



Duck Bills\$

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Tax Prep Workshop

Get free help with your taxes.

Tuesday, Feb. 7, Anytime from 11:30 a.m. to 2 p.m. in TVB 1418

Want your tax refund before April? File your 2016 tax return early for free during this workshop.

Please bring:

- Photo ID
- Social Security cards for you, your spouse and dependents (An Individual Taxpayer Identification Number assignment letter may be substituted for you, your spouse and your dependents if you do not have a Social Security number.)
- Proof of foreign status if applying for an ITIN
- Birth dates for you, your spouse and dependents on the tax return
- Wage and earning statements (Form W-2, W-2G, 1099-R, 1099-Misc) from all employers
- Interest and dividend statements from banks (Forms 1099)
- All Forms 1095, Health Insurance Statements
- Health Insurance Exemption Certificate, if received
- A copy of last year's federal and state returns, if available
- Proof of bank account routing and account numbers for direct deposit such as a blank check
- Total paid for daycare provider and the daycare provider's tax identifying number such as their Social Security number or business Employer Identification Number
- Forms 1095-A, B or C, Affordable Health Care Statements
- Copies of income transcripts from IRS and state, if applicable

Note: To file taxes electronically on a married-filing-joint tax return, both spouses must be present to sign the required forms



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