



## Application and Registration Procedures

1. File an [online application](#) to become a College of the Mainland (COM) student and comply with all registration requirements. New students will be required to schedule placement tests and attend COM's new student orientation.
2. Students should file for [financial aid and veteran's benefits](#) at this time and scholarships from the [COM Foundation](#). Applications for financial aid grants and scholarships must be filed by specific due dates, which are listed on the applicable web sites. **Prospective students are advised to complete these applications as early as possible.**
3. Complete and submit the Fire Academy Application with the required documentation, which is listed on the cover page, to the Administrative Assistants at the Public Service Careers (PSC) building at 1205 Amburn Rd.
4. Students must obtain a physical examination from a licensed health care provider, utilizing the Physical Examination form provided with the Application Packet. **Students must provide proof of a meningitis vaccination at least 10 days prior to the beginning of the Academy.** Submit the Physical Examination form with the Fire Academy application to the Administrative Assistants at the PSC building.
5. Orientation, interviews, and registration will be conducted at the PSC building the week prior to the beginning of the Academy. **Orientation dates will be listed in the [Announcements](#) section of the Fire Technology home page.**
6. After orientation, students accepted into the Academy will receive a registration form that allows them to register at Admissions on the main campus. **Tuition and fees must be paid at registration. If a student has obtained financial aid, provide a copy of the award letter from the Financial Aid Office that verifies such aid to the Administrative Assistants.**
7. **After registration, provide a copy of the payment receipt to the Administrative Assistants at the PSC.**

For information contact the Director of Fire Technology, Danny McLerran at 409-933-8378, [dmclerran@com.edu](mailto:dmclerran@com.edu) or the Administrative Assistants, Susan Meadows at 409-933-8285, [smeadows@com.edu](mailto:smeadows@com.edu) or Joni Benard at 409-933-8224, [jbenard5373@com.edu](mailto:jbenard5373@com.edu).



Day Academy \_\_\_\_\_ Night Academy \_\_\_\_\_ Semester \_\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Physical Address City, Texas Zip Code

Primary Contact No. \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Secondary Contact \_\_\_\_\_ Contact No. \_\_\_\_\_

Date Contacted

Comments

1.

2.

### **Required Documentation**

\_\_\_\_\_ Fire Academy Application

\_\_\_\_\_ Copy Accuplacer Test Scores/College Transcript

\_\_\_\_\_ Copy Driver's License

\_\_\_\_\_ Copy Social Security Card

\_\_\_\_\_ Copy High School Diploma/GED

\_\_\_\_\_ Physical Examination with Proof of Meningitis Vaccination

\_\_\_\_\_ Verification of Attendance to Fire Academy Orientation

\_\_\_\_\_ Copy of Registration Payment Receipt/Financial Aid Letter



**Fire Academy Application:** ☐ Fall Day ☐ Fall/Spring Night ☐ Spring Day

**Personal Data:** Print legibly or type.

First Name	Last	M
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Social Security No.	Driver's License No.	State

**Address**

Street/Apt. #		
City	ST	Zip Code
Home Phone:	Cell Phone:	
Emergency Contact, Relation	Cell Phone	Home Phone

**Education Background** (Highest Level Completed) ☐ GED ☐ HS ☐ College

Name of School/College	Date Graduated/Years Completed
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**Technical Training**

Name	Date Graduated	Certification
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**Military Service**

Branch	Service Dates	Specialty	Discharge Type
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**Employment Background (Latest Employment)**

Employer/Location	Dates of Employment
Duties	Salary

**Additional Information:**

Do you have any experience as a firefighter trainee or career/volunteer firefighter? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, explain.)
Firefighter training requires strenuous physical activities? Are you able to perform such activities? <input type="checkbox"/> Yes <input type="checkbox"/> No (If no, please explain)
Firefighter training requires entering environments of intense heat and limited visibility? Are you able to do so? <input type="checkbox"/> Yes <input type="checkbox"/> No (If no, please explain)
Firefighter training requires entering confined spaces? Are you able to do so? <input type="checkbox"/> Yes <input type="checkbox"/> No (If no, please explain)
Firefighter training requires climbing ladders up to 100' length? Are you able to do so? <input type="checkbox"/> Yes <input type="checkbox"/> No (If no, please explain)
<b>Rules and Regulations:</b> The Fire Academy is conducted in a manner similar to typical fire department training academies, i.e. as a paramilitary organization. Do you agree to comply with all rules and regulations of the Academy and directives issued by instructors and the Director? <input type="checkbox"/> Yes Initial _____
<b>Medical Treatment:</b> During firefighter training, injuries may occur. You are financially responsible for the cost of medical treatment that may be needed during the Academy? Do you understand your responsibility regarding medical treatment? <input type="checkbox"/> Yes Initial _____
<b>Criminal Background:</b> The Texas Commission on Fire Protection performs criminal background checks on all applicants, which could deny certification. It is your responsibility to review the TCFP's Standards Manual, Chapter 403, Criminal Conviction and Eligibility for Certification and resolve criminal background matters with the TCFP directly. Do you understand your responsibility regarding criminal matters? <input type="checkbox"/> Yes Initial _____
<b>Emergency Medical Certification:</b> To be eligible for Basic Fire Suppression certification, you must obtain an emergency medical certification; at a minimum, Texas Department of State Health Service's Emergency Care Attendant. The TDSHS performs criminal background checks, which could deny certification. It is your responsibility to resolve any criminal background matters with the DSHS directly. Do you understand your responsibility regarding medical certification requirements and criminal background checks? <input type="checkbox"/> Yes Initial _____

**APPLICANT'S STATEMENT:** I certify that the above answers are true and complete.

Applicant's Printed Name \_\_\_\_\_

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Return this completed application with the required documents to the Administrative Assistants at the Public Service Careers building across from the main campus on Amburn Rd.

For additional information, contact the Director of Fire Technology, Danny McLerran at 409-933-8378 or the Administrative Assistants at 409-933-8285 or 8224.