

## Personal Data

Reporting regulations of the U.S. Equal Employment Opportunity Commission require that certain types of information be kept regarding applicant race, national origin and gender. Please complete the requested information below and return this form to the Human Resources office. *This card is for EEO tracking purposes only and will not be used as a basis for hiring.* **Completion of this form is required.**

<b>Position Title:</b>	
<b>Name:</b>	
<b>Social Security Number:</b>	
<b>Date of Birth:</b>	
<b>Gender:</b>	<input type="checkbox"/> Female <input type="checkbox"/> Male
<b>Ethnicity:</b>	<input type="checkbox"/> White (1) <input type="checkbox"/> Asian (4) <input type="checkbox"/> Black/African American (2) <input type="checkbox"/> American Indian/Alaskan Native (5) <input type="checkbox"/> Hispanic (3) <input type="checkbox"/> Native Hawaiian or Pacific Islander (6) <input type="checkbox"/> Two or more races (7)
<b>Veteran Status:</b>	<input type="checkbox"/> Veteran <input type="checkbox"/> Vietnam Veteran
<b>Position Number: (for HR use only)</b>	

## Referral Source

To help us recruit highly qualified candidates, please let us know how you found out about the open position:

- |  |   |
|--|---|
| <input type="checkbox"/> Newspaper – <i>Houston Chronicle</i><br><input type="checkbox"/> Newspaper – <i>Texas City Sun</i><br><input type="checkbox"/> Newspaper – <i>Galveston Daily News</i><br><input type="checkbox"/> Newspaper – <i>The Chronicle of Higher Education</i><br><input type="checkbox"/> Newspaper – Other (please specify)<br><input type="checkbox"/> Personal Reference<br><input type="checkbox"/> Walk-in | <input type="checkbox"/> Website – College of the Mainland<br><input type="checkbox"/> Website – HigherEdJobs.com<br><input type="checkbox"/> Website – HotJobs.com<br><input type="checkbox"/> Website – Other (please specify)<br><input type="checkbox"/> Professional Publication (please specify)<br><input type="checkbox"/> Other (please specify) |
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