award notice is required to **complete registration**, registration must be completed in person.



8. **Pay tuition and fee balance at time of registration.**

**ALL APPLICATION REQUIREMENTS FOR TPEG-CE MUST BE COMPLETED AT LEAST TWO (2) WEEKS  
PRIOR TO CLASS START DATE**

**If you have any questions regarding financial assistance, please contact Student Financial Services  
at 409.933.8274.**