



2018-2019

FISCAL ANALYSIS AND OPERATING BUDGET

Presented by:
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President

Board of Trustees:
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**College of the Mainland
2018-19 Budget
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PRESIDENT'S OFFICE

Letter to the Board of Trustees and Citizens of College of the Mainland's Taxing District
July 23, 2018

Dear Chairman Dickson, Trustees and Citizens:

On behalf of the administration, faculty and staff of College of the Mainland, I would like to thank you for your leadership and overseeing the financial resources afforded our community college to best serve our students and community. This budget enables the college to meet its goals of improving student success, upgrading facilities and increasing employee satisfaction.

This new academic year - 2018-2019 – will bring about some innovative programs and boost existing programs. We are committed to an Academic Master Plan to guide us in the years to come. The plan will see us continuing to offer a robust corequisite program to allow students to “Finish Faster” as well as Guided Pathways that assure students stay the course to complete their degree or certificate.

The college also is committed to expanding its more popular programs like nursing, allied health and process technology. This budget reflects an anticipated increase in enrollment, improvements to our facilities and a compensation study aimed at adequately rewarding our employees.

After detailed analysis and collaboration from every sector of the college, COM's administration is recommending a budget that:

- Provides for additional adjunct professors to meet student enrollment
- Increases the number of academic advisors to support Guided Pathways
- Adds student tutoring staff
- Creates new full-time positions in Allied Health and Nursing
- Allocates funds for a new massage therapy program
- Will cover the costs of required training for industrial instructors
- Accommodates a distance learning need with an instructional designer
- Sets aside funds to address results recommended in an employee compensation study
- Allows for the addition of a buyer to handle an expanding portfolio of grants, contractors and facilities
- Earmarks \$1.2 million for maintenance tax note
- Assures a continued marketing presence in the region

We pledge to remain diligent by reviewing and evaluating all expenses in order to be good stewards of our taxing district funds.

The College of the Mainland continues to evolve into a higher learning institution focused on Student Success, Employee Fulfillment and Exemplary Facilities.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Warren Nichols', is written over a horizontal line.

Warren Nichols, Ed. D.
President

College of the Mainland
2018-19 Budget
Description of the College's Community

COM is a comprehensive community college located in Texas City, Texas. Established in 1967, the college celebrated its 50th anniversary in 2017. The College is an Achieving the Dream Leader College, a Hispanic Serving Institution, a Military Friendly Institution, and Houston Guided Pathways for Success member.

COM operates out of numerous locations in the mainland portion of Galveston County. COM's main campus houses 17 buildings on a 128 acres in Texas City. The college also has five (5) learning centers – COM Learning Center-North County, COM Lifelong Learning Center in La Marque, the Gulf Coast Safety Institute, the COM Lifelong Learning Center, and the Salon at the College of the Mainland. COM also offers dual credit classes at six (6) local high schools.

Students at COM pursue degrees and certificates in 35 areas ranging from accounting to welding. Two (2) of the associate degrees (Criminal Justice and General Studies) and seven (7) of the certificates can be obtained entirely through online studies. COM also offers non-credit programs, such as GED classes, as well as hosts a range of workforce programs designed to help develop marketable skills and provide employers with trained workers.

COM has frequently been recognized in the academic community for the opportunities the College provides to its students. *College Measures* found that COM graduates with technical degrees have the highest starting salaries of any new graduates in Texas. In 2013, *Community College Weekly* ranked COM fifth in the nation for number of degrees awarded.

The College of the Mainland taxing district includes most of the mainland portion of Galveston County except for the far northern portion of the county (immediately south of Harris County). Income and housing data generally describe stable, middle-to-upper-middle class communities with a relatively high level of home ownership. The two largest household income groups are \$50,000 - \$74,999 (17.2%) and \$100,000 - \$149,999 (17.2%). Almost 70% of housing units are owner occupied with an average length of residence of nearly 14 years. After a surge of housing construction between 2000 and 2009, when almost a quarter of all housing units were constructed, new construction has slowed to the pace from 1990 to 1999.

Only approximately one-third of the population has completed an associate degree or higher level of educational attainment. Roughly half of the population are high school graduates (22.6%) or have "some college" (24.0%) education. The private sector employs approximately three-quarters of all workers, one-tenth (8.1%) are self-employed, and roughly 15% work for local, state or the federal government. Fastest growing industries and occupations are dominated by health services. The two fastest growing occupations are nurses and the category of nursing aides, orderlies, and attendants. Declining industries and occupations are dominated by low-education manufacturing professions.

College of the Mainland
2018-19 Budget
Organizational Units of the College

President's Office: The College President is the Chief Executive and Administrative Officer for the Board of Trustees. The Office of the President is responsible for providing leadership, planning and oversight for all divisions and activities of the College through the Vice Presidents (Student Services, Instruction, Fiscal Affairs, and Institutional Advancement).

Information Technology: This unit is responsible for the leadership and coordination of the information technology (IT) services of the college and has primary responsibility for short and long-range planning of the college's technical infrastructure. IT is also responsible for the maintenance, integrity, and reliable delivery of campus data.

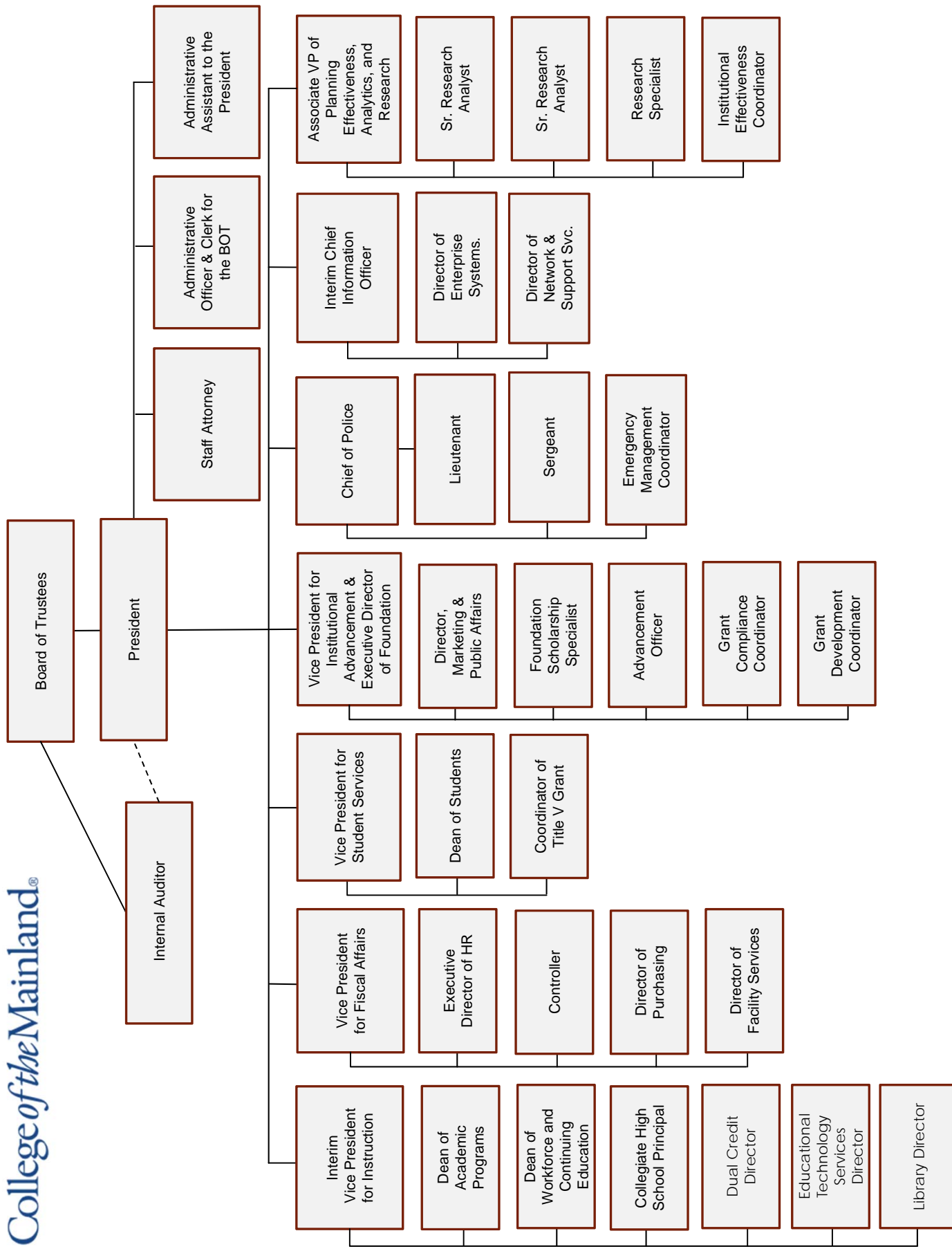
OPEAR: This office is responsible for performing all necessary functions related to the collection, interpretation, and use of institutional data for planning, assessment, and decision making.

Instruction: The Vice-President for Instruction serves as the chief academic officer of the college. This unit is responsible for educational policy and academic programs for the academic transfer, workforce development, and other education delivery.

Student Services: The staff in the Student Services Division strives to help students succeed both in and out of the classroom. Offices which provide support to our students include Academic Advising, Academic Records, Counseling and Disability Services, Career Services, Student Success Center, Financial Aid, Veterans Affairs, the Testing Center, and Student Life and Recreation

Institutional Advancement: This unit is responsible for designing and implementing comprehensive institutional advancement programs, including annual campaigns, corporate and foundation relations, major gifts and gift planning, endowment, capital campaigns, and alumni and constituent relations efforts. The area also includes marketing and communications, which includes public relations, advertising, social media, publications, videos, photography, and the college website.

Fiscal Affairs: This unit is responsible for leading the institution in assessing, advising, and implementing budgetary policies. This unit is responsible for ensuring the College maintains a positive cash balance and is in compliance with relevant financial regulations. This unit also manages facilities, grounds, maintenance, purchasing, and human resources.



College of the Mainland 2018-19 Budget Strategic Goals

The administration for the College of the Mainland has developed and is in the process of implementing a strategic plan for the next three-year cycle. This plan will focus on three key goals:

- Student success is our top priority. College of the Mainland will be the college of choice for our community.
- Create an environment that retains and attracts administrators, faculty, and staff committed to serving our students.
- Provide a safe, aesthetic environment conducive to learning, while addressing the workforce needs of local business and industry. Improve and expand existing facilities to enhance the learning environment. Develop next generation learning environments using the 2015 master facility plan as the foundation. The college will bring next generation learning to campus.

Within the framework of these goals, the College's administration has developed measurable outcomes. The focus of the 2018-19 budget is for every dollar allocated to help the College obtain one or more of the three strategic goals of student success, employee opportunities, and improved facilities.

College of the Mainland
2018-19 Budget
Overall Budget Approach / Principles

Goals of Budget

- Comply with all state laws relative to the budget process and output.
- Provide Board of Trustees information for oversight.
- Transparency in the budget creation process.
- Fund implementation of strategic plan goals. Those goals are:
 - Student success,
 - Employee opportunities, and
 - Improved facilities
- Create a budget process where each employee has two voices. One voice from a vice-president and another voice from an employee council member.
- A basis and structure to document the College's expenditure priorities and procedures.

Process of Creating Budget

- The President and President's Cabinet submitted a list of prioritized budget requests.
- This group, by consensus, selected projects for funding.
- Developed budget organization, consisting of:
 - General Operating – Basic needs for college operations (Fund 11) and
 - A means to provide non-recurring, but necessary expenditures; to provide the College with contingency funds and projects that are "more capital in nature" (Fund Balance)
- Addressed points of emphasis from the Board of Trustees

Budget Planning: Institutional Emphasis

- A culture of requesting only what a department needs and can justify to meet the strategic goals of student success, employee opportunities, and improved facilities.
- A culture of reviewing program or department requests to determine appropriate funding.
- A culture where if a department does not utilize budgeted funds, the funds will revert to College areas that are growing or placed into a fund balance account.

College of the Mainland
2018-19 Budget
Operating Budget Assumptions and Highlights

- The College of the Mainland has ample cash to fund operations. On August 31, 2018, the College administration anticipates having \$29.0 million in unrestricted cash. \$12.0 million of this amount is obligated to maintenance tax notes projects. If the College has revenues of \$36.8 million with expenses of \$35.9 million and if the College sets aside \$7.0 million for reserves, the Board of Trustees will have access to \$10.9 million for designated projects. Of these reserves, the Board of Trustees has already approved \$3.4 million in spending requests. Administration is requesting an additional \$3.3 million to enhance operations. Even if the College is unsuccessful in its bond initiative, it will still have \$4.2 million in excess of our minimum required balance. If the bond initiative is successful, proceeds from the bond sale will reimburse the College \$3.6 million. This reimbursement will leave the College with a healthy \$14.8 million cash balance or stated differently a \$7.8 million balance in excess cash.
- This proposed 2018-19 Budget has anticipated revenues of about \$36.8 million. This is an increase over revised projected 2017-18 revenues of \$35.7 by \$1.1 million or 3.0%. During 2017-18 the College benefited from increases in property tax revenues, interest on bank deposits, and tuition from additional enrollment.
- Administration projects an increase of operating revenues in 2018-19 compared to 2017-18. Specifically, the administration is anticipating stable tuition and fees, and state appropriations. Administration is anticipating a slight increase in ad Valorem tax revenue. The administration is optimistic about an enrollment increase that could lead to additional, but unbudgeted, tuition revenues.
- The operating budget for 2018-19 is \$35.9 million. This budget is an increase of \$3.1 million or 9.45% over the 2017-18 budget. It is important to note that \$1.2 million of this increase is due to annual payments on maintenance tax notes the College sold in 2017.
- Recommendations from the President's Cabinet were a key element the President used in developing this budget. The President hosted an all-day event, where the College's Vice-Presidents convened and "pitched" funding needs. Based on this information, the President was able to formulate the year's budget. Every spending request ties to one of the three strategic goals of student success, employee opportunities, and improved facilities.
- The administration of the College is not proposing an increase in tuition for the 2018-19 fiscal year.
- The operating budget sets aside \$1 million for implementation of a recently completed compensation study. Implementation of this study will bring our workforce closer to the area's market pay rates. An adjustment for full-time, part-time, and contract facilities personnel is also included in this line item.
- The administration will continue to notify the Board of Trustees of all classified full-time new hires and all supplemental payments.

- The administration of the College anticipates a less than one percent (1.0%) increase in benefit expense. This increase is primarily due to changes in health insurance cost.
- The College's retirement incentive cost is lower this year and this incentive ends during the 2018-19 fiscal year.
- For fiscal year 2018-19, the College anticipates no changes in utilities, retirement incentive payments, energy consulting fees, and wage savings from unfilled vacancies.
- The College's administration anticipates increased cost from increased educational opportunities for our students. Specifically, these costs are due to increased course section offerings and the implementation of the Corequisite, Pathways, and other initiatives. Over the long term, administration foresees covering these expenses from increased tuition and fee revenue and subsequent additional state appropriations.
- The administration plans to identify and prioritize college needs in the areas of safety, facilities, maintenance, and educational programming. The College's administration will inform the Board of Trustees of these needs in a timely manner.
- During the 2018-19 fiscal year, the College's administration has budgeted \$1.2 million for payments on maintenance tax notes of approximately \$16.2 million. The administration is using the proceeds from these notes to pay for facilities upgrades to the campus as outlined in the 2015 facilities master plan.
- Valero Energy Corporation won suit against the College concerning the appraised property value of its Texas City refinery. The judgement is for approximately \$1.2 million. The College owes \$800,000 with \$400,000 due during 2018-19. The College pays no interest on the outstanding amount.
- The administration of the College is proposing the Board of Trustees review and approve the attached list of non-recurring projects. The resources for these projects will come from fund balance.
- The College will need to keep in mind a potential future obligation to fund an offsite location for Public Service Careers. This project is a planned partnership with Texas City to expand programming and capacity for the College. Early estimates place the annual financing payments at \$600,000 a year, plus annual operating cost. The Board of Trustees has already approved a one-time payment for architectural fees.

College of the Mainland 2018-19 Budget Budget Process

Legal Requirements

The budget process produced a document that meets the requirements of Policy CC (Legal). Specifically, the administration of the College provides “the governing board of each institution, including each college district, shall approve on or before September 1 of each year an itemized budget covering the operation of the institution for the fiscal year beginning on September 1 of each year. Education Code 51.0051, 19 TAC 13.42(a)” The budget shall include:

1. general revenue, local funds, and estimated institutional funds;
2. detail by department for current and prior year;
3. a summary by functional categories for current and prior year;
4. a summary of the instructional budget by college or school for the current and preceding year;
5. a summary by amount and method of finance for each listed informational item in the general appropriation act; and
6. a budget prepared within the limits of revenue available.

Process for Creating Budget

Assess Board of Trustees priorities and elements of the strategic plan

Process is divided into two phases:

- Create a continuous operations budget
- Create a non-recurring budget consisting of equipment, contract services, or capital expenditures.

Recurring Budget Process

Review existing operating budget; determine if all necessary operational expenses are covered.

Identify areas of unspent funds to not roll forward and all new spending requirements (program closing, leases, bond payments, are examples). Use this information to create a “roll forward operating budget.”

A “roll forward operating budget” is the initial budget allocation that are given to the President’s direct reports and subsequently the organization managers. It is used to develop the first draft of each unit’s budget.

Create a schedule of projected revenues. This projection includes tuition, fees, state appropriation, and property taxes.

Subtract amount of “roll forward operating budget” from projected revenues.

If excess revenues exist, request a prioritized list of needs from all President’s direct reports. Each request must tie to one of the College’s strategic goals.

If excess revenues do not exist; identify and create a prioritized list of cost reductions tied to strategic goals.

Steps if additional funds exist to add to the operating budget:

- Gather additional spending requests from each presidential direct report. Understand each request needs to support a strategic goal.
- Once requests are updated into the budget system, each vice president reviews his or her own request for accuracy.
- The President then reviews each request.
- The President's cabinet is convened and each vice president explains and clarifies the support for each request.
- The cabinet has a preliminary discussion on potential salary increases.
- The combined list of prioritized requests is sent electronically to each member of the cabinet.
- Each member of the cabinet selects items to include in the budget. Each member must submit a balanced budget.
- Assemble results, any item where there is a consensus is included in the budget.
- If the President is agreeable, the budget is finalized. If the President and/or cabinet deem necessary, additional items are discussed.
- President determines amount to budget for salary increases.
- Final amount is added to operating budget.

Non-recurring Budget Process

- Each vice president creates a separate budget for non-recurring operational expenditures
- Create a prioritized list identifying all non-recurring operational needs
- Non-recurring expenditures are typically equipment, contract services, or capital items
- Have President's direct reports identify projects important to fund
- Request Board of Trustee approval on separate non-recurring budget

Additional Budget Elements

- Administration's requested budget is typically presented to Board of Trustee's Finance Committee during the July meeting.
- Public comment is welcomed during Board of Trustee's meetings.
- If deemed necessary, the Trustees may call a special meeting to discuss the budget.
- The budget is presented for approval during the August meeting.
- Budget must be adopted before September 1st of the fiscal year.
- If needs arise or discovered during the fiscal year, administration may request from the Board spending from fund balance.
- During the fiscal year, the College's administration will notify the Board of Trustees of year to date revenues and expenditures. Administration may request for the Board of Trustees to revise the budget upward or downward, if necessary to respond to the College District's needs.

**College of the Mainland
2018-19 Budget
Priorities Funded in this Budget**

College wide

- Funding to help COM manage the eight percent (8%) enrollment growth that began in 2017.

Mandatory

- Provide \$1.2 million for this year and future years for payments on the maintenance tax notes.

Increasing Student Success

- COM will continue to implement the Corequisite and Pathways model, or Finish Faster Initiative, to help our students complete college preparation courses at the same time as credit courses.
- The instructional department will hire additional tutors, faculty, and adjunct instructors.
- The College will provide additional fund balance dollars for instructional needs so no student is turned away.
- The Academic Master Plan identified strategies to increase student success. These strategies include:
 - Opening a centralized tutoring center and hiring the director.
 - Opening an office for prior learning experience credit.
 - Implement guaranteed course schedules for students to improve timely completion of their programs.
- The budget will increase advising staff and technology tools placing greater emphasis and time with students from the point of entry through graduation or transfer with improved career and major exploration, degree planning, early warning, and ongoing communications with students and faculty.
- Student Services will optimize efficiency and increase customer service to manage student services' inquiries with an inbound call center for Admissions and Records and Financial Aid and outbound support to prospective students that positively impact enrollment decisions.

Expanding Employee Opportunities

- The budget provides \$1 million to fund the recommendations of a compensation study and for salary increases to employees to help retain quality faculty and staff.
- COM continues to fund health and dental insurance for employees.
- COM continues to fund the Professional Development Academy to help faculty improve their skills.

Improved Facilities

- Continue to progress on projects funded from the maintenance tax notes.
- Utilize fund balance to cover non-recurring facilities expenses.
- Utilize fund balance to cover engineering cost related to proposed Science, Technology, Engineering, Arts and Math (STEAM) building.

College of the Mainland
2018-19 Budget
Itemized List of Changes in Expenditures

Group	Item	Amount
2017-18 Fiscal Year Operating Budget		32,800,000
	Identified savings and efficiencies	
	Retirement incentive lapsing	(213,028)
	Campus wide savings	(606,881)
Resources necessary to meet strategic goals		
	Mandatory	
	Maintenance Tax Note payment	1,200,000
	Improve student success	
	Adjunct Faculty Fund Balance FY18	100,000
	Consumables	75,053
	Bank Fees	3,400
	Dues and Subscriptions	62,025
	IT licenses and renewals	56,743
	Massage Therapy (New Program)	9,579
	Additional Department Chair - Stipend (Science)	8,000
	New Position - Tutor Director	76,505
	New Position - Instructional Designer	60,599
	New Position - Academic Advisor	57,169
	New Position - Academic Advisor	57,169
	New Position - Executive Director of Marketing	100,000
	Part-time - non benefits	63,021
	Positions approved in FY18-19	86,475
	Professional Contract Increase	46,818
	Theater and other instructional expenses	67,307
	Increase employee satisfaction	
	Compensation Study / Salary adjustment	1,000,000
	Benefits cost increase	242,084
	New Inst. Effect, Sr. Adult, Communications positions	150,127
	Reclassification of employees during 2018	50,000
	Improve facilities	
	Capital Outlay	48,240
	Contract Services	231,956
	Insurance cost increase	6,500
	Leases (increase in renewal)	540
	New Position - Purchasing Buyer	60,599
2018-19 Fiscal Year Operating Budget		35,900,000

**College of the Mainland
2018-19 Budget
Future Financial Plans**

Short Term Financial Plans (1 to 2-Year Horizon)

- Invest excess unrestricted cash reserves into facilities or operational improvements.
- Increase the capital asset balance by \$18 million from projects funded by a maintenance tax notes and the College's fund balance. These items are prioritized in the College's facilities master plan.
- Increased long-term debt by \$16.2 million from maintenance tax notes.
- Reduce the unrestricted fund balance by approximately the amount of the reduction in the cash balance. The adjusted fund balance will remain higher than minimum required reserves.

Intermediate Term Planning (2 To 5-Year Horizon)

- Continue to invest excess cash reserves into facilities or operational improvements.
- Increase capital asset balance by amount from proceeds of voter approved general obligation bonds. (The College's facilities master plan prioritizes these items.)
- Increase long-term debt by amount from voter approved general obligation bonds.
- The Unrestricted Fund balance will remain higher than minimum required reserves.
- Increase revenues from property taxes due to expanded taxing district and increased property valuations.
- Increase revenues from debt service taxes due to voter approved general obligation bonds.
- Increase expenses due to increased enrollment.

**College of the Mainland
2018-19 Budget
Projected Unrestricted Cash Balance**

CASH POSITION (PRIOR TO FUND BALANCE REQUEST)

	<u>Projected</u>	<u>Totals</u>
Estimated cash balance 9/1/2018	29,000,000	
Amount reserved for remaining maintenance tax notes	(12,000,000)	
Estimated revenues FY 2019	36,800,000	
Estimated expenses FY 2019	(35,900,000)	
Estimated 8/31/2019 unadjusted cash balance		17,900,000
Less minimum required cash balance (two months budget)		<u>(7,000,000)</u>
Estimated excess cash prior to fund balance request		<u>10,900,000</u>

CONSERVATIVE CASH POSITION (WITHOUT BOND)

	<u>Projected</u>	<u>Totals</u>
Estimated 8/31/2019 unadjusted cash balance		17,900,000
Fund balance adjustments		
Existing fund balance request	(3,800,000)	
Additional fund balance request (pending board approval)	<u>(3,000,000)</u>	
Estimated fund balance request		(6,800,000)
Conservative total cash balance @ 8/31/2019		11,100,000
Less mandatory reserves		<u>(7,000,000)</u>
Conservative estimated excess cash		<u>4,100,000</u>

CONTINGENT CASH POSITION (WITH BOND)

	<u>Projected</u>	<u>Totals</u>
Estimated 8/31/2019 unadjusted cash balance		17,900,000
Fund balance adjustments		
Existing fund balance request	(3,800,000)	
Additional fund balance request (pending board approval)	(3,000,000)	
Reimbursement (contingent bond passing)	3,900,000	
Net fund balance expense		(2,900,000)
Contingent total cash balance @ 8/31/2019		15,000,000
Less mandatory reserves		<u>(7,000,000)</u>
Contingent estimated excess cash		<u>8,000,000</u>

**College of the Mainland
2018-19 Budget
Unrestricted Revenues**

Unrestricted Funds Definition

Unrestricted funds are resources derived from student tuition and fees, state appropriations, and sales and services of educational departments. These resources are used for transactions relating to the educational and general operations of the College, and may be used at the discretion of the governing board to meet current expenses for any purpose. These resources include renewal and replacement funds derived from a student fee and auxiliary enterprises, which are substantially self-supporting activities that provide services for students, faculty and staff.

Tuition and Fees – Unrestricted Operating Revenues (Fund 11)

The amount (cost) per credit hour times the number of credit hours charged to a student for taking a course at the College. This is self-generated revenue for the College.

Property Taxes – Unrestricted Operating Revenues (Fund 11)

The valuation of property in the District is determined by the County Tax Assessor. College of the Mainland District levies property taxes at a rate per \$100 of assessed valuation.

State Appropriation – Unrestricted Operating Revenues (Fund 11)

The budgeted revenue from state appropriations is the amount of funds authorized by the Texas legislature. Institutions are primarily funded from the State of Texas based on student contact hours. A contact hour is a standard unit of measure that represents an hour of scheduled academic and technical instruction given to students during a semester (example: a 3 credit hour English class meets for 3 hours per week for 16 weeks. 3 credit hours X 16 weeks = 48 contact hours). State appropriations will include a portion of the allocation based on student success accountability measures and a guaranteed minimum for core operations.

Miscellaneous Revenues – Unrestricted Operating Revenues (Fund 11)

This category includes revenues from interest on cash reserves, indirect cost reimbursement from grants, and sales of educational supplies (notably cosmetology).

Auxiliary Enterprises – Unrestricted Operating Revenues (Funds 21 and 22)

A functional category which includes all revenues of enterprises that furnish good or services to students, faculty, staff, or incidentally to the general public and charge a fee directly related to, although not necessarily equal to, the cost of the goods or services. Major auxiliary funds include the bookstore, vending service, childcare, and student activities fees.

Renewal and Replacement Fee – Self Restricted Operating Revenues (Fund 52)

Student Fees that are deposited and accumulated to cover anticipated expenses and major repairs. These funds are primarily used to accumulate resources over time and saved for a planned capital construction project or the purchase of equipment.

College of the Mainland
2018-19 Budget
Revised Projected Revenues and
Financial Aid From Operations (2017-2018)

	Revised Budget 2017-18	Original Budget 2017-18
Gross tuition & fees	8,950,000	8,920,000
Waivers & transfers	(3,600,000)	(3,600,000)
Financial aid	2,300,000	2,200,000
Other operating	380,000	369,882
<u>Total operating</u>	<u>8,030,000</u>	<u>7,889,882</u>
State appropriations	6,100,000	6,100,118
ad valorem & other	21,770,000	20,360,000
Investment income	300,000	80,000
Foreign Trade Zone	300,000	370,000
<u>Total non-operating</u>	<u>28,470,000</u>	<u>26,910,118</u>
<u>Less transfers</u>	<u>(800,000)</u>	<u>(800,000)</u>
<u>Gross unrestricted revenues</u>	<u>35,700,000</u>	<u>34,000,000</u>
 Contribution to Fund Balance	 <u>1,700,000</u>	 <u>-</u>
 Possible Maintenance Tax Payments	 <u>1,200,000</u>	 <u>1,200,000</u>
 <u>Amount to operations</u>	 <u>32,800,000</u>	 <u>32,800,000</u>

College of the Mainland
2018-19 Budget
Projected Revenues and Financial Aid From Operations

	Budget 2018-19	Revised Budget 2017-18	Budget 2016-17	Actual 2016-17
Gross tuition & fees	9,200,000	8,950,000	8,400,000	8,079,332
Waivers & transfers	(3,800,000)	(3,600,000)	(3,600,000)	(3,656,418)
Financial aid	2,400,000	2,300,000	2,599,035	2,109,175
Other operating	480,000	380,000	410,000	306,529
<u>Total operating</u>	<u>8,280,000</u>	<u>8,030,000</u>	<u>7,809,035</u>	<u>6,838,618</u>
State appropriations	6,100,000	6,100,000	5,965,360	5,953,658
ad valorem & other	22,350,000	21,770,000	19,989,908	20,898,560
Investment income	500,000	300,000	20,000	128,099
Foreign Trade Zone	450,000	300,000	365,108	247,774
<u>Total non-operating</u>	<u>29,400,000</u>	<u>28,470,000</u>	<u>26,340,376</u>	<u>27,228,091</u>
<u>Less transfers</u>	<u>(880,000)</u>	<u>(800,000)</u>	<u>(993,000)</u>	<u>(846,943)</u>
<u>Gross unrestricted revenues</u>	<u>36,800,000</u>	<u>35,700,000</u>	<u>33,156,411</u>	<u>33,219,766</u>
Contribution to Fund Balance	<u>900,000</u>	<u>1,700,000</u>	<u>1,785,730</u>	<u>1,849,085</u>
Possible Maintenance Tax Payments	<u>-</u>	<u>1,200,000</u>	<u>-</u>	<u>-</u>
<u>Amount to operations</u>	<u>35,900,000</u>	<u>32,800,000</u>	<u>31,370,681</u>	<u>31,370,681</u>

College of the Mainland
2018-19 Budget
Budget Information by Expense Summary

	2018-19 Budget	2017-18 Budget	2016-17 Budget	2016-17 Actual
<u>Salary</u>				
Faculty fulltime	7,124,101	6,912,489	6,456,813	6,159,000
Admin fulltime	1,389,457	1,158,989	1,158,989	1,209,329
Professional fulltime	6,338,483	5,427,724	5,438,020	5,193,831
Classified fulltime	3,925,410	4,033,026	4,147,208	3,984,895
Part-time	3,608,175	3,565,161	3,283,560	3,353,424
Stipends	357,080	302,480	302,728	325,637
Salary increase	1,000,000	633,000	257,000	0
Vacancy savings	-880,000	-750,000	-1,018,811	0
<u>Totals for Salary</u>	<u>22,862,706</u>	<u>21,282,869</u>	<u>20,025,507</u>	<u>20,226,116</u>
<u>Benefits</u>				
Benefits	4,292,067	4,104,983	4,015,540	3,895,281
Retirement incentive	206,077	419,105	419,105	0
<u>Totals for Benefits</u>	<u>4,498,144</u>	<u>4,524,088</u>	<u>4,434,645</u>	<u>3,895,281</u>
<u>Expense</u>				
Contract services	2,537,568	2,305,612	2,032,836	2,193,403
Legal	22,235	145,000	145,000	158,042
Travel	78,592	76,592	99,776	179,977
Operations	783,643	771,598	712,769	452,385
Utilities and rent	639,711	639,815	814,352	811,421
Consumables, postage, and printing	1,167,606	1,092,553	1,094,831	984,729
Bank fees	57,000	53,600	59,000	93,993
Capital outlay	183,627	139,387	200,267	113,810
Insurance	769,232	736,798	735,294	749,227
Public relations and advertising	244,750	244,750	238,250	297,041
Miscellaneous	242,699	175,392	210,607	293,492
Leases	612,487	611,947	567,547	609,316
Maintenance tax note	1,200,000	0	0	0
<u>Totals for Expense</u>	<u>8,539,150</u>	<u>6,993,044</u>	<u>6,910,529</u>	<u>6,936,836</u>
<u>Totals for report:</u>	<u>35,900,000</u>	<u>32,800,001</u>	<u>31,370,681</u>	<u>31,058,233</u>

College of the Mainland
2018-19 Budget
Budget Information by Divison Lead

Divison Lead	2018-19 Budget	2017-18 Budget	2016-17 Budget	2016-17 Actual
President	3,641,055	3,423,033	3,270,822	3,319,663
VP Instruction	16,207,205	15,467,317	15,048,246	14,460,571
VP Student Services	3,039,713	2,807,920	2,789,018	2,585,894
VP Fiscal Affairs	11,693,603	10,128,464	9,287,048	9,636,910
VP Institutional Advancement	1,318,424	973,267	975,547	1,055,195
Totals:	<u>35,900,000</u>	<u>32,800,001</u>	<u>31,370,681</u>	<u>31,058,233</u>

College of the Mainland
2018-19 Budget
Budget Information by Department Lead Then Department Group

		2018-19 Budget	2017-18 Budget	2016-17 Budget	2016-17 Actual
<u>VP Fiscal Affairs</u>					
CT	Custodial Services	322,752	314,922	315,222	299,825
FIN	Financial Services	6,784,997	5,343,914	4,620,406	4,807,543
FST	Facility Services	3,460,555	3,398,730	3,194,445	3,394,746
GRO	Grounds	108,440	161,283	161,283	128,016
HRT	Human Resources	377,802	425,935	430,207	408,058
MNT	Maintenance	0	0	0	18
PUR	Purchasing	374,293	232,905	327,429	343,964
VPF	VP College & Financial Services	264,764	250,775	238,056	254,740
	<u>Totals:</u>	<u>11,693,603</u>	<u>10,128,464</u>	<u>9,287,048</u>	<u>9,636,910</u>
<u>VP Institutional Advancement</u>					
FNT	COM Foundation Dept	89,025	86,659	84,764	79,518
MRK	Marketing and Communications	743,430	507,270	509,470	543,552
VPA	VP for Institutional Advancement	485,969	379,338	381,313	432,125
	<u>Totals:</u>	<u>1,318,424</u>	<u>973,267</u>	<u>975,547</u>	<u>1,055,195</u>
	<u>Totals:</u>	<u>35,900,000</u>	<u>32,800,001</u>	<u>31,370,681</u>	<u>31,058,233</u>

College of the Mainland
2018-19 Budget
Budget Information by Department Lead Then Department Group

		2018-19 Budget	2017-18 Budget	2016-17 Budget	2016-17 Actual
<u>President</u>					
COP	Campus Police	704,224	562,778	565,098	570,667
ITS	Information Technology Services	1,523,839	1,481,339	1,700,000	1,488,108
OPR	OPEAR	415,784	389,939	0	186,690
PRS	President's Office	997,208	988,977	1,005,724	1,074,198
	<u>Totals:</u>	<u>3,641,055</u>	<u>3,423,033</u>	<u>3,270,822</u>	<u>3,319,663</u>
<u>VP Instruction</u>					
ADE	Adult Education	164,609	156,259	156,604	165,080
BCE	Business & Computer Education	630,603	629,062	583,338	656,648
CDE	Child Dev/Ed	504,049	489,468	433,750	468,323
CED	Continuing Ed	1,277,052	1,168,291	1,189,703	1,198,893
CHS	Collegiate High School	124,098	118,779	118,803	120,235
COS	Cosmetology	448,867	422,145	434,630	462,075
DCD	Dual Credit Department	161,687	155,556	202,512	148,584
DET	Distance Ed	514,217	392,352	415,355	448,968
DGE	Dean Gen ED	143,810	137,770	143,495	146,576
HUM	Humanities	1,168,875	1,095,434	1,096,694	1,089,454
ITL	Instructional Tech Lab Mgrs	326,354	363,262	363,262	294,046
ITT	Industrial Tech	1,387,053	1,305,118	1,176,497	1,189,021
LIB	Library	569,507	539,072	537,694	456,007
MSC	Math	904,079	843,614	835,332	477,569
NRS	Nursing	2,120,931	2,053,563	1,973,598	1,873,325
PDA	Professional Dev Academy	130,125	123,125	123,135	118,626
PSC	Public Service Careers	1,463,819	1,462,174	1,416,623	1,466,648
PVA	Performing/Visual Arts	1,005,288	965,887	967,307	967,754
SCN	Science	1,190,035	1,109,118	1,127,973	1,056,830
SOC	Social & Behavioral Science	1,230,640	1,203,670	1,229,278	1,262,534
VPI	VP Instruction	741,507	733,598	522,663	393,375
	<u>Totals:</u>	<u>16,207,205</u>	<u>15,467,317</u>	<u>15,048,246</u>	<u>14,460,571</u>
<u>VP Student Services</u>					
ADM	Admissions	352,569	337,381	444,976	393,585
JUD	Judicial Affairs	211,296	210,503	102,066	101,346
MCE	Multicultural Events	12,500	0	0	20
RCT	Recruitment	465,667	433,011	426,683	458,700
REC	Facilities and Student Recreatio	198,638	252,777	261,591	185,339
SFS	Student Financial Services	594,727	544,402	548,972	543,781
SLT	Student Life	88,443	83,795	79,510	78,351
SSC	Student Success Center	609,458	446,515	436,500	400,842
TI5	Title V Grant	300	56,236	74,430	478
TST	Testing	250,717	215,131	215,461	215,329
VPS	VP Student Services	255,398	228,169	198,829	208,123
	<u>Totals:</u>	<u>3,039,713</u>	<u>2,807,920</u>	<u>2,789,018</u>	<u>2,585,894</u>

College of the Mainland
2018-19 Budget
Budget Information by Department Detail

2018-19 Budget 2017-18 Budget 2016-15 Budget 2016-15 Actual

Area: 1-President

Department Group: COP- Campus Police

Department: 5151-Campus Police

5140	PRO-Full time	357,290	256,249	256,249	269,912
5142	PRO-Stipends	5,680	5,680	5,680	15,617
5160	CLA-Full time	219,580	194,205	194,205	177,090
5162	CLA-Stipends	10,080	10,080	9,480	6,232
5163	CLA-Overload/overtime	300	300	0	-626
5165	CLA-Part time	62,000	62,000	62,000	59,585
5320	Maint & Repair Svcs	12,600	12,600	12,600	10,925
5332	Professional Svcs-Oth	325	325	625	250
5370	Utilities-Telephone	0	0	2,800	1,038
5461	Supp-Office	375	375	375	369
5462	Supp-Other	5,238	5,238	5,238	2,458
5502	Dues & Subscriptions	15,030	0	0	13,913
5512	Insur-Prof Liability	12,000	12,000	12,000	11,642
5550	Postage & Delivery	0	0	120	81
5570	Printing&Reproduction	550	550	550	45
5640	Trvel Wrk Rel-Employe	3,176	3,176	3,176	2,136
Dept 5151-Campus Pol Totals		<u>704,224</u>	<u>562,778</u>	<u>565,098</u>	<u>570,667</u>

Department Group: ITS- Information Technology Services

Department: 3516-Information Technology Serv

5120	ADM-Full time	105,407	105,921	105,921	105,197
5140	PRO-Full time	293,709	315,318	502,902	344,001
5142	PRO-Stipends	0	0	13,238	9,995
5160	CLA-Full time	303,421	296,055	337,859	349,848
5165	CLA-Part time	19,463	19,463	19,463	6,315
5300	Cont Svcs-Pd Cntractr	66,000	66,000	66,000	47,612
5320	Maint & Repair Svcs	0	516,991	460,991	524,568
5325	Comp/Software Lic Renew/Mai	574,248	0	0	0
5332	Professional Svcs-Oth	5,250	5,250	5,250	350
5370	Utilities-Telephone	24,291	24,291	24,291	4,496
5371	Cent Tele-Trunk Chrg	45,000	45,000	60,000	45,885
5372	Cent Tel-Billings	0	0	82,000	76,454
5373	Cent Tel-Alloc-Depts	0	0	-82,000	-72,578
5374	Cent Tel-Misc Phone Exp	30,000	30,000	30,000	11,773
5410	Supp-Childcare Food	0	0	0	109
5420	Supp-Cmp Hardwr<\$5000	31,100	31,100	31,100	5,434
5421	Supp-Cmp Softwr<\$5000	19,000	19,000	19,000	8,474
5430	Supp-Furn&Equip<\$5000	0	0	0	768
5461	Supp-Office	800	800	800	581
5502	Dues & Subscriptions	150	150	150	0
5550	Postage & Delivery	0	0	35	1
5570	Printing&Reproduction	6,000	6,000	6,000	5,174
5640	Trvel Wrk Rel-Employe	0	0	17,000	13,496
Dept 3516-Informatio Totals		<u>1,523,839</u>	<u>1,481,339</u>	<u>1,700,000</u>	<u>1,487,953</u>

Department: 3518-Telecommunications

5372	Cent Tel-Billings	0	0	0	155
Dept 3518-Telecommun Totals		<u>0</u>	<u>0</u>	<u>0</u>	<u>155</u>

College of the Mainland
2018-19 Budget
Budget Information by Department Detail

		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
<u>Department Group: OPR- OPEAR</u>					
Department: 4108-OPEAR					
5140	PRO-Full time	0	0	0	63,553
5140	PRO-Full time	315,233	247,584	0	79,185
5160	CLA-Full time	0	0	0	10,451
5160	CLA-Full time	0	41,804	0	13,935
5320	Maint & Repair Svcs	0	0	0	5,730
5320	Maint & Repair Svcs	85,951	85,951	0	9,350
5332	Professional Svcs-Oth	12,000	12,000	0	492
5462	Supp-Other	2,500	2,500	0	463
5502	Dues & Subscriptions	0	0	0	140
5570	Printing&Reproduction	100	100	0	0
5590	Prof Development	0	0	0	1,350
5640	Trvel Wrk Rel-Employe	0	0	0	1,205
5640	Trvel Wrk Rel-Employe	0	0	0	836
Dept 4108-OPEAR Totals		<u>415,784</u>	<u>389,939</u>	<u>0</u>	<u>186,690</u>
<u>Department Group: PRS- President's Office</u>					
Department: 5104-Board of Trustees					
5370	Utilities-Telephone	0	0	0	2,741
5461	Supp-Office	0	250	250	1,213
5462	Supp-Other	0	3,000	3,000	92
5502	Dues & Subscriptions	5,400	3,400	3,400	4,740
5504	Election Costs	0	0	40,000	29,776
5550	Postage & Delivery	0	0	11	0
5570	Printing&Reproduction	0	0	0	57
5600	Publ Relations&Advert	0	0	0	48,362
5622	Special Proj & Svcs	0	0	0	12,174
5641	Trvel Wrk Rel-Non-Emp	14,000	24,000	24,000	6,225
Dept 5104-Board of T Totals		<u>19,400</u>	<u>30,650</u>	<u>70,661</u>	<u>105,380</u>
Department: 5152-Emergency Management					
5140	PRO-Full time	0	85,505	85,505	64,590
5461	Supp-Office	0	300	300	0
5462	Supp-Other	0	300	300	110
5502	Dues & Subscriptions	0	0	0	190
5570	Printing&Reproduction	0	1,200	1,200	0
5640	Trvel Wrk Rel-Employe	0	0	2,500	1,174
5641	Trvel Wrk Rel-Non-Emp	0	2,500	0	0
Dept 5152-Emergency Totals		<u>0</u>	<u>89,805</u>	<u>89,805</u>	<u>66,064</u>

College of the Mainland
2018-19 Budget
Budget Information by Department Detail

		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department: 5107-Gen Institution					
5145	PRO-Part time	0	0	0	1,275
5163	CLA-Overload/overtime	2,000	2,000	2,000	1,004
5165	CLA-Part time	0	0	0	477
5330	Prof Svcs-Audit	66,500	66,500	65,500	78,583
5331	Prof Svcs-Legal	22,235	145,000	145,000	158,042
5332	Professional Svcs-Oth	19,250	6,250	6,250	3,447
5350	Rent-Equip & Other	0	0	0	595
5461	Supp-Office	0	0	0	612
5462	Supp-Other	20,000	18,000	18,000	26,760
5500	Bank Fees-Credit Card	57,000	50,000	50,000	93,123
5502	Dues & Subscriptions	42,000	42,000	42,000	40,162
5503	Collection Fees	0	2,600	2,600	0
5508	TRS Pension Surcharge	0	0	0	11,091
5512	Insur-Prof Liability	56,440	56,440	54,636	56,440
5570	Printing&Reproduction	0	0	1,000	60
5600	Publ Relations&Advert	0	0	0	655
5640	Trvel Wrk Rel-Employe	0	0	0	500
Dept 5107-Gen Instit Totals		<u>285,425</u>	<u>388,790</u>	<u>386,986</u>	<u>472,826</u>
Department: 5106-Internal Audit					
5140	PRO-Full time	0	79,658	79,658	-2,287
5145	PRO-Part time	0	0	0	33,182
5300	Cont Svcs-Pd Cntractr	150,000	0	0	0
5370	Utilities-Telephone	0	0	5	0
5461	Supp-Office	0	300	300	106
5590	Prof Development	0	783	783	0
Dept 5106-Internal A Totals		<u>150,000</u>	<u>80,741</u>	<u>80,746</u>	<u>31,001</u>
Department: 5105-Presidents Office					
5120	ADM-Full time	206,000	199,650	199,650	246,621
5122	ADM-Stipends	49,640	23,640	11,640	18,363
5140	PRO-Full time	65,229	0	0	0
5160	CLA-Full time	41,839	96,741	96,741	97,998
5163	CLA-Overload/overtime	600	600	600	221
5165	CLA-Part time	7,000	7,000	7,000	766
5350	Rent-Equip & Other	0	0	0	620
5351	Rent-Facilities	0	0	0	922
5352	Rent-Vehicles	1,500	1,500	1,500	0
5370	Utilities-Telephone	0	0	7,335	2,904
5461	Supp-Office	1,250	1,250	2,500	2,509
5462	Supp-Other	200	200	200	9,902
5502	Dues & Subscriptions	2,500	2,500	2,500	543
5550	Postage & Delivery	0	0	200	521
5570	Printing&Reproduction	336	336	336	0
5595	Dues&Subscrip-Bdget Sweep A	15,000	15,000	15,000	0
5639	Trvel-Budget Sweep Account	25,574	25,574	7,324	888
5640	Trvel Wrk Rel-Employe	15,000	15,000	15,000	6,585
Dept 5105-Presidents Totals		<u>431,668</u>	<u>388,991</u>	<u>367,526</u>	<u>389,363</u>
Department: 5103-Self Study SACS					
5122	ADM-Stipends	8,000	0	0	0
5502	Dues & Subscriptions	10,000	10,000	10,000	9,564
Dept 5103-Self Study Totals		<u>18,000</u>	<u>10,000</u>	<u>10,000</u>	<u>9,564</u>

College of the Mainland
2018-19 Budget
Budget Information by Department Detail

		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department: 5158-Staff Attorney					
5120	ADM-Full time	92,465	0	0	0
5461	Supp-Office	250	0	0	0
Dept 5158-Staff Atto Totals		<u>92,715</u>	<u>0</u>	<u>0</u>	<u>0</u>
Dept. Lead 1-President Totals		<u>3,641,055</u>	<u>3,423,033</u>	<u>3,270,822</u>	<u>3,319,663</u>

College of the Mainland
2018-19 Budget
Budget Information by Department Detail

2018-19 Budget 2017-18 Budget 2016-15 Budget 2016-15 Actual

Area: 2-VP Instruction

Department Group: ADE- Adult Education

Department: 1401-Adult Education

5105	FAC-Part time	0	0	0	51
5140	PRO-Full time	74,864	71,609	71,609	72,539
5160	CLA-Full time	82,669	79,074	79,074	79,344
5300	Cont Svcs-Pd Cntractr	0	0	0	827
5370	Utilities-Telephone	0	0	145	107
5410	Supp-Childcare Food	0	0	0	1,951
5440	Supp-Instructional	400	400	400	0
5461	Supp-Office	2,776	2,776	2,776	2,395
5462	Supp-Other	2,000	2,000	2,000	1,965
5470	Food-Catering	1,500	0	0	0
5502	Dues & Subscriptions	0	0	0	179
5550	Postage & Delivery	0	0	200	3,338
5570	Printing&Reproduction	400	400	400	2,007
5640	Trvel Wrk Rel-Employe	0	0	0	377
Dept 1401-Adult Educ Totals		164,609	156,259	156,604	165,080

Department Group: BCE- Business & Computer Education

Department: 1103-Accounting-Credit

5100	FAC-Full time	106,058	101,446	101,447	102,903
5102	FAC-Stipends	10,000	10,000	10,000	10,088
5103	FAC-Overload/overtime	4,170	4,170	4,170	952
5104	FAC-Summer	6,480	6,480	6,480	0
5105	FAC-Part time	4,365	4,000	4,000	4,140
5165	CLA-Part time	4,800	0	0	0
5420	Supp-Cmp Hardwr<\$5000	500	500	500	0
5440	Supp-Instructional	160	160	80	0
5461	Supp-Office	80	80	80	97
5502	Dues & Subscriptions	0	0	0	321
5570	Printing&Reproduction	0	0	90	0
Dept 1103-Accounting Totals		136,613	126,836	126,847	118,501

Department: 3204-Adm-C.I.D.T.

5160	CLA-Full time	44,237	42,313	42,313	42,863
5320	Maint & Repair Svcs	0	0	0	135
5370	Utilities-Telephone	0	0	0	3
5461	Supp-Office	2,950	750	750	1,109
5550	Postage & Delivery	0	0	20	29
5570	Printing&Reproduction	100	100	100	120
5622	Special Proj & Svcs	3,200	3,200	3,200	1,938
Dept 3204-Adm-C.I.D. Totals		50,487	46,363	46,383	46,197

Department: 1203-Bus Tech

5103	FAC-Overload/overtime	0	0	0	3,753
5104	FAC-Summer	5,233	5,233	4,940	8,376
5105	FAC-Part time	25,000	25,000	25,000	29,124
5320	Maint & Repair Svcs	0	0	293	0
5440	Supp-Instructional	45	45	45	0
5461	Supp-Office	80	80	80	0
5570	Printing&Reproduction	25	25	25	0
Dept 1203-Bus Tech Totals		30,383	30,383	30,383	41,253

College of the Mainland
2018-19 Budget
Budget Information by Department Detail

		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department: 1107-C.I.S.					
5100	FAC-Full time	59,767	57,168	57,168	57,989
5102	FAC-Stipends	2,000	2,000	2,000	2,037
5103	FAC-Overload/overtime	7,500	7,500	7,500	5,475
5104	FAC-Summer	4,000	4,000	4,000	8,376
5105	FAC-Part time	12,000	17,000	17,000	10,331
5165	CLA-Part time	603	603	0	0
5420	Supp-Cmp Hardwr<\$5000	800	0	0	0
5440	Supp-Instructional	250	250	250	0
5461	Supp-Office	100	100	100	9
5463	Supp-Testing	1,515	1,515	1,000	1,266
5550	Postage & Delivery	0	0	5	0
5570	Printing&Reproduction	0	0	30	0
5640	Trvel Wrk Rel-Employe	0	0	0	120
Dept 1107-C.I.S. Totals		<u>88,535</u>	<u>90,136</u>	<u>89,053</u>	<u>85,603</u>
Department: 1213-Drafting					
5100	FAC-Full time	48,595	46,482	46,482	47,149
5102	FAC-Stipends	2,000	2,000	2,000	2,030
5103	FAC-Overload/overtime	13,700	8,000	8,000	5,125
5105	FAC-Part time	12,729	9,740	9,740	12,226
5320	Maint & Repair Svcs	2,153	2,153	2,153	0
5420	Supp-Cmp Hardwr<\$5000	0	0	0	2,021
5440	Supp-Instructional	300	300	300	379
5461	Supp-Office	75	75	75	0
5550	Postage & Delivery	0	0	25	0
Dept 1213-Drafting Totals		<u>79,552</u>	<u>68,750</u>	<u>68,775</u>	<u>68,930</u>
Department: 1104-Gen Bus-Credit					
5100	FAC-Full time	0	26,158	26,158	26,534
5102	FAC-Stipends	1,000	1,000	1,000	1,034
5103	FAC-Overload/overtime	0	0	0	5,421
5104	FAC-Summer	4,440	4,440	4,440	4,800
5105	FAC-Part time	7,200	7,200	7,200	548
5165	CLA-Part time	4,800	0	0	0
5320	Maint & Repair Svcs	0	0	293	0
5370	Utilities-Telephone	0	0	0	1
5440	Supp-Instructional	25	25	0	0
5461	Supp-Office	130	130	100	26
Dept 1104-Gen Bus-Cr Totals		<u>17,595</u>	<u>38,953</u>	<u>39,191</u>	<u>38,364</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department: 1215-Graphic Arts					
5100	FAC-Full time	59,767	57,168	57,168	57,989
5102	FAC-Stipends	2,000	2,000	2,000	2,037
5103	FAC-Overload/overtime	0	0	0	7,599
5104	FAC-Summer	4,560	3,440	3,440	0
5105	FAC-Part time	26,976	18,510	18,510	34,433
5320	Maint & Repair Svcs	3,600	3,600	3,600	1,504
5370	Utilities-Telephone	0	0	0	1
5440	Supp-Instructional	1,200	1,200	920	3,043
5461	Supp-Office	125	125	125	0
5502	Dues & Subscriptions	0	0	0	1,750
5550	Postage & Delivery	0	0	5	0
5570	Printing&Reproduction	150	150	150	0
Dept 1215-Graphic Ar Totals		<u>98,378</u>	<u>86,193</u>	<u>85,918</u>	<u>108,356</u>
Department: 1204-Management					
5100	FAC-Full time	34,693	59,343	59,343	60,194
5102	FAC-Stipends	1,000	1,000	1,000	1,000
5105	FAC-Part time	0	0	0	8,521
5370	Utilities-Telephone	0	0	0	25
5440	Supp-Instructional	75	75	75	0
5461	Supp-Office	100	100	100	78
5570	Printing&Reproduction	0	0	25	0
Dept 1204-Management Totals		<u>35,868</u>	<u>60,518</u>	<u>60,543</u>	<u>69,818</u>
Department: 1216-Networking					
5100	FAC-Full time	45,452	44,690	0	25,738
5104	FAC-Summer	0	0	0	7,904
5105	FAC-Part time	30,500	30,500	30,500	29,344
5370	Utilities-Telephone	0	0	5	1
5440	Supp-Instructional	200	200	200	0
5462	Supp-Other	40	40	40	0
5463	Supp-Testing	17,000	5,500	5,500	16,639
Dept 1216-Networking Totals		<u>93,192</u>	<u>80,930</u>	<u>36,245</u>	<u>79,626</u>
Department Group: CDE- Child Dev/Ed					
Department: 1210-Child Develop					
5100	FAC-Full time	59,767	58,026	0	64,022
5103	FAC-Overload/overtime	1,168	0	0	2,085
5105	FAC-Part time	8,256	26,000	26,000	9,501
5370	Utilities-Telephone	0	0	8	9
5440	Supp-Instructional	0	0	500	441
5461	Supp-Office	0	0	1,075	329
5462	Supp-Other	0	0	100	0
5550	Postage & Delivery	0	0	125	28
5570	Printing&Reproduction	0	0	250	132
5642	COM Vehicle Use	0	0	250	0
Dept 1210-Child Deve Totals		<u>69,191</u>	<u>84,026</u>	<u>28,308</u>	<u>76,547</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department: 1211-Child Develop Lab					
5140	PRO-Full time	170,497	196,948	196,948	199,165
5160	CLA-Full time	254,261	195,365	195,365	173,012
5165	CLA-Part time	10,000	10,000	10,000	17,723
5320	Maint & Repair Svcs	0	113	113	125
5332	Professional Svcs-Oth	0	0	0	100
5440	Supp-Instructional	0	650	650	600
5462	Supp-Other	100	100	100	41
5502	Dues & Subscriptions	0	0	0	656
5512	Insur-Prof Liability	0	66	366	0
5622	Special Proj & Svcs	0	2,200	1,900	354
Dept 1211-Child Deve Totals		<u>434,858</u>	<u>405,442</u>	<u>405,442</u>	<u>391,776</u>
Department Group: CED- Continuing Ed					
Department: 1307-Allied Health CE					
5100	FAC-Full time	55,000	0	0	0
5105	FAC-Part time	39,270	69,195	69,195	69,545
5140	PRO-Full time	68,570	65,588	65,588	65,120
5160	CLA-Full time	44,274	38,789	44,891	0
5300	Cont Svcs-Pd Cntractr	1,800	1,800	5,000	300
5420	Supp-Cmp Hardw<\$5000	0	0	465	0
5430	Supp-Furn&Equip<\$5000	0	0	0	1,250
5440	Supp-Instructional	12,000	12,000	14,000	12,837
5461	Supp-Office	1,000	1,000	2,000	1,417
5462	Supp-Other	50	50	20	125
5463	Supp-Testing	6,100	6,100	8,000	4,996
5512	Insur-Prof Liability	6,500	0	0	5,693
5550	Postage & Delivery	0	0	150	97
5570	Printing&Reproduction	500	500	1,000	501
5600	Publ Relations&Advert	0	0	0	400
5640	Trvel Wrk Rel-Employe	0	0	0	720
Dept 1307-Allied Hea Totals		<u>235,064</u>	<u>195,022</u>	<u>210,309</u>	<u>163,001</u>
Department: 1217-Bus Ed-NonCR					
5105	FAC-Part time	12,000	15,000	15,000	6,160
5332	Professional Svcs-Oth	0	5,700	0	0
5370	Utilities-Telephone	0	0	0	28
5440	Supp-Instructional	150	150	250	0
5461	Supp-Office	0	0	0	207
Dept 1217-Bus Ed-Non Totals		<u>12,150</u>	<u>20,850</u>	<u>15,250</u>	<u>6,395</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department: 3401-Dean Cont Ed					
5120	ADM-Full time	181,497	94,573	94,573	95,802
5122	ADM-Stipends	0	0	0	8,000
5140	PRO-Full time	66,516	192,791	192,791	194,785
5160	CLA-Full time	181,961	174,048	174,048	176,310
5163	CLA-Overload/overtime	0	0	1,500	0
5165	CLA-Part time	11,400	11,400	7,500	23,997
5352	Rent-Vehicles	0	0	0	394
5370	Utilities-Telephone	0	0	10	19
5420	Supp-Cmp Hardwr<\$5000	0	0	0	98
5461	Supp-Office	3,500	3,500	3,500	2,650
5462	Supp-Other	100	100	500	464
5502	Dues & Subscriptions	0	0	0	367
5550	Postage & Delivery	0	0	150	735
5570	Printing&Reproduction	17,000	20,000	30,000	16,085
5600	Publ Relations&Advert	15,000	15,000	7,000	14,514
5640	Trvel Wrk Rel-Employe	0	0	0	8,955
Dept 3401-Dean Cont Totals		<u>476,974</u>	<u>511,412</u>	<u>511,572</u>	<u>543,175</u>
Department: 1229-Electrical-NonCR					
5105	FAC-Part time	0	22,960	22,960	21,653
5440	Supp-Instructional	0	1,000	1,000	1,023
5462	Supp-Other	0	250	250	105
5570	Printing&Reproduction	0	250	250	264
Dept 1229-Electrical Totals		<u>0</u>	<u>24,460</u>	<u>24,460</u>	<u>23,045</u>
Department: 1208-HVAC-NonCR					
5102	FAC-Stipends	3,000	0	400	0
5105	FAC-Part time	119,980	21,260	20,860	19,884
5165	CLA-Part time	8,000	0	0	0
5332	Professional Svcs-Oth	13,160	840	0	420
5440	Supp-Instructional	23,200	3,000	4,500	2,486
5462	Supp-Other	200	200	200	0
5463	Supp-Testing	1,058	592	640	192
5470	Food-Catering	800	0	0	0
5570	Printing&Reproduction	0	0	200	0
Dept 1208-HVAC-NonCR Totals		<u>169,398</u>	<u>25,892</u>	<u>26,800</u>	<u>22,982</u>
Department: 1207-Instrumentation-NonCr					
5105	FAC-Part time	0	0	0	27,090
5440	Supp-Instructional	0	0	0	977
5550	Postage & Delivery	0	0	0	4
5570	Printing&Reproduction	0	0	0	260
Dept 1207-Instrument Totals		<u>0</u>	<u>0</u>	<u>0</u>	<u>28,331</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department: 5119-LC Ctr Admin					
5160	CLA-Full time	0	0	38,789	42,774
5163	CLA-Overload/overtime	0	0	0	784
5165	CLA-Part time	21,275	21,275	8,000	30,173
5370	Utilities-Telephone	0	0	3,850	4,812
5440	Supp-Instructional	0	0	50	0
5461	Supp-Office	800	1,500	1,500	1,501
5550	Postage & Delivery	0	0	5	0
5570	Printing&Reproduction	0	0	10	3
5640	Trvel Wrk Rel-Employe	0	0	0	655
Dept 5119-LC Ctr Adm Totals		<u>22,075</u>	<u>22,775</u>	<u>52,204</u>	<u>80,702</u>
Department: 1235-Machinist - NCR					
5320	Maint & Repair Svcs	0	1,000	0	0
5332	Professional Svcs-Oth	0	3,500	0	0
5440	Supp-Instructional	0	2,370	0	0
Dept 1235-Machinist Totals		<u>0</u>	<u>6,870</u>	<u>0</u>	<u>0</u>
Department: 1228-Millwrt/Mach-NonCR					
5102	FAC-Stipends	0	0	400	800
5105	FAC-Part time	0	60,000	60,000	49,458
5320	Maint & Repair Svcs	0	600	0	665
5332	Professional Svcs-Oth	0	4,340	0	1,260
5352	Rent-Vehicles	0	104	0	52
5370	Utilities-Telephone	0	0	24	49
5430	Supp-Furn&Equip<\$5000	0	0	0	368
5440	Supp-Instructional	0	5,000	5,000	6,895
5461	Supp-Office	0	100	0	0
5462	Supp-Other	0	200	400	0
5463	Supp-Testing	0	192	150	140
5550	Postage & Delivery	0	0	0	27
5570	Printing&Reproduction	0	260	260	31
5640	Trvel Wrk Rel-Employe	0	0	0	55
Dept 1228-Millwrt/Ma Totals		<u>0</u>	<u>70,796</u>	<u>66,234</u>	<u>59,800</u>
Department: 1234-Pipefitting / Welding - CE					
5102	FAC-Stipends	0	0	0	400
5332	Professional Svcs-Oth	0	840	0	0
5440	Supp-Instructional	0	8,100	0	4,716
5600	Publ Relations&Advert	0	0	0	500
Dept 1234-Pipefittin Totals		<u>0</u>	<u>8,940</u>	<u>0</u>	<u>5,616</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department: 2112-Senior Adult Dept					
5105	FAC-Part time	162,081	110,000	110,000	103,962
5140	PRO-Full time	78,801	75,971	75,971	76,879
5160	CLA-Full time	79,735	37,658	37,658	32,569
5163	CLA-Overload/overtime	0	0	0	542
5165	CLA-Part time	35,724	52,595	52,595	43,943
5320	Maint & Repair Svcs	0	0	0	224
5370	Utilities-Telephone	0	0	0	181
5440	Supp-Instructional	1,200	1,200	1,200	1,457
5461	Supp-Office	1,150	1,150	1,150	1,269
5462	Supp-Other	700	700	700	1,382
5550	Postage & Delivery	0	0	1,600	1,693
5570	Printing&Reproduction	2,000	2,000	2,000	1,295
5600	Publ Relations&Advert	0	0	0	450
Dept 2112-Senior Adu Totals		<u>361,391</u>	<u>281,274</u>	<u>282,874</u>	<u>265,846</u>
Department Group: CHS- Collegiate High School					
Department: 1227-Collegiate H.S.-CR					
5140	PRO-Full time	81,806	78,249	78,249	79,266
5160	CLA-Full time	40,518	38,756	38,756	39,259
5370	Utilities-Telephone	0	0	14	37
5461	Supp-Office	698	698	698	621
5462	Supp-Other	100	100	100	0
5550	Postage & Delivery	0	0	10	20
5570	Printing&Reproduction	276	276	276	382
5630	Stu Develop & Events	700	700	700	650
Dept 1227-Collegiate Totals		<u>124,098</u>	<u>118,779</u>	<u>118,803</u>	<u>120,235</u>
Department Group: COS- Cosmetology					
Department: 1301-Cosmetology					
5100	FAC-Full time	248,453	237,651	237,651	241,171
5102	FAC-Stipends	6,240	4,000	12,000	12,044
5103	FAC-Overload/overtime	2,500	2,500	2,500	1,124
5104	FAC-Summer	0	0	0	3,528
5105	FAC-Part time	122,400	114,000	114,000	143,953
5160	CLA-Full time	40,199	39,919	39,919	30,308
5165	CLA-Part time	0	0	0	6,956
5352	Rent-Vehicles	0	0	0	94
5370	Utilities-Telephone	0	0	0	174
5440	Supp-Instructional	25,000	20,000	25,000	18,250
5461	Supp-Office	2,000	2,000	2,000	2,348
5462	Supp-Other	0	0	0	169
5502	Dues & Subscriptions	0	0	0	100
5507	Licensing & Cert-Student	1,500	1,500	1,000	1,225
5550	Postage & Delivery	0	0	35	78
5570	Printing&Reproduction	300	300	300	297
5622	Special Proj & Svcs	275	275	225	256
Dept 1301-Cosmetolog Totals		<u>448,867</u>	<u>422,145</u>	<u>434,630</u>	<u>462,075</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department Group: DCD- Dual Credit Department					
Department: 4133-Dual Credit Dept					
5102	FAC-Stipends	5,820	5,820	5,820	5,902
5140	PRO-Full time	79,425	75,279	122,130	82,723
5160	CLA-Full time	45,642	43,657	43,657	44,225
5165	CLA-Part time	0	0	0	1,665
5370	Utilities-Telephone	0	0	5	5
5430	Supp-Furn&Equip<\$5000	0	0	0	641
5461	Supp-Office	1,000	1,000	1,000	504
5502	Dues & Subscriptions	0	0	0	495
5550	Postage & Delivery	0	0	100	4
5570	Printing&Reproduction	15,000	15,000	15,000	3,991
5622	Special Proj & Svcs	8,400	8,400	8,400	672
5640	Trvel Wrk Rel-Employe	6,400	6,400	6,400	7,757
Dept 4133-Dual Credi Totals		<u>161,687</u>	<u>155,556</u>	<u>202,512</u>	<u>148,584</u>
Department Group: DET- Distance Ed					
Department: 1110-Distance Ed					
5102	FAC-Stipends	3,300	3,300	3,300	2,250
5140	PRO-Full time	300,990	179,151	179,151	237,674
5160	CLA-Full time	16,301	18,281	18,281	19,291
5320	Maint & Repair Svcs	79,650	79,650	79,650	71,084
5410	Supp-Childcare Food	0	0	0	183
5421	Supp-Cmp Softwr<\$5000	1,032	1,032	1,032	621
5461	Supp-Office	0	0	825	821
5570	Printing&Reproduction	0	0	0	11
Dept 1110-Distance E Totals		<u>401,273</u>	<u>281,414</u>	<u>282,239</u>	<u>331,935</u>
Department: 3504-Instr Tech Department					
5140	PRO-Full time	51,152	48,928	48,928	49,564
5160	CLA-Full time	56,819	57,037	57,037	39,996
5320	Maint & Repair Svcs	450	450	450	381
5370	Utilities-Telephone	0	0	8	4
5430	Supp-Furn&Equip<\$5000	0	0	23,510	23,225
5461	Supp-Office	400	400	400	394
5462	Supp-Other	2,480	2,480	2,480	2,468
5466	MED-Alloc to depts	0	0	-1,350	0
5502	Dues & Subscriptions	0	0	0	249
5550	Postage & Delivery	0	0	10	37
5570	Printing&Reproduction	75	75	75	0
5610	Royalty/License Pymts	568	568	568	90
Dept 3504-Instr Tech Totals		<u>111,944</u>	<u>109,938</u>	<u>132,116</u>	<u>116,408</u>
Department: 1113-Virtual College TX					
5622	Special Proj & Svcs	1,000	1,000	1,000	625
Dept 1113-Virtual Co Totals		<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>625</u>

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Department Group: DGE- Dean Gen ED				
Department: 3109-Dean Gen Ed				
5102	0	0	5,820	9,703
5120	95,992	91,819	91,819	89,129
5160	42,948	41,081	41,081	41,615
5352	120	120	0	117
5410	0	0	0	21
5461	500	500	500	656
5462	100	100	100	83
5550	0	0	25	0
5570	150	150	150	0
5640	4,000	4,000	4,000	5,252
Dept 3109-Dean Gen E Totals	<u>143,810</u>	<u>137,770</u>	<u>143,495</u>	<u>146,576</u>
Department Group: HUM- Humanities				
Department: 1102-Acad Succ Re/Wr				
5100	599,890	573,807	104,632	106,202
5102	8,000	8,000	0	0
5103	6,390	3,500	3,500	2,529
5104	50,000	10,000	10,000	2,400
5105	92,880	10,000	10,000	23,383
5165	16,000	5,500	5,500	148
5300	21,800	21,800	0	0
5320	0	0	468	0
5370	0	0	5	1
5440	0	0	1,000	0
5461	0	0	1,200	579
5463	0	0	45	0
5550	0	0	5	0
5570	0	0	100	0
Dept 1102-Acad Succ Totals	<u>794,960</u>	<u>632,607</u>	<u>136,455</u>	<u>135,242</u>
Department: 1125-Foreign Lang				
5100	59,767	57,168	57,168	58,026
5103	5,560	5,560	5,560	0
5104	13,222	11,520	11,520	11,200
5105	3,030	1,800	1,800	413
Dept 1125-Foreign La Totals	<u>81,579</u>	<u>76,048</u>	<u>76,048</u>	<u>69,639</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department: 1109-Humanities					
5100	FAC-Full time	22,534	21,555	0	0
5100	FAC-Full time	165,690	158,483	670,768	680,596
5102	FAC-Stipends	0	0	8,000	8,040
5103	FAC-Overload/overtime	4,270	24,000	24,000	21,304
5103	FAC-Overload/overtime	584	0	0	0
5104	FAC-Summer	1,344	0	0	0
5104	FAC-Summer	12,009	65,800	65,800	79,680
5105	FAC-Part time	1,156	0	0	0
5105	FAC-Part time	6,192	47,000	47,000	13,320
5160	CLA-Full time	0	0	42,313	42,863
5300	Cont Svcs-Pd Cntractr	0	0	21,800	34,400
5352	Rent-Vehicles	0	0	200	94
5370	Utilities-Telephone	0	0	10	0
5440	Supp-Instructional	0	0	250	0
5460	Supp-from Media Svcs	0	0	100	0
5461	Supp-Office	0	0	3,000	2,132
5462	Supp-Other	0	0	600	0
5465	Supp-from Media Svcs	0	0	10	0
5550	Postage & Delivery	0	0	40	1
5570	Printing&Reproduction	0	0	200	190
5640	Trvel Wrk Rel-Employe	0	0	0	705
5642	COM Vehicle Use	0	0	100	0
Dept 1109-Humanities Totals		<u>213,779</u>	<u>316,838</u>	<u>884,191</u>	<u>883,325</u>
Department: 3101-Humanities Admin					
5160	CLA-Full time	44,237	42,313	0	0
5320	Maint & Repair Svcs	468	468	0	0
5352	Rent-Vehicles	200	200	0	0
5370	Utilities-Telephone	0	0	0	1
5440	Supp-Instructional	1,250	1,250	0	0
5460	Supp-from Media Svcs	100	100	0	0
5461	Supp-Office	4,060	3,000	0	0
5462	Supp-Other	600	600	0	0
5463	Supp-Testing	45	45	0	0
5465	Supp-from Media Svcs	10	10	0	0
5570	Printing&Reproduction	300	300	0	0
5642	COM Vehicle Use	100	100	0	0
Dept 3101-Humanities Totals		<u>51,370</u>	<u>48,386</u>	<u>0</u>	<u>1</u>
Department: 1111-Philosophy					
5100	FAC-Full time	22,534	21,555	0	0
5103	FAC-Overload/overtime	1,751	0	0	834
5104	FAC-Summer	1,168	0	0	0
5105	FAC-Part time	1,734	0	0	413
Dept 1111-Philosophy Totals		<u>27,187</u>	<u>21,555</u>	<u>0</u>	<u>1,247</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
<u>Department Group: ITL- Instructional Tech Lab Mgrs</u>					
Department: 3505-Instr Tech Lab Mgrs					
5140	PRO-Full time	66,685	126,035	126,035	61,805
5160	CLA-Full time	236,219	213,377	213,377	208,464
5165	CLA-Part time	15,450	15,450	15,450	15,386
5370	Utilities-Telephone	0	0	0	1
5440	Supp-Instructional	1,000	1,000	1,000	997
5461	Supp-Office	7,000	7,400	7,400	7,382
5570	Printing&Reproduction	0	0	0	11
	Dept 3505-Instr Tech Totals	<u>326,354</u>	<u>363,262</u>	<u>363,262</u>	<u>294,046</u>
<u>Department Group: ITT- Industrial Tech</u>					
Department: 3205-Adm-Ind Tech					
5102	FAC-Stipends	8,000	0	0	0
5160	CLA-Full time	46,971	41,150	41,150	45,433
	Dept 3205-Adm-Ind Te Totals	<u>54,971</u>	<u>41,150</u>	<u>41,150</u>	<u>45,433</u>
Department: 1230-Industrial Tech					
5100	FAC-Full time	124,019	119,300	119,300	121,045
5102	FAC-Stipends	2,000	2,000	2,000	2,044
5104	FAC-Summer	0	0	0	4,320
5105	FAC-Part time	26,000	26,000	26,000	13,171
5160	CLA-Full time	0	39,919	39,919	40,438
5440	Supp-Instructional	2,000	2,000	2,000	1,966
5461	Supp-Office	680	680	680	906
5570	Printing&Reproduction	150	150	300	34
5622	Special Proj & Svcs	0	350	350	230
	Dept 1230-Industrial Totals	<u>154,849</u>	<u>190,399</u>	<u>190,549</u>	<u>184,154</u>
Department: 1219-Process Tech					
5100	FAC-Full time	472,783	337,299	325,446	319,018
5102	FAC-Stipends	2,000	10,000	10,000	10,044
5103	FAC-Overload/overtime	26,000	26,000	26,000	65,954
5105	FAC-Part time	110,000	130,000	130,000	125,623
5320	Maint & Repair Svcs	8,000	5,000	10,000	138
5370	Utilities-Telephone	0	0	5	0
5440	Supp-Instructional	6,500	6,500	5,000	7,914
5461	Supp-Office	1,750	1,750	1,750	3,111
5462	Supp-Other	600	600	125	843
5502	Dues & Subscriptions	0	0	0	750
5550	Postage & Delivery	0	0	160	157
5570	Printing&Reproduction	20	20	100	29
	Dept 1219-Process Te Totals	<u>627,653</u>	<u>517,169</u>	<u>508,586</u>	<u>533,581</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department: 1218-Welding					
5100	FAC-Full time	283,197	279,262	214,762	217,983
5102	FAC-Stipends	2,000	2,000	2,000	2,000
5103	FAC-Overload/overtime	17,100	5,200	5,200	28,495
5105	FAC-Part time	40,000	75,000	75,000	30,680
5165	CLA-Part time	57,945	45,600	34,200	32,816
5320	Maint & Repair Svcs	3,500	3,500	4,500	2,179
5440	Supp-Instructional	145,388	145,388	100,000	110,967
5461	Supp-Office	0	0	100	0
5462	Supp-Other	450	450	450	438
5502	Dues & Subscriptions	0	0	0	261
5570	Printing&Reproduction	0	0	0	34
Dept 1218-Welding Totals		<u>549,580</u>	<u>556,400</u>	<u>436,212</u>	<u>425,853</u>
Department Group: LIB- Library					
Department: 3503-Library					
5140	PRO-Full time	274,543	255,800	255,800	246,009
5160	CLA-Full time	114,050	110,358	110,358	99,117
5165	CLA-Part time	36,000	36,000	36,000	20,503
5320	Maint & Repair Svcs	10,948	10,948	9,245	5,842
5440	Supp-Instructional	1,500	1,500	1,500	6,698
5460	Supp-from Media Svcs	100	100	100	0
5461	Supp-Office	3,602	3,602	3,602	3,837
5462	Supp-Other	3,000	3,000	3,000	2,265
5502	Dues & Subscriptions	62,222	62,222	62,222	67,472
5550	Postage & Delivery	0	0	325	248
5570	Printing&Reproduction	140	140	140	30
5622	Special Proj & Svcs	3,402	3,402	3,402	3,986
5905	Cap Out-Library Books	60,000	52,000	52,000	0
Dept 3503-Library Totals		<u>569,507</u>	<u>539,072</u>	<u>537,694</u>	<u>456,007</u>
Department Group: MSC- Math					
Department: 1101-Acad Succ Math					
5100	FAC-Full time	154,884	257,115	306,371	0
5103	FAC-Overload/overtime	10,000	10,000	10,000	7,897
5104	FAC-Summer	0	12,960	12,960	10,400
5105	FAC-Part time	0	78,300	78,300	70,320
5140	PRO-Full time	57,072	54,591	96,429	67,378
5165	CLA-Part time	0	25,000	25,000	20,335
5320	Maint & Repair Svcs	0	0	1,620	0
5440	Supp-Instructional	0	1,300	1,300	1,109
5461	Supp-Office	0	500	500	493
5463	Supp-Testing	0	810	810	828
5550	Postage & Delivery	0	0	10	0
5570	Printing&Reproduction	0	0	250	0
Dept 1101-Acad Succ Totals		<u>221,956</u>	<u>440,576</u>	<u>533,550</u>	<u>178,760</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department: 1114-Math					
5100	FAC-Full time	474,934	292,073	190,817	193,593
5102	FAC-Stipends	8,000	8,000	8,000	8,052
5103	FAC-Overload/overtime	22,352	10,000	10,000	17,514
5104	FAC-Summer	32,640	18,000	18,000	34,400
5105	FAC-Part time	122,932	55,000	55,000	22,089
5300	Cont Svcs-Pd Cntractr	17,450	17,450	17,450	17,900
5370	Utilities-Telephone	0	0	0	2
5430	Supp-Furn&Equip<\$5000	0	0	0	341
5440	Supp-Instructional	3,400	2,100	2,100	2,084
5461	Supp-Office	380	380	380	434
5570	Printing&Reproduction	35	35	35	39
5640	Trvel Wrk Rel-Employe	0	0	0	2,361
Dept 1114-Math Totals		<u>682,123</u>	<u>403,038</u>	<u>301,782</u>	<u>298,809</u>
Department Group: NRS- Nursing					
Department: 1304-Nursing					
5440	Supp-Instructional	0	0	0	10
Dept 1304-Nursing Totals		<u>0</u>	<u>0</u>	<u>0</u>	<u>10</u>
Department: 3104-Nursing Administration					
5140	PRO-Full time	159,007	157,028	208,223	166,734
5142	PRO-Stipends	20,000	20,000	20,000	25,480
5145	PRO-Part time	22,000	0	0	6,316
5160	CLA-Full time	89,839	85,932	85,932	87,049
5165	CLA-Part time	23,000	23,000	23,000	11,573
5320	Maint & Repair Svcs	1,800	1,800	1,800	1,585
5332	Professional Svcs-Oth	0	0	20,000	3,600
5370	Utilities-Telephone	0	0	210	0
5420	Supp-Cmp Hardwr<\$5000	0	0	0	5,418
5421	Supp-Cmp Softwr<\$5000	18,000	18,000	15,500	8,987
5440	Supp-Instructional	4,700	0	0	704
5461	Supp-Office	3,000	3,000	7,675	3,679
5462	Supp-Other	0	0	0	130
5502	Dues & Subscriptions	7,985	7,985	7,350	7,473
5512	Insur-Prof Liability	6,500	0	0	0
5550	Postage & Delivery	0	0	500	6
5570	Printing&Reproduction	4,240	4,240	4,240	4,129
5622	Special Proj & Svcs	7,500	7,500	7,500	12,613
5640	Trvel Wrk Rel-Employe	0	0	0	2,220
Dept 3104-Nursing Ad Totals		<u>367,571</u>	<u>328,485</u>	<u>401,930</u>	<u>347,696</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department: 1302-Nursing-AD					
5100	FAC-Full time	924,447	1,053,655	913,655	861,274
5102	FAC-Stipends	121,500	100,320	93,660	91,391
5103	FAC-Overload/overtime	27,500	27,500	27,500	12,466
5105	FAC-Part time	45,000	45,000	45,000	80,645
5145	PRO-Part time	0	0	0	33,525
5165	CLA-Part time	20,000	0	0	3,866
5352	Rent-Vehicles	0	0	0	117
5370	Utilities-Telephone	0	0	0	43
5430	Supp-Furn&Equip<\$5000	0	0	2,500	2,177
5440	Supp-Instructional	32,800	32,800	29,300	28,542
5460	Supp-from Media Svcs	1,000	1,000	1,000	1,023
5461	Supp-Office	0	0	0	556
5462	Supp-Other	0	0	1,000	1,231
5463	Supp-Testing	78,200	78,200	78,200	59,995
5512	Insur-Prof Liability	0	0	0	5,693
5550	Postage & Delivery	0	0	0	7
5570	Printing&Reproduction	0	0	0	104
5640	Trvel Wrk Rel-Employe	0	0	0	6,778
Dept 1302-Nursing-AD Totals		<u>1,250,447</u>	<u>1,338,475</u>	<u>1,191,815</u>	<u>1,189,433</u>
Department: 1303-Nursing-VN					
5100	FAC-Full time	437,113	299,983	299,983	276,781
5102	FAC-Stipends	27,000	32,820	26,070	24,561
5103	FAC-Overload/overtime	9,000	9,000	9,000	0
5105	FAC-Part time	15,000	30,000	30,000	19,681
5370	Utilities-Telephone	0	0	0	1
5440	Supp-Instructional	2,700	2,700	2,000	2,502
5460	Supp-from Media Svcs	0	0	500	0
5462	Supp-Other	100	100	300	231
5463	Supp-Testing	12,000	12,000	12,000	11,023
5640	Trvel Wrk Rel-Employe	0	0	0	1,406
Dept 1303-Nursing-VN Totals		<u>502,913</u>	<u>386,603</u>	<u>379,853</u>	<u>336,186</u>
Department Group: PDA- Professional Dev Academy					
Department: 5126-Prof Develop Acad					
5102	FAC-Stipends	3,000	3,000	3,000	3,000
5461	Supp-Office	100	100	100	0
5470	Food-Catering	3,500	0	0	0
5550	Postage & Delivery	0	0	10	30
5570	Printing&Reproduction	25	25	25	360
5592	Prof Dev-PDA-Instruct	110,000	110,000	110,000	110,132
5622	Special Proj & Svcs	13,500	10,000	10,000	5,104
Dept 5126-Prof Devel Totals		<u>130,125</u>	<u>123,125</u>	<u>123,135</u>	<u>118,626</u>

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Department Group: PSC- Public Service Careers					
Department: 3301-Adm-Pub Svc Ed					
5160	CLA-Full time	83,808	78,973	78,973	78,097
5165	CLA-Part time	0	0	0	1,394
5430	Supp-Furn&Equip<\$5000	0	0	750	0
5461	Supp-Office	3,500	3,500	3,500	3,256
5550	Postage & Delivery	0	0	50	86
5570	Printing&Reproduction	0	0	200	19
Dept 3301-Adm-Pub Sv Totals		<u>87,308</u>	<u>82,473</u>	<u>83,473</u>	<u>82,852</u>
Department: 1305-Criminal Justice					
5100	FAC-Full time	73,504	70,308	70,308	71,318
5102	FAC-Stipends	0	8,000	10,000	10,046
5105	FAC-Part time	9,800	9,800	9,800	6,624
5370	Utilities-Telephone	0	0	7	16
5440	Supp-Instructional	150	150	250	12
5461	Supp-Office	0	0	0	21
5570	Printing&Reproduction	75	75	75	152
Dept 1305-Criminal J Totals		<u>83,529</u>	<u>88,333</u>	<u>90,440</u>	<u>88,189</u>
Department: 1399-Emergency Management Credit					
5105	FAC-Part time	18,982	17,000	17,000	14,622
5430	Supp-Furn&Equip<\$5000	0	0	5,000	2,294
5440	Supp-Instructional	2,000	3,000	5,000	1,794
5462	Supp-Other	350	350	500	425
5550	Postage & Delivery	0	0	50	81
5570	Printing&Reproduction	600	600	1,000	636
5600	Publ Relations&Advert	0	0	0	133
Dept 1399-Emergency Totals		<u>21,932</u>	<u>20,950</u>	<u>28,550</u>	<u>19,985</u>
Department: 1306-EMS-Credit					
5100	FAC-Full time	141,069	134,935	134,935	136,871
5103	FAC-Overload/overtime	0	0	0	47,672
5105	FAC-Part time	110,080	100,000	100,000	99,618
5332	Professional Svcs-Oth	9,600	9,600	6,875	9,400
5350	Rent-Equip & Other	0	0	540	0
5370	Utilities-Telephone	0	0	7	5
5440	Supp-Instructional	10,800	10,800	10,800	10,843
5460	Supp-from Media Svcs	0	0	500	0
5461	Supp-Office	0	0	20	173
5462	Supp-Other	13,000	13,000	13,000	11,983
5502	Dues & Subscriptions	0	0	0	2,551
5570	Printing&Reproduction	340	340	1,000	420
5622	Special Proj & Svcs	0	500	1,500	411
5640	Trvel Wrk Rel-Employe	0	0	0	520
Dept 1306-EMS-Credit Totals		<u>284,889</u>	<u>269,175</u>	<u>269,177</u>	<u>320,467</u>

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Department: 1308-Fire Tech					
5100	FAC-Full time	69,014	66,013	66,013	67,003
5103	FAC-Overload/overtime	0	0	0	333
5105	FAC-Part time	173,550	173,550	173,550	165,160
5320	Maint & Repair Svcs	20,750	20,750	20,750	20,384
5351	Rent-Facilities	9,900	9,900	9,900	7,000
5352	Rent-Vehicles	500	500	500	989
5370	Utilities-Telephone	0	0	30	9
5430	Supp-Furn&Equip<\$5000	9,000	9,000	9,000	8,767
5440	Supp-Instructional	10,540	10,540	10,280	13,365
5461	Supp-Office	0	0	55	12
5462	Supp-Other	0	0	0	655
5502	Dues & Subscriptions	0	0	0	875
5570	Printing&Reproduction	175	175	250	198
Dept 1308-Fire Tech Totals		<u>293,429</u>	<u>290,428</u>	<u>290,328</u>	<u>284,750</u>
Department: 1310-Firearms Acad					
5100	FAC-Full time	0	60,146	0	0
5105	FAC-Part time	11,624	11,624	11,624	3,168
5140	PRO-Full time	62,883	0	30,073	29,193
5320	Maint & Repair Svcs	250	250	225	0
5430	Supp-Furn&Equip<\$5000	0	0	2,000	325
5440	Supp-Instructional	35,000	30,000	47,000	33,126
5502	Dues & Subscriptions	0	0	0	32
5570	Printing&Reproduction	0	0	100	0
Dept 1310-Firearms A Totals		<u>109,757</u>	<u>102,020</u>	<u>91,022</u>	<u>65,844</u>
Department: 1315-Health Info Mgmt					
5100	FAC-Full time	118,926	113,756	113,756	115,462
5102	FAC-Stipends	8,000	8,000	4,000	0
5103	FAC-Overload/overtime	3,200	2,500	2,500	9,619
5104	FAC-Summer	2,140	0	0	0
5105	FAC-Part time	32,947	30,000	30,000	18,441
5421	Supp-Cmp Softwr<\$5000	8,000	8,000	1,000	0
5440	Supp-Instructional	700	700	600	1,092
5461	Supp-Office	0	0	0	12
5462	Supp-Other	50	50	50	0
5470	Food-Catering	500	0	0	0
5502	Dues & Subscriptions	0	0	0	2,685
Dept 1315-Health Inf Totals		<u>174,463</u>	<u>163,006</u>	<u>151,906</u>	<u>147,311</u>
Department: 1311-Law Enforcement					
5105	FAC-Part time	66,849	66,500	66,500	47,280
5140	PRO-Full time	37,528	35,896	35,896	37,880
5332	Professional Svcs-Oth	0	0	0	1,728
5352	Rent-Vehicles	0	0	0	49
5440	Supp-Instructional	1,610	1,610	850	1,215
5462	Supp-Other	515	515	240	469
5570	Printing&Reproduction	1,000	1,000	400	749
5640	Trvel Wrk Rel-Employe	0	0	0	1,223
Dept 1311-Law Enforc Totals		<u>107,502</u>	<u>105,521</u>	<u>103,886</u>	<u>90,593</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department: 1312-Law Enfrcmnt-NonCR					
5105	FAC-Part time	11,473	2,000	2,000	53,296
5140	PRO-Full time	37,528	35,893	35,893	34,844
5332	Professional Svcs-Oth	0	0	0	1,152
5370	Utilities-Telephone	0	0	5	2
5440	Supp-Instructional	800	800	800	0
5461	Supp-Office	0	0	40	0
5462	Supp-Other	250	250	250	185
5570	Printing&Reproduction	250	250	250	160
Dept 1312-Law Enfrcm Totals		<u>50,301</u>	<u>39,193</u>	<u>39,238</u>	<u>89,639</u>
Department: 1316-Medical Assistant					
5100	FAC-Full time	121,707	178,086	128,086	117,626
5102	FAC-Stipends	4,000	4,000	4,000	4,000
5103	FAC-Overload/overtime	0	0	0	8,672
5105	FAC-Part time	25,000	25,000	25,000	8,077
5165	CLA-Part time	8,000	8,000	0	6,008
5440	Supp-Instructional	6,000	6,000	4,000	3,865
5461	Supp-Office	0	0	0	137
5462	Supp-Other	160	160	400	298
5463	Supp-Testing	3,750	3,750	0	3,875
5502	Dues & Subscriptions	0	0	0	1,475
Dept 1316-Medical As Totals		<u>168,617</u>	<u>224,996</u>	<u>161,486</u>	<u>154,033</u>
Department: 1313-Pharmacy Tech					
5100	FAC-Full time	69,287	66,274	66,274	67,224
5102	FAC-Stipends	4,000	4,000	4,000	4,043
5105	FAC-Part time	7,780	3,780	3,780	13,081
5370	Utilities-Telephone	0	0	0	1
5440	Supp-Instructional	800	800	1,100	893
5461	Supp-Office	0	0	0	8
5462	Supp-Other	225	225	225	334
5463	Supp-Testing	0	0	0	1,032
5502	Dues & Subscriptions	0	0	0	3,080
5640	Trvel Wrk Rel-Employe	0	0	0	1,427
Dept 1313-Pharmacy T Totals		<u>82,092</u>	<u>75,079</u>	<u>75,379</u>	<u>91,123</u>
Department: 1314-Security Acad					
5105	FAC-Part time	0	1,000	1,000	0
5140	PRO-Full time	0	0	30,073	31,737
5440	Supp-Instructional	0	0	250	0
5461	Supp-Office	0	0	75	67
5462	Supp-Other	0	0	100	0
5570	Printing&Reproduction	0	0	240	58
Dept 1314-Security A Totals		<u>0</u>	<u>1,000</u>	<u>31,738</u>	<u>31,862</u>
Department Group: PVA- Performing/Visual Arts					
Department: 3103-Adm-Perf&Vis Arts					
5102	FAC-Stipends	8,000	8,000	8,000	8,000
5160	CLA-Full time	54,451	52,084	52,084	52,761
5370	Utilities-Telephone	0	0	5	3
5461	Supp-Office	465	465	465	464
5550	Postage & Delivery	0	0	45	22
Dept 3103-Adm-Perf&V Totals		<u>62,916</u>	<u>60,549</u>	<u>60,599</u>	<u>61,250</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department: 1116-Art					
5100	FAC-Full time	191,898	183,553	183,553	186,307
5103	FAC-Overload/overtime	2,400	2,400	2,400	0
5104	FAC-Summer	4,800	4,800	4,800	5,280
5105	FAC-Part time	14,400	14,400	14,400	2,064
5165	CLA-Part time	5,433	5,433	5,433	3,819
5320	Maint & Repair Svcs	666	666	666	452
5332	Professional Svcs-Oth	2,520	2,520	2,520	2,160
5440	Supp-Instructional	6,092	6,092	6,092	5,614
5461	Supp-Office	125	125	125	123
5462	Supp-Other	460	460	460	456
5570	Printing&Reproduction	100	100	100	70
5640	Trvel Wrk Rel-Employe	0	0	0	2,358
5642	COM Vehicle Use	25	25	25	0
Dept 1116-Art Totals		<u>228,919</u>	<u>220,574</u>	<u>220,574</u>	<u>208,703</u>
Department: 2203-Art Gallery					
5140	PRO-Full time	43,106	41,232	41,232	41,767
5332	Professional Svcs-Oth	1,600	1,600	1,600	2,000
5370	Utilities-Telephone	0	0	5	0
5461	Supp-Office	50	50	50	141
5462	Supp-Other	1,300	1,300	1,300	990
5514	Insurance-Other	700	700	700	700
5550	Postage & Delivery	0	0	1,250	324
5570	Printing&Reproduction	1,250	1,250	1,250	747
5640	Trvel Wrk Rel-Employe	0	0	0	517
Dept 2203-Art Galler Totals		<u>48,006</u>	<u>46,132</u>	<u>47,387</u>	<u>47,186</u>
Department: 1117-Music					
5100	FAC-Full time	280,192	268,010	268,010	272,030
5103	FAC-Overload/overtime	1,100	1,100	1,100	0
5104	FAC-Summer	4,800	4,800	4,800	5,280
5105	FAC-Part time	20,000	20,000	20,000	25,748
5165	CLA-Part time	6,000	6,000	6,000	6,015
5320	Maint & Repair Svcs	2,220	2,220	1,620	1,606
5332	Professional Svcs-Oth	3,000	3,000	3,000	1,700
5352	Rent-Vehicles	600	600	600	794
5370	Utilities-Telephone	0	0	10	6
5430	Supp-Furn&Equip<\$5000	0	0	0	958
5440	Supp-Instructional	5,000	5,000	5,000	4,765
5461	Supp-Office	240	240	240	210
5462	Supp-Other	150	150	150	369
5465	Supp-from Media Svcs	25	25	25	0
5502	Dues & Subscriptions	0	0	0	50
5570	Printing&Reproduction	1,000	1,000	1,000	564
5640	Trvel Wrk Rel-Employe	0	0	0	4,500
5641	Trvel Wrk Rel-Non-Emp	150	150	150	150
Dept 1117-Music Totals		<u>324,477</u>	<u>312,295</u>	<u>311,705</u>	<u>324,745</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department: 2204-Student Theater					
5100	FAC-Full time	46,450	44,431	44,431	45,067
5102	FAC-Stipends	0	0	0	3,500
5140	PRO-Full time	125,873	120,400	120,400	121,965
5160	CLA-Full time	49,790	47,625	47,625	48,244
5165	CLA-Part time	4,500	4,500	4,500	4,416
5300	Cont Svcs-Pd Cntractr	1,485	1,485	1,485	0
5320	Maint & Repair Svcs	6,750	6,750	6,750	6,192
5332	Professional Svcs-Oth	28,600	28,600	28,600	22,933
5370	Utilities-Telephone	0	0	0	1
5461	Supp-Office	300	300	300	229
5462	Supp-Other	400	400	400	111
5480	Theater-Costume Exp	10,500	10,500	10,500	10,989
5481	Theater-Oth Prod Exp	12,500	12,500	12,500	12,035
5550	Postage & Delivery	0	0	700	1,415
5570	Printing&Reproduction	4,000	4,000	4,000	2,871
5610	Royalty/License Pymts	14,400	14,400	14,400	5,097
Dept 2204-Student Th Totals		<u>305,548</u>	<u>295,891</u>	<u>296,591</u>	<u>285,065</u>
Department: 1118-Theater Arts-Credit					
5100	FAC-Full time	30,967	29,621	29,621	30,094
5105	FAC-Part time	0	0	0	6,842
5332	Professional Svcs-Oth	3,180	0	0	0
5352	Rent-Vehicles	0	0	0	564
5370	Utilities-Telephone	0	0	5	0
5440	Supp-Instructional	1,150	700	700	691
5461	Supp-Office	75	75	75	80
5570	Printing&Reproduction	50	50	50	0
5640	Trvel Wrk Rel-Employe	0	0	0	2,534
Dept 1118-Theater Ar Totals		<u>35,422</u>	<u>30,446</u>	<u>30,451</u>	<u>40,805</u>
Department Group: SCN- Science					
Department: 3105-Adm-Science					
5160	CLA-Full time	48,339	46,237	46,237	46,838
5370	Utilities-Telephone	0	0	0	6
5461	Supp-Office	1,500	1,500	1,500	1,448
5550	Postage & Delivery	0	0	60	3
5570	Printing&Reproduction	100	100	100	8
Dept 3105-Adm-Scienc Totals		<u>49,939</u>	<u>47,837</u>	<u>47,897</u>	<u>48,303</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department: 1120-Biol & Nutrition					
5100	FAC-Full time	364,445	352,940	352,940	304,205
5103	FAC-Overload/overtime	38,540	37,000	37,000	19,472
5104	FAC-Summer	23,143	20,000	20,000	35,628
5105	FAC-Part time	31,389	9,900	9,900	16,125
5160	CLA-Full time	42,720	34,493	34,493	29,271
5165	CLA-Part time	7,000	7,000	7,000	2,733
5320	Maint & Repair Svcs	10,881	10,881	10,881	11,287
5430	Supp-Furn&Equip<\$5000	0	0	2,100	2,167
5440	Supp-Instructional	36,000	36,000	36,000	35,701
5461	Supp-Office	1,000	1,000	1,000	1,053
5550	Postage & Delivery	0	0	50	0
5570	Printing&Reproduction	500	500	2,000	266
5622	Special Proj & Svcs	0	0	0	12,159
Dept 1120-Biol & Nut Totals		<u>555,618</u>	<u>509,714</u>	<u>513,364</u>	<u>470,067</u>
Department: 1121-Chemistry					
5100	FAC-Full time	134,340	128,498	128,498	130,342
5103	FAC-Overload/overtime	8,380	14,880	14,880	7,535
5104	FAC-Summer	9,640	14,640	14,640	8,808
5105	FAC-Part time	31,400	26,400	26,400	22,931
5165	CLA-Part time	6,000	6,000	13,000	6,647
5430	Supp-Furn&Equip<\$5000	0	0	5,655	5,561
5440	Supp-Instructional	11,000	11,000	11,000	10,442
5461	Supp-Office	1,500	1,500	1,800	1,702
5570	Printing&Reproduction	75	75	75	0
Dept 1121-Chemistry Totals		<u>202,335</u>	<u>202,993</u>	<u>215,948</u>	<u>193,968</u>
Department: 1122-Geology					
5100	FAC-Full time	44,124	42,838	42,838	42,838
5103	FAC-Overload/overtime	3,585	3,585	3,585	0
5104	FAC-Summer	3,660	3,660	3,660	4,164
5105	FAC-Part time	26,100	6,600	6,600	15,545
5165	CLA-Part time	4,500	5,000	6,245	4,966
5352	Rent-Vehicles	1,600	1,600	600	1,083
5440	Supp-Instructional	2,720	2,720	1,210	1,322
5461	Supp-Office	580	580	580	399
5462	Supp-Other	0	0	0	123
5570	Printing&Reproduction	100	100	100	70
Dept 1122-Geology Totals		<u>86,969</u>	<u>66,683</u>	<u>65,418</u>	<u>70,510</u>
Department: 1135-Health and PE Credit					
5100	FAC-Full time	112,869	107,961	107,961	109,548
5103	FAC-Overload/overtime	2,335	0	0	4,587
5104	FAC-Summer	12,960	12,960	12,960	12,000
5105	FAC-Part time	12,600	12,600	12,600	8,753
5370	Utilities-Telephone	0	0	35	1
5440	Supp-Instructional	500	500	500	0
5462	Supp-Other	250	250	250	0
5570	Printing&Reproduction	400	400	400	11
Dept 1135-Health and Totals		<u>141,914</u>	<u>134,671</u>	<u>134,706</u>	<u>134,900</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department: 1123-Physics					
5100	FAC-Full time	65,310	62,470	62,470	63,407
5103	FAC-Overload/overtime	0	0	0	770
5105	FAC-Part time	42,900	42,900	42,900	52,807
5165	CLA-Part time	700	700	700	0
5430	Supp-Furn&Equip<\$5000	0	0	3,400	3,237
5440	Supp-Instructional	5,450	2,250	2,250	2,393
5461	Supp-Office	800	800	800	265
5550	Postage & Delivery	0	0	20	0
5570	Printing&Reproduction	100	100	100	55
Dept 1123-Physics Totals		<u>115,260</u>	<u>109,220</u>	<u>112,640</u>	<u>122,934</u>
Department: 1139-Supplemental Instruction					
5165	CLA-Part time	38,000	38,000	38,000	16,148
Dept 1139-Supplement Totals		<u>38,000</u>	<u>38,000</u>	<u>38,000</u>	<u>16,148</u>
<u>Department Group: SOC- Social & Behavioral Science</u>					
Department: 3106-Adm-Soc Sci					
5102	FAC-Stipends	16,000	8,000	8,000	8,042
5160	CLA-Full time	45,565	43,583	43,583	44,150
5370	Utilities-Telephone	0	0	20	4
5430	Supp-Furn&Equip<\$5000	0	0	0	3,014
5440	Supp-Instructional	1,495	1,495	1,495	1,575
5461	Supp-Office	6,820	9,465	9,465	6,497
5465	Supp-from Media Svcs	100	100	100	0
5550	Postage & Delivery	0	0	50	1
5570	Printing&Reproduction	350	350	350	186
Dept 3106-Adm-Soc Sc Totals		<u>70,330</u>	<u>62,993</u>	<u>63,063</u>	<u>63,469</u>
Department: 1124-Economics					
5100	FAC-Full time	132,482	126,721	126,721	128,622
5103	FAC-Overload/overtime	2,490	2,490	2,490	2,664
5104	FAC-Summer	4,800	4,800	4,800	5,280
5105	FAC-Part time	14,400	14,400	14,400	0
5165	CLA-Part time	6,080	0	0	0
5640	Trvel Wrk Rel-Employe	0	0	0	1,083
Dept 1124-Economics Totals		<u>160,252</u>	<u>148,411</u>	<u>148,411</u>	<u>137,649</u>
Department: 1126-Government					
5100	FAC-Full time	232,720	273,319	273,319	277,274
5103	FAC-Overload/overtime	10,830	10,830	10,830	9,959
5104	FAC-Summer	25,210	22,320	22,320	29,760
5105	FAC-Part time	51,680	19,800	19,800	33,309
5370	Utilities-Telephone	0	0	0	5
5640	Trvel Wrk Rel-Employe	0	0	0	2,083
Dept 1126-Government Totals		<u>320,440</u>	<u>326,269</u>	<u>326,269</u>	<u>352,390</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department: 1127-Hist&Geog					
5100	FAC-Full time	112,734	134,537	160,075	162,407
5103	FAC-Overload/overtime	10,830	10,830	10,830	7,521
5104	FAC-Summer	2,160	2,160	2,160	0
5105	FAC-Part time	58,039	47,700	47,700	70,053
5300	Cont Svcs-Pd Cntractr	29,200	29,200	29,200	25,600
5640	Trvel Wrk Rel-Employe	0	0	0	1,535
Dept 1127-Hist&Geog Totals		<u>212,963</u>	<u>224,427</u>	<u>249,965</u>	<u>267,116</u>
Department: 1129-Psychology					
5100	FAC-Full time	269,617	257,892	257,892	261,626
5103	FAC-Overload/overtime	14,595	14,595	14,595	10,073
5104	FAC-Summer	30,768	28,080	28,080	33,450
5105	FAC-Part time	56,218	54,000	54,000	51,489
5165	CLA-Part time	5,876	0	0	0
5300	Cont Svcs-Pd Cntractr	7,200	7,200	7,200	3,600
5640	Trvel Wrk Rel-Employe	0	0	0	2,206
Dept 1129-Psychology Totals		<u>384,274</u>	<u>361,767</u>	<u>361,767</u>	<u>362,444</u>
Department: 1130-Sociology					
5100	FAC-Full time	53,102	50,793	50,793	51,522
5103	FAC-Overload/overtime	4,170	4,170	4,170	3,786
5104	FAC-Summer	8,909	8,640	8,640	7,200
5105	FAC-Part time	16,200	16,200	16,200	15,787
5640	Trvel Wrk Rel-Employe	0	0	0	1,171
Dept 1130-Sociology Totals		<u>82,381</u>	<u>79,803</u>	<u>79,803</u>	<u>79,466</u>
Department Group: VPI- VP Instruction					
Department: 1090-Child Development-CE					
5105	FAC-Part time	5,300	6,000	0	0
5440	Supp-Instructional	100	200	0	0
5461	Supp-Office	75	75	0	0
5462	Supp-Other	100	100	0	0
5570	Printing&Reproduction	50	50	0	0
5642	COM Vehicle Use	0	50	0	0
Dept 1090-Child Deve Totals		<u>5,625</u>	<u>6,475</u>	<u>0</u>	<u>0</u>
Department: 1571-Massage Therapy					
5105	FAC-Part time	19,250	0	0	0
5440	Supp-Instructional	7,200	0	0	0
5461	Supp-Office	200	0	0	0
Dept 1571-Massage Th Totals		<u>26,650</u>	<u>0</u>	<u>0</u>	<u>0</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department: 5137-QEP					
5102	FAC-Stipends	5,820	5,820	5,820	5,862
5105	FAC-Part time	7,200	7,200	7,200	0
5140	PRO-Full time	227,894	92,571	92,571	94,658
5145	PRO-Part time	0	87,500	27,500	34,829
5165	CLA-Part time	0	16,000	16,000	23,511
5410	Supp-Childcare Food	700	700	1,500	560
5421	Supp-Cmp Softwr<\$5000	755	755	25,755	25,015
5460	Supp-from Media Svcs	0	0	200	0
5461	Supp-Office	700	700	500	389
5462	Supp-Other	250	250	600	220
5570	Printing&Reproduction	250	250	500	103
5600	Publ Relations&Advert	500	1,500	3,000	0
5640	Trvel Wrk Rel-Employe	0	0	0	1,925
Dept 5137-QEP Totals		<u>244,069</u>	<u>213,246</u>	<u>181,146</u>	<u>187,072</u>
Department: 1140-Tutoring Center					
5145	PRO-Part time	87,500	0	0	0
5165	CLA-Part time	37,000	0	0	0
5421	Supp-Cmp Softwr<\$5000	755	0	0	0
5461	Supp-Office	700	0	0	0
5600	Publ Relations&Advert	1,000	0	0	0
Dept 1140-Tutoring C Totals		<u>126,955</u>	<u>0</u>	<u>0</u>	<u>0</u>
Department: 5149-VP Instruction					
5102	FAC-Stipends	0	0	400	0
5105	FAC-Part time	10,275	210,275	30,275	0
5120	ADM-Full time	138,495	122,191	122,191	125,124
5140	PRO-Full time	61,538	0	0	0
5160	CLA-Full time	0	53,511	53,511	54,207
5370	Utilities-Telephone	0	0	465	463
5410	Supp-Childcare Food	400	400	0	489
5420	Supp-Cmp Hardwr<\$5000	0	0	0	630
5430	Supp-Furn&Equip<\$5000	0	0	0	938
5440	Supp-Instructional	0	0	6,000	0
5461	Supp-Office	700	700	700	404
5462	Supp-Other	6,400	6,400	7,200	2,144
5502	Dues & Subscriptions	0	0	0	2,787
5550	Postage & Delivery	0	0	125	39
5570	Printing&Reproduction	400	400	650	11,781
5595	Dues&Subscrip-Bdget Sweep A	18,000	18,000	18,000	0
5639	Trvel-Budget Sweep Account	78,000	78,000	78,000	0
5640	Trvel Wrk Rel-Employe	24,000	24,000	24,000	7,297
Dept 5149-VP Instruc Totals		<u>338,208</u>	<u>513,877</u>	<u>341,517</u>	<u>206,303</u>
Dept. Lead 2-VP Instruc Totals		<u>16,207,205</u>	<u>15,467,317</u>	<u>15,048,246</u>	<u>14,460,571</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Area: 3-VP Student Services					
Department Group: ADM- Admissions					
Department: 4102-Admissions					
5140	PRO-Full time	128,034	121,482	188,111	157,241
5160	CLA-Full time	173,925	165,829	201,920	190,698
5165	CLA-Part time	4,000	4,000	4,000	425
5352	Rent-Vehicles	350	350	350	548
5370	Utilities-Telephone	0	0	25	19
5461	Supp-Office	2,800	2,800	5,250	4,219
5462	Supp-Other	920	920	920	0
5502	Dues & Subscriptions	0	0	0	640
5550	Postage & Delivery	0	0	4,000	1,756
5570	Printing&Reproduction	4,000	4,000	4,000	2,683
5622	Special Proj & Svcs	1,500	1,500	1,500	0
5640	Trvel Wrk Rel-Employe	0	0	0	4,379
Dept 4102-Admissions Totals		<u>315,529</u>	<u>300,881</u>	<u>410,076</u>	<u>362,608</u>
Department: 4124-Student Graduation					
5332	Professional Svcs-Oth	0	0	2,500	0
5350	Rent-Equip & Other	4,250	4,250	4,250	2,383
5351	Rent-Facilities	11,240	10,700	10,500	10,790
5461	Supp-Office	250	250	250	85
5462	Supp-Other	16,300	16,300	9,900	13,348
5550	Postage & Delivery	0	0	1,500	1,561
5570	Printing&Reproduction	5,000	5,000	6,000	2,810
Dept 4124-Student Gr Totals		<u>37,040</u>	<u>36,500</u>	<u>34,900</u>	<u>30,977</u>
Department Group: JUD- Judicial Affairs					
Department: 4123-Judicial Affairs					
5120	ADM-Full time	93,196	89,144	89,144	90,302
5140	PRO-Full time	68,628	66,629	0	0
5160	CLA-Full time	44,237	42,313	0	0
5165	CLA-Part time	0	7,182	7,182	0
5332	Professional Svcs-Oth	5,000	5,000	5,000	5,000
5370	Utilities-Telephone	0	0	5	14
5461	Supp-Office	200	200	600	0
5550	Postage & Delivery	0	0	100	2
5570	Printing&Reproduction	35	35	35	494
5640	Trvel Wrk Rel-Employe	0	0	0	5,534
Dept 4123-Judicial A Totals		<u>211,296</u>	<u>210,503</u>	<u>102,066</u>	<u>101,346</u>
Department Group: MCE- Multicultural Events					
Department: 4138-Multicultural Events					
5550	Postage & Delivery	0	0	0	20
5622	Special Proj & Svcs	12,500	0	0	0
Dept 4138-Multicultu Totals		<u>12,500</u>	<u>0</u>	<u>0</u>	<u>20</u>

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	2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department Group: RCT- Recruitment				
Department: 4111-Enrollment Mgmt				
5140 PRO-Full time	0	0	67,499	68,376
5160 CLA-Full time	0	0	42,313	42,863
5165 CLA-Part time	80,000	80,000	80,000	74,197
5370 Utilities-Telephone	0	0	10	15
5461 Supp-Office	800	800	1,000	741
5462 Supp-Other	2,800	2,800	2,800	1,820
5570 Printing&Reproduction	500	500	500	924
5622 Special Proj & Svcs	500	500	500	240
5640 Trvel Wrk Rel-Employe	0	0	0	2,942
Dept 4111-Enrollment Totals	<u>84,600</u>	<u>84,600</u>	<u>194,622</u>	<u>192,118</u>
Department: 4131-Recruitment				
5140 PRO-Full time	341,017	318,921	204,571	247,692
5352 Rent-Vehicles	0	0	0	726
5461 Supp-Office	1,290	1,290	1,290	433
5462 Supp-Other	2,700	2,700	2,700	1,051
5502 Dues & Subscriptions	0	0	0	45
5550 Postage & Delivery	0	0	0	66
5570 Printing&Reproduction	4,500	1,500	1,500	418
5622 Special Proj & Svcs	31,560	24,000	22,000	13,307
5640 Trvel Wrk Rel-Employe	0	0	0	2,844
Dept 4131-Recruitmen Totals	<u>381,067</u>	<u>348,411</u>	<u>232,061</u>	<u>266,582</u>
Department Group: REC- Facilities and Student Recreatio				
Department: 4134-Facilities and Student Recreat				
5140 PRO-Full time	57,498	89,936	32,767	32,542
5160 CLA-Full time	0	21,701	62,468	16,001
5165 CLA-Part time	93,000	93,000	93,000	100,574
5300 Cont Svcs-Pd Cntractr	0	0	0	335
5320 Maint & Repair Svcs	7,200	7,200	7,200	2,840
5332 Professional Svcs-Oth	7,000	7,000	7,000	2,085
5350 Rent-Equip & Other	0	0	24,816	0
5352 Rent-Vehicles	1,200	1,200	1,200	1,512
5461 Supp-Office	565	565	965	109
5462 Supp-Other	0	0	0	667
5462 Supp-Other	30,500	30,500	30,500	25,726
5550 Postage & Delivery	0	0	0	4
5570 Printing&Reproduction	1,175	1,175	1,175	143
5630 Stu Develop & Events	0	0	0	1,647
5640 Trvel Wrk Rel-Employe	0	0	0	1,154
5642 COM Vehicle Use	500	500	500	0
Dept 4134-Facilities Totals	<u>198,638</u>	<u>252,777</u>	<u>261,591</u>	<u>185,339</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
<u>Department Group: SFS- Student Financial Services</u>					
Department: 4113-Stu Financial Svcs					
5140	PRO-Full time	309,296	295,515	295,515	307,240
5160	CLA-Full time	33,724	0	0	0
5165	CLA-Part time	23,275	23,275	24,500	19,884
5183	CWS-St-25% Loc Match	5,862	5,862	5,862	0
5185	Stu Worker-100% Local	94,138	94,138	94,138	89,540
5332	Professional Svcs-Oth	8,000	8,000	9,600	3,711
5370	Utilities-Telephone	0	0	20	73
5430	Supp-Furn&Equip<\$5000	0	0	0	165
5461	Supp-Office	800	800	1,000	1,053
5550	Postage & Delivery	0	0	1,000	361
5570	Printing&Reproduction	1,000	1,000	1,000	674
5640	Trvel Wrk Rel-Employe	0	0	0	1,889
	Dept 4113-Stu Financ Totals	<u>476,095</u>	<u>428,590</u>	<u>432,635</u>	<u>424,590</u>
Department: 4137-Veteran Affairs					
5140	PRO-Full time	64,854	62,034	62,034	62,841
5145	PRO-Part time	37,240	37,240	37,240	33,607
5165	CLA-Part time	11,638	11,638	11,638	15,081
5185	Stu Worker-100% Local	1,400	1,400	1,400	488
5370	Utilities-Telephone	0	0	25	0
5420	Supp-Cmp Hardwr<\$5000	0	0	0	916
5461	Supp-Office	1,000	1,000	1,000	2,694
5502	Dues & Subscriptions	0	0	0	125
5550	Postage & Delivery	0	0	500	33
5570	Printing&Reproduction	2,500	2,500	2,500	361
5600	Publ Relations&Advert	0	0	0	710
5640	Trvel Wrk Rel-Employe	0	0	0	2,335
	Dept 4137-Veteran Af Totals	<u>118,632</u>	<u>115,812</u>	<u>116,337</u>	<u>119,191</u>
<u>Department Group: SLT- Student Life</u>					
Department: 4115-Stu Organizations					
5140	PRO-Full time	57,498	32,767	32,767	38,775
5160	CLA-Full time	0	20,083	20,083	18,463
5332	Professional Svcs-Oth	0	0	0	600
5352	Rent-Vehicles	0	0	0	320
5370	Utilities-Telephone	0	0	5	0
5461	Supp-Office	300	300	300	284
5462	Supp-Other	50	50	50	30
5502	Dues & Subscriptions	0	0	0	45
5550	Postage & Delivery	0	0	5	1
5570	Printing&Reproduction	300	300	300	222
5622	Special Proj & Svcs	0	0	0	5,369
5630	Stu Develop & Events	30,295	30,295	26,000	12,828
5640	Trvel Wrk Rel-Employe	0	0	0	1,414
	Dept 4115-Stu Organi Totals	<u>88,443</u>	<u>83,795</u>	<u>79,510</u>	<u>78,351</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
<u>Department Group: SSC- Student Success Center</u>					
Department: 4103-Advise Center					
5140	PRO-Full time	443,022	299,663	248,468	243,281
5145	PRO-Part time	19,600	6,500	6,500	0
5165	CLA-Part time	17,100	17,100	17,100	13,785
5332	Professional Svcs-Oth	0	0	4,246	9,245
5370	Utilities-Telephone	0	0	5	2
5461	Supp-Office	700	700	1,200	960
5502	Dues & Subscriptions	0	0	0	65
5550	Postage & Delivery	0	0	120	0
5570	Printing&Reproduction	700	700	700	540
5630	Stu Develop & Events	0	0	3,295	3,525
5640	Trvel Wrk Rel-Employe	0	0	0	4,900
Dept 4103-Advise Cen Totals		<u>481,122</u>	<u>324,663</u>	<u>281,634</u>	<u>276,303</u>
Department: 4104-Career Svcs					
5461	Supp-Office	50	50	50	0
5462	Supp-Other	1,365	365	365	40
5550	Postage & Delivery	0	0	20	0
5570	Printing&Reproduction	300	300	300	298
Dept 4104-Career Svc Totals		<u>1,715</u>	<u>715</u>	<u>735</u>	<u>338</u>
Department: 4128-Counseling					
5140	PRO-Full time	40,903	39,125	39,125	37,978
5160	CLA-Full time	22,175	21,211	21,211	20,589
5461	Supp-Office	215	215	415	0
5550	Postage & Delivery	0	0	10	11
5570	Printing&Reproduction	50	50	50	0
Dept 4128-Counseling Totals		<u>63,343</u>	<u>60,601</u>	<u>60,811</u>	<u>58,578</u>
Department: 4119-Svcs-Disab Students					
5140	PRO-Full time	40,903	39,125	39,125	41,288
5160	CLA-Full time	22,175	21,211	21,211	22,384
5332	Professional Svcs-Oth	0	0	32,774	1,792
5370	Utilities-Telephone	0	0	5	1
5461	Supp-Office	150	150	150	0
5462	Supp-Other	25	25	25	0
5502	Dues & Subscriptions	0	0	0	70
5550	Postage & Delivery	0	0	5	0
5570	Printing&Reproduction	25	25	25	88
Dept 4119-Svcs-Disab Totals		<u>63,278</u>	<u>60,536</u>	<u>93,320</u>	<u>65,623</u>
<u>Department Group: T15- Title V Grant</u>					
Department: 4139-Title V Grant					
5140	PRO-Full time	0	32,076	57,557	0
5160	CLA-Full time	0	23,860	16,293	0
5370	Utilities-Telephone	0	0	30	2
5461	Supp-Office	300	300	500	476
5550	Postage & Delivery	0	0	50	0
Dept 4139-Title V Gr Totals		<u>300</u>	<u>56,236</u>	<u>74,430</u>	<u>478</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
<u>Department Group: TST- Testing</u>					
Department: 4136-Testing					
5140	PRO-Full time	109,097	96,760	96,760	95,823
5160	CLA-Full time	77,020	73,671	73,671	74,628
5165	CLA-Part time	15,000	15,000	15,000	15,482
5370	Utilities-Telephone	0	0	30	49
5461	Supp-Office	1,200	1,200	1,500	1,133
5462	Supp-Other	0	0	0	11
5463	Supp-Testing	47,200	27,300	27,000	26,995
5502	Dues & Subscriptions	0	0	0	500
5550	Postage & Delivery	0	0	300	0
5570	Printing&Reproduction	1,200	1,200	1,200	515
5640	Trvel Wrk Rel-Employe	0	0	0	193
	Dept 4136-Testing Totals	<u>250,717</u>	<u>215,131</u>	<u>215,461</u>	<u>215,329</u>
<u>Department Group: VPS- VP Student Services</u>					
Department: 4154-Call Center					
5461	Supp-Office	1,000	0	0	0
5570	Printing&Reproduction	1,000	0	0	0
	Dept 4154-Call Cente Totals	<u>2,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Department: 5150-VP Student Services					
5120	ADM-Full time	116,904	111,822	111,822	113,275
5140	PRO-Full time	61,538	0	0	0
5160	CLA-Full time	0	53,511	53,511	54,207
5332	Professional Svcs-Oth	17,150	5,750	750	1,820
5352	Rent-Vehicles	100	100	100	0
5370	Utilities-Telephone	0	0	466	476
5461	Supp-Office	500	500	500	783
5462	Supp-Other	0	0	0	760
5502	Dues & Subscriptions	4,600	4,600	2,100	5,599
5550	Postage & Delivery	0	0	10	17
5570	Printing&Reproduction	870	150	150	178
5590	Prof Development	600	600	600	1,997
5595	Dues&Subscrip-Bdget Sweep A	4,000	4,000	4,000	0
5622	Special Proj & Svcs	2,820	2,820	2,820	4,320
5639	Trvel-Budget Sweep Account	31,000	31,000	19,000	0
5640	Trvel Wrk Rel-Employe	13,316	13,316	3,000	13,944
5658	Interest Charges	0	0	0	10,747
	Dept 5150-VP Student Totals	<u>253,398</u>	<u>228,169</u>	<u>198,829</u>	<u>208,123</u>
	Dept. Lead 3-VP Student Totals	<u>3,039,713</u>	<u>2,807,920</u>	<u>2,789,018</u>	<u>2,585,894</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Area: 4-VP Fiscal Affairs					
Department Group: CT- Custodial Services					
Department: 6106-Custodial Svcs					
5160	CLA-Full time	180,082	172,252	172,252	171,260
5163	CLA-Overload/overtime	0	0	0	19,543
5165	CLA-Part time	68,220	68,220	68,220	22,766
5300	Cont Svcs-Pd Cntractr	0	0	0	3,946
5320	Maint & Repair Svcs	1,800	1,800	1,800	141
5450	Supp-Maintenance	72,000	72,000	72,000	82,169
5461	Supp-Office	0	0	300	0
5462	Supp-Other	650	650	650	0
Dept 6106-Custodial Totals		<u>322,752</u>	<u>314,922</u>	<u>315,222</u>	<u>299,825</u>
Department Group: FIN- Financial Services					
Department: 1999-Benefit Allocation					
		0	0	0	1,723,220
		0	0	0	85,329
		0	0	0	168,554
		0	0	0	784,795
		0	0	0	580,930
		0	0	0	445,081
5246	Emp Ben LOC-TRS	0	0	0	-325,673
5246	Emp Ben LOC-TRS	0	0	0	-353,896
5246	Emp Ben LOC-TRS	0	0	0	133,570
5246	Emp Ben LOC-TRS	0	0	0	-91,000
5247	Emp Ben LOC-TSA	0	0	0	-134,343
5247	Emp Ben LOC-TSA	0	0	0	327,555
5247	Emp Ben LOC-TSA	0	0	0	91,526
5247	Emp Ben LOC-TSA	0	0	0	355,942
5248	Emp Ben LOC	0	0	0	53,013
5248	Emp Ben LOC	0	0	0	-21,743
5248	Emp Ben LOC	0	0	0	57,607
5248	Emp Ben LOC	0	0	0	14,813
Dept 1999-Benefit Al Totals		<u>0</u>	<u>0</u>	<u>0</u>	<u>3,895,280</u>
Department: 5112-Financial Svcs					
5120	ADM-Full time	107,511	102,836	102,836	104,173
5140	PRO-Full time	201,607	192,842	192,842	195,347
5160	CLA-Full time	380,204	357,470	357,470	362,737
5163	CLA-Overload/overtime	1,400	2,400	3,000	317
5165	CLA-Part time	20,000	24,000	25,000	19,460
5320	Maint & Repair Svcs	0	247	247	217
5350	Rent-Equip & Other	0	0	1,500	459
5370	Utilities-Telephone	0	0	500	455
5461	Supp-Office	2,500	1,000	4,000	2,741
5462	Supp-Other	0	0	400	0
5501	Bank Fees-Misc	0	3,600	9,000	870
5502	Dues & Subscriptions	14,000	12,800	13,000	12,763
5550	Postage & Delivery	0	0	4,000	2,843
5570	Printing&Reproduction	1,000	1,000	500	679
5590	Prof Development	0	0	0	309
5640	Trvel Wrk Rel-Employe	0	0	0	1,714
Dept 5112-Financial Totals		<u>728,222</u>	<u>698,195</u>	<u>714,295</u>	<u>705,084</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department: 5900-Maintenance Tax Note					
5333	Prof Svcs-MTN Payment	1,200,000	0	0	0
Dept 5900-Maintenanc Totals		<u>1,200,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Department: 9102-Salary Savings					
5190	Vacnt Psitions	-880,000	-750,000	-1,018,811	0
Dept 9102-Salary Sav Totals		<u>-880,000</u>	<u>-750,000</u>	<u>-1,018,811</u>	<u>0</u>
Department: 9101-Staff Benefits					
5199	Proposed Salary Increase	1,000,000	633,000	257,000	0
5220	Emp Ben LOC-Health	2,590,390	2,781,492	2,692,049	0
5221	Emp Ben LOC-Dental	80,000	68,693	68,693	0
5222	Emp Ben LOC-Disab	104,638	91,625	91,625	0
5223	Emp Ben LOC-Life	173,417	138,264	138,264	0
5245	Emp Ben LOC-ORP	132,000	145,013	145,013	0
5246	Emp Ben LOC-TRS	534,000	445,637	445,637	0
5247	Emp Ben LOC-TSA	185,128	0	0	0
5261	Emp Ben LOC-Medicare	283,000	248,258	248,258	0
5263	Emp Ben LOC-Wrk Comp	158,000	134,507	134,507	0
5264	Emp Ben LOC-Unempl	50,994	50,524	50,524	0
5265	Emp Ben LOC-Acad Reg	500	970	970	1
5298	Retirement Incentive	206,077	419,105	419,105	0
Dept 9101-Staff Bene Totals		<u>5,498,144</u>	<u>5,157,088</u>	<u>4,691,645</u>	<u>1</u>
Department: 5111-Tax Admin					
5340	Prop Tax Apprais Fees	183,631	183,631	178,277	163,350
5341	Prop Tax Collect Fees	55,000	55,000	55,000	43,828
Dept 5111-Tax Admin Totals		<u>238,631</u>	<u>238,631</u>	<u>233,277</u>	<u>207,178</u>
Department Group: FST- Facility Services					
Department: 6101-Facilities					
5140	PRO-Full time	142,693	136,488	136,488	138,262
5160	CLA-Full time	244,112	224,974	224,974	221,749
5163	CLA-Overload/overtime	10,000	10,000	0	12,606
5165	CLA-Part time	25,000	10,000	10,000	15,312
5300	Cont Svcs-Pd Cntractr	1,019,496	1,019,496	863,511	958,076
5320	Maint & Repair Svcs	10,000	10,000	15,985	15,449
5332	Professional Svcs-Oth	15,000	15,000	15,000	31,710
5350	Rent-Equip & Other	5,000	5,000	0	2,594
5351	Rent-Facilities	588,395	588,395	544,195	583,532
5370	Utilities-Telephone	0	0	4,655	1,308
5450	Supp-Maintenance	95,000	95,000	95,000	66,659
5461	Supp-Office	500	500	670	604
5462	Supp-Other	8,950	8,950	8,950	1,019
5502	Dues & Subscriptions	0	0	0	3,163
5510	Insuran-Bldg Contents	606,092	599,592	599,592	605,973
5511	Insurance-Flood	65,000	52,000	52,000	54,406
5514	Insurance-Other	4,000	4,000	4,000	273
5550	Postage & Delivery	0	0	90	26
5570	Printing&Reproduction	1,782	1,782	1,782	101
5640	Trvel Wrk Rel-Employe	0	0	0	580
Dept 6101-Facilities Totals		<u>2,841,020</u>	<u>2,781,177</u>	<u>2,576,892</u>	<u>2,713,402</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department: 6103-Utilities					
5380	Utilities-Electricity	432,000	432,000	432,000	525,106
5381	Utilities-Natural Gas	60,000	60,000	60,000	26,507
5382	Utilities-Water&Sewer	33,000	33,000	33,000	41,727
Dept 6103-Utilities Totals		<u>525,000</u>	<u>525,000</u>	<u>525,000</u>	<u>593,340</u>
Department: 5125-Vehicle Operations					
5160	CLA-Full time	45,565	43,583	43,583	44,150
5163	CLA-Overload/overtime	0	0	0	223
5300	Cont Svcs-Pd Cntractr	2,700	2,700	2,700	3,416
5320	Maint & Repair Svcs	270	270	270	636
5450	Supp-Maintenance	34,000	34,000	38,000	31,172
5513	Insurance-Vehicles	12,000	12,000	12,000	8,407
5648	COM Vehicle Use - Chargeback	0	0	-4,000	0
Dept 5125-Vehicle Op Totals		<u>94,535</u>	<u>92,553</u>	<u>92,553</u>	<u>88,004</u>
Department Group: GRO- Grounds					
Department: 6105-Grounds					
5160	CLA-Full time	45,322	82,792	82,792	58,158
5163	CLA-Overload/overtime	0	0	0	3,379
5165	CLA-Part time	0	15,000	15,000	0
5300	Cont Svcs-Pd Cntractr	43,118	43,118	43,118	52,263
5320	Maint & Repair Svcs	0	373	373	0
5450	Supp-Maintenance	20,000	20,000	20,000	14,216
Dept 6105-Grounds Totals		<u>108,440</u>	<u>161,283</u>	<u>161,283</u>	<u>128,016</u>
Department Group: HRT- Human Resources					
Department: 5113-Human Resources					
5120	ADM-Full time	0	0	0	-4,460
5140	PRO-Full time	165,925	239,593	239,593	174,932
5160	CLA-Full time	93,742	75,574	75,574	83,092
5165	CLA-Part time	0	0	0	10,306
5305	Cont Svcs-Pd Tmp Agncy	0	0	0	886
5320	Maint & Repair Svcs	0	47,323	42,765	64,070
5332	Professional Svcs-Oth	43,508	27,795	22,075	34,268
5352	Rent-Vehicles	0	0	0	78
5370	Utilities-Telephone	0	0	400	497
5461	Supp-Office	2,100	2,100	2,100	1,282
5462	Supp-Other	2,200	2,200	2,200	1,049
5502	Dues & Subscriptions	51,677	0	0	6,916
5550	Postage & Delivery	0	0	150	188
5570	Printing&Reproduction	600	800	800	342
5591	Prof Develop-PDA-Adm	0	0	0	587
5600	Publ Relations&Advert	16,050	16,050	16,050	19,070
5622	Special Proj & Svcs	0	12,500	12,500	7
5640	Trvel Wrk Rel-Employe	0	0	14,000	13,770
5656	Trvel Wrk Rel-Interview	2,000	2,000	2,000	1,178
Dept 5113-Human Reso Totals		<u>377,802</u>	<u>425,935</u>	<u>430,207</u>	<u>408,058</u>
Department Group: MNT- Maintenance					
Department: 6104-Maintenance					
5370	Utilities-Telephone	0	0	0	18
Dept 6104-Maintenanc Totals		<u>0</u>	<u>0</u>	<u>0</u>	<u>18</u>

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	2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual	
Department Group: PUR- Purchasing					
Department: 5128-Cntrl Mail Deliv					
5160	CLA-Full time	65,205	62,369	62,369	63,180
5165	CLA-Part time	10,500	500	500	0
5320	Maint & Repair Svcs	1,422	1,300	1,300	1,290
5350	Rent-Equip & Other	0	0	0	12,432
5461	Supp-Office	6,200	200	500	0
5550	Postage & Delivery	25,000	21,416	10	0
5551	Cent Post-Postag&Supp	0	0	50,000	18,531
5552	Cent Post-Alloc-Depts	0	0	-50,000	-16,052
	Dept 5128-Cntrl Mail Totals	<u>108,327</u>	<u>85,785</u>	<u>64,679</u>	<u>79,381</u>
Department: 5123-Purchasing					
5140	PRO-Full time	217,816	138,970	138,970	150,427
5165	CLA-Part time	13,650	3,650	3,650	594
5332	Professional Svcs-Oth	32,500	2,500	2,500	0
5350	Rent-Equip & Other	0	0	115,000	107,708
5370	Utilities-Telephone	0	0	30	21
5461	Supp-Office	500	500	1,000	877
5502	Dues & Subscriptions	0	0	0	730
5550	Postage & Delivery	0	0	100	0
5600	Publ Relations&Advert	1,500	1,500	1,500	814
5640	Trvel Wrk Rel-Employe	0	0	0	3,412
	Dept 5123-Purchasing Totals	<u>265,966</u>	<u>147,120</u>	<u>262,750</u>	<u>264,583</u>
Department Group: VPF- VP College & Financial Services					
Department: 5141-Emergency Management					
5461	Supp-Office	0	0	0	53
	Dept 5141-Emergency Totals	<u>0</u>	<u>0</u>	<u>0</u>	<u>53</u>
Department: 5140-Energy Management					
5332	Professional Svcs-Oth	0	0	0	30,090
	Dept 5140-Energy Man Totals	<u>0</u>	<u>0</u>	<u>0</u>	<u>30,090</u>
Department: 5109-Records Mgmt					
5300	Cont Svcs-Pd Cntrctr	18,000	18,000	18,000	12,160
5351	Rent-Facilities	2,952	2,952	2,952	7,072
	Dept 5109-Records Mg Totals	<u>20,952</u>	<u>20,952</u>	<u>20,952</u>	<u>19,232</u>
Department: 5110-Safety Mgmt					
5370	Utilities-Telephone	0	0	0	4
5550	Postage & Delivery	0	0	0	18
	Dept 5110-Safety Mgm Totals	<u>0</u>	<u>0</u>	<u>0</u>	<u>22</u>

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		2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Department: 5108-VP College&Fin Svcs					
5120	ADM-Full time	131,578	125,857	125,857	127,493
5140	PRO-Full time	63,384	0	0	0
5160	CLA-Full time	0	55,116	55,116	55,833
5163	CLA-Overload/overtime	0	0	0	383
5352	Rent-Vehicles	0	0	0	54
5370	Utilities-Telephone	0	0	1,181	912
5461	Supp-Office	300	300	300	326
5462	Supp-Other	150	150	150	386
5502	Dues & Subscriptions	200	200	200	1,629
5550	Postage & Delivery	0	0	100	274
5570	Printing&Reproduction	1,000	1,000	1,000	242
5590	Prof Development	500	500	500	852
5595	Dues&Subscrip-Bdget Sweep A	8,500	8,500	8,500	0
5639	Trvel-Budget Sweep Account	32,000	32,000	18,000	0
5640	Trvel Wrk Rel-Employe	6,200	6,200	6,200	1,955
5658	Interest Charges	0	0	0	15,004
Dept 5108-VP College Totals		<u>243,812</u>	<u>229,823</u>	<u>217,104</u>	<u>205,343</u>
Dept. Lead 4-VP Fiscal Totals		<u>11,693,603</u>	<u>10,128,464</u>	<u>9,287,048</u>	<u>9,636,910</u>

College of the Mainland
2018-19 Budget
Budget Information by Department Detail

2018-19 Budget 2017-18 Budget 2016-15 Budget 2016-15 Actual

Area: 5-VP Institutional Advancement

Department Group: FNT- COM Foundation Dept

Department: 5145-COM Foundation Dept

5160	CLA-Full time	54,406	52,040	52,040	52,717
5320	Maint & Repair Svcs	11,019	11,019	7,519	10,549
5370	Utilities-Telephone	0	0	5	7
5461	Supp-Office	400	400	1,000	188
5462	Supp-Other	0	0	0	1,906
5550	Postage & Delivery	0	0	1,000	532
5570	Printing&Reproduction	3,200	3,200	3,200	3,079
5622	Special Proj & Svcs	20,000	20,000	20,000	10,483
5640	Trvel Wrk Rel-Employe	0	0	0	57
Dept 5145-COM Founda Totals		89,025	86,659	84,764	79,518

Department Group: MRK- Marketing and Communications

Department: 5146-Marketing and Communications

5140	PRO-Full time	419,881	223,732	223,732	210,806
5145	PRO-Part time	0	0	0	21,721
5160	CLA-Full time	42,984	37,658	37,658	41,577
5165	CLA-Part time	0	0	0	6,909
5300	Cont Svcs-Pd Cntractr	9,580	9,580	9,580	11,023
5332	Professional Svcs-Oth	0	0	0	1,615
5370	Utilities-Telephone	0	0	1,000	421
5420	Supp-Cmp Hardwr<\$5000	34,685	0	0	0
5461	Supp-Office	400	400	1,000	664
5462	Supp-Other	16,200	16,200	16,200	14,588
5502	Dues & Subscriptions	0	0	0	4,845
5550	Postage & Delivery	0	0	600	448
5570	Printing&Reproduction	9,000	9,000	9,000	2,276
5600	Publ Relations&Advert	210,700	210,700	210,700	211,433
5622	Special Proj & Svcs	0	0	0	6,718
5640	Trvel Wrk Rel-Employe	0	0	0	8,508
Dept 5146-Marketing Totals		743,430	507,270	509,470	543,552

Department Group: VPA- VP for Institutional Advancement

Department: 5142-VP Institutional Advancement

5120	ADM-Full time	120,412	115,176	115,176	116,673
5140	PRO-Full time	247,150	113,792	113,792	180,341
5160	CLA-Full time	50,139	101,470	101,470	102,789
5370	Utilities-Telephone	0	0	475	516
5461	Supp-Office	900	900	1,475	890
5462	Supp-Other	2,125	2,125	2,125	5,346
5502	Dues & Subscriptions	2,300	2,300	2,300	2,630
5550	Postage & Delivery	0	0	1,500	2
5570	Printing&Reproduction	3,500	3,500	3,500	1,421
5590	Prof Development	0	0	0	1,614
5595	Dues&Subscrip-Bdget Sweep A	30,368	10,000	10,000	0
5622	Special Proj & Svcs	10,575	10,575	10,000	4,928
5639	Trvel-Budget Sweep Account	12,000	15,000	15,000	142
5640	Trvel Wrk Rel-Employe	6,500	4,500	4,500	14,781
5641	Trvel Wrk Rel-Non-Emp	0	0	0	52
Dept 5142-VP Institu Totals		485,969	379,338	381,313	432,125

College of the Mainland
2018-19 Budget
Budget Information by Department Detail

	2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
Dept. Lead 5-VP Institu Totals	<u>1,318,424</u>	<u>973,267</u>	<u>975,547</u>	<u>1,055,195</u>

College of the Mainland
2018-19 Budget
Budget Information by Department Detail

	2018-19 Budget	2017-18 Budget	2016-15 Budget	2016-15 Actual
<u>Totals:</u>	<u>35,900,000</u>	<u>32,800,001</u>	<u>31,370,681</u>	<u>31,058,233</u>

**College of the Mainland
2018-19 Budget
Budgeted Lease Payments**

Property Location	College Use	Lease Amount	Sq Ft	\$ Sq Ft
150 Parker Court, League City	Allied Health	88,352	4,950	17.85
200 Parker Court, League City	Dual Credit	140,959	7,500	18.79
320 Delaney Road, La Marque	Gulf Coast Safety	139,920	13,250	10.56
Gulfway Plaza, La Marque	Cosmetology	88,674	11,097	7.99
Gulfway Plaza, La Marque	Senior Center	130,490	15,374	8.49
Fire Tech Program	Fire Tech	9,900	Per event	
Abundant Life Christian Center	Graduation	11,240	Per event	
Great Value Storage	Excess Storage	<u>2,952</u>	Storage unit	
Total lease expense:		612,487		

**College of the Mainland
2018-19 Budget
Restricted Revenues**

Restricted Funds Definition

Restricted funds include resources in which the College is legally or contractually obligated to spend resources in accordance with restrictions imposed by external third parties.

Grant Funded Operations – Restricted Revenues (Funds 31, 32, 33, or 34)

Revenues received from another government agency, such as the state or federal government or private sources, are usually externally restricted to a specific purpose. The Pell Grant program is one of the College's federal grants. A grant may provide an indirect cost recovery fee paid by grants and contracts to cover general and administrative services.

Federal Student Financial Aid– Restricted Revenues (Fund 31)

Financial aid from the federal government helps students pay for education expenses at the College. Pell Grants, loans and work-study are types of federal student aid. Students must complete the Free Application for Federal Student Aid (FAFSA) to apply for this aid.

State Employee Health Insurance Supplement– Restricted Revenues (Fund 55)

The State of Texas subsidizes the cost of annual premiums for health insurance benefits. The State's contribution per full-time employee generally ranges from \$625 to \$1,223 per month depending upon coverage elected by the employee for the year. The State only subsidizes employees with certain job duties and excludes grounds and custodial employees.

College of the Mainland 2018-19 Budget Travel Philosophy

Student Services Travel

Student Services travel ensures continuous improvement in Student Affairs governance and compliance with state and federal regulatory agencies, professional development and training, and professional networking at various local, state, and national conferences and professional organizations.

Instruction Travel

Travel funded for Instruction falls into two categories: (1) travel funded by the Professional Development Academy and (2) travel funded from the Vice President for Instruction (VPI) budget in support of activities related to the mission, vision, and values of the College.

The Professional Development Academy

Process for Allocating Funds: The Professional Development Academy (PDA) funds professional development activities for faculty and instructional staff. Faculty members and staff members complete a Professional Development Plan at the beginning of the academic year, in conjunction with their Department Chair/supervisor. All activities funded through the PDA must relate to one of the professional development goals on the Professional Development Plan, which in turn must support the strategic goals of the College.

While not all professional development involves travel, much of the discipline-specific development experiences do.

Purposes of Faculty Professional Development: Among the many reasons that faculty professional development (often involving travel) is vital to instructional effectiveness are the following:

- Faculty are ethically obligated to stay current in their fields to continue to maintain expertise in their teaching disciplines.
- Some faculty and instructional staff serve on regional, statewide, and national professional organization committees.
- Faculty must stay abreast of technology-enhanced teaching strategies to use technology to its maximum advantage and to learn to teach in an online environment.
- One of the criteria on which faculty are evaluated annually is the nature and extent of their professional development during the preceding academic year.

Travel by faculty or instructional staff related to the mission, vision, and values of the College, but not necessarily to an individual's professional development goals, is funded via the VPI travel funds. In addition, the VPI, as liaison to the Texas Higher Education Coordinating Board (THECB), and as accreditation liaison to Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), must travel to meetings hosted by THECB and SACSCOC or related to key accreditation requirements (such as institutional effectiveness). Travel funded via these funds directly supports activities pertinent to staying abreast of key College processes and requirements.

**College of the Mainland
2018-19 Budget
Renewal and Replacement Funds (Fund 52)**

Qualifying Purchases

Qualifying purchases are typically items with over one year in life. These purchases must follow purchasing procedures. Qualifying items include, but are not limited to:

- Monthly payments on revenue bonds or maintenance tax notes.
- Instructional equipment (non-consumable) with life greater than one year (no matter the cost) such as scientific lab equipment, and cosmetology equipment.
- Expenditures required to meet American with Disabilities Act (ADA). These cost typically include chairs or desks required to address an employee's medical concern.
- Cost to get a large capital expenditure up to its intended use which may include contract services and training. An example of a large capital expenditure would be expansion of Ellucian or training for new equipment or software.
- Cost for special facilities equipment and accommodations to support increased enrollment whereby the current facility is not adequate to support classroom requirements (i.e.; temporary buildings, air conditioning, generators, portable restroom units, and waste disposal).

Prohibited Cost

Prohibited costs for Fund 52 are:

- Salaries (except short-term employees necessary to get a large capital expenditure up to its intended use).
- Consumables (supplies, copies, fuel, utilities).
- Lease payments.
- Travel and consultants (except for training necessary to get a large capital expenditure up to its intended use).

College of the Mainland
2018-19 Budget
Auxiliary Operations (Fund 21 and Fund 22)

Auxiliary Funds

An auxiliary fund that exists primarily to furnish services to students, faculty, and staff. Auxiliary funds are essentially self-supporting activities that provide non-instructional support.

- **Fund 21** – consists of bookstore commission revenue. Provides coverage for miscellaneous expenses related to the operations of the bookstore location.

- **Fund 22** – consists of revenue from:
 - Child Care Services – revenue from eligible participants. Provides coverage of two classified employees and miscellaneous expenses related to the operations of child care.

 - Vending – revenue from vending machine commission.

 - Lifelong Learning Travel – revenue from extended travel commission. Provides coverage for miscellaneous expenses related to the operations of Lifelong Learning.

 - Student Activity – revenue from Student Services Fees from student class registration. Provides coverage of student activity and student organization expenses. Provides coverage of one classified employee.

Each auxiliary fund will normally establish an auxiliary fund balance which may be used for the following purposes: unbudgeted expenditures, equipment and furnishings replacements, and new acquisitions of equipment and furnishings, as approved by the President in consultation with the Vice President of Fiscal Affairs.

**College of the Mainland
Proposed 2018-19 Budget
Student Services (Fund 22)**

	Budget 2018-19	Budget 2017-18	Budget 2016-17	Actual 2016-17
Revenues				
Student Service Fees	170,000	161,800	161,800	160,519
<u>Total Operating</u>	<u>170,000</u>	<u>161,800</u>	<u>161,800</u>	<u>160,519</u>
Expenses				
Stipends	12,000	12,000	12,000	8,287
Classified-Full-time	45,000	37,661	37,661	41,756
Benefits	-	-	9,792	-
Rent-Vehicles	2,500	-	-	2,511
Utilities	-	-	-	8
Supplies - Office	750	1,000	1,000	522
Supplies - Furniture & Equipment < \$5000	-	-	-	-
Miscellaneous	10,000	2,100	2,100	11,035
Printing & Reproduction	600	-	-	554
Student Events	40,000	30,000	20,600	38,657
Student Organization	50,000	75,000	78,352	47,738
<u>Total Non-Operating</u>	<u>160,850</u>	<u>157,761</u>	<u>161,505</u>	<u>151,068</u>
<u>Amount to Fund Balance</u>	<u>9,150</u>	<u>4,039</u>	<u>295</u>	<u>9,451</u>

**College of the Mainland
Proposed 2018-19 Budget
Child Care (Fund 22)**

	Budget 2018-19	Budget 2017-18	Budget 2016-17	Actual 2016-17
Revenues				
Child Care Revenue	105,000	-	-	-
<u>Total Operating</u>	<u>105,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenses				
Classified-Full-time	80,000	100,000	106,862	60,632
Supplies - Food		28,000	26,715	6,350
Supplies - Office		-	-	-
Supplies - Furniture & Equipment < \$5000		-	-	-
Miscellaneous	10,000	-	-	-
<u>Total Non-Operating</u>	<u>90,000</u>	<u>128,000</u>	<u>133,577</u>	<u>66,981</u>
 <u>Amount to Fund Balance</u>	 <u>15,000</u>	 <u>(128,000)</u>	 <u>(133,577)</u>	 <u>(66,981)</u>

College of the Mainland
2018-19 Budget
Outstanding Debt

In October 2018, the College of the Mainland issued \$16.2 million in maintenance tax notes to upgrade facilities. These notes have scheduled payment of \$1.2 million per year until 2038 and have been assigned a rating of "AA-" by S&P Global Ratings.

One of our potential bond underwriters, Raymond James, said of the College that \$16.2 million in General Obligation debt is affordable based on both the College's tax base as well as its unrestricted fund balances. The firm noted that the College's net assessed valuations have been relatively stable since 2012, increasing slightly every year. The College has a maximum authorized ad valorem tax rate of \$0.60. The current tax rate is approximately \$0.216.

**College of the Mainland
2018-19 Budget
Anticipated Future Obligations for the College**

Valero Energy Corporation

Valero Energy Corporation won a suit against the College concerning the appraised property value of its Texas City refinery. The judgement is for approximately \$1.2 million. The College has paid \$400,000 and owes \$800,000 over the next two years, with \$400,000 due during the 2018-19 fiscal year. The College pays no interest on the outstanding amount.

General Obligation Bonds

The College is asking voters of our taxing district to approve the sale of \$162.5 million in general obligation bonds for the implementation of the College's Facilities Master Plan. Voter approval will obligate the taxpayers for up to 30 years. Approval of the sale of these bonds will not affect the College's operating budget.

Title V Grant

The College of the Mainland was awarded a Title V Grant in the Fall of 2015. The goal of this grant is for COM to increase full time enrollment, fall-to-fall student retention, and three-year graduation rates. Additionally, the grant funds efforts to increase the number of COM students applying for and receiving financial aid.

The grant award included funding for several new positions and included a commitment to institutionalize these positions by the grant's completion in October 2020. These positions include a Financial Aid Literacy Coordinator (\$52,000), an Academic Advisor (\$52,000), an Early Intervention Student Success Coach (\$52,000), a SharePoint Engineer (\$82,000), and a Technology Support Specialist (\$55,000). COM is already funding portions of these salaries (40% in 2017-18).

Maintenance Tax Notes (MTN)

During the 2018-19 fiscal year, the College's administration has budgeted \$1.2 million for payments on maintenance tax notes of approximately \$16.2 million. The administration is using the proceeds from these notes to pay for facilities upgrades to the campus as outlined in the 2015 facilities master plan.

Offsite Public Service Careers-Texas City Partnership

The College will need to keep in mind a potential future obligation to fund an offsite location for Public Service Careers. This project is a planned partnership with Texas City to expand programming and capacity for the College. Early estimates place the annual financing payments at \$600,000 a year, plus annual operating costs. The Board of Trustees has already approved a one-time payment for architectural fees.

**College of the Mainland
2018-19 Budget
College Position Counts**

Employee Type Group	2017	2016	2015
Business and Financial Operations	22	21	20
Community, Social Service, and Legal	31	25	23
Computer and Engineering	15	16	17
Construction, and Maintenance	5	5	5
Instructional Staff	106	109	103
Library, Student and Academic Affairs	48	53	53
Management Occupations	26	32	28
Office and Administrative	44	46	47
Service Occupations	15	15	15
<u>Transportation</u>	<u>1</u>	<u>1</u>	<u>1</u>
Grand Total	313	323	312

Full-time employees only

Some positions funded by grants

Figures were reported to the Federal Government via The Integrated Postsecondary Education Data System (IPEDS)

**College of the Mainland
2018-19 Budget
Basis of Accounting**

Accounting Basis for Budget

The budget for the College is prepared on a modified cash basis of accounting whereby all revenues are recorded when earned and all expenses are recorded when they have been reduced to a legal or contractual obligation to pay. Non-cash transactions such as accruals and depreciation are not included in this budget.

The approach for preparing the budget differs from the approach to preparing basic financial statements of the College in that the Colleges financial statements have been prepared on the accrual basis of accounting.

College of the Mainland 2018-19 Budget Financial Policies

Adopting Financial Policies

The Board of Trustees for the College of the Mainland sets financial policies. Policy BE states: “the board shall adopt such rules, regulations, and bylaws it deems advisable not inconsistent with Education Code 130.082. Education Code 130.082(d).”

Long Term Financial Planning

The College administration has a long term financial planning process in place. The basis of this planning process begins with the College administration’s strategic plan and facilities master plan. From these plans, the administration of the College determines the operational and capital needs of the College in both the near- and long-term time horizon. The College then determines its capacity to fund the various projects and accesses reserves, one-time revenues, or accesses the bond market.

Multi-Year Capital Planning

The administration of the College places a high emphasis on the importance of infrastructure, technology, and major equipment demands. The College uses its strategic plan, facilities master plan, and the operating budget process to determine capital needs. Identified projects with security and safety are placed in the highest priority. The remaining projects are prioritized on a cost-benefit basis and funded accordingly.

Establishing Tuition and Fees

Policy FD states, “the governing board of a junior college district may set and collect with respect to a public junior college in the district any amount of tuition, rentals, rates, charges, or fees the board considers necessary for the efficient operation of the college.” The College of the Mainland’s administration places an emphasis on keeping tuition and fees affordable for students and yet sufficient enough to fund quality education.

Debt Management

It is the policy of the College to establish and maintain well defined debt management guidelines for issuing new debt as well as managing outstanding debt to sustain a strong debt management program providing the lowest available borrowing costs and greatest management flexibility. The College plans to only use the following debt instruments:

1. General obligation bonds (voted)
2. Maintenance tax notes (non-voted)
3. Revenue bonds (non-voted)
4. Lease revenue bonds (non-voted, subject to annual appropriations)

The College will not use alternative methods of financial management products such as interest rate swaps, derivatives, etc., in connection with the outstanding debt and bonds issued under the College’s Debt Management Procedures.

Appropriate Level of Unrestricted Fund Balance in the General Fund

The College of the Mainland strives to "maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unpredicted one-time expenditures." The College's administration, for financial management purposes, does not consider all financial liabilities in calculating its unrestricted fund balance. For example, the College's net pension liability is not a legal obligation, and the Texas Retirement System (SCRS) does not have recourse to collect the College's net pension liability. The Governmental Accounting Standards Board (GASB 68) requires the College to book this liability. The College administration uses cash reserves less liabilities to assess the College's financial health and ability to meet short-term financial obligations. College of the Mainland annual budgets seek to maintain, throughout each fiscal year, unrestricted and unallocated cash reserves of at least 16.7% of budgeted total annual expenses plus total accounts payable.

Comprehensive Risk Management Program

College of the Mainland has developed a comprehensive risk management program that identifies, reduces, or minimizes risk to its property, interests, students, and employees. The College has secured the services of a risk management consultant. The risk management consultant assists the College with identifying and evaluating risk exposures and identifying the most cost efficient and effective way to insure for possible damages. The College works to provide a well-rounded combination of preventative and control measures.

Grants Policy

College of the Mainland has a current Grants Compliance Manual in place. The Grants Compliance Manual is comprised of verbiage from the OMB Uniform Guidance. The College ensures compliance with a grantor's terms and stipulations by meeting all conditions for the funding, as well as any legal requirements.

College of the Mainland
2018-19 Budget
Glossary of Terms

Academic Support - An expense classification that includes support services related to the institution's primary missions: instruction, research, and public service. Examples of areas included are libraries, computing support, and academic administration.

Account - A descriptive heading under which similar financial transactions are grouped.

Accrual Basis - The basis of accounting under which revenues are recognized when earned and expenses are recognized when they become a legal obligation or liability.

Achievement Indicators - Objectives identified to measure accomplishments in completing the strategic goals.

Ad Valorem - In proportion to value - basis for property tax levy.

Annual Budget - The Board of Trustees approved version of the total budget for a given fiscal year.

Annual FTE - Total credit hours divided by 30.

Appropriation - A legislative act authorizing the expenditure of a designated amount of public funds for a specific purpose.

Assessed Value - Valuation set on real estate or other property as the basis for levying taxes.

Auxiliary Enterprise - An expense functional category which includes all expenses of enterprises that furnish good or services to students, faculty, staff, or incidentally to the general public and charge a fee directly related to, although not necessarily equal to, the cost of the goods or services.

Bond - A written promise to pay a specific sum of money, called the face value or principle amount, at a specified date (or dates) in the future and with the periodic interest at a rate specified in the bond.

Budget Adjustment ("Fund Balance Request") - Any approved change after the formal adoption of the budget by the Board of Trustees.

Building Fund - Accounting fund in which the revenues and expenditures are collected for major capital acquisitions, large construction projects, and renewal/replacement projects.

Capital Equipment - Tangible personal property with an acquisition cost of \$5,000 or more, including but not limited to tax, freight and installation cost. The equipment has a useful life of one year or more and is not disposable or consumable.

Certified Assessed Value (property tax) - The certified property value as determined by the county's chief appraiser.

Contact Hour - A standard unit of measure that represents an hour of scheduled academic and technical instruction given to students during a semester.

Contingency - A budgeted reserve set aside for emergency or unanticipated expenditures or revenue shortfalls.

Credit Hours - The number of hours a class meets per week during the term.

Current Funds - The accounting fund in which the general operations of the District are recorded. It is broken down into Unrestricted Current Funds, Auxiliary Current Funds, and Restricted Current Funds.

Debt Service Fund - The accounting fund in which payment of principal and interest on borrowed funds, such as bonds, is recorded.

Debt Service Requirements - The amount of the current period's principal and interest related to long-term debt obligations.

Encumbrances - Purchase orders, contracts, salaries or other commitments related to unperformed contracts for goods or services.

Fiscal Year - A 12-month period specified for recording financial transactions. College of the Mainland's District's fiscal year starts September 1 and ends on the following August 31.

Fixed Assets - Land, building, machinery, furniture, and other equipment that the District intends to hold or continue in use over a long period of time.

Full-time Equivalent (FTE) - Part-time and hourly positions expressed as a fraction of Full-Time Positions (2,080 hours per year).

Fund Accounting - An accounting methodology where revenues and expenses are grouped into similar categories based on the source of funding and restrictions on expenditures. Each fund is self-balancing and segregated from the other funds.

Fund Balance - The difference between assets and liabilities reported in a governmental fund.

General Fees - Fees collected that may be used for any purpose deemed appropriate by the governing body.

G.O. (General Obligation) Bonds - Bonds in which the full faith and credit of the College are pledged. The bonds require approval by election by the District tax payers.

Goals - A set of criteria to be achieved within a certain time period.

Governing Board - The District Governing Board (also referred to as the Board of Trustees) is a seven-member governing board that is elected at large by the voters of Mainland Galveston County. The Board of Trustees manages and governs the District, provides policy direction, establishes goals, and appoints the faculty and staff. The Board of Trustees is also responsible for the levy, assessment, and collection of taxes, the issuance of bonds, the adoption of an annual budget, the execution of contracts, and the performance of an annual audit.

Grant - Funding received from another entity such as the state or federal government or private foundation, usually externally restricted to a specific purpose.

Indirect Cost Recovery - Fee charged to grants and contracts to cover general and administrative services.

Institutional Support - An expense classification that includes central executive-level activities concerned with management and long-range planning for the entire institution, such as the governing board, planning and programming, legal services, fiscal operations, administrative data processing, space management, employee personnel records, and safety and security.

Levy - To impose taxes, assessments, or service charges.

Mandatory Transfers - Transfers made to satisfy a binding legal agreement related to the financing of educational plant, such as amounts for debt retirement, interest, and required provisions for renewals and replacements of plant not financed from other sources; and, grant agreements with federal government agencies, donors, and other organizations to match gifts and grants to loan and other funds.

Mission Statement - A broad direction based on the needs of the community and District.

Natural Classification of Expenses - Grouping that relates to how the expenses are incurred (i.e. salary, benefits, office supplies).

Non-mandatory Transfers - Transfers from current funds group to other fund groups at the discretion of the governing board.

Non Operating - Revenues or expenses for activities not directly related to the basic service performed by the entity. For an educational institution that would be activities not related to instruction, research or public service or the administration of the activities.

Operating Budget - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending and service delivery activities of a government are controlled.

Organizational Manager - The person responsible for monitoring expenditures in a cost center.

Original Budget - The budget as approved by the Board of Trustees.

Plant Operations and Maintenance - Operation and maintenance of the physical facilities.

Property Taxes - The valuation of property in the District is determined by the County Tax Assessor. College of the Mainland District levies property taxes at a rate per \$100 of assessed valuation.

Proposed Budget - The initial spending plan for the fiscal year presented to the Board of Trustees before approval.

Public Service - An expense classification that includes funds spent on activities that are for non-instructional services for individuals or groups external to the College.

Quality Enhancement Plan – a component of the reaffirmation process required by the Southern Association of Colleges and Schools Commission on Colleges. The plan is designed to enhance student learning by fostering a scholarly community and developing learned students within an environment that promotes intellectual inquiry.

Refunding Bonds - Bonds issued to pay off currently outstanding bonds. These are advantageous

Revenue Bonds - Bonds whose repayment is guaranteed from revenues generated by a specific revenue-generating entity associated with the purpose of the bonds.

Revised Budget - Original budget adjusted for any year-to-date budget adjustments.

Roll Forward Budget - The initial budget allocations given to the President's direct reports and subsequently to the organization managers. It is used to develop the first draft of budgets by function.

Semester FTE - Total credit hours divided by 15.

Student Fees - Includes laboratory fees, application fees, transcript fees, and similar charges not covered by tuition.

Student Services - An expense classification that includes activities which provide direct support services to students other than academic support services. These activities may include registration and records, financial aid, counseling, placement testing, career placement assistance, and student activities.

Supplemental Requests - Additional items requested above the initial base allocation.

Tuition - The amount (cost) per credit hour times the number of credit hours charged to a student for taking a course at the College.

Unrestricted funds - The resources derived from student tuition and fees, state appropriations, and sales and services of educational departments. These resources are used for transactions relating to the educational and general operations of the College, and may be used at the discretion of the governing board to meet current expenses for any purpose.

**College of the Mainland
2018-19 Budget
Fund Balance Request and Open Projects**

**BOT Approved Fund Balance Requests
2017-2018 On Going**

Project ID	Item Requested		Estimated Amount
2018-01	Interpreter - Disability Services	Prior Budget	46,744
2018-03	Valero tax payment	Prior Budget	411,072
2018-07	Welding gas supplies - enrollment (contingent)	Prior Budget	30,000
2018-10	Advertising - Perception Change	1/22/2018	93,300
2018-10	Publications - Perception Change	1/22/2018	13,512
2018-11	Air filtration management (pilot program)	Prior Budget	32,000
2018-15	Inventory audit	Prior Budget	35,000
2018-16	Metal storage facility	Prior Budget	41,424
2018-17	Painting of Industrial Education Bldg. bays	Prior Budget	40,000
2018-37	Student Center Façade - Additional Scope	3/29/2018	539,164 @
2018-38	Physical Education Building - Additional Scope	3/29/2018	682,398 @
2018-41	Energy Mgmt Systems & Air Handler & Welding	4/23/2018	1,328,773 @
2018-43	Architect & Engineering Add'l Services - Master Plan	5/31/2018	50,000 @
2018-44	Ad Astra - Event & Scheduling Software	5/31/2018	238,000
2018-45	EAB - Student Success Software	6/25/2018	283,808
2019-14	Modular Building for Law Enforcement Academy BOT 12-11-17	12/11/2017	30,176
			3,865,196

2018-2019 Budget

2019-01	Furniture & Equipment		226,930
2019-02	2 bladed servers/cables		44,000
2019-03	Extended warranties		8,200
2019-04	PC refresh		175,573
2019-05	Aruba wireless system		95,000
2019-06	Storage		75,000
2019-07	Information Technology Requests		120,000
2019-08	Educational Technology		80,592
2019-09	Diversity Climate Survey		4,250
2019-11	Gym Equipment		46,122 @
2019-12	Gym Floor Repairs		32,400 @
2019-13	Adjunct Faculty		492,000
2019-15	Public relations and advertising		40,000
2019-16	Faculty fulltime (Cosmo)		73,216
2019-17	Faculty fulltime (Nursing)		87,378
2019-18	Cascade		27,400
2019-19	PBK master plan update		300,000 @
2019-20	Information Technology		117,000
2019-21	Guided Pathways		18,000
2019-22	COM Student Ambassador Program waivers (10 student @ 1,500)		15,000
2019-23	PBK A&E STEAM building		918,060 @
2019-24	PBK A&E physical plant		31,500 @
			3,027,621

Totals 6,892,817

Contingent

2018-02 Public Service Careers - Texas City partnership (contingent) 600,000

Cost are estimates only

Approval of the list of projects is not considered approval of contracts necessary to support a project

This is not a prioritized list

@ Subject to refund from reimbursement resolution (Totals \$3,928,417)

**College of the Mainland
2018-19 Budget
Projected ad Valorem Taxes - 2018-19**

	<u>Rollback Rate</u>	<u>Effective Rate</u>	<u>Current Rate</u>
2018 adjusted taxable value	9,763,112,149	9,567,785,352	9,567,785,352
Tax rate / 100	0.229775	0.212755	0.216791
College Revenues	22,433,191	20,355,942	20,742,098
Sample home value	200,000	200,000	200,000
Less 20% exemption	(40,000)	(40,000)	(40,000)
Taxable value	160,000	160,000	160,000
ad Valorem tax	367.64	340.41	346.87