



Welcome New Employee!

IMPORTANT INFORMATION ABOUT MANDATORY EMPLOYEE TRAINING

You have (30) days from your hire date to complete our online training courses:

- 1) Discrimination and Harassment Prevention for Higher Education
- 2) Diversity Benefits for Higher Education Employees
- 3) Preventing Discrimination and Sexual Violence: Title IX, VAWA and Clery Act for Faculty and Staff

Once you receive your email address, please contact HR to let us know so that we may send you an email with the link to the training courses.

College of the Mainland is committed to maintaining a community in which the dignity of every individual is respected. Key to this commitment is our continued efforts to foster and nurture an environment in which we strive to achieve a common understanding of what constitutes appropriate non-discriminatory behavior. In addition, we want to equip our employees with the knowledge and tools to address sexual violence, sexual assault, dating violence, intimate partner violence, domestic violence and stalking of our students. To this end, we offer this automated web-based training program. Whether full-time, part-time or student worker, ALL EMPLOYEES are required to participate in this interactive computer training program.

The email that you receive will contain a link to the training courses you are required to complete. This link will be how you access your web-based training which you can complete on any computer with an internet connection. You may also stop and start the training at any time. Once you log back into the program the site will take you to the place in the course where you left off the last time you accessed the course. Completion certificates will be automatically sent to HR and they will be filed in your personnel file.

If you need assistance or have any questions, please contact 409-933-8269.

Lonica L. Bush, JD
Director of Diversity & Equity