

Strategic Planning Results

Sorted By: Planning Priority

Planning Year: 2015-2016

Planning Priority: AP #4 - Professional development

Unit Code: 29100	Planning Unit: Institutional Research	Unit Manager: Walker, Teri	
Obj ID: 1923	Objective: Provide Professional Development and Training	Objective Purpose: Operational	Objective Status: Ongoing

Objective Description

The IR staff will provide ongoing training relating to Informer reporting, Microsoft Excel -intermediate and advanced usage, SPOL and utilizing data to support decision making.

Assessment Measures

Date	Description
08/13/2016	Completed Presentations # of Participants
08/13/2016	Satisfaction level with presentation.

Actual Results

Date	Description
09/23/2016	During the AY15-16 team members conducted 10 presentations/training sessions. Topics included Informer Training, Excel-Basic and Intermediate, Live Excel, Planning and Goal Setting.

Use of Results

Date	Description
09/23/2016	The department will continue providing training on the effective use of Microsoft Excel, Live Excel tables and during the 16-17 year expand training to include strategic planning and assessment topics.

Unit Code: 30000
Planning Unit: Instruction

Unit Manager
Millsap, Pam

Obj ID	Objective	Objective Purpose	Objective Status
1654	Offer a First-Year Experience Seminar Series for New Faculty and Instructional Staff.	Operational	In Progress

Objective Description

New full-time faculty and identified instructional staff will be required to attend a monthly seminar series focused on topics pertinent to instruction. Topics will include pedagogy, assessment, professional development, and more. Faculty will develop a sense of community by experiencing the seminar series as a cohort.

Assessment Measures

Date	Description
04/30/2014	The FYE Seminar Series for New Faculty will be offered and administered by the VPI.

Intended Results

Date	Description
04/30/2014	The FYE Seminar Series for New Faculty will be offered and administered to new full-time faculty and instructional staff by the VPI.

Unit Code: 30201
Planning Unit: Educational Technology Services

Unit Manager
Cutaia, Janis

Obj ID	Objective	Objective Purpose	Objective Status
1816	Maintain web-based department procedure manual.	Operational	Ongoing

Objective Description

Transition the Edtech department wiki from its current location on MediaWiki.org to a department shell in Blackboard.

Assessment Measures

Date	Description
09/23/2015	All entries in the mediawiki.org site will be moved to a department shell on Blackboard by 8/31/2016.

Intended Results

Date	Description
10/08/2015	The new department procedure manual will be easier to manage, and will be more secure, requiring authentication with Active Directory.

Actual Results

Date	Description
04/14/2016	The department procedure manual is now in a secure location that is accessible by all department members from on or off campus.

Use of Results

Date	Description
04/14/2016	All staff members have access to up to date department procedures from on or off campus.

Obj ID	Objective	Objective Purpose	Objective Status
1820	Facilitate creation of a Professional Development Academy lending library.	Developmental	Complete

Objective Description

Create location for PDA lending library and facilitate record keeping of resources and the use of those resources.

Intended Results

Date	Description
09/23/2015	Faculty will have a centralized location where they can find professional development literature in a variety of categories. They will be able to browse available titles via the web and reserve titles online.

Actual Results

Date	Description
03/22/2016	An online program was developed to facilitate the lending of text and video based learning resources. The resource can be viewed via the web at http://edtech.com.edu/pdalib . Resources can be viewed and placed on hold until they are physically checked out. There are currently 68 resources available on a variety of subjects.

Use of Results

Date	Description
03/22/2016	Faculty and instructional staff members can access a list of resources via the web. These resources can be checked out and tracked using a home-grown database program.

Unit Code: 30810
Planning Unit: Speaking, Reading & Writing Center

Unit Manager
Hacker, Lisa

Obj ID	Objective	Objective Purpose	Objective Status
1867	Increase number of online tutors for the SRWC	Developmental	In Progress

Objective Description

In order to meet the demand for online and e-tutoring, the SRWC needs to train additional tutors for online tutoring.

Assessment Measures

Date	Description
11/03/2015	To be determined by the completion of additional training requirements and assessment, with supervisor's final approval.

Intended Results

Date	Description
11/03/2015	To train 75% of our tutors to perform online or e-tutoring services.

Unit Code: 40000	Planning Unit: Student Services	Unit Manager Stanfield, Vicki
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Obj ID 1765	Objective Biennial Drug Free Schools and Campuses Report	Objective Purpose Developmental	Objective Status In Progress
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Objective Description

Write and implement dissemination of Biennial Drug Free Schools and Campuses Report.

Assessment Measures

Date	Description
09/04/2015	Actual completed plan proof of dissemination to COM faculty and staff and students.

Intended Results

Date	Description
09/04/2015	Completed plan and distributed to students and staff and faculty.

Actual Results

Date	Description
08/10/2016	Ground work completed to development of plan: identified committee; researched and reviewed other plans; draft underway.

Use of Results

Date	Description
08/10/2016	Draft and report be to completed in 2016-2017.