

1. PURPOSE

This Regulation establishes procedures for curriculum offerings and revisions.

2. DEFINITIONS

N/A

3. REGULATION DETAILS

3.1 The Vice President for Instruction shall approve and recommend all curriculum changes to the College President.

3.2 The Curriculum Committee exists to perform the following functions:

- A. Periodically review, assess, and propose appropriate changes to the Core Curriculum.
- B. Periodically review data describing student success at College of the Mainland, across all fields of study and within individual programs, in order to recommend improvements in curricular offerings that meet students' needs.
- C. Ensure that proposed curricular changes align with the following:
 - 1. College's mission and goals as defined in the Annual Plan
 - 2. Academic Course Guide Manual (ACGM)
 - 3. Guidelines for Instructional Programs in Workforce Education (GIPWE)
 - 4. Workforce Education Course Manual (WECM)
- D. Review and make recommendations to the Vice President for Instruction on the following matters:
 - 1. Proposals for new courses or programs
 - 2. Deletion of courses or programs
 - 3. Modification of course or programs
 - 4. Changes in core curriculum requirements
 - 5. Virtual College of Texas courses
- E. Fulfill the Southern Association of Colleges and Schools (SACS) and Texas Higher Education Coordinating Board requirements to convene a campus wide body to oversee curricular issues.

F. Review all curricular changes for possible instances of Substantive Change as defined by the Southern Association of Colleges and Schools (SACS) Commission on Colleges.

G. The Curriculum Committee may consider changes in policies related to implementation of curriculum and other matters related to instruction upon request. On such issues the committee will develop and submit recommendations regarding the matter to the Vice President for Instruction.

3.3 The Curriculum Committee chair is appointed by the Vice President for Instruction after consultation with the Faculty Senate. The membership of the Curriculum Committee consists of one voting representative serving renewable two-year terms from the following areas: Business and Information Technology, Fine Arts, Humanities, Social & Behavioral Sciences, Math, Science, Allied Health, Public Service Careers, Nursing, Industrial Careers, Human Service Careers, and Adult Education. The instructional deans and Registrar or designee will attend all meetings to provide input to the committee. In addition, a representative from Student Services Advising, the Library, and Educational Technology Services will attend meetings to ensure relevant instructional issues are considered.

3.4 The Curriculum Committee will operate according to the current *College of the Mainland Curriculum Guidelines*.

4. REGULATION OWNER

Vice President for Instruction shall be responsible for this Regulation.

5. FORMS/REFERENCE/APPENDICES

College of the Mainland Curriculum Guidelines can be found on the I-Drive under Instructional Committees.