**Request for Funding from Student Activity Fee Committee**

(This request will be reviewed by the Student Activity Fee Committee)

***You must submit requests for funding by April 17, 2015 to Tige Cornelius, tcornelius@com.edu.***

## General Information

Name of Person or Organization making this request: Click here to enter text.

Type of request: Click here to enter text.

Brief Description of Request: Click here to enter text.

Proposed date, time, location (*if applicable*): Click here to enter text.

Target Audience: Click here to enter text.

Number of anticipated participants: Click here to enter text.

What is the goal of this event or project and how will this benefit the students? Click here to enter text.

Which strategic goal/annual priority does this relate to? *The College’s 2014-17 Strategic Goals and 2015-16 Annual Priorities may be found at http://www.com.edu/student-life.* Click here to enter text.

Will this event use outside vendors? If so, who? Click here to enter text.

|  |  |
| --- | --- |
|  Click here to enter text. | Click here to enter a date. |
| Employee Signature Club/Organization/Department | Date |

|  |
| --- |
| **Approvals***You will be contacted with a decision**within 5 business days of the Student Activity Fee Committee’s meeting.* |
| [ ] Approved**\*** [ ]  Denied [ ]  Pending, need additional information |
| Committee Comments: |
|  |  |
|   |  |
| Chair of Student Services Fee Committee Signature | Date |

**\* Once written approval is received, the requestor is responsible for carrying out the request.**

***This form will not be considered unless a Funding Worksheet is attached to it when submitted to the Student Activity Fee Committee. Both forms may be obtained from the Student Life Office webpage at www.com.edu/student-life.***