College of the Mainland

STUDENT: _____

COM ID OR SSN: _____

REQUEST FOR ADJUSTMENT DUE TO SPECIAL CIRCUMSTANCES
2018-2019

Requests will only be considered for reasons indicated below that caused spouse/parents' income be less in 2017 than it was in 2016. Requests **will not** be considered for voluntary (resignation) unemployment, reduction or cancellation of over-time pay, or a one- time lump sum compensation.

1. Check the appropriate reason and indicate the date of the change in your situation and submit documentation to verify circumstances.

REASON FOR CHANGE IN INCOME	**DATE OF CHANGE**
A. Involuntary Unemployment (layoff or termination)	_____/_____
B. Divorce	_____/_____
C. Death of spouse or parent	_____/_____
D. Disability of student, spouse, parent	_____/_____

2. **Must attach a copy of your 2017 IRS Tax Return Transcript and all w2s.**

NO action will be taken on this request until all requested documentation has been received. Other information/documentation could be requested once the request has been submitted and is under review.

Must attach a written explanation of circumstances for which you are requesting this adjustment to your financial aid application.

CERTIFICATION:

I certify that the information provided on this form and on all supporting documentation is true and correct. I understand that corrections to my FAFSA application will change my eligibility, but do not guarantee additional financial aid will be awarded.

_____ _____

Student Signature **Date** **Spouse Signature (if applicable)** **Date**

_____

Parent Signature (if applicable) **Date**