



Application and Registration Procedures

1. New students must file an application to become a COM student at <http://www.com.edu/apply>. Students may file for financial aid at <http://www.com.edu/financial-aid> and veteran's benefits at <http://www.com.edu/veterans>. Fire Academy scholarships are available from the COM Foundation at <http://www.com.edu/scholarships>. **Note:** Applications for financial aid and scholarships must be filed by specific due dates, which are listed on the applicable web sites. **Prospective cadets are advised to complete these applications as early as possible.**
2. Prospective Fire Academy cadets must complete a Fire Academy application and obtain a medical physical. The forms may be downloaded from the links at the bottom of Fire Academy web site at <http://www.com.edu/academics/fire-technology/academy>.
3. Complete the application, attach the required documents listed on the cover page, and get a medical physical from your doctor or a clinic. Turn the application and physical into the Administrative Assistants at the Public Service Careers (PSC) building at 1205 Amburn Rd., Texas City, TX 77591. **Note:** In order to enroll in the fall semester academies, the forms should be turned in no later than the end of July and for the spring semester, prior to the Christmas break in December.
4. Orientation, interviews, and registration will be conducted at the PSC building the week prior to the beginning of the Academy. **Orientation dates will be listed in the [Announcements](#) section of the Fire Technology web site at <http://www.com.edu/academics/fire-technology/academy>.**
5. After orientation, students accepted into the Academy will receive a registration form that allows them to register at Admissions on the main campus. Tuition and fees must be paid at the time of registration, although payment plans may be arranged. If a student has obtained financial aid or a scholarship, verification will be required. **After registration, provide a copy of the payment receipt to the Administrative Assistants at the PSC building.**

For additional information, contact the Director of Fire Technology, Danny McLerran at 409-933-8378, dmclerran@com.edu or the Administrative Assistants, Susan Meadows at 409-933-8285, smeadows@com.edu or Joni Benard at 409-933-8224, jbenard5373@com.edu.



Day Academy _____ Night Academy _____ Semester _____

Name: _____
Last First Middle

Address: _____
Physical Address City, Texas Zip Code

Primary Contact No. _____ E-Mail Address _____

Secondary Contact _____ Contact No. _____

Date Contacted

Comments

- 1.
- 2.

Required Documentation

- _____ Fire Academy Application
- _____ Copy Driver's License
- _____ Copy Social Security Card
- _____ Copy High School Diploma/GED
- _____ Physical Examination with Proof of Meningitis Vaccination
- _____ Verification of Attendance to Fire Academy Orientation
- _____ Copy of Registration Payment Receipt/Financial Aid Letter



Fire Academy Application: Fall Day Fall/Spring Night Spring Day

Personal Data: Print legibly or type.

First Name	Last	M
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Social Security No.	Driver's License No.	State

Address

Street/Apt. #		
City	ST	Zip Code
Home Phone:	Cell Phone:	
Emergency Contact, Relation	Cell Phone	Home Phone

Education Background (Highest Level Completed) GED HS College

Name of School/College	Date Graduated/Years Completed
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Technical Training

Name	Date Graduated	Certification
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Military Service

Branch	Service Dates	Specialty	Discharge Type
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Employment Background (Latest Employment)

Employer/Location	Dates of Employment
Duties	Salary

Additional Information:

Do you have any experience as a firefighter trainee or career/volunteer firefighter? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, explain.)
Firefighter training requires strenuous physical activities? Are you able to perform such activities? <input type="checkbox"/> Yes <input type="checkbox"/> No (If no, please explain)
Firefighter training requires entering environments of intense heat and limited visibility? Are you able to do so? <input type="checkbox"/> Yes <input type="checkbox"/> No (If no, please explain)
Firefighter training requires entering confined spaces? Are you able to do so? <input type="checkbox"/> Yes <input type="checkbox"/> No (If no, please explain)
Firefighter training requires climbing ladders up to 100' length? Are you able to do so? <input type="checkbox"/> Yes <input type="checkbox"/> No (If no, please explain)
Rules and Regulations: The Fire Academy is conducted in a manner similar to typical fire department training academies, i.e. as a paramilitary organization. Do you agree to comply with all rules and regulations of the Academy and directives issued by instructors and the Director? <input type="checkbox"/> Yes Initial _____
Medical Treatment: During firefighter training, injuries may occur. You are financially responsible for the cost of medical treatment that may be needed during the Academy? Do you understand your responsibility regarding medical treatment? <input type="checkbox"/> Yes Initial _____
Criminal Background Check: The Texas Commission on Fire Protection performs criminal background checks on all applicants, which could deny certification. It is your responsibility to review the TCFP's Standards Manual, Chapter 403, Criminal Conviction and Eligibility for Certification and resolve criminal background matters with the TCFP directly. Do you understand your responsibility regarding criminal matters? <input type="checkbox"/> Yes Initial _____
Recognized Emergency Medical Course: To be eligible for Basic Fire Suppression certification, the TCFP requires completion a recognized emergency medical course, TCFP Standards Manual, Rule §423.1(c). Note: The Texas Department of State Health Services performs criminal background checks, which could deny certification. It is your responsibility to resolve any criminal background matters with the TDSHS directly. Do you understand your responsibility regarding medical certification requirements and criminal background checks? <input type="checkbox"/> Yes Initial _____

APPLICANT'S STATEMENT: I certify that the above answers are true and complete.

Applicant's Printed Name _____

Applicant's Signature _____ Date _____

Return this completed application with the required documents to the Administrative Assistants at the Public Service Careers building across from the main campus on Amburn Rd.

For additional information, contact the Director of Fire Technology, Danny McLerran at 409-933-8378 or the Administrative Assistants at 409-933-8285 or 8224.