

PHARMACY TECHNICIAN PROGRAM APPLICATION

Admission Requirements

Completed application must be turned in to the Public Service Careers (PSC) Building, across the street from the main campus, prior to registering for classes. Students may not register for classes until the application packet is approved and the student has been interviewed by the Pharmacy Technician Program Director.

1. Apply to the College of the Mainland (COM) at <http://www.com.edu/apply/> and meet all general admission requirements prior to applying to the pharmacy technician program. Admission to the College of the Mainland DOES NOT guarantee admission into the Pharmacy Technician Program.
2. Take the Texas Success Initiative (TSI) Assessment and achieve a competency of eligibility for READ 0370 and MATH 0310.
3. Complete and submit the Pharmacy Technician Program application, with the required documentation attached, to the Administrative Assistants at the Public Service Careers (PSC) Building, 1205 Amburn Rd., Texas City, TX 77591

REQUIRED DOCUMENTATION:

- A. Documentation of a high school diploma or high school equivalency certificate. You must have a high school diploma or high school equivalency certificate to sit for the national Pharmacy Technician Certification Exam.
- B. Copy of Immunization records showing required immunizations and a **completed** *Pharmacy Technician Required Immunizations and Tests* form. (Blank forms will not be accepted.)

Measles, Mumps, and Rubella (MMR): If previously vaccinated and shot records are lost or unavailable, you may validate immunity with a titer level.

Hepatitis B (Hep B): proof of 3 doses or a declination of immunization can be signed. If previously vaccinated and shot records are lost or unavailable, you may validate immunity with a titer level.

Varicella (chickenpox): proof of immunization or written validated disease history by a parent or physician. If previously vaccinated and shot records are lost or unavailable, you may validate immunity with a titer level.

Tetanus-Diphtheria (Tdap)

TB skin test (PPD): received within 12 months of externship in Spring semester. If have had a positive TB skin test, you must have a chest x-ray performed.

Influenza (Flu) vaccine: received within 12 months of externship in Spring semester.

Immunizations available at:

Mainland Testing: 3300 FM 1765, Suite A, Texas City, TX 409-978-2440.

www.mainlandtesting.com

Coastal Health & Wellness Center: Mid-County Annex, 9850-C Emmett F. Lowry, Texas City, TX 77591, 409-938-2234 or 281-309-0255. <http://www.coastalhw.org>

- C. Copy of current Driver's License or government-issued photo ID.
- D. Copy of social security card.

4. Selection is based on the date that a completed application is received in the Public Service Careers Building (first come-first serve until filled). The program fills quickly, so submit all required documentation as early as possible. You will be contacted for an interview with the Pharmacy Technician Program upon receipt of your application. If selected for the program, you will be directed to complete a drug screen and criminal background check prior to being fully accepted into the COM Pharmacy Technician Program. Results of the background check and drug screen will be sent directly to the Pharmacy Technician Program. Results will be accepted for the duration of the student's enrollment in the Pharmacy Technician Program as long as the student does not experience a break in enrollment or any disqualifying allegations or convictions while enrolled.
5. Upon receipt of satisfactory results from the background and drug screens, the student will be instructed by the Pharmacy Technician Program to apply for a Technician Trainee Registration with Texas State Board of Pharmacy.
6. If a student has not accepted a position in the program within 1 year of the application date, a new application will be required.





PHARMACY TECHNICIAN PROGRAM APPLICATION

PLEASE NOTE: To be compliant with clinical facility requirements, a background check, drug screen, and documentation of immunizations will be required prior to admission into the Pharmacy Technician Program. A criminal background may prevent the issuance of a Technician Trainee Registration from the Texas State Board of Pharmacy, which is required for the clinical externship portion of the pharmacy technician program. Illegal or illicit drug use and criminal backgrounds may also prevent future employment as a pharmacy technician, as employers and State Boards of Pharmacy have regulations concerning both.

Please PRINT or TYPE

Application Date: _____

Full Name:

Last

First

Middle

Home Address:

Physical Address

City

State

Zip

Home Number: _____ Cell Number: _____

Email address: _____

Social Security Number: _____ Date of Birth: _____

Student ID #: _____ TSBP Technician Trainee Registration Number* _____

Emergency Contact: _____

Name

Phone Number

Relationship

Required Documentation (to be photocopied and attached):

_____ Copy of Texas Success Initiative (TSI) Assessment results indicating eligibility for MATH 0310 and READ 0370

_____ Documentation of a High School diploma or high school equivalency certificate

_____ Copy of Immunization Records for required immunizations and **the completely filled out Pharmacy Technician-Required Immunizations and Tests Form**

_____ Copy of Social Security Card

_____ Copy of Driver's License or State-Issued Identification Card

_____ Receipt of Criminal Background History (DO NOT COMPLETE UNTIL DIRECTED TO DO SO)

_____ Receipt of 5-Panel Drug Screen (DO NOT COMPLETE UNTIL DIRECTED TO DO SO)



Pharmacy Technician Required Immunizations and Tests

Name: _____ **COM ID#:** _____

Date of Birth: _____

Measles/Mumps/Rubella:* must show proof of:	
A. Dose of measles/mumps/rubella vaccine OR	Date _____ <div style="text-align: center;">(mm/dd/yy)</div>
B. Serologic test (titer) positive for measles/mumps/rubella antibody	Date _____ Result _____ <div style="text-align: center;">(mm/dd/yy)</div>

Hepatitis B * must show proof of:	
A. The minimum interval between the first two doses is 4 weeks, and the minimum interval between the second and third doses is 8 weeks. However, the first and third doses should be separated by no less than 16 weeks. It is not necessary to restart the series or add doses because of an extended interval between doses. OR	Date #1 _____ <div style="text-align: center;">(mm/dd/yy)</div> Date #2 _____ <div style="text-align: center;">(mm/dd/yy)</div> Date #3 _____ <div style="text-align: center;">(mm/dd/yy)</div>
B. Serologic test (titer) positive for Hepatitis B antibody OR	Date: _____ Result _____ <div style="text-align: center;">(mm/dd/yy)</div>
C. Signed Hepatitis B Vaccine Waiver **See note.	Date: _____

Varicella* must show proof of:	
A. One dose of varicella vaccine OR	Date #1 _____ (mm/dd/yy)
B. Serologic test positive for Varicella antibody OR	Date _____ Results _____ (mm/dd/yy)
C. Parent or Physician documented history or diagnosis of Varicella (Chicken Pox) **See note.	Date Disease Occurred _____ (mm/dd/yy)
Tdap* must show proof of:	
One dose of Tdap vaccination Note: After Tdap, TD booster every 10 years.	Date _____ (mm/dd/yy)
PPD (Tuberculosis)*** must show proof of:	
One negative test screening within 12 months of Internship (Internships are Jan through June)*	Date _____ (mm/dd/yy)
Influenza (Seasonal Flu)*** must show proof of:	
One dose within 12 months of internship (Internships are January through June)**	Date _____ (mm/dd/yy)

***Copies of Proof of immunizations must be included with this completed form with appropriate physician signatures.**

****Hepatitis B Vaccine Waiver and Documenting History of Illness (Varicella) Forms may be found on the College of the Mainland Pharmacy Technician website <http://www.com.edu/degrees-programs/pharmacy-technician.php>.**

*****PPD and Influenza vaccines may be obtained once accepted into the program during the first semester due to the 12 month requirement relative to the internship.**

PHARMACY TECHNICIAN PROGRAM

Lisa Homburg, R. Ph.
Assistant Professor
Pharmacy Technician Program
409-933-8685
lhomburg@com.edu
1-888-258-8859, ext. 8685



ASHP Accredited

College of the Mainland's Pharmacy Technician Program was awarded accreditation in 2009 by the American Society of Health-System Pharmacists. This is a prestigious award given only to programs which meet the highest standards of excellence in the field of Pharmacy Education. Our college is very proud of this award because it meets the Gold Standard for the accreditation process.

Purpose of Training

College of the Mainland offers courses for students who want to become pharmacy technicians. Pharmacy technicians are skilled healthcare specialists who work under the direct supervision of a licensed Pharmacist. This program provides each student with a series of courses combining lectures, self-instructional aides, laboratory practices, internet exploration, and practical work experience. The nine month day program was developed by a registered pharmacist with over 25 years of experience in the practice of pharmacy. This program has been designed to help prepare a student to pass the National Pharmacy Technician Certification Exam while also providing all the skills necessary for successful employment in the field of pharmacy. National certification and state registration are both required of technicians by the state of Texas. Formal pharmacy technician education will be a requirement as of 2020.

Financial Aid is available for the Pharmacy Technician Program at College of the Mainland. For eligibility and more specific information, please contact the Financial Aid office at 409-933-8274.

College of the Mainland complies with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. If you have a documented disability and need special accommodations, please contact Michelle Kettler with the Counseling Center on the second floor of the Student Center building in room 212, 409-933-8124.

Career – Growing Field

Careers as a pharmacy technician are very diverse and challenging. Pharmacy technicians provide customer service by assisting the pharmacist. This includes preparation of new and refill prescriptions, inventory control, processing sales, and exceptional customer relation skills. Employers in the community and hospital pharmacy industry are looking for applicants with previous experience or who have attended an educational pharmacy technician program which includes an internship experience in a pharmacy setting. Hospital employers prefer applicants to employment opportunities are growing faster than ever due to the increased pharmaceutical needs of a larger and older population who have greater needs and usage of medication.

Career Opportunities

Hospital Pharmacy	State & Federal Prison	Warehouse Wholesalers
Retail Chain	Nuclear Pharmacy	Long Term Care Facility
Home Health Care	Independent Community	Mail Order Pharmacy
Nursing Home	Indian Health Services	Specialty Clinics
Internet Pharmacy	Home I.V. Infusion	Automation Robotics

Salary Range

\$10.00/\$17.00 hr

\$22,000/\$35,000 annually

Regulatory Issues

Student must be 18 years old upon completion of the program and hold a high school diploma or GED equivalent.

Student must be in good physical and mental health and have a current TB skin test done within 12 months of attending their internship with a negative result and provide a record of the results. If a student has a false positive result then they must provide a medical statement and X-ray from their physician.

Student must receive a seasonal flu immunization the semester before attending their hospital rotation and provide a record of this immunization.

Students must be able to provide documentation of MMR and Tdap vaccines, as well as varicella vaccine (or history of chicken pox).

Students must be able to provide documentation of the Hepatitis B vaccine series or sign a waiver declining immunization.

Once directed so by the program director and no later than the first week of classes, each student must go to the Texas State Board of Pharmacy website and fill out a pharmacy technician trainee application. This application requires a nonrefundable fee of \$53.00 for a "Background Check" and a nonrefundable fee of \$45.00 for a fingerprint session with L1 Identity Solutions. This trainee registration is issued for two years and may not be renewed. **If a student has a "background" or criminal history, the state may not issue a trainee or technician registration and therefore, the student would not be able to work in any pharmacy in the state of Texas. These cases are decided on a case-by-case basis and can take up to 4 to 6 months. Faculty and instructors within the College of the Mainland are neither qualified nor able to answer questions concerning eligibility for Technician Trainee Registration.** www.tsbp.state.tx.us

Graduation Requirements

To be eligible to receive the Pharmacy Technician Certificate from College of the Mainland all students must be successful in the following:

1. Student must make a C or better in all required pharmacy program courses.
2. Student must complete all internship hours in both hospital and community pharmacy sites. (total of 160 hours). All mandatory internship paperwork must be completed and turned in on time.
3. Student must obtain a C or better on the internship site evaluation form from the evaluating pharmacist.
4. Score 75 or better on capstone exam in PHRA 1243 Review course.

Curriculum

The following is a list of courses that comprise College of the Mainland's Pharmacy Technician Certificate Program. The curriculum is designed for students attending full-time at College of the Mainland. The 2-semester program is offered during the day beginning each fall semester. The certificate program consists of 25 credit hours. Students who have achieved academic success in this program have had TSI Exam results indicating eligibility for READ 0370 (346+) and MATH 0310 (336+). It is recommended that prospective students meet these eligibility standards prior to applying for the Pharmacy Technician Program in order to ensure successful completion.

First Semester

PHRA-1301/Introduction to Pharmacy

PHRA-1309/Pharmaceutical Mathematics I

PHRA-1441/Pharmacy Drug Therapy and Trmt

PHRA-1449/Institutional Pharmacy

Second Semester

PHRA-1243/Certification Review

PHRA1347/Pharmaceutical Mathematics II

PHRA-1404/Pharmacotherapy and Disease

PHRA-1445-IV Admixture and Sterile Compounding

PHRA-2360/Clinical: Pharmacy Internship

Estimated Costs

In-District

Tuition and Fees	\$1,733
Malpractice Insurance	\$16
Background and Drug Screens	\$86
Immunizations (Tb and flu)	\$50
Books	\$500
TSBP Technician Trainee Registration	\$98
National PTCB Exam Fee (2nd semester)	\$129
Grand Total (30 hour, 2 semester program)	\$2,652

Out-of-District

Tuition and Fees	\$2,973
Malpractice Insurance	\$16
Background and Drug Screens	\$86
Immunizations (Tb and flu)	\$50
Books	\$500
TSBP Technician Trainee Registration	\$98
National PTCB Exam Fee (2nd semester)	\$129
Grand Total (30 hour, 2 semester program)	\$3,852

PTCB Requirements

Upon graduation from the College of the Mainland's Pharmacy Technician Program, each student will receive a Pharmacy Technician Certificate from the College of the Mainland. Each student must then pass a national exam (\$129.00) administered by the Pharmacy Technician Certification Board in order to become a Certified Pharmacy Technician. (Information about this exam can be found at the website www.PTCB.org.) Within sixty days after certification by PTCB, each student must register (\$65.00) with the Texas State Board of Pharmacy in order to work as a Registered Pharmacy Technician in the state of Texas. www.tsbp.state.tx.us

For More Information Please Contact:

Lisa Homburg RPh
Assistant Professor- Pharmacy Technician Program
409-933-8685
lhomburg@com.edu

Criminal Background Checks and Drug Screens

*****Do not complete the criminal background or drug screen until directed to do so by the College of the Mainland Pharmacy Technician Program.*****

Successful completion of a criminal background check and a drug screen is required for full admission and continuation in the Pharmacy Technician Certification Program. This background check is in addition to the background check and fingerprinting required by the Texas State Board of Pharmacy and the fees incurred are the sole responsibility of the student. All criminal backgrounds and drug screens will be conducted at an agency designated by College of the Mainland and will be the financial responsibility of the student. Results will be sent directly to the Pharmacy Technician Program and to the student. Results will be accepted for the duration of the student's enrollment in the Pharmacy Technician Program as long as the student does not experience a break in enrollment or any disqualifying allegations or convictions while enrolled.

Criminal Background Check: Mainland Testing, 3300 FM 1765, Suite A, Texas City, TX
409-978-2440 www.mainlandtesting.com Cost \$53.90

5-Panel Drug Test: Mainland Testing, 3300 FM 1765, Suite A, Texas City, TX
409-978-2440 www.mainlandtesting.com Cost: \$32.00
(Prices are effective as of June 2013 and subject to change.)

Technician Trainee Registration

*****Do not apply for the trainee registration with the Texas State Board of Pharmacy until directed to do so by the College of the Mainland Pharmacy Technician Program.*****

The Texas State Board of Pharmacy has implemented requirements for Pharmacy Technician Trainees to register with the Board prior to working or gaining experiential hours in any pharmacy setting. As a part of the registration process, Technician Trainees must pass a **criminal background check and fingerprinting session** conducted by the Texas State Board of Pharmacy. **This is in addition to the background check that you are required to submit for entrance to COM Pharmacy Technician Program.**

All Students in the program must register with the State Board of Pharmacy prior to the end of the first week of classes during the semester accepted into the pharmacy program and must present a copy of the trainee registration certificate to the department chair, or designated representative, confirming Technician Trainee status with the Texas State Board of Pharmacy. This proof will be verified and become a part of the student's program records. Students advised by the program to do so, must submit an online application to the Texas State Board of Pharmacy through the following steps:

- Go to the Texas State Board of Pharmacy website: www.tsbp.state.tx.us
- Click on *Pharmacy Technicians & Trainee & Applicants*
- Click on *Obtain Texas Registration*
- Click on *Initial Technician Trainee Application*
- Read the website instructions carefully, and follow the steps to apply for the Pharmacy Technician Trainee Registration. There is a \$53.00 fee to register as a Technician Trainee.
- Students must be thorough and fully disclose their entire criminal history. Failure to be as honest as possible may significantly delay your completion of the registration process.
- Upon completion of the trainee application, you will be directed to the process to complete the mandatory

fingerprint session. There is a \$45.00 fee for fingerprinting.

NOTE: You have not completed the process of registration until you have paid and physically gone down and completed the fingerprinting process. Once that happens, your status should be listed as “pending” on the TSBP website. It can take up to 6 months to obtain your trainee registration. Failure to pay, to complete the fingerprinting submission, to provide a valid SSN, to disclose criminal background history, or failure to complete the registration process accurately may cause your registration application to be significantly delayed. It is your responsibility to follow-up with the TSBP with any questions or problems concerning your approval if you have not received your Pharmacy Technician Trainee certificate within 3 months of your initial registration.

DO NOT register with the TSBP until instructed to do so by the COM Pharmacy Technician Program. The trainee registration is a **two-year non-renewable** registration. This means that once you register, you have limited time to complete the experiential requirements of the program.

For more information about criminal background checking, fingerprinting, and associated costs, please visit the TSBP website at www.tsbp.state.tx.us.

COM Faculty and Staff are neither qualified nor able to answer questions concerning eligibility for Technician Trainee registration.

If items appear on your background, you may be contacted by the State Board of Pharmacy to supply further information or to appear personally before the Board. This process can be lengthy and time consuming. You may wish to seek legal representation as a part of this process.

Guidelines used by the Board for the granting of registration are posted below. Please read them carefully. If, after reviewing these guidelines, you have questions concerning your criminal background and eligibility, please contact the State Board of Pharmacy directly. You may contact the Board online at: www.tsbp.state.tx.us; their phone number is (512) 305-8000.

Texas Administrative Code

Title 22: Examining Boards; Part 15: Texas State Board of Pharmacy;
Chapter 281: Administrative Practice and Procedures;
Subchapter C: Disciplinary Guidelines; Rule 281.64

- (a) The guidelines for disciplinary sanctions apply to criminal convictions and to deferred adjudication community supervisions or deferred dispositions, as authorized by the Act, for applicants for all types of licenses and registrations issued by the board. The board considers criminal behavior to be highly relevant to an individual's fitness to engage in pharmacy practice.
- (b) The sanctions imposed by the guidelines can be used in conjunction with other types of disciplinary actions, including administrative penalties, as outlined in this section.
- (c) The following sanctions apply to applicants with the criminal offenses described below:
 1. Criminal offenses which require the individual to register with the Department of Public Safety as a sex offender under Chapter 62, Code of Criminal Procedure - denial;
 2. Felony offenses:
 1. Drug-related offenses, such as those listed in Chapter 481 or 483, Health and Safety Code:
 - a. Offenses involving manufacture, delivery, or possession with intent to deliver:
 - i. Currently on probation - denial;
 - ii. 0-5 years since conviction - denial;
 - iii. 6-10 years since conviction - denial;
 - iv. 11-20 years since conviction - denial;
 - v. Over 20 years since conviction - 5 years probation;
 - b. Offenses involving possession, fraud, or theft of drugs:
 - i. Currently on probation - denial;

- ii. 0-5 years since conviction - evaluation by a mental health professional indicating the individual is safe to engage in pharmacy practice and 5 years probation;
 - iii. 6-10 years since conviction - evaluation by a mental health professional indicating the individual is safe to engage in pharmacy practice and 3 years probation;
 - iv. 11-20 years since conviction - 2 years probation;
 - v. Over 20 years since conviction - 1 year probation;
 - 2. Offenses involving sexual contact or violent acts, or offenses considered to be felonies of the first degree under the Texas Penal Code:
 - a. Currently on probation - denial;
 - b. 0-5 years since conviction - denial;
 - c. 6-10 years since conviction - denial;
 - d. 11-20 years since conviction - 5 years probation;
 - e. Over 20 years since conviction - 1 year probation;
 - 3. Other felony offenses:
 - f. Currently on probation - denial;
 - g. 0-5 years since conviction - 5 years probation;
 - h. 6-10 years since conviction - 3 years probation;
 - i. 11-20 years since conviction - 2 years probation;
 - j. Over 20 years since conviction - 1 year probation;
- 3. Misdemeanor offense
 - 1. Drug-related offenses, such as those listed in Chapter 481 or 483, Health and Safety Code:
 - 1. Offenses involving manufacture, delivery, or possession with intent to deliver:
 - i. Currently on probation - denial;
 - ii. 0-10 years since conviction - 5 years probation;
 - iii. Over 10 years since conviction - 3 years probation;
 - 1. Offenses involving possession, fraud, or theft of drugs:
 - i. 0-5 years since conviction - evaluation by a mental health professional indicating the individual is safe to engage in pharmacy practice and 5 years probation;
 - ii. 6-10 years since conviction - evaluation by a mental health professional indicating the individual is safe to engage in pharmacy practice and 3 years probation;
 - 2. Intoxication and alcoholic beverage offenses as defined in the Texas Penal Code, if two such offenses occurred in the previous ten years
 - i. 0-5 years since conviction - evaluation by a mental health professional indicating the individual is safe to engage in pharmacy practice and 5 years probation;
 - ii. 6-10 years since conviction - evaluation by a mental health professional indicating the individual is safe to engage in pharmacy practice and 3 years probation;
 - 3. Other misdemeanor offenses involving moral turpitude:
 - i. 0-5 years since conviction - 2 years probation;
 - ii. 6-10 years since conviction - reprimand;
- 4. When an applicant has multiple criminal offenses or other violations, the board shall consider imposing additional more severe types of disciplinary sanctions, as deemed necessary.



PHARMACY TECHNICIAN PROGRAM

**CONSENT FOR RELEASE OF INFORMATION
Background Check and Drug Screening**

STUDENTS: Take this form with you to Mainland Testing.

Results reported to:

Lisa Homburg
Pharmacy Technician Program
College of the Mainland
1200 Amburn Road
Texas City, TX 77591
409-933-8685
lhomburg@com.edu

My signature below indicates that I have read and understand the policy on background and drug screening for the Pharmacy Technician Program. This form provides my consent for the results of drug screening and background check to be released to the College of the Mainland Pharmacy Technician Program Coordinator.

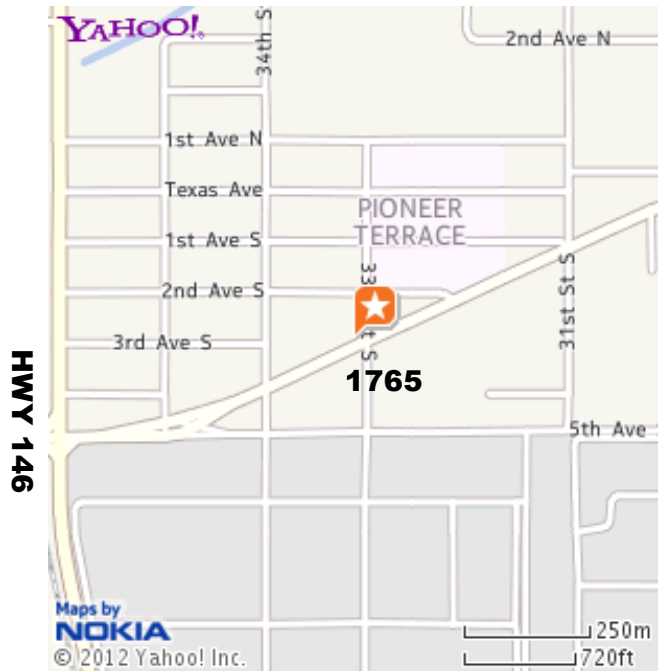
Signature

Printed Name

Date

Mainland Testing for Drug Screening
3300 FM 1765
Texas City, TX 77590
(409) 978-2440

Email: hughes@mainlandtesting.com



Mainland Testing

3300 FM 1765
Texas City, TX 77590
Phone: 409-978-2440

*****YOU MUST TAKE THIS FORM TO MAINLAND TESTING CENTER*****

Criminal Background Check or Motor Vehicle Record (MVR) Consent Form

Date:

First _____ M.I. _____ Last _____

I understand that Mainland Testing Center has been contracted to perform a background check and Motor Vehicle Record (MVR) on me regarding my prospective admission into the College of the Mainland Pharmacy Technician Program. I hereby authorize Mainland Testing Center to research my criminal history and/or driving record, to be included in a Student Profile Report. I release and hold Mainland Testing Center and their respective officers, directors and employees harmless from any and all liability with respect to the investigation and, verification and/or use of any information relevant to my application for employment.

I understand that a background check is a consumer report which is covered under the Fair Credit Reporting Act, and I have received a copy of my rights under the FCRA. If an admission decision which adversely affects me is made based upon information obtained through a consumer report, I understand that I have the right to request a free copy of the report. If I dispute the information, I will have three (3) business days to conclusively demonstrate the inaccuracy of the information.

Please use blue or black ink. Print Clearly:

Last Name _____

First Name _____

Middle Name _____

Current Address _____

Current City _____

Current State/Zip _____

Social Security Number _____

Date of Birth (mm/dd/yyyy) _____

Name on Driver's License _____

License Number/Issuing State _____

CERTIFICATION AND AUTHORIZATION

I certify that the information contained on this form is true, correct and complete to the best of my knowledge.

Signature _____ Date _____