

OFF-CAMPUS INSTRUCTION



Vice President for Instruction

Regulation No: EBB (Regulation)

Effective Date: May 1, 2019

1. PURPOSE

This Regulation establishes procedures for conducting instruction at off-campus sites.

2. DEFINITIONS

2.1 Off-Campus Site: An off-campus instructional site is a teaching site located geographically apart from the main campus. A site at which an institution provides electronic delivery and where students go to access the support services needed is also considered an off-campus site. The site is not independent of the institution's main campus.

2.2 Off-Campus Course: An "off-campus course" means a course in which a majority (more than 50 percent) of the instruction occurs when the students and instructor(s) are in the same physical site that is located geographically apart from the main campus.

3. REGULATION

3.1 All off-campus sites must have prior approval of the College President and when applicable, the Board of Trustees.

3.2 All agreements for clinical instruction, dual credit, study abroad, training, and other forms of instruction conducted off-campus must be signed in advance by the College President or the Vice President for Instruction (Chief Academic Officer).

3.3 The Vice President for Instruction must report all off-campus instruction that occurs within another college's service area to the Texas Higher Education Regional council annually.

4. REGULATION OWNER

Vice President for Instruction (Chief Academic Officer)

5. FORMS/REFERENCE/EXHIBITS

N/A