

COLLEGE OF THE MAINLAND

# CONTINUING Education

SPRING 2021  
[com.edu/ce](http://com.edu/ce)

SIGN UP TODAY!

## A Beginners Guide to Wine "Fundamentals of Wine"

INCLUDING A CERTIFIED SOMMELIER

LOOK INSIDE FOR OTHER EXCITING  
COURSES THIS SPRING!

COM | College of the Mainland®



# TUITION-FREE HEALTHCARE CAREER TRAINING

You could qualify for **free training in a healthcare career**, depending on your income.

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Visit our website for informational session dates, links to sign up and to view any updates: [www.com.edu/ce/allied-health](http://www.com.edu/ce/allied-health)

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409-933-8645 | [www.com.edu/ce/allied-health](http://www.com.edu/ce/allied-health)



This document was supported by Grant [90FX0035-01-00] from the Administration for Children and Families, U.S. Department of Health & Human Services (HHS). Its contents are solely the responsibility of the authors and do not necessarily represent the official views of HHS. HPOG is a study funded by the federal government which is being conducted to determine how these training opportunities help people improve their skills and find better jobs. During the study, all new eligible applicants will be selected by lottery to participate in these training opportunities. Not all eligible applicants will be selected to participate in these opportunities.



# COM CE: LIFELONG LEARNING FOR EVERYONE

COM's Continuing Education Division provides access to innovative, flexible and responsive lifelong learning opportunities. Whether you desire to acquire new workforce skills, upgrade current skills or seek personal enrichment, we offer something for you.

## We offer:

- Career training and certification courses and programs that allow you to acquire the skills needed to enter entry-level positions.
- Courses to help you upgrade your current skills and expand your knowledge as you seek to advance your career.
- Professional development courses needed for continued certification in your chosen profession.
- Many courses that may pique your interest in a new hobby, improve your fitness or enhance your knowledge of topics that are of special interest to you.

Let us help you continue your education throughout life!

## COM Continuing Education

Lifelong Learning for Everyone

[www.com.edu/ce](http://www.com.edu/ce)

409-933-8586

[ContEd@com.edu](mailto:ContEd@com.edu)

LIKE US ON  
FACEBOOK

@COMcontinuinged

[www.facebook.com/COMcontinuinged](http://www.facebook.com/COMcontinuinged)

## CONTINUING EDUCATION'S MISSION

College of the Mainland's Continuing Education division is dedicated to providing workforce development training programs, customized contract training for business and lifelong learning opportunities that are innovative, flexible and responsive to the needs of the diverse communities we serve.

## CONTINUING EDUCATION'S VISION

College of the Mainland's Continuing Education division will be a vital community partner by providing training opportunities that prepare students for high-growth jobs in the future, offer educational pathways for new and incumbent workers and support continued personal and professional development.

## HOW TO CONTACT US

- The Continuing Education office is located in the Technical-Vocational Building, Room TVB-1475, on the main campus.
- Phone: 409-933-8586 • Fax: 409-933-8026
- Mail: Continuing Education  
1200 N. Amburn Road, Texas City, Texas 77591
- Email: [ContEd@com.edu](mailto:ContEd@com.edu)

## CONTINUING EDUCATION OFFICE HOURS

Open: Monday - Friday 8 a.m. - 5 p.m.

Office hours are limited due to COVID-19 guidelines

## CE SCHEDULE DISCLAIMER

This schedule is for informational purposes and is subject to change. Changes subsequent to the issuance of the printed schedule will be posted online at [www.com.edu/ceschedule](http://www.com.edu/ceschedule) and CE's Facebook page at [www.facebook.com/comcontinuinged](http://www.facebook.com/comcontinuinged). The electronic version of the schedule is the official schedule. Please refer to the online schedule for changes/updates.

COM's first priority is the safety of our students and employees. In response to the ongoing COVID-19 pandemic, Continuing Education will be operating with limited in-person office hours starting in August 2020.

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## QUESTIONS?

For specific course or program information, please call:

- **409-933-8285** – Public Service Careers
- **409-933-8461** – Lifelong Learning Center
- **409-933-8645** – COM Learning Center – Allied Health
- **409-933-8162** – Gulf Coast Safety Institute
- **409-933-8406** – Industrial Crafts

For any questions about programs or courses, call

**409-933-8586.**

The CE office staff will be happy to assist you or direct your call to the appropriate department.

## REGISTRATION IS EASY

SPRING 2021 REGISTRATION FOR ALL CE AND LIFELONG LEARNING PROGRAM COURSES BEGINS DECEMBER 01, 2020.

The registration form is available online at [www.com.edu/ce](http://www.com.edu/ce) and in this printed Continuing Education catalog on page 40. A photo ID will be required to show proof of age, e.g., a valid driver's license, government-issued ID card or passport for students age fifty and over.



**Have you previously taken classes at COM?**

### REGISTER ONLINE



#### WWW.COM.EDU/CE/REGISTER

- Click "Register Online."
- Follow the instructions for continuing education students.
- Questions about online registration? Click on the yellow HELPDESK arrow located on the WebAdvisor main menu (bottom left) and fill out the form.

**New to COM? Call to register or register in person.**

### CALL



CONTINUING EDUCATION  
OFFICE HOURS  
Monday - Friday 8 a.m. - 5 p.m.

**409-933-8586**  
or **1-888-258-8859, ext. 8586**

Leave a message, and a CE representative will return your call within 24 business hours.

### VISIT



CONTINUING EDUCATION  
OFFICE HOURS  
Monday - Friday 8 a.m. - 5 p.m.

The Continuing Education Office is located in the Technical Vocational Building, Room TVB 1475. Tuition and fees must be paid upon registration. Checks, money orders, credit and debit cards are accepted at the office. **No cash or American Express is accepted.**

### PAYMENT OF FEES AND TUITION

All tuition and fees must be paid at the time of registration. We accept check, VISA, MasterCard, Discover and money orders.

**No cash or American Express is accepted. See page 3 for financial assistance.**

**⊕ 50 PLUS (AGE 50 AND OVER DISCOUNT)**

Students, age 50 or older, pay just 50 percent of the tuition on selected classes, plus all fees (facility, nonresident, online, supplies, etc.) Look for the ⊕ symbol next to courses in this catalog.

**A NONRESIDENT OF COM DISTRICT**

A nonresident of the College of the Mainland district is subject to out-of-district fees. To be a legal resident of the COM district, you must reside in one of the following school districts: La Marque, Texas City, Dickinson (including San Leon and Bacliff but not including Seabrook or Kemah), Hitchcock and Santa Fe (including Algoa, Arcadia and Alta Loma).

**BOOKS AND SUPPLIES**

If books and supplies are required, they are not included in the tuition cost unless indicated in the course description. Some courses require the purchase of special books or equipment. Some courses require a supply fee payable at the first class, or a supply list will be provided. Books and supplies are usually available at the COM Bookstore or by ordering online at [www.combookstore.com](http://www.combookstore.com).

**CLASS CANCELLATIONS**

Classes with insufficient enrollment are canceled before the start of the class. Students will be called when a class is canceled; however, occasionally we are unable to reach a student before the first class. A 100 percent refund will be processed automatically. Help avoid class cancellations by registering at least five days prior to the course start date.

**REFUND POLICY**

Refunds for fitness memberships and continuing education tuition and fees will be 100 percent refunded before the first day of class. Refund requests may be made in person, by phone (409-933-8586) or by fax (409-933-8026). Refund requests must be received during normal business hours at least one business day prior to the calendar start date of the class.

**CLASS TRANSFERS**

Students may request to transfer to a different class or section prior to the first class of the course for which the student is registered. One hundred percent of tuition already paid will be applied to the new course(s). Any additional tuition that is due must be paid when the transfer is processed.

**MINIMUM AGE REQUIREMENTS**

Any adult 18 years of age or older, or an individual between the ages of 16 and 18 who has officially withdrawn from high school, is eligible to enroll in CE courses. Select courses may require students to be at least 21 years old. High school students, 16 years of age or older, are permitted to enroll under the COM concurrent enrollment policy with approval from appropriate public school officials. Students who are 13-15 years old may be given permission to enroll in CE courses that are not funded by the state, provided that a legal guardian enrolls in the same class and attends all classes with the student.

**AUDITING**

Continuing Education classes may not be audited.

**RECORD OF ACHIEVEMENT: CEUS**

Continuing Education Units (CEUs) are nationally recognized to record satisfactory completion of certain approved occupation-related programs. One CEU is awarded for every 10 contact hours of instruction included in a specified continuing education class or activity. Successful completion is attendance-based unless otherwise noted. Ninety percent attendance is required for successful completion of most classes. Some classes require 100 percent attendance. A COM Continuing Education Program CEU transcript may be requested from the registrar's office at no charge. Reprints of CE certificates are available for \$5.

**FINANCIAL ASSISTANCE****TEXAS PUBLIC EDUCATION GRANTS**

Grants are available, based on need, to individuals who want to take occupation-related courses. Grants may be used for tuition only. TPEG-eligible programs are identified on page 5. Applications for TPEG assistance should be submitted at least two weeks before the class start date. Applicants must complete the FAFSA, the COM Financial Aid Application and the TPEG Noncredit Application. Contact the Continuing Education Office at 409-933-8586 for more information.

**THE HAZLEWOOD ACT/LEGACY PROGRAM**

College of the Mainland may waive tuition and some fees for Texas veterans, and their spouses and eligible children, who are no longer eligible under VA education benefits, were honorably discharged from the military after serving at least 180 days, entered the service with Texas as their home of record and have resided in Texas for at least 12 months prior to their registration date. Application procedures are as follows: The veteran/eligible spouse or child must provide proof of eligibility or ineligibility for GI/Montgomery benefits (Chapter 31, 33/Post 911) by requesting an education benefits letter from the VA office in Muskogee, Oklahoma, at 888-442-4551 or [www.gibill.va.gov](http://www.gibill.va.gov), provide a copy of the DD-214 and submit the appropriate Hazlewood Application (HE-V) and/or (HE-D) and required documentation to the Student Financial Aid/Veteran Affairs Office. Visit [www.com.edu](http://www.com.edu) and select Student Financial Services for more information, or call the Student Financial Services/Veteran Affairs Office at 409-933-8274 or 1-888-258-8859, ext. 8274.

**WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)**

College of the Mainland is an approved vendor of the Gulf Coast Workforce Development Board and Houston-Galveston Area Council to provide vocational training for eligible participants in workforce programs under the federally funded Workforce Investment Act (WIA). Participants qualifying for programs funded under WIA receive free tuition, fees, books and possibly uniforms, tools and financial assistance with transportation and child care. Applicants may apply for services under the WIA through their local Gulf Coast Careers office. Currently approved programs include CNC Machinist, HVAC, Industrial Pipefitting, Manual Machinist, Mechanical Maintenance Technician, Welding, Electrical, and Instrumentation Programs. For more information on WIA, please call 409-933-8586.

## GENERAL INFORMATION

### COLLEGE CALENDAR

In accordance with the approved College calendar, the College will be closed January 18, March 15-19, and April 02-04.

### PHOTO AND VIDEO POLICY

COM's Marketing and Communications Department takes photographs (still and video) of students throughout the year. These photographs and videos often include students in classrooms, study areas, at events, etc. COM reserves the right to use these photographs and video as a part of its publicity and marketing efforts. Students who enroll at COM do so with the understanding that these photographs and videos might be used in College publications, both printed and electronic, for recruiting and advertising purposes.

### PARKING

Parking permits are mandatory. Parking permits are available in the COM Gym, building 4, at no cost. Parking permits are required to be displayed on the rear window, lower left side. Students will fill out a brief application and will need their vehicle license plate number (s) and VIN # (vehicle identification number). To expedite the process of obtaining a parking permit, students should visit WebAdvisor and enter their vehicle information before going to the gym. Students will need to provide the gym staff with only their student ID number and will then be issued a parking permit.

1. No parking in a "no parking zone"
2. No parking against traffic or backing into a parking space in parking lots (A), (B), and (C)
3. Must park within marked spaces
4. No driving against the flow of traffic
5. No unauthorized parking in handicap spaces
6. No driving/parking on non-roadways (i.e., sidewalks and grass)

### TOBACCO-FREE ENVIRONMENT

All College of the Mainland campuses are tobacco-free facilities. In addition, COM has a zero-tolerance policy for alcohol on campus.

### STUDENT RECORD PRIVACY POLICY

College of the Mainland complies with the provisions of the Family Educational Rights and Privacy Act (Buckley Amendment of 1974, Public Law 90-247, as amended) and any regulations that may be promulgated therein. The College permits a student to inspect his or her own records and limits disclosure to others if a student has not granted access by prior written consent. No student record, demographics or schedule information will be shared with anyone over the phone or to any third party.

### ABBREVIATIONS USED IN THIS SCHEDULE

ADM	Administration and Enrollment Center
AHC	Allied Health Center-League City
IND	Industrial Education Building (formerly AUD building)
CE	Continuing Education
CL	Face-to-face classroom course
CLC	North County Learning Center-League City

COM	College of the Mainland
COS	Cosmetology Gulfway Plaza
FAB	Fine Arts Building
FIR	Firing Range
GCSI	Gulf Coast Safety Institute
HY	Hybrid course (50-85 percent online and 15 to 50 percent in the classroom)
IN	Internet course
LGC	League City Facility
LLGP	Lifelong Learning Gulfway Plaza
LRC	Learning Resources Center (Library)
OLW	Online Learner Workshop
OSA	Occupational Skills Award
PSC	Public Service Careers Building
SC	Student Center
SCI	Science/Math Building
SYN	Synonym-unique identifying number
TBA	To Be Announced
TVB	Technical-Vocational Building
WIOA	Workforce Innovation and Opportunity Act

### INTERNET OR HYBRID CLASSES

Students enrolling in Internet (IN) courses will be charged a \$35 distance education fee per course; students enrolling in hybrid (HY) courses will be charged a \$25 distance education fee per course. All students enrolled in Internet or hybrid classes for the first time are required to successfully complete the Online Learner Workshop.

### COM ALERT

College of the Mainland uses a rapid notification system called COM Alert to send text, voice and/or email messages for unscheduled school closings and other emergencies. Student and employee contact information provided during registration is automatically loaded into the system and updated every night. Because of this, students are encouraged to provide a cellphone number as their primary contact phone number. Individuals may update their default contact information through the office where they registered for classes.

In addition to the automated process, anyone including non-student family and community members may create a COM Alert account by visiting <https://comalert.bbcportal.com/>. This type of account is managed independently from the automatic uploads and allows for multiple contact phone numbers to be provided.

### TAX CREDIT

Continuing education tuition is not the same as credit tuition and cannot be reported on a 1098T form. The IRS does allow a tax credit for tuition, fees and books for CE courses relating to work-force training and improving job skills but does not allow the credit for hobby and other general lifelong-learning courses. To claim the credit on your taxes, save a copy of your registration and bookstore receipts and complete IRS form 8863 with your tax return.

### CAMPUS CARRY

As of August 1, 2017, Texas community colleges are required to comply with Senate Bill 11, commonly known as the "campus



carry” bill. Individuals holding a license to carry (LTC), formerly concealed handgun license, will have the legal right to carry a concealed handgun onto community college campuses; however, openly carrying a firearm on a college campus is illegal. Please take note that storing handguns in personal vehicles on campus is allowed.

A license holder may carry a concealed handgun on or about their person while on College District property or in any buildings or properties owned, leased, or rented by the College District except in areas that have been deemed gun free zones under

this policy. For further information about gun free zone locations, Campus Carry policy, and campus safety, please see the following link, <http://www.com.edu/campus-safety-and-security>. A video addressing Campus Carry and weapons guidelines can be found on COM’s home page at [www.com.edu](http://www.com.edu).

This policy applies to faculty, staff, students, visitors, and individuals and organizations doing business on behalf of the College District or while on the College District premises or properties owned, leased, or rented by College District. In accordance with law, this policy shall not apply to commissioned peace officers.

## CE WORKFORCE PROGRAMS

Information subject to change.

POSSIBLE FINANCIAL AID SOURCES

	HOURS	FOUND ON PAGE	TPEG	HAZLEWD	WIOA
<b>MASSAGE THERAPY</b>					
MASSAGE THERAPY	545	6	◆		
<b>ALLIED HEALTH CAREERS</b>					
CERTIFIED NURSE AIDE	114	7	◆	◆	
DENTAL ASSISTANT	86	8	◆	◆	
ELECTROCARDIOGRAPHY (EKG) TECHNICIAN	149	9	◆	◆	
PHLEBOTOMY TECHNICIAN	72	10	◆	◆	
MEDICAL OFFICE/INSURANCE SPECIALIST	132	10	◆	◆	
STERILE PROCESSING TECHNICIAN	201	11	◆	◆	
<b>LOGISTICS &amp; SUPPLY CHAIN MANAGEMENT</b>					
CERTIFIED LOGISTICS ASSOCIATE	48	31	◆		
CERTIFIED LOGISTICS TECHNICIAN	48	31	◆		
MARITIME LOGISTICS	18	31	◆		
<b>INDUSTRIAL TRADE CAREERS</b>					
HVAC (LEVELS I, II, III)	298	13	◆	◆	◆
ELECTRICAL I	288	14	◆	◆	◆
INSTRUMENTATION I	224	15	◆	◆	◆
MECHANICAL MAINTENANCE TECHNICIAN, BASIC	296	17	◆	◆	◆
MECHANICAL MAINTENANCE TECHNICIAN, INTERMEDIATE	256	18	◆	◆	◆
MECHANICAL MAINTENANCE TECHNICIAN, ADVANCED	192	18	◆	◆	◆
MANUAL MACHINIST	256	19	◆	◆	◆
CNC MACHINIST	252	19	◆	◆	◆
INDUSTRIAL PIPEFITTING I	288	20	◆	◆	◆
WELDING MULTIPLE PROCESSES	112	20	◆	◆	◆
<b>GULF COAST SAFETY INSTITUTE</b>					
DRONES	16	26	◆	◆	
<b>PUBLIC SERVICE CAREERS</b>					
SECURITY OFFICER	32	22	◆	◆	

### BACTERIAL MENINGITIS VACCINATION REQUIREMENT

CE students younger than 22 years old will be required to show proof of having the bacterial meningitis vaccine if they are enrolling in CE courses or programs with 360 hours or more. Proof of the vaccination must be provided to the Office of Admissions 10 days before the first day of class.

Visit [www.com.edu/admissions/meningitis-vaccinations.php](http://www.com.edu/admissions/meningitis-vaccinations.php) or go by the Enrollment Center or Continuing Education Office for more information.

### FINANCIAL AID INFORMATION

See page 3 for more information about possible financial aid sources.

# WORKFORCE PROGRAMS



## MASSAGE THERAPY

### MASSAGE THERAPIST

Call 409-933-8114 for details.

Complete the required 500 clock hours mandated by the Texas Department of Licensing and Registration (TDLR) to prepare to enter the health care service industry in one year through our hands-on labs and classes. Massage therapists manipulate the soft tissue of one's body by hand or through a mechanical or electrical apparatus for therapeutic purposes. Upon completing the program and clock hours, you will take the Texas State Board Exam for licensure. A licensed massage therapist works in an array of settings, such as spas, franchised clinics, physicians' offices, hotels, cruise ships and fitness centers. Some massage therapists also travel to clients' homes or offices to give a massage. Employment of massage therapists is projected to grow 26 percent from 2016 to 2026, much faster than the average for all occupations. The mean hourly wage is \$19.23 per hour. (Source: Bureau of Labor Statistics) Financial Aid is available through COM Student Financial Services. Students under the age of 22 must show proof of having a Bacterial Meningitis vaccine.

#### Notice to Students Regarding Licensing

Effective September 1, 2017, HB 1508 amends the Texas Occupations Code Section 53 that requires education providers to notify potential or enrolled students that a criminal history may make them ineligible for an occupational license upon program completion. The following website provides links to information about the licensing process and requirements: <https://www.tdlr.texas.gov/mas/mas.htm>

Should you wish to request a review of the impact of criminal history on your potential Massage Therapy Certificate prior to or during your quest for a certificate, you can visit this link and request a "Criminal History Evaluation": <https://www.tdlr.texas.gov/misc/evaluation/MAS-Therapist-or-Instructor.pdf>. **To be eligible for licensure, you must successfully pass a criminal history background check which includes fingerprinting.**

House Bill 2059, which passed during the 86th Legislative Session, requires certain health care practitioners who provide direct client

care to complete a Health and Human Services Commission (HHSC)-approved human trafficking prevention training course in order to renew their license. **Beginning September 1, 2020, licensees must comply with the training requirement each time they renew.** For more information, please visit TDLR's Human Trafficking Prevention Training for Health Care Practitioners webpage. <https://www.tdlr.texas.gov/humantraffickingtraining.htm>

Course #	Title	Hrs
<b>MSSG 1013</b>	<b>Anatomy and Physiology for Massage</b> This course will provide an in-depth coverage of the structure and function of the human body, including cell structure and function, tissues, body organization, and the integumentary, skeletal, muscular, nervous, and endocrine systems. Content will emphasize homeostasis/wellness care. This course meets the minimum 75-contact-hour requirement for Anatomy and Physiology for licensure. Co-requisite: MSSG 1009	<b>75</b>
<b>MSSG 1009</b>	<b>Health and Hygiene</b> Students will study safety and sanitation practices including universal precautions. Students will also learn the importance of proper body mechanics, maintaining a healthy lifestyle, maintaining the massage environment, and the advantage of therapeutic relationships. Co-requisite: MSSG 1013	<b>20</b>
<b>MSSG 1011</b>	<b>Massage Therapy Fundamentals I</b> This course will introduce the theory and the application of skills necessary to perform basic massage skills. Students will demonstrate proficiency in the skills necessary to perform basic massage skills within the rules and regulations set by TDLR. Pre-requisite: MSSG 1013, MSSG 1009. Co-requisite: MSSG 1009, MSSG 1013.	<b>96</b>
<b>MSSG 2013</b>	<b>Kinesiology for Massage</b> This course is an applied study of human kinesiology. Muscle movements and dysfunctions will be discussed and palpated. Theory and practice of functional muscle testing will also be discussed. Pre-requisite: MSSG 1013, MSSG 1009; MSSG 1011; Co-requisite: MSSG 2014	<b>64</b>



<b>MSSG 2014</b>	<b>Pathology for Massage</b>	<b>48</b>
This course is a general discussion of pathologies as they relate to massage therapy and includes universal precautions and their management in professional practice. Etiology, signs, symptoms, and the physiological and psychological reactions to disease and injury will also be discussed. Pre-requisite: MSSG 1013, MSSG 1009; MSSG 1011; Co-requisite: MSSG 2013		
<b>MSSG 2011</b>	<b>Massage Therapy Fundamentals II</b>	<b>112</b>
This course will introduce the theory and the application of skills necessary to perform basic massage skills. Students will demonstrate proficiency in the skills necessary to perform basic massage skills within the rules and regulations set by TDLR. Pre-requisite: MSSG 1013, MSSG 1009, MSSG 1011, MSSG 2013, MSSG 2014; Co-requisite 1005		
<b>MSSG 1005</b>	<b>Hydrotherapy/Therapeutic Modalities</b>	<b>32</b>
Students will learn the use of accepted hydrotherapy and holistic healthcare modalities of external application of temperature for its reflexive effect. Pre-requisite: MSSG 1013, MSSG 1009, MSSG 1011, MSSG 2013, MSSG 2014; Co-requisite MSSG 2011		
<b>MSSG 1007</b>	<b>Business Practices &amp; Professional Ethics</b>	<b>48</b>
The course is the study of physical and financial office practices and marketing. A discussion of ethical practices for massage therapists as established by law or regulatory agency will also be discussed. Pre-requisite: MSSG 1013, MSSG 1009, MSSG 1011, MSSG 2013, MSSG 2014, MSSG 2011, MSSG 1005; Co-requisite MSSG 2086		
<b>MSSG 2086</b>	<b>Massage Therapy Internship</b>	<b>50</b>
This course is a work-based learning experience that enables the student to apply specialized occupational theory, skills and concepts. A learning plan is developed by the college and the employer. Pre-requisite: MSSG 1013, MSSG 1009, MSSG 1011, MSSG 2013, MSSG 2014, MSSG 2011, MSSG 1005; Co-requisite MSSG 1007		
<b>TOTAL HOURS</b>		<b>545</b>

**BACTERIAL MENINGITIS VACCINATION REQUIREMENT**

CE students younger than 22 years old will be required to show proof of having the bacterial meningitis vaccine if they are enrolling in CE courses or programs with 360 hours or more. Proof of the vaccination must be provided to the Office of Admissions 10 days before the first day of class. Visit [www.com.edu/admissions/meningitis-vaccinations.php](http://www.com.edu/admissions/meningitis-vaccinations.php) or go by the Enrollment Center or Continuing Education Office for more information.

**ANATOMY & PHYSIOLOGY – 75 HRS****Cost: In District \$585 Out of District \$580**

SYN: 0168 MSSG-1013-221CL 01/12/21-03/11/21 TTH  
5:30PM-10:00PM COS 104 Colleen Dunn

**HEALTH & HYGIENE – 20 HRS****Cost: In District \$169 Out of District \$174**

SYN: 0169 MSSG-1009-221CL 01/11/21-01/27/21 MW  
5:30PM-10:00PM COS 104 Colleen Dunn

**MASSAGE THERAPY FUNDAMENTALS I – 96 HRS****Cost: In District \$703 Out of District \$708**

SYN: 0170 MSSG-1011-221CL 02/01/21-05/03/21 MW  
5:30PM-10:00PM COS 104 Colleen Dunn

**KINESIOLOGY FOR MASSAGE – 64 HRS****Cost: In District \$475 Out of District \$480**

SYN: 0171 MSSG-2013-221CL 03/23/21-05/13/21 TTH  
5:30PM-10:00PM COS 104 Colleen Dunn

**ALLIED HEALTH CAREERS**

Allied health classes are offered at the Texas City main campus as well as the COM Learning Center-North County at 200 Parker Ct. on FM 518 in League City. Applications for allied health certificate programs are available at the COM Learning Center-North County and in the Continuing Education department on the main campus. Completed applications must be returned to the COM Learning Center-North County. Applications are also available online at [www.com.edu/ce](http://www.com.edu/ce). Students will be charged an additional \$25 fee for each hybrid course and a \$35 fee for each Internet course.

**CERTIFIED NURSE AIDE**

An approved application is required prior to registration.  
Call 409-933-8645 for details and approval.

A vital part of the health care field, certified nurse aides provide compassionate basic care for patients. This program trains nurse aides in classes and clinicals to work in hospitals and long-term care facilities. The average hourly wage for certified nurse aides is \$11.80. Between 2014-2024, the need for certified nurse aides is projected to grow by 17 percent. (Source: Bureau of Labor Statistics) Students will be charged an additional \$25 fee for each hybrid course.

**Notice to Students Regarding Licensing**

Effective September 1, 2017, HB 1508 amends the Texas Occupations Code Section 53 that requires education providers to notify potential or enrolled students that a criminal history may make them ineligible for an occupational license upon program completion. The following website provides links to information about the licensing process and requirements: <https://hhs.texas.gov/doing-business-hhs/licensing-credentialing-regulation>

Should you wish to request a review of the impact of criminal history on your potential licensure prior to or during your quest for a degree, you can visit this link and request a "Criminal History Evaluation": <https://records.txdps.state.tx.us/DpsWebsite/CriminalHistory/> and compare it to the requirements for CNA's here: <https://hhs.texas.gov/doing-business-hhs/licensing-credentialing-regulation>

This information is being provided to all persons who apply or enroll in the program, with notice of the requirements as described above, regardless of whether or not the person has been convicted of a criminal offense. Additionally, HB 1508 authorizes licensing agencies to require reimbursements when a student fails to receive the required notice.

Course #	Title	Hrs
<b>NURA 1001</b>	<b>Nurse Aide for Health Care I</b>	<b>74</b>
This course prepares entry-level nursing aides to		

gain the knowledge, skills and abilities to provide basic care to hospital patients and residents of long-term care facilities. Students must enroll concurrently in Nurse Aide Clinicals (NURA-1060) to complete the Certified Nursing Aide (CNA) Program.

#### NURA 1060 Nurse Aide for Health Care II 40

Clinical experiences are unpaid, external learning experiences. Students must enroll concurrently in Nurse Aide for Health Care I (NURA-1001) to complete the COM Certified Nursing Aide Program. Tuition includes malpractice insurance and the state exam fee.

#### TOTAL HOURS 114

State certification: Students successfully completing these courses will be prepared to take the state exam. Students will also complete the Healthcare Provider CPR certification. Students will be required to purchase supplies needed for program participation. A complete list of supplies will be available the first day of class; the estimated cost of supplies is \$65. Tuition includes malpractice insurance (\$16), the ID badge fee (\$6), CPR certification training, and industry recommended professional skills training, and the state exam fee. Due to state standards, students must complete all 40 hours of the clinical rotation. Failure to comply could result in the inability to sit for the Certified Nurse Aide Examination.

#### NURSE AIDE FOR HEALTHCARE I AND II – 114 HRS

Students must enroll at the same time in SYN: 0008 NURA-1060-200HY and SYN: 0011 NURAX-1002-200CL. Tuition includes 6 hours of CPR training and industry recommended Professional Skills training. Includes state exam fee approximately \$125. This course meets face to face AND online. Access to a computer or laptop with camera, audio (sound & microphone) and an internet connection is required. No class 03/16; 03/17; 03/18.

<b>Cost:</b>	<b>In district: \$957</b>	<b>Out of district: \$962</b>	
SYN:0007 NURA-1001-200HY	02/02/21-03/23/21	T	
05:30PM-09:00PM	INTERNET	K Sellers	
	02/03/21-02/18/21	WTH	
05:30PM-09:00PM	AHC 103/CLC 106	K Sellers	
<b>Cost:</b>	<b>In district: \$287</b>	<b>Out of district: \$292</b>	
SYN:0008 NURA-1060-200HY	02/24/21-03/25/21	WTH	
05:30PM-09:00PM	AHC 108/AHC 103	K Sellers	

Students must concurrently enroll in SYN: 0010 NURA-1060-100HY and SYN: 0012 NURAX-1002-100CL. This course meets face to face AND online. Access to a computer or laptop with camera, audio (sound & microphone) and an internet connection is required.

<b>Cost:</b>	<b>In district: \$957</b>	<b>Out of district: \$962</b>	
SYN:0009 NURA-1001-100HY	03/30/21-05/18/21	T	
08:30AM-12:00PM	INTERNET	K Sellers	
	03/31/21-04/08/21	WTH	
08:30AM-12:00PM	AHC 103/CLC 106	K Sellers	
<b>Cost:</b>	<b>In district: \$287</b>	<b>Out of district: \$292</b>	
SYN:0010 NURA-1060-100HY	04/14/21-05/20/21	WTH	
08:30AM-12:00PM	AHC 103/AHC 108	K Sellers	

#### CNA STATE TEXAS REVIEW – 4 HRS

This course is a co-requisite to NURA 1001 and NURA 1060. Students will review for the state exam, Certified Nursing Assistant. Class registration is only for COM CNA students who have completed the CNA program in the Spring 2021 semester.

SYN: 0011 NURAX-1002-200CL	04/21/21	W
05:30PM-09:30PM	AHC 108	
SYN: 0012 NURAX-1002-100CL	06/17/21	TH
08:30AM-12:30PM	AHC 108	

#### HESI A2 ENTRANCE PREP – 8 HRS

This class prepares students to take and pass the HESI A2 Entrance Examination required for COM RN and VN programs.

### DENTAL ASSISTANT Occupational Skills Award

An approved application is required prior to registration.  
Call 409-933-8645 for details and approval.

Through hands-on labs and classes, this program trains students to work as dental assistants, a rapidly growing branch of the health care field. Dental assistants perform a variety of tasks in dental offices, from patient care to record keeping. The average hourly wage for dental assistant is \$16.95. Between 2014-2024, the need for dental assistants is projected to grow 18 percent. (Source: Bureau of Labor Statistics)

#### Notice to Students Regarding Licensing

Effective September 1, 2017, HB 1508 amends the Texas Occupations Code Section 53 that requires education providers to notify potential or enrolled students that a criminal history may make them ineligible for an occupational license upon program completion. NOTE: Criminal history checks are required for clinical experience purposes.

Should you wish to request a review of the impact of criminal history on your potential licensure prior to or during your quest for a degree, you can visit this link and request a "Criminal History Evaluation": <https://records.txdps.state.tx.us/DpsWebsite/CriminalHistory/>

This information is being provided to all persons who apply or enroll in the program, with notice of the requirements as described above, regardless of whether or not the person has been convicted of a criminal offense. Additionally, HB 1508 authorizes licensing agencies to require reimbursements when a student fails to receive the required notice.

Course #	Title	Hrs
<b>DNTA 1015</b>	<b>Dental Chairside Assisting</b>	<b>70</b>
	This course will cover pre-clinical chairside assisting procedures, instrumentation and OSHA and other regulatory agencies' standards. Students will practice equipment safety, select armamentarium for introductory dental skills, implement infection and hazard control protocol, perform equipment maintenance, and demonstrate specific pre-clinical chairside assisting procedures.	
<b>DNTA 1003</b>	<b>Registered Dental Assisting Exam Review</b>	<b>16</b>
	This course prepares dental assistants to meet	

Texas State Board of Dental Examiners examination requirements. It includes a review of radiology, infection control and jurisprudence. This course prepares the student to take the state of Texas Registered Dental Assistant Exam.

### TOTAL HOURS

86

State certification: Students successfully completing these courses will be prepared to take the Texas Registered Dental Assistant Exam. There are also external lab experiences which will take place on (6) Saturdays from 9am-1pm at a local dental office (offsite) and will be scheduled by the instructor on the first day of class.

### DENTAL CHAIRSIDE ASSISTING – 70 HRS

\*Students must concurrently enroll in SYN: 9997-DNTA-1003-200HY. Tuition includes six hours of CPR training, the malpractice insurance fee (\$16). Training includes CPR, lab experience and industry recommended Professional Skills. The lab experiences take place on six Saturdays from 9a- 1p offsite. This course meets face to face AND online. Access to a computer or laptop with camera, audio (sound & microphone) and an internet connection is required. No class on 03/13, 03/16, 03/18 & 03/20.



<b>Cost:</b>	<b>In district: \$967</b>	<b>Out of district: \$972</b>	
SYN:9996 DNTA-1015-200HY	02/09/21-04/20/21	TTH	
06:00PM-09:00PM	AHC 102	E Enriquez	
	02/27/21-04/17/21	S	
9:00AM-01:00PM		E Enriquez	

### REGISTERED DENTAL ASSISTANT EXAM REVIEW – 16 HRS

Students must concurrently enroll in SYN:9996 DNTA-1015-200HY. Students will be required to pay for the RDA modules (approximately \$65) due on the first day of class. This course meets face to face AND online. Access to a computer or laptop and an internet connection is required.

<b>Cost: In district: \$190 Out of district: \$195</b>	
SYN:9997 DNTA-1003-200HY	04/22/21-05/06/21 TTH
06:00PM-09:00PM	AHC 102 E Enriquez

## ELECTROCARDIOGRAPHY (EKG) TECHNICIAN

An approved application is required prior to registration.  
Prerequisite: A high school diploma or GED and previous healthcare experience or certification  
Call 409-933-8645 for details and approval.

This program trains students to become EKG technicians, a key part of the medical team. EKG technicians prepare patients for an EKG by attaching electrodes to patient's arms, legs and chest. They also operate EKG machines while monitoring, interpreting and documenting patients' results, and they maintain and troubleshoot technical problems with EKG machines. EKG technicians work in health clinics, hospitals, and medical offices. Between 2018-2028, the need for EKG technicians is projected

to grow 17.5 percent. The mean hourly wage is \$20.50. (Source: Bureau of Labor Statistics)

### Notice to Students Regarding Licensing

Effective September 1, 2017, HB 1508 amends the Texas Occupations Code Section 53 that requires education providers to notify potential or enrolled students that a criminal history may make them ineligible for an occupational license upon program completion. NOTE: Criminal history checks are required for clinical experience purposes.

Should you wish to request a review of the impact of criminal history on your potential licensure prior to or during your quest for a degree, you can visit this link and request a "Criminal History Evaluation": <https://www.pcheck.com/>

This information is being provided to all persons who apply or enroll in the program, with notice of the requirements as described above, regardless of whether or not the person has been convicted of a criminal offense. Additionally, HB 1508 authorizes licensing agencies to require reimbursements when a student fails to receive the required notice.

Course #	Title	Hrs
<b>ECRD 1011</b>	<b>Electrocardiography and Telemetry Monitoring</b>	<b>64</b>
	This introductory course is designed to teach the fundamentals of cardiovascular anatomy and physiology. Topics include basic electrocardiography procedures, interpretation of basic dysrhythmias and appropriate treatment modalities. Additional topics include an understanding of the heart and the implications of decreased cardiac output and its application in interpreting electrical activity. It also emphasizes the recognition of common and potentially lethal dysrhythmias.	
<b>EMSP 1050</b>	<b>Introduction to 12-lead ECG Interpretation Telemetry Monitoring</b>	<b>21</b>
	The course will cover the interpretation of 12-lead electrocardiograms (ECGs) to identify dysrhythmias, axis deviation and myocardial ischemia, injury and infarction. It will discuss the clinical significance of abnormalities.	
<b>TOTAL HOURS</b>		<b>85</b>

National certification: Students successfully completing these courses will be prepared to take the national exam given by National Healthcareer Association (NHA).

### ELECTROCARDIOGRAPHY – HYBRID – 64 HRS

Tuition includes CPR certification training, malpractice insurance fee (\$16), and testing fee (\$186), which includes study guide and practice exams. Students will be charged an additional \$25 for each hybrid course. Students must concurrently enroll in SYN: 9999-EMSP-1050-220CL. This course meets face to face AND online. Access to a computer or laptop with camera, audio (sound & microphone) and an internet connection is required. No class on 03/16/21. CPR will be scheduled by the instructor on the first class day.

**Cost: In district: \$735 Out of district: \$740**

SYN:9998 ECRD-1011-200HY	03/23/21-05/18/21	T
06:00PM-09:15PM	AHC 103	J Kutinac

### INTRODUCTION TO 12-LEAD ECG INTERPRETATION – TELEMETRY MONITORING – 21 HRS

The course will cover the interpretation of 12-lead electrocar-



diagrams (ECGs) to identify dysrhythmias, axis deviation and myocardial ischemia, injury and infarction. It will discuss the clinical significance of abnormalities. **FACE TO FACE CLASS**  
**Prerequisite:** Completion of SYN:9998-ECRD-1001-200HY. This course includes industry recommended professional skills training.

**Cost: In district: \$233 Out of district: \$238**  
 SYN:9999 EMSP-1050-200CL 04/20/21 -05/11/21 TTH  
 06:00PM-09:00PM AHC 103 J Kutinac

### PHLEBOTOMY TECHNICIAN

#### Occupational Skills Award

An approved application is required prior to registration.  
**Prerequisite:** A high school diploma or GED and previous healthcare experience or certification  
 Call 409-933-8645 for details and approval.



A rapidly growing occupation in the health care, phlebotomists draw blood for tests, transfusions, research or blood donations. COM trains phlebotomy technicians in the safest methods of drawing blood with as little patient discomfort as possible. The average hourly wage for phlebotomy technicians is \$15.87. Between 2018-2028, the need for phlebotomy technicians is projected to grow 23 percent. (Source: Bureau of Labor Statistics) They find employment in hospitals, doctor's offices, medical and diagnostic laboratories, and blood donor centers.

**Notice to Students Regarding Licensing**  
 Effective September 1, 2017, HB 1508 amends the Texas Occupations Code Section 53 that requires education providers to notify potential or enrolled students that a criminal history may make them ineligible for an occupational license upon program completion. **NOTE:** Criminal history checks are required for clinical experience purposes.

Should you wish to request a review of the impact of criminal history on your potential licensure prior to or during your quest for a degree, you can visit this link and request a "Criminal History Evaluation": <https://www.precheck.com/>

This information is being provided to all persons who apply or enroll in the program, with notice of the requirements as described above, regardless of whether or not the person has been convicted of a criminal offense. Additionally, HB 1508 authorizes licensing agencies to require reimbursements when a student fails to receive the required notice.

Course #	Title	Hrs
PLAB 1023	<b>Phlebotomy Technician</b> This course introduces students to the basic knowledge and skills of the phlebotomy profes-	72

sion. Students learn types of blood collections utilizing the proper techniques and universal precautions. The required textbook is available in the COM Bookstore.

**TOTAL HOURS** **72**  
 National certification: Students successfully completing these courses will be prepared to take the national exam given by American Medical Certification Association.

### PHLEBOTOMY TECHNICIAN – 72 HRS

Tuition includes malpractice insurance (\$16), six hours of CPR certification training, and industry recognized Professional Skills training. Includes AMCA (American Medical Certification Association) exam fee approx. \$109. This course meets face to face AND online. Access to a computer or laptop with camera, audio (sound & microphone) and an internet connection is required. Clinical experience is not included. If clinical sites become available, students may be able to participate.

**Cost: In district: \$983 Out of district: \$988**  
 SYN:0013 PLAB-1023-200HY 03/23/21-06/24/21 TTH  
 06:30PM-09:00PM AHC 115 V Moreno

### MEDICAL OFFICE/INSURANCE SPECIALIST

**Prerequisite:** A high school diploma or GED  
 Call 409-933-8645 for details.

Prepare to enter the medical field in one semester with the Medical Office/Insurance Specialist. These courses prepare students to obtain entry-level administrative positions in health care settings and provides a solid foundation for those wanting to continue their studies to become health information technicians. Between 2018-2028, this field is projected to grow 16 percent, much faster than the average for all occupations. The mean hourly wage is \$16.42. (Source: Bureau of Labor Statistics)

Course #	Title	Hrs
<b>MDCA 1000</b>	<b>Medical Office</b> This course will provide students with an introduction to medical office operations, equipment, procedures and human relations skills.	<b>24</b>
<b>MDCA 1043</b>	<b>Medical Insurance Specialist</b> This course emphasizes medical office coding for payment and reimbursement by patient or third-party payers for ambulatory care settings.	<b>108</b>
<b>TOTAL HOURS</b>		<b>132</b>

National Certification: Students successfully completed MDCA 1000 and MDCA 1043 will be prepared to take the Certified Billing and Coding Specialist exam offered through NHA (National Healthcareers Association).

### MEDICAL OFFICE – 24 HRS

This course will provide students with and introduce to medical office operations, equipment, procedures, and human relations skills. Students must concurrently enroll in SYN: 0006-MDCA 1043-281HY. Access to a computer or laptop with camera, audio (sound & microphone) and an internet connection is required.

**Cost: In district: \$237 Out of district: \$242**  
 SYN:0005 MDCA-1000-281HY 02/02/21-02/16/21 T  
 06:00PM-09:30PM CLC 111 C Brooks

**MEDICAL INSURANCE SPECIALIST – 108 HRS**

This course emphasizes medical coding for payment and reimbursement by patient or third-party payers for ambulatory care settings. This course includes Medical Terminology and industry recommended professional skills training. Tuition includes coding books and the NHA Certification exam fee (approx. \$186). Students must concurrently enroll in SYN 0005-MDCA-1000 281HY. Access to a computer or laptop with camera, audio (sound & microphone) and an internet connection is required. No class on 03/15/21. Students interested in the credit HIM Program may be able to request a credit by examination for Medical Terminology upon acceptance and enrollment of 6 hours in the HIM program. Please contact the CE AH Director for more information at 409-933-8512.

**Cost:** In district: \$1343 Out of district: \$1348

SYN:0006 MDCA-1043-281HY 02/23/21-5/18/21 T  
06:00PM-09:30PM CLC 111 C Brooks

## STERILE PROCESSING TECHNICIAN Occupational Skills Award

An approved application is required prior to registration.  
Call 409-933-8645 for details and approval.

Through hands-on labs and classes, this program trains students to work as sterile processing technicians, a rapidly growing branch of the health care field. Sterile Processing Techs perform a variety of tasks in the operating room setting including instrument and equipment processing and infection control procedures. The average hourly wage for a Medical Equipment Preparer (Sterile Processing Technician) is \$16.00. Between 2016-2026, the need for medical equipment preparers like sterile processing technicians is projected to grow up to 14 percent. (Source: O\*NET online)

### Notice to Students Regarding Licensing

Effective September 1, 2017, HB 1508 amends the Texas Occupations Code Section 53 that requires education providers to notify potential or enrolled students that a criminal history may make them ineligible for an occupational license upon program completion. NOTE: Criminal history checks are required for clinical experience purposes.

Should you wish to request a review of the impact of criminal history on your potential licensure prior to or during your quest for a degree, you can visit this link and request a "Criminal History Evaluation": <https://www.precheck.com/>

This information is being provided to all persons who apply or enroll in the program, with notice of the requirements as described above, regardless of whether or not the person has been convicted of a criminal offense. Additionally, HB 1508 authorizes licensing agencies to require reimbursements when a student fails to receive the required notice.

Course #	Title	Hrs
<b>MDCA 1002</b>	<b>Human Disease/Pathophysiology</b> A study of anatomy and physiology with emphasis on human pathophysiology, including etiology, prognosis, medical treatment, signs and symptoms of common diseases of all body systems.	<b>48</b>
<b>HPRS 1006</b>	<b>Essentials of Medical Terminology</b> A study of medical terminology, word origin, struc-	<b>24</b>

ture, and application.

### HPRS 1091 Special Topics in Health Professions and Related Science: Sterile Processing I 89

This course addresses topics such as preparing instruments and equipment for use in the operating room or sterile setting, including proper techniques, compliance with standards, and assembling.

### HPRS 1091 Special Topics in Health Professions and Related Science: Sterile Processing II 40

This course will cover a health-related, work-based learning experience that enables the student to apply specialized occupational theory, skills and concepts. The clinical professional provides direct supervision.

**TOTAL HOURS 201**

Skills lab and clinicals located at UTMB Health.

## CPR TRAINING CENTER CLASSES



### BLS (HEALTHCARE PROVIDER CPR) – 5 HRS

This course is designed for healthcare providers and professional rescuers who require training in lifesaving skills of respiratory and cardiac emergencies involving adults, children, and infants. The American Heart Association (AHA) strongly promotes knowledge and proficiency in all AHA courses and has developed instructional materials for this purpose. Use of these materials in an educational course does not represent course sponsorship by the AHA. Any fees charges for such a course, except for a portion of fees needed for AHA course materials, do not represent income to the AHA.

Cost:	In District: \$60	Out-of-District: \$65	
SYN:0001 EMSPX-1019-200CL	02/25/21	TH	
05:00PM-10:00PM	CLC 106	COM Faculty	
SYN:0002 EMSPX-1019-100CL	03/22/21	M	
08:30PM-01:30PM	CLC 106	COM Faculty	
SYN:0003 EMSPX-1019-201CL	04/15/21	TH	
05:00PM-10:00PM	CLC 106	COM Faculty	
SYN:0004 EMSPX-1019-101CL	05/17/21	M	
08:30AM-01:30PM	CLC 106	COM Faculty	

### BLS (BASIC LIFE SUPPORT) CPR SKILLS CHECKOFF – 2 HRS

This class is for students needing to complete the skills check off and/or Exam portion of the online AHA BLS for Healthcare Provider course. Students will take the online portion of the CPR course found on the American Heart Association website <https://onlineaha.org/courses#3>, and must bring their test

results and certificate of completion to the class. To get started, email the instructor at [ksellers@com.edu](mailto:ksellers@com.edu). Once a confirmed date is provided, contact the registration office at 409-933-8586 with the date.

**Cost:** In District: \$33 Out-of-District: \$38  
 SYN: 9995 AHCEX-1003-101CL 01/19/21-05/31/21 TBA  
 CLC 106 K Sellers

## NATIONAL IV CERTIFICATION FOR PHARMACIST AND PHARMACY TECHNICIANS

Departmental approval is required.

**Prerequisite:** Certified pharmacy technician and/or registered pharmacy technician or pharmacy technician trainee; or registered pharmacist or pharmacist intern; or be enrolled in or have completed an ASHP/ACPE-Accredited Pharmacy Technician Program or ACPE Accredited College of Pharmacy or have a minimum of six months of pharmacy experience. Preferred: ≥ two years of pharmacy experience and ≥ 6 months of direct sterile compounding experience.

Call 409-933-8685 for details and approval.

## COMPOUNDING STERILE PREPARATIONS – 40 HRS

This course is designed to train pharmacists and pharmacy technicians in basic sterile compounding and aseptic technique principles based on current USP<797> standards. This course combines pre-course reading and coursework, two proctored, written examinations, and a two-day hands-on workshop. The hands-on workshop is comprised of a brief overview of USP<797> standards and basic aseptic technique principles, followed by a series of process validations. This course requires significant preparatory work to be ready for the rigorous hands-on workshop. **NOTE: Students should enroll significantly earlier than the workshop dates listed below. The 20 hours of self-study and the 2 proctored exams must be completed prior to these workshop dates.**

**Cost:** In District: \$549 Out-of-District: \$554  
 SYN: 9939 PHRA-1091-101CL 04/30/21-05/01/21 TBA  
 08:00AM-07:00PM PSC 123 L Homburg

## FAST-TRACK ONLINE REAL ESTATE PROGRAM



Students in this program prepare for careers as real estate agents. Workers on average earn a media salary in Texas of \$61,270. 10% of workers earn \$29,010 or less and 10% of workers earn \$124,570 or more. According to the Bureau of Labor Statistics, 2019. Classes are available online in partnership with REcampus at <https://portal.recampus.com/re/mainland>. The Texas Real Estate Commission requires students to

complete 180 class hours before taking the Texas Real Estate Salesperson Exam. Six courses are mandatory: Real Estate Principles I, Real Estate Principles II, Real Estate Law of Agency, Real Estate Law of Contracts, Real Estate Finance and Texas Real Estate Promulgated Contracts and Forms. The cost is \$155 plus tax for each required course. Students have six months to complete each required course. Test will be proctored online.

<https://portal.recampus.com/re/mainland>

### REAL ESTATE DISCLAIMER

Students enrolling in Real Estate education courses having a criminal history, may be ineligible for the license they seek. Students may request a criminal history evaluation prior to enrolling in courses or applying for a real estate, inspector or appraiser license. Students who are potential applicants may request a criminal history evaluation, by submitting a completed Moral Character Determination Form to the Texas Real Estate Commission prior to applying for a license. Students should refer to the criminal history eligibility guidelines set out in Texas Occupations Code §53.025 and TREC Rule 541.1.



## REAL ESTATE

Course #	Title	Hrs
<b>RELE 1002</b>	<b>Real Estate Principles I</b> This course is an overview of licensing as a real estate broker or salesperson in Texas. Includes ethics of practice as a license holder; titles to and conveyance of real estate; legal descriptions, deeds, encumbrances and liens; distinctions between personal and real property; appraisal, finance and regulations; closing procedures; and real estate mathematics. Covers at least three hours of classroom instruction on federal, state, and local laws relating to housing discrimination, housing credit discrimination, and community reinvestment. Fulfills at least 30 of 60 hours of required instruction for salesperson license.	<b>30</b>
<b>RELE 1039</b>	<b>Real Estate Principles II</b> A continuing overview of licensing as a broker or salesperson in Texas. Includes ethics of practice as a license holder, titles to and conveyance of real estate, legal descriptions, deeds, encumbrances and liens, distinctions between personal and real property, appraisal, finance and regulations, closing procedures, and real estate mathematics. Covers at least three hours of classroom instruction on federal, state, and local laws relating to housing, discrimination, housing credit discrimination, and community reinvestment. Fulfills at least 30 of 60 hours of required instruction for salesperson license.	<b>30</b>
<b>RELE 2002</b>	<b>Real Estate Law of Agency</b> This course is the study of law of agency including principal-agent and master-servant relationships,	<b>30</b>

the authority of an agent, the termination of an agent's authority, the fiduciary and other duties of an agent, employment law, deceptive trade practices, listing or buying representation procedures, and the disclosure of an agency.

<b>RELE 1012</b>	<b>Real Estate Law of Contracts</b> This course studies the elements of a contract, offer and acceptance, statute of frauds, specific performance and remedies for breach, unauthorized practice of law, commission rules relating to use of adopted forms, and owner disclosure requirements.	<b>30</b>
<b>RELE 1020</b>	<b>Real Estate Finance</b> This course provides an overview of the U.S. monetary system, primary and secondary money markets, sources of mortgage loans, federal government programs, loan applications, processes and procedures, closing costs, alternative financial instruments, equal credit opportunity laws affecting mortgage lending, Community Reinvestment Act, and the State Housing Agency. The textbook can be purchased online Act, and the State Housing Agency. The textbook can be purchased online.	<b>30</b>
<b>RELE 1010</b>	<b>Real Estate Promulgated Contracts and Forms</b> This course studies legal concepts of real estate, land description, real property rights, estates in land, contracts, conveyances, encumbrances, foreclosures, recording procedures, and evidence of title. This course was designed to be repeated multiple times to improve student proficiencies.	<b>30</b>
<b>TOTAL HOURS</b>		<b>180</b>

State certification: Students successfully completing these courses will be prepared to take the Texas Real Estate Salesperson Exam.

## INDUSTRIAL TRADE CAREERS



### Heating, Ventilation and Air-Conditioning Occupational Skills Award

#### REQUIRED COURSE SEQUENCE

Select classes will be offered each semester  
Textbooks are not included in course cost.

COM's Heating, Ventilation and Air-Conditioning Program prepares students for a successful career as an HVAC technician and/or installer through hands-on training. HVAC technicians work with systems in commercial offices, industrial complexes, manufacturing plants, schools, hospitals, hotels, restaurants

and residential homes. The need for qualified HVAC technicians and installers in the Gulf Coast Region is anticipated to grow 24 percent by 2026. The median hourly wage is \$23.43, with entry-level positions starting below that rate (Source: Workforce Solutions, 2019). Financial assistance is available.

Course #	Title	Hrs
<b>HART 1001</b>	<b>Basic Electricity for HVAC</b> This course is a study of the fundamental principles of electricity as required for the heating, ventilation and air conditioning trade. Students	<b>48</b>

will demonstrate the proper use of test equipment, electrical circuits, and component theory and operation. They will apply electrical calculations and demonstrate electrical safety. Students will receive an OSHA 10 credential.

Required Textbook ISBN: 978-1-63-126354-5  
Required Workbook ISBN: 978-1-63-126355-2

**HART 1038 Air-Conditioning, Level I 96**

This course is a study of HVAC principles, terminology, tools and skills. Students will identify and demonstrate use of tools for HVAC, perform brazing and soldering operations, and apply trade mathematics. Prerequisite: HART-1001

Required Textbook ISBN: 978-1-63-126354-5

**HART 1005 Air-Conditioning, Level II 96**

This course is a study of practical application of air-conditioning principles, including air properties, maintenance operations, thermodynamics and compressors. Prerequisites: HART-1001, HART 1038

Required Textbook ISBN: 978-1-63-126354-5

**HART 2036 Air-Conditioning, Level III 48**

This course is an advanced study of troubleshooting principles. Students will demonstrate the use of test equipment to conduct performance tests and diagnose problems in air-conditioning and refrigeration systems. Prerequisites: HART-1001, HART 1038, HART 1005

Required Textbook ISBN: 978-1-63-126354-5

**HART 1043 EPA Course and Test 10**

This course covers Section 608 of the Federal



## DID YOU KNOW?

The number of HVAC technicians needed for the Gulf Coast Region is anticipated to grow 24% by 2026 with the median salary of \$23.43/hour depending on skill level.

Clean Air Act of 1990. Students will receive intensive training in the required areas in preparation for the certification exam. The certification exam is included. Prerequisites: HART-1001, HART 1038, HART 1005

**TOTAL HOURS**

**298**

**BASIC ELECTRICITY FOR HVAC – 48 HRS**

**Cost: In District: \$445 Out-of-District: \$450**

SYN:0111 HART-1001-221CL 01/20/21-03/01/21 MW  
06:00PM-10:00PM GCSI 117 D Schroeder

**AIR-CONDITIONING LEVEL I – 96 HRS**

**Cost: In District: \$675 Out-of-District: \$680**

SYN:0116 HART-1038-222CL 01/19/21-05/13/21 TTH  
06:00PM-10:00PM GCSI 117 B Alderman

SYN:0112 HART-1038-221CL 03/08/21-06/30/21 MW  
06:00PM-10:00PM GCSI 117 D Schroeder

**AIR-CONDITIONING LEVEL II – 96 HRS**

**Cost: In District: \$675 Out-of-District: \$680**

SYN:0117 HART-1005-222CL 05/25/21-09/16/21 TTH  
06:00PM-10:00PM GCSI 117 B Alderman

SYN:0113 HART-1005-221CL 07/07/21-10/27/21 MW  
06:00PM-10:00PM GCSI 117 D Schroeder

**AIR-CONDITIONING LEVEL III – 48 HRS**

**Cost: In District: \$445 Out-of-District: \$450**

SYN:0118 HART-2036-222CL 09/28/21-11/04/21 TTH  
06:00PM-10:00PM GCSI 117 B Alderman

SYN:9718 HART-2036-221CL 11/08/21-01/05/22 MW  
06:00PM-10:00PM GCSI 117 D Schroeder

**EPA COURSE AND TEST – 10 HRS**

**Cost: In District: \$235 Out-of-District: \$240**

SYN:0115 HART-1043-221CL 01/14/22 F  
06:00PM-10:00PM GCSI 117 B Alderman

08:00AM-02:00PM 01/15/22 S  
GCSI 117 B Alderman

SYN:9719 HART-1043-221CL 11/12/21 F  
06:00PM-10:00PM GCSI 117 D Schroeder

08:00AM-02:00PM 11/13/21 S  
GCSI 117 D Schroeder

## Electrical I Occupational Skills Award

### REQUIRED COURSE SEQUENCE

COM's NCCER Electrical Program prepares students for a successful career in an entry-level position as an Electrical helper often leading into Electrical technician careers. Electrical helpers install, operate, maintain and repair electrical wiring and control systems. Careers are available in residential, multi-dwelling, commercial environments, refineries, manufacturing, utilities and construction.

The need for qualified Electricians in the Gulf Coast Region is anticipated to grow by 17 percent by 2026. The median hourly wage is \$27.10, with entry level positions starting below that rate (Source: Workforce Solutions, 2019). Financial assistance is available.

Course #	Title	Hrs
<b>CNBT 1018</b>	<b>Electrical - NCCER Core</b> This course is a comprehensive study of NCCER Core for instrumentation students. This course introduces students to basic job site construction safety in residential, commercial and industrial construction. Students will also learn how to select and demonstrate the proper use of hand tools, portable and stationary power tools, and related construction equipment. Students will obtain their OSHA 10 certification and credentials for NCCER Core. Required Textbook ISBN: 978-0-13-413098-9	<b>64</b>
<b>ELPT 1011</b>	<b>Electrical - NCCER Level 1</b> This course is a comprehensive study of NCCER Level 1 for electrical. Students are introduced to mathematical applications used to solve problems in the electrical field. Students learn to use a calculator to perform operations involving fractions and decimals; compute percentages using ratio and proportions; convert unit values, solve simple equations, and calculate areas and volumes of geometric solids. Upon completion students will obtain credentials for NCCER Electrical Level 1. Prerequisite: CNBT-1018 Required Textbook ISBN: 978-0-13-473820-8	<b>96</b>
<b>ELPT 1041</b>	<b>Electrical - NCCER Level 2-A</b> This course is a comprehensive study of NCCER Level 2-A for electrical. Students are introduced to basic direct current (DC) theory including electron theory and direct current applications. Upon course completion, students will be able to explain atomic structure and basic electrical values such as voltage, current, resistance and power as well as summarize the principles of magnetism. Students will learn to calculate electrical values for series, parallel and combination circuits and utilize electrical measuring instruments. Prerequisite: CNBT-1018, ELPT-1011 Required Textbook ISBN: 978-0-13-473821-5	<b>64</b>



<b>ELPT 1045</b>	<b>Electrical - NCCER Electrical Level 2-B</b> This course is a comprehensive study of NCCER Level 2-B for electrical. Students will discover the different wiring methods for single-family and multi-family dwellings and learn to wire devices according to electrical codes. The course will cover load calculations, service entrance sizing, proper grounding techniques and associated safety procedures. Upon completion of the course, students will be able to compute the circuit sizes needed for the installation of circuits, feeders and conductors and demonstrate grounding methods and safe installation of ground fault circuits. Upon completion of Level 2 students will obtain credentials for NCCER Electrical Level 2. Prerequisite: CNBT-1018, ELPT-1011, ELPT-1041 Required Textbook ISBN: 978-0-13-473821-5	<b>64</b>
<b>TOTAL HOURS</b>		<b>288</b>

### ELECTRICAL – NCCER CORE – 64 HRS

<b>Cost:</b>	<b>In District: \$575</b>	<b>Out-of-District: \$580</b>
SYN:0120 CNBT-1018-221CL	01/11/21-03/03/21	MW
06:00PM-10:00PM	IND 007	J Phillip

### ELECTRICAL – NCCER LEVEL 1 – 96 HRS

<b>Cost:</b>	<b>In District: \$675</b>	<b>Out-of-District: \$680</b>
SYN:0121 ELPT-1011-221CL	03/08/21-06/07/21	MW
06:00PM-10:00PM	IND 007	J Phillip
SYN:0124 ELPT-1011-222CL	01/12/21-04/08/21	TTH
06:00PM-10:00PM	IND 006	E Chambers

### ELECTRICAL – NCCER LEVEL 2-A – 64 HRS

<b>Cost:</b>	<b>In District: \$575</b>	<b>Out-of-District: \$580</b>
SYN:0122 ELPT-1041-221CL	06/14/21-08/09/21	MW
06:00PM-10:00PM	IND 007	J Phillip
SYN:0125 ELPT-1041-222CL	04/20/21-06/10/21	TTH
06:00PM-10:00PM	IND 006	E Chambers

### ELECTRICAL – NCCER LEVEL 2-B – 64 HRS

<b>Cost:</b>	<b>In District: \$575</b>	<b>Out-of-District: \$580</b>
SYN:0123 ELPT-1045-221CL	08/16/21-10/11/21	MW
06:00PM-10:00PM	IND 006	J Phillips
SYN:0126 ELPT-1045-222CL	06/22/21-08/12/21	TTH
06:00PM-10:00PM	IND 006	E Chambers

## Instrumentation I Occupational Skills Award

NCCER Core, NCCER Level 1  
COURSE SEQUENCE

COM's NCCER Instrumentation Program prepares students for a successful career in an entry-level position as an Instrumentation helper often leading into Instrumentation technician careers. Instrumentation technicians and helpers work with a wide variety of devices to measure and control pressure, temperature and flow; install and maintain instruments on new or existing equip-



ment and processes. Careers are available in the petrochemical plants, refineries, manufacturing, utilities and construction.

The need for qualified Instrumentation technicians and helpers in the Gulf Coast Region is anticipated to grow by 11 percent (2016-2026). The median hourly wage is \$30.07, with entry level positions starting below that rate (Source: Workforce Solutions, 2019). Financial assistance is available.

Course #	Title	Hrs
<b>CNBT 1018</b>	<b>Instrumentation - NCCER Core</b> This course is a comprehensive study of NCCER Core for instrumentation students. This course introduces students to basic job site construction safety in residential, commercial and industrial construction. Students will also learn how to select and demonstrate the proper use of hand tools, portable and stationary power tools, and related construction equipment. Students will obtain their OSHA 10 certification and credentials for NCCER Core. Required Textbook ISBN: 978-0-13-413098-9	<b>64</b>
<b>TECM-1001</b>	<b>Industrial Mathematics</b> This course teaches math skills applicable to industrial occupations. It includes fractions and decimal manipulations, measurement, percentages and problem-solving techniques for equations and ratio/proportion applications. Prerequisite: CNBT-1018 Required Textbook ISBN: 978-1-33-7630580	<b>64</b>
<b>INTC 1007</b>	<b>Instrumentation - NCCER Level 1</b> This course is a comprehensive study of NCCER Level 1 for instrumentation. In this course, students will become familiar with the theory and application of instrumentation test equipment. The course emphasizes accuracy, limitations of instruments and calibration techniques. Students will select, set up and operate test and measurement tools and equipment; analyze measurement results; identify test instrument limitations and parameters; and demonstrate proper safety procedures. Upon completion, students will obtain credentials for NCCER Level 1. Prerequisite: CNBT-1018, TECM-1001 Required Textbook ISBN: 978-0-13-383080-4	<b>96</b>
<b>TOTAL HOURS</b>		<b>224</b>



## INSTRUMENTATION – NCCER CORE – 64 HRS

<b>Cost:</b>	<b>In district: \$575</b>	<b>Out of district: \$580</b>
SYN:0127 CNBT-1018-222CL	01/11/21-03/03/21	MW
06:00PM-10:00PM	IND 009	M Duron

## INSTRUMENTATION – MATHEMATICS – 64 HRS

<b>Cost:</b>	<b>In District: \$575</b>	<b>Out-of-District: \$580</b>
SYN:0128 TECM-1001-221CL	03/08/21-05/05/21	MW
06:00PM-10:00PM	IND 009	R Arana

## INSTRUMENTATION – NCCER LEVEL 1 – 96 HRS

<b>Cost:</b>	<b>In district: \$675</b>	<b>Out of district: \$680</b>
SYN:0129 INTC-1007-221CL	05/17/21-09/15/21	MW
06:00PM-10:00PM	IND 009	M Duron
SYN:0132 INTC-1007-222CL	01/26/21-04/22/21	TTH
06:00PM-10:00PM	IND 009	J Hagan

## Instrumentation II Occupational Skills Award

### NCCER Level 2-A, NCCER Level 2-B

Course #	Title	Hrs
<b>INTC 1001</b>	<b>NCCER Instrumentation Level 2-A</b> This course is an introduction to automatic process control including measuring devices, analog and digital instrumentation, signal transmitters, recorders, alarms, controllers, control valves, and process and instrument diagrams. Topics include the connection and troubleshooting of loops. At the end of the course, students will have learned to explain pneumatic and electronic controls; connect and troubleshoot control loops; and draw process and instrument diagrams, wiring diagrams and block diagrams. Upon completion, students will obtain credentials for several modules of NCCER Instrumentation Level 2. Prerequisite: CNBT 1018, INTC 1007 Required Textbook ISBN: 978-0-13-413101-6	<b>96</b>
<b>INTC 1025</b>	<b>NCCER Instrumentation Level 2-B</b> This course trains students in the installation of instrumentation equipment into a process environment using industry standards. Students will learn to outline the general procedures for installing instrumentation and mount an assigned series of instrumentation devices. Upon completion, students will obtain credentials for completion of NCCER Instrumentation Level 2. Prerequisite: CNBT 1018, INTC 1007, INTC 1043 Required Textbook ISBN: 978-0-13-413101-6	<b>64</b>
<b>TOTAL HOURS</b>		<b>160</b>

## INSTRUMENTATION – NCCER LEVEL 2-A – 96 HRS

<b>Cost:</b>	<b>In district: \$675</b>	<b>Out of district: \$680</b>
SYN:0131 INTC-1001-221CL	09/20/21-12/08/21	MW
06:00PM-10:00PM	IND 009	M Duron
SYN:0133 INTC-1001-222CL	04/29/21-07/20/21	TTH
06:00PM-10:00PM	IND 009	J Hagan

**INSTRUMENTATION – NCCER LEVEL 2-B – 64 HRS**

**Cost:** In district: \$575 Out of district: \$580  
 SYN:0134 INTC-1025-222CL 07/27/21-09/16/21 TTH  
 06:00PM-10:00PM IND 009 J Hagan

## Mechanical Maintenance Technician, Basic Occupational Skills Award

### REQUIRED COURSE SEQUENCE

Required for Mechanical Maintenance Technician Intermediate and  
Advanced OSA and the Machinist OSA  
Select classes will be offered each semester.  
Textbooks are not included in course cost.

COM's Mechanical Maintenance Technician Program prepares students for a successful career as a mechanical maintenance technician and millwright. Mechanical maintenance technicians work in petrochemical, refineries, manufacturing, production, power plants, maritime, aerospace, hospitals, commercial facilities and machine shops. The need for mechanical maintenance technicians and millwrights in the Gulf Coast Region is anticipated to grow by 18 percent by 2026. The median hourly wage is \$25.77, with entry-level positions starting below that rate (Source: Workforce Solutions, 2019). Financial assistance is available.

Course #	Title	Hrs
<b>INMT 1005</b>	<b>Introduction to Industrial Maintenance</b> This course trains students in the basic mechanical skills and repair techniques common to most fields of industrial maintenance. Topics include using precision measuring instruments and the safety rules common in industry. Students will obtain their OSHA 10 certification. Required Textbook ISBN: 978-1-33-779530-2	<b>64</b>
<b>TECM 1001</b>	<b>Industrial Mathematics</b> This course teaches math skills applicable to industrial occupations. It includes fraction and decimal manipulation, measurement, percentages and problem-solving techniques for equations and ratio/proportion applications. Prerequisite: INMT-1005 Required Textbook ISBN: 978-1-13-377983-10	<b>64</b>
<b>MCHN 1002</b>	<b>Print Reading for Machine Trades and Rigging</b> Students will study blueprints for machining trades with an emphasis on machine drawings. Topics include identifying the elements of machine drawings; interpreting the dimensions, tolerances and geometric aspects of blueprints; explaining geometric dimensioning and tolerancing (GD&T) symbols and their meanings; and identifying the safety concerns associated with lifting loads; rigging a load for lifting; performing a safety check before a load is lifted; and identifying the equipment required to make a lift. Prerequisites: INMT-1005 and TECM-1001 Required Textbook ISBN: 978-1-63-126105-3 and 978-0-13-412905-1	<b>64</b>

**POFT 1006 Job Search and Employment Skills 40**

Students will develop the skills required to obtain and maintain a job. Topics will include standard applications for employment, interview procedures, personal appearance and attitudes, employer expectations, and employer/employee relationships." Prerequisites: INMT-1005, TECM-1001, MCHN-1002  
Textbook Not Required

**WLDG 1021 Metallurgy and Welding Fundamentals 64**

This course is an introduction to the fundamentals of the equipment used in oxy-fuel and arc welding, including welding and cutting safety, basic oxy-fuel welding and cutting, basic arc welding processes and basic metallurgy. Prerequisite: INMT 1005, TECM 1001, MCHN-1002, POFT-1006  
Required Textbook ISBN: 978-1-30-549469-5, Product# 710715

**TOTAL HOURS 296**

**INDUSTRIAL MAINTENANCE, INTRO – 64 HRS**

**Cost:** In District: \$575 Out-of-District: \$580  
 SYN:0138 INMT-1005-221CL 01/12/21-03/04/21 TTH  
 06:00PM-10:00PM IND 012 D Wall  
 SYN:0143 INMT-1005-222CL 01/20/21-02/10/21 MWF  
 09:00AM-03:00PM ND 012 D Wall

**INDUSTRIAL MATHEMATICS – 64 HRS**

**Cost:** In District: \$575 Out-of-District: \$580  
 SYN:0139 TECM-1001-222CL 03/09/21-05/06/21 MW  
 06:00PM-10:00PM IND 012 R Arana

**PRINT READING FOR MACHINE TRADES AND RIGGING – 64 HRS**

**Cost:** In District: \$575 Out-of-District: \$580  
 SYN:0140 MCHN-1002-221CL 05/18/21-07/08/21 TTH  
 06:00PM-10:00PM IND 012 D Wall  
 SYN:0144 MCHN-1002-222CL 02/17/21-03/10/21 MWF  
 09:00AM-03:00PM IND 012 D Wall



The number of Mechanical Maintenance Technicians needed for the Gulf Coast Region is anticipated to grow 16% by the year 2026 with the median salary of \$26.96/hour depending on skill level.

**JOB SEARCH AND EMPLOYMENT SKILLS – 40 HRS**

**Cost:** In District: \$325 Out-of-District: \$330  
 SYN:0141 POFT-1006-221CL 07/20/21-08/19/21 TTH  
 06:00PM-10:00PM IND 012 T Jeffery

**METALLURGY AND WELDING FUNDAMENTALS – 64 HRS**

**Cost:** In District: \$625 Out-of-District: \$630  
 SYN:0137 WLDG-1021-221CL 01/11/21-03/03/21 MW  
 06:00PM-10:00PM IND 012 T Ward  
 SYN:0142 WLDG-1021-222CL 08/31/21-10/21/21 TTH  
 06:00PM-10:00PM IND 012 T Ward  
 SYN:0145 WLDG-1021-223CL 03/22/21-04/14/21 MWF  
 09:00AM-03:00PM IND 012 T Ward

## Mechanical Maintenance Technician, Intermediate Occupational Skills Award

**REQUIRED COURSE SEQUENCE**

**Prerequisite:** Basic Mechanical Maintenance Technician OSA  
 Textbooks are not included in course cost.

Course #	Title	Hrs
<b>MCHN 2005</b>	<b>Millwright III – Bearings, Seals and Couplings</b> This course is an introduction to bearings and seals. Topics include the identification of common bearings and seals with an emphasis on the design and installation of seals, bearings and couplings. Prerequisites: Basic MMT Occupational Skills Award Required Textbook: Product # 730733, 840843, 730734.1	<b>64</b>
<b>MCHN 2007</b>	<b>Millwright IV – Lubrication, Valves and Pumps</b> This course is a study in the recognition and application of various types of pumps. It will focus on troubleshooting, repairing and installing pumps. Prerequisites: MCHN-2005 Required Textbook: Product# 730735, 840844	<b>64</b>
<b>MCHN 2012</b>	<b>Millwright V – Gear Boxes, Chain and Belt Drives</b> This course teaches the recognition and application of gearboxes, and it reviews drive installations using chain and belt drives. This course will focus on troubleshooting, repairing and installing gearboxes, chain drives and belt drives. Prerequisites: MCHN-2005, MCHN-2007 Topic 303.1	<b>64</b>
<b>INMT 2003</b>	<b>Pumps, Compressors and Mechanical Drives</b> Students will study the theory and operations of various types of pumps and compressors. Topics include mechanical power transmission systems including gears, v-belts and chain drives. Prerequisites: MCHN-2005, MCHN-2007, MCHN-2012 Required Textbook ISBN: 978-0-88-415525-6	<b>64</b>
<b>TOTAL HOURS</b>		<b>256</b>

**MILLWRIGHT III – BEARINGS, SEALS, AND COUPLINGS – 64 HRS**

**Cost:** In District: \$585 Out-of-District: \$590  
 SYN:0148 MCHN-2005-221CL 04/19/21-06/14/21 MW  
 06:00PM-10:00PM IND 017 B Vance

**MILLWRIGHT IV – LUBRICATION, VALVES, AND PUMPS – 64 HRS**

**Cost:** In District: \$585 Out-of-District: \$590  
 SYN:0149 MCHN-2007-222CL 06/21/21-08/16/21 MW  
 06:00PM-10:00PM IND 017 B Vance

**MILLWRIGHT V – GEAR BOXES, CHAINS, AND BELT DRIVES – 64 HRS**

**Cost:** In District: \$585 Out-of-District: \$590  
 SYN:0150 MCHN-2012-222CL 08/23/21-10/18/21 MW  
 06:00PM-10:00PM IND 017 B Vance

**MILLWRIGHT VI – PUMPS, COMPRESSORS, AND MECHANICAL DRIVES – 64 HRS**

**Cost:** In District: \$585 Out-of-District: \$590  
 SYN:0152 MCHN-2003-222CL 10/25/21-01/05/22 MW  
 06:00PM-10:00PM IND 017 B Vance

## Mechanical Maintenance Technician, Advanced Occupational Skills Award

**REQUIRED COURSE SEQUENCE**

**Prerequisites:** Basic Mechanical Maintenance Technician OSA  
 and Intermediate Mechanical Maintenance Technician OSA  
 Textbooks are not included in course cost.

Course #	Title	Hrs
<b>MCHN 2014</b>	<b>Millwright VI – Reciprocating, Centrifugal Compressors and Blowers</b> This course is a study of the design, operation and application of fans, blowers and compressors. Topics will emphasize the relationships and differences between types of pneumatic equipment as well as troubleshooting, repairing and installing fans, blowers and compressors. Required Textbooks ISBN: 978-0-88-415525-6	<b>64</b>
<b>MCHN 2016</b>	<b>Millwright VII – Turbines</b> This course is a study in the operational principles of turbines, the types of turbines and the troubleshooting and repairing of turbine equipment. The course will also review the installation of turbine systems. Prerequisites: MCHN-2014 Textbook Not Required	<b>64</b>



**MCHN 2018 Millwright VIII – Alignment and Vibration 64**

This course is an introduction to equipment alignment techniques and procedures. The course will focus on skill development in collinear alignment using both the conventional method of alignment and the reverse dial indicator method. This course will also introduce the student to laser shaft alignment. Prerequisites: MCHN-2014, MCHN-2016  
Required Textbook: Product #730734.1

**TOTAL HOURS 192**

**MILLWRIGHT VIII – ALIGNMENT AND VIBRATION – 64 HRS**

**Cost:** In District: \$575 Out-of-District: \$580

SYN:0153 MCHN-2018-221CL 02/15/21-04/14/21 MW  
06:00PM-10:00PM IND 017 B Vance

## Manual Machinist Occupational Skills Award

### REQUIRED COURSE SEQUENCE

Prerequisites: MMT Basic Occupational Skills Award or approval from the director of CE industrial workforce programs and one year's work experience as a manual machinist.  
Textbooks are not included in course cost.

COM's Manual Machinist Program prepares students for a successful career as a manual machinist creating precision parts using manual lathes and mills. Manual machinists work in fabrication and machine shops supporting the petrochemical, refineries, manufacturing, and aerospace industries. The need for qualified manual machinists in the Gulf Coast Region is anticipated to grow by 17 percent by 2026. The median hourly wage is \$21.36, with entry level positions starting below that rate (Source: Workforce Solutions, 2019). Financial assistance is available.

Course #	Title	Hrs
<b>MCHN-1038</b>	<b>Basic Machine Shop</b>	<b>64</b>
	This course is an introduction to machining fundamentals. Students will use lathes, milling machines, drill presses, power saws and bench grinders. They will learn machine terminology, theory, trade mathematics, part layout and bench work using common measuring tools. They will demonstrate tooling maintenance and material handling, plus perform basic machine shop maintenance while following safety guidelines. Required Textbook ISBN: 978-1-33-779530-2	
<b>MCHN-1013</b>	<b>Basic Milling</b>	<b>64</b>
	This course is an introduction to the common types of milling machines and their basic machines, part nomenclature, and basic machine operations and procedures. Students will identify milling machine components and their functions, calculate speeds and feeds, and set up and operate milling machines. They will apply safety, machine mathematics, blueprint reading and theory. Prerequisites: MCHN-1038 Required Textbook ISBN: 9781337795302	
<b>MCHN-1008</b>	<b>Basic Lathe</b>	<b>64</b>
	The course is an introduction to the common types of lathe machines, part terminology, basic machine operations and procedures. Students will identify lathe machine components and their	

functions, calculate speeds and feeds, set up and operate lathe machines. They will apply safety, machine mathematics, blueprint reading and theory. Prerequisites: MCHN-1038 and MCHN-1013 Required Textbook ISBN: 9781337795302

**MCHN-2041 Advanced Machining 64**

This course is a study of advanced lathe and milling machines operations. The student will learn advanced cutting operations of lathes and milling machines, including the use of special tooling, bench assembly and materials identification. Prerequisites: MCHN-1038, MCHN-1013 and MCHN-1008 Required Textbook ISBN: 9781337795302

**TOTAL HOURS 256**

**BASIC MACHINE SHOP – 64 HRS**

**Cost:** In District: \$575 Out-of-District: \$580

SYN:0157 MCHN-1038-221CL 01/11/21-03/08/21 MW  
06:00PM-10:00PM IND 016/IND 019 K Gerami

**BASIC MILLING – 64 HRS**

**Cost:** In District: \$575 Out-of-District: \$580

SYN:0158 MCHN-1013-221CL 03/22/21-05/12/21 MW  
06:00PM-10:00PM IND 016/IND 019 K Gerami

**BASIC LATHE – 64 HRS**

**Cost:** In District: \$575 Out-of-District: \$580

SYN:0159 MCHN-1008-221CL 05/24/21-07/21/21 MW  
06:00PM-10:00PM IND 016/IND 019 K Gerami

**ADVANCED MACHINING – 64 HRS**

**Cost:** In District: \$575 Out-of-District: \$580

SYN:0160 MCHN-2041-221CL 08/02/21-09/27/21 MW  
06:00PM-10:00PM IND 016/IND 019 K Gerami

## CNC Machinist Occupational Skills Award

### REQUIRED COURSE SEQUENCE

Prerequisites: Manual Machinist OSA or approval from the director of CE industrial workforce programs and two years' work experience as a manual machinist.  
Textbooks are not included in course cost.

COM's CNC Machinist Program prepares students for a successful career creating precision parts using computer numerical controlled (CNC) lathes and mills. CNC machinists work in fabrication and machine shops supporting the petrochemical, refineries, manufacturing, and aerospace industries.

The need for qualified CNC machinists in the Gulf Coast region is expected to grow by 34 percent by 2026, the median hourly wage is \$27.14, with entry level positions starting below that rate (Source: Workforce Solutions, 2019). Financial assistance is available.

Course #	Title	Hrs
<b>MCHN-2003</b>	<b>CNC Programming</b>	<b>124</b>
	This course is the study of programming and operation of computer numerical controlled (CNC) ma-	

chine shop equipment. Students will demonstrate operations of CNC machine controls, compare and contrast the differences between conventional and CNC machines, and use CNC machine applications for machining operations.

Required Textbook ISBN: 978-0-83-113347-4

**MCHN-1026 CAM/Mastercam 64**

This course is the study of computer-aided manufacturing (CAM) Mastercam software, which is used to develop applications for manufacturing. It emphasizes tool geometry, tool selection and tool library. Students will create part programs, transfer programs to the machine control unit, and machine parts. Prerequisites: MCHN-2003

Required Textbook ISBN: 978-0-988766-16-4

**MCHN-2038 CAM Multi-Axis 64**

This course covers advanced techniques in computer-aided manufacturing (CAM) software used to develop applications for manufacturing. Students will use the CAM software Mastercam to create multi-axis part programs and transfer programs to the machine control unit. Prerequisites: MCHN-2003 and MCHN-1026

Required Textbook ISBN: 978-1-92-735979-2

**TOTAL HOURS 252**

## Industrial Pipefitting Occupational Skills Award

### REQUIRED COURSE SEQUENCE

Textbooks are not included in course cost.

COM's NCCER Industrial Pipefitting Program prepares students for a successful career in an entry-level position as a Pipefitter helper often leading into a Pipefitter career. Pipefitters layout, assemble, install, and repair pipelines or pipe systems that carry water, steam, air or other liquids or gases for production and process systems. Careers are available in petrochemical, refineries, manufacturing, utilities and construction.

The need for qualified Pipefitters in the Gulf Coast Region is anticipated to grow by 23 percent by 2026. The median hourly wage is \$26.52, with entry level positions starting below that rate (Source: Workforce Solutions, 2019). Financial assistance is available.

## Industrial Pipefitting I Occupational Skills Award

### NCCER CORE, NCCER Level 1, NCCER Level 2

#### REQUIRED COURSE SEQUENCE

Course #	Title	Hrs
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<b>CNBT-1018</b>	<b>Pipefitting – NCCER CORE</b>	<b>64</b>
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This course is a comprehensive study of NCCER Core for pipefitting students. This course introduces students to basic job site construction safety in residential, commercial and industrial construction. Students will also learn how to select and demonstrate the proper use of hand tools, portable and stationary power tools, and related construction equipment. Students will obtain their OSHA 10 certification and credentials for NCCER Core.

Required Textbook ISBN: 978-0-13-413098-9  
**PFPB-1008 Pipefitting – NCCER Level 1 96**

This course is a comprehensive study of NCCER Level 1 for pipefitting. Students will be introduced to the pipefitting trade. They will learn how to use hand tools and power tools associated with pipefitting; identify pipes, pipe fittings, flanges and fasteners; apply mathematical calculations applicable to pipe-fitting installations; identify equipment used in pipefitting such as oxy-fuel cutting, ladders and scaffolds and motorized equipment. Upon completion students will obtain credentials for NCCER Pipefitting Level 1. Prerequisite: CNBT-1018

Required Textbook ISBN: 978-0-13-580941-9  
**PFPB-1043 Pipefitting – NCCER Level 2 128**

This course is a comprehensive study of NCCER Level 2 for pipefitting. Students will identify and demonstrate the use of different piping systems. They will install pipe hangers and supports, sketch isometric views of piping assemblies, interpret piping standard and specification, and use measuring devices and pipefitting trade math. Upon completion students will obtain credentials for NCCER Pipefitting Level 2. Prerequisites: CNBT-1018 and PFPB-1008

Required Textbook ISBN: 978-0-13-581811-4

**TOTAL HOURS 288**

## DID YOU KNOW?

That the number of Pipefitters for the Gulf Coast Region is anticipated to **grow 18%** by the year 2026 with the median salary at **\$25.77/hour** depending on skill level.

### PIPEFITTING – NCCER CORE – 64 HRS

<b>Cost:</b>	<b>In District: \$575</b>	<b>Out-of-District: \$580</b>
SYN:0161 CNBT-1018-223CL	01/11/21-03/08/21	MW
06:00PM-10:00PM	IND 007/IND 001	K Harris

### PIPEFITTING – NCCER LEVEL I – 96 HRS

<b>Cost:</b>	<b>In District: \$675</b>	<b>Out-of-District: \$680</b>
SYN:0162 PFPB-1008-222CL	03/22/21-06/09/21	MW
06:00PM-10:00PM	IND 005/IND 002	K Harris

### PIPEFITTING – NCCER LEVEL II – 128 HRS

<b>Cost:</b>	<b>In District: \$835</b>	<b>Out-of-District: \$840</b>
SYN:0164 PFPB-1043-222CL	06/21/21-10/13/21	MW
06:00PM-10:00PM	IND 005/IND 002	K Harris

## WELDING

### WELDING, MULTIPLE PROCESSES – 112 HRS

Prepare to enter a field with growing opportunities with COM's Welding Technology Program. Area plants are investing billions of dollars in capital improvements, and COM provides training that supports industry demands. Employment can be found in

a variety of industrial settings such as the oil and gas industry, energy exploration, power plants, and construction.

The median hourly wage is \$17.26 with entry-level positions starting below that rate. (Source: Bureau of Labor Statistics 2019). The need for qualified welders in the Gulf Coast region is anticipated to grow by 26.7 percent by 2020. COM's program prepares a student completing the Welding, Multiple Processes class to be hired as a welder SMAW (shielded metal arc welding) helper/tacker. Students completing three classes may be hired as a structural welder (SMAW), while students completing five classes may be hired as a pipe welder (SMAW). The course includes a \$200 lab fee. Not included is approximately \$250 for personal equipment.



<b>Cost:</b>	<b>In District: \$785</b>	<b>Out-of-District: \$790</b>	
SYN:9940 WLDG-1007-270CL	01/19/21-03/08/21	MTWTH	
06:00PM-10:00PM	IND 001	M Minix	
SYN:9941 WLDG-1007-271CL	03/09/21-05/03/21	MTWTH	
06:00AM-10:00PM	IND 001	M Minix	

## PUBLIC SERVICE CAREERS

### FIRE TECHNOLOGY

#### FIRE OFFICER III – 56 HRS

This course meets curriculum and skills requirements for the Texas Commission on Fire Protection for Fire Officer III. Topics include curriculum and skills in the TCFP Curriculum Manual for Fire Officer III. Students will be required to attend labs to complete skills required by the TCFP Skills Manual. Successful completion of the course will make students eligible for the TCFP's certification examination, provided they satisfy TCFP testing requirements. Suggested Prerequisite: Fire Officer II certification or completion of FIRT 1443, Fire Officer II. This course satisfies curriculum and skills requirements for Texas Commission on Fire Protection Fire Officer III certification. Topics include curriculum and skills in the TCFP Curriculum Manual for Fire Officer III. Students will be required to attend labs to Complete skills required by the TCFP to be completed in person. Students successfully completing the course will be eligible to take the TCFP certification examination for Fire Officer III, provided they

satisfy TCFP testing requirements. Suggested Prerequisite: Fire Officer II certification or completion of FIRT 1443, Fire Officer II. For additional information, contact Danny McLerran at 409-933-88278 or dmclerran@com.edu.

<b>Cost:</b>	<b>In District: \$495</b>	<b>Out-of-District: \$500</b>	
SYN:9994 FIRT-2056-001IN	01/19/21-04/16/21	INTERNET	M Simons

#### HAZARDOUS MATERIALS I – 48 HRS

The course satisfies certification curriculum and skills requirements of the Texas Commission on Fire Protection for Awareness-Level and Operational-Level First Responders to hazardous materials incidents. Topics include curriculum and skills competencies in the TCFP Curriculum Manual, Chapter 6, Hazardous Materials. Upon successful completion of this course, students will be able to take the TCFP Certification Examinations for Hazardous Materials Awareness-Level and Operations-Level Responders. TCFP testing fees are the responsibility of the student.

<b>Cost:</b>	<b>In District: \$155</b>	<b>Out-of-District: \$160</b>	
SYN:9993 FIRT-1015-001IN	01/19/21-04/16/21	INTERNET	D McLerran

#### FIREFIGHTER CERTIFICATION I – 96 HRS



Firefighter Certification I and II combined satisfy curriculum and skills requirements for State Firemen's and Fire Marshal's Association (SFFMA) Fire Fighter I certification. In order to qualify for the SFFMA Fire Fighter I certification exam, students must attend scheduled classes and skills labs to complete required skills.

<b>Cost:</b>	<b>In District: \$900</b>	<b>Out-of-District: \$905</b>	
SYN:9989 FIRS-1001-201CL	01/19/21-05/14/21	MW	
06:00PM-10:00PM	PSC 120	G Obert	
	01/23/21-05/08/21	S	
08:00AM-05:00PM	PSC 120	G Obert	

#### FIREFIGHTER CERTIFICATION II – 96 HRS

The cost for both courses are included in FIRS 1001.

SYN:9990 FIRS-1007-201CL	01/19/21-05/14/21	MW	
06:00PM-10:00PM	PSC 120	G Obert	
	01/23/21-05/08/21	S	
08:00AM-05:00PM	PSC 120	G Obert	



**FIREFIGHTER CERTIFICATION VI – 80HRS**

This course is one in a series of courses in basic preparation for a new firefighter. The course must be taken in conjunction with Firefighter Certification I, II III, IV, V, and VII to satisfy the Texas Commission on Fire Protection (TCFP) curriculum for Basic Structural Fire Suppression, Course #100. Subjects include curriculum and competencies as set forth in the TCFP Curriculum Manual for Basic Fire Suppression

**Cost:** In District: \$600 Out-of-District: \$605  
 SYN:9991 FIRS-1029-001IN 02/15/21-05/14/21  
 INTERNET G Obert

**FIREFIGHTER CERTIFICATION VII – 80HRS**

This course is one in a series of courses in basic preparation for a new firefighter. The course must be taken in conjunction with Firefighter Certification I, II III, IV, V, and VI to satisfy the Texas Commission on Fire Protection (TCFP) curriculum for Basic Structural Fire Suppression, Course #100. Subjects include curriculum and competencies as set forth in the TCFP Curriculum Manual for Basic Fire Suppression. The cost for both courses are included in FIRS 1029.

SYN:9992 FIRS-1033-001IN 02/15/21-05/14/21  
 INTERNET G Obert

**DRIVER/OPERATOR AERIAL – 40 HRS**

This course satisfies curriculum and certification requirements for TCFP Driver/Operator Aerial certification. Subjects include curriculum and competencies as set forth in the TCFP Curriculum Manual. Students successfully completing the course will be eligible to take the certification examination for Driver/ Operator Aerial, provided they satisfy TCFP testing requirements.

Students are responsible for TCFP testing and certification fees

**Cost:** In District: \$400 Out-of-District: \$405  
 SYN:0175 FIRT-1091-101CL 04/19/21-04/23/21 MTWTHF  
 08:00AM-05:00PM PSC 116 G Obert

**DRIVER/OPERATOR-PUMPER – 80 HRS**

This course satisfies curriculum and certification requirements for Texas Commission on Fire Protection Driver/Operator-Pumper. Topics include curriculum and competencies as set forth in the TCFP Curriculum Manual for Driver/Operator-Pumper. Students successfully completing the course will be eligible to take the certification examination for Driver/Operator-Pumper, provided they satisfy TCFP testing requirements. Students are responsible for TCFP testing and certification fees.

**Cost:** In District: \$700 Out-of-District: \$705  
 SYN:0173 FIRS-2044-101CL 04/05/21-04/16/21 MTWTHF  
 08:00AM-05:00PM PSC 116 G Obert

**SECURITY AND LOSS PREVENTION****COMMISSIONED SECURITY OFFICER**

COM's Commissioned Security Officer Course, which can be completed in about a week, prepares students for a career as a commissioned security officer. Commissioned security officers guard, patrol or monitor premises to prevent theft, violence or infractions of rules. They may operate X-ray and metal detector equipment. They may work in a wide variety of places, includ-

ing public buildings, retail stores, industrial facilities and office buildings. The median hourly wage in Texas is \$24,680 per year/ \$14.27 per hour. (Source: Bureau of Labor Statistics, 2019)

Course #	Title	Hrs
<b>SLPS 1013</b>	<b>Commissioned Security Officer</b>	<b>32</b>
	This course provides required training to carry firearms for private security employment. Training consists of Texas Commission on Private Security Levels II and III covering the role of the security officer, legal power and authority for arrest, search and use of force, professionalism, leadership, ethical conduct, written documentation, emergency situation conflict resolution and commission rules and regulations. Students must pass written exams and demonstrate proficiency with a handgun and shotgun. Successful completion of the course will provide initial certification through the Texas Private Security Bureau to carry a firearm for private security employment.	
<b>TOTAL HOURS</b>		<b>32</b>

**COMMISSIONED SECURITY OFFICER – 32 HRS**

Contact Dan Blackford at 409-933-8485 for further information.

**Cost:** In district: \$283 Out of district: \$288  
 SYN:9965 SLPS-1013-101CL 01/11/21-01/14/21 MTWTH  
 08:00AM-05:00PM FIR 107 D Blackford  
 SYN:9966 SLPS-1013-102CL 03/08/21-03/11/21 MTWTH  
 08:00AM-05:00PM FIR 107 D Blackford

**SECURITY FIREARMS REQUALIFICATION – 7 HRS**

This course provides training for every-two-years firearms requalification and continuing education training mandated by

**FINANCIAL AID INFORMATION**

See page 3 for more information about possible financial aid sources.



Please visit the online CE Catalog for the most up-to-date course information at [www.com.edu/ce](http://www.com.edu/ce)

**REGISTRATION FOR SPRING 2021 BEGINS  
DECEMBER 01, 2020**

the Texas Commission on Private Security in order to recertify as a commissioned security officer. Training must take place within the last 90 days prior to the expiration date of the commission. Contact Dan Blackford at 409-933-8485 for further information.

<b>Cost:</b>	<b>In district: \$83</b>	<b>Out of district: \$88</b>	
SYN:9967 SLPS-2000-101CL	01/08/21	F	
08:00AM-03:00PM	FIR 107	D Blackford	
SYN:9968 SLPS-2000-102CL	02/05/21	F	
08:00AM-03:00PM	FIR 107	D Blackford	
SYN:9969 SLPS-2000-103CL	03/05/21	F	
08:00AM-03:00PM	FIR 107	D Blackford	
SYN:9970 SLPS-2000-104CL	05/07/21	F	
08:00AM-03:00PM	FIR 107	D Blackford	

### CHURCH SAFETY TEAM TRAINING – 4 HRS



This course will cover timely and relevant topics for church safety teams. The church has a responsibility to safeguard the local congregation from harm and work to educate and equip their staff to physically respond in a time of crisis. Training techniques will include how to identify potential threats, how to effectively communicate with team members and the congregation, incident, and post-incident training, equipment placement, firearms safety, drawing weapons, and casualty care in a simulated environment. Supplies needed include a personal firearm, holster and a cover (shirt or jacket) for the weapon. Ammunition is not required. All other training will be conducted on the shooting simulator with hands-on casualty care in class. Do not bring ammunition. Registration is required.

<b>Cost: FREE</b>			
SYN:9962 CIVIX-1001-201CL	02/01/21	M	
06:00PM-10:00PM	FIR 107	D Blackford	
SYN:9963 CIVIX-1001-202CL	03/01/21	M	
06:00PM-10:00PM	FIR 107	D Blackford	
SYN:9964 CIVIX-1001-203CL	05/03/21	M	
06:00PM-10:00PM	FIR 107	D Blackford	

## LAW ENFORCEMENT

### TCOLE PATROL RIFLE CERTIFICATION – 16 HRS

This course is designed to test the students shooting ability and decision making skills. Students will become familiar with the types of situations that may require the use of a patrol rifle and

how to effectively deploy it. This course consists of classroom lecture and live fire training. Each student must be a licensed TCOLE Peace Officer. Students will receive 16 hours of TCOLE training credit hours. While attending the course it is recommended that students bring their own patrol rifle chambered in 5.56/.223, two magazines, a sling and their body armor or trauma plate carrier. Contact Dan Blackford for more information 409-933-8485.

**Cost: In district: \$145 Out of district: \$150**

SYN:9975 CJLE-2001-101CL	02/11/21-02/12/21	THF
08:00AM-05:00PM	FIR 107	D Blackford

### TCOLE CLASSROOM INSTRUCTOR – 40 HRS

This Basic Instructor Certification course is designed to provide the basic concepts of instruction and to increase the quality of professional law enforcement training. This course introduces the student to the teaching-learning process, phases of the teaching-learning process, factors affecting learning, preparing a lesson plan, and methods of instruction. The students will be taught how to develop and use instructional media to enhance their presentations. In addition, the fundamental techniques of developing testing and evaluation procedures will be presented. Each trainee must demonstrate the basic knowledge and skills required to effectively instruct a lesson during two teaching exercises which will be evaluated by the course instructor.

**Cost: In District: \$193 Out-of-District: \$198**

SYN:9971 CJLE-2049-101CL	02/15/21-02/19/21	MTWTHF
08:00AM-05:00PM	PSC 116	D Blackford

### TCOLE FIREARMS INSTRUCTOR – 40 HRS

This course is designed to comply with mandated TCLEOSE training standards for the issuance of a Firearms Instructor License. Topics covered include instruction methodology, weapons handling, weapons maintenance, course of fire development, range development and exposure to airborne lead dust. Prerequisite: Each student will be required to shoot three courses of fire (revolver/pistol/shotgun) on the first day and obtain a minimum score of 90 percent (two attempts). A student unable to achieve 90 percent will not be allowed to participate in the course at this time. No refunds will be issued. Each student must provide a letter on letterhead confirming current employment or designation by agency chief administrator or academy coordinator as a firearms instructor. Minimum age is 21. Tuition

## NEED YOUR TCOLE MANDATED TRAINING?

Is your department looking for more training for its officers? Contact College of the Mainland Law Enforcement Training for all of your training needs. COM can accommodate nearly any training request you may have from Basic Peace Officer to Master Instructor.

**Call us and we will be happy to work with you.**  
For more information, call Dan Blackford at 409-933-8485.

includes all necessary professional standard ammunition, range fees, target supplies, weapon cleaning supplies and notebook.

**Cost: In district: \$450 Out of district: \$455**

SYN:9972 CJLE-2038-101CL 02/22/21-02/26/21 MTWTHF  
08:00AM-05:00PM FIR 107 D Blackford

### TCOLE PATROL RIFLE INSTRUCTOR – 40 HRS

This course is designed to comply with mandated TCOLE training standards for the issuance of a Patrol Rifle Instructor License. Topics covered include instruction methodology, weapons handling, weapons maintenance, course of fire development, range development. This is an intense and unique course designed to give the accomplished rifle operator the skills needed to become a competent rifle instructor. More than just learning the fundamentals and mechanics of operating the AR platform patrol rifle, students will be schooled in the instructional methods and techniques needed for transferring that knowledge to their students. Prerequisite: Basic Instructor Development (TCOLE #1014) or a course equivalent. Firearms Instructor (TCOLE #2222) or a course equivalent. Requirements: Participants must pass the Patrol Rifle Instructor Qualifications on the first day of class. There will be no refunds for any candidate dismissed for failure to meet the minimum qualifications; Hearing protection; Wrap around eye protection; Billed cap; Knee and elbow pads; Duty handgun with 3 magazines; Duty belt with non-collapsible belt holster for handgun; Magazine pouch; Sturdy clothing and good footwear, i.e. duty style or hiking boots that provide good ankle support; A tactical carrier is recommended, but not required.

**Cost: In district: \$441 Out of district: \$446**

SYN:9974 CJLE-2037-101CL 04/19/21-04/23/21 MTWTHF  
08:00AM-05:00PM FIR 107 D Blackford

## CIVILIAN FIREARMS

### CIVILIAN FIREARMS PRACTICE – 3 HRS

This is a structured handgun practice session. Instructors are present for assistance in improving skills and accuracy. The on-campus firing range is located next to parking lot E. Students may use a personal handgun with instructor approval. Use of handgun (if needed), ammunition, targets, the range fee and safety equipment is included in tuition. All students must wear long pants and closed-toe shoes on the range. The minimum age is 18.

Cost:	In district: \$50	Out of district: \$55	
SYN:9945 CIVI-7001-201CL	01/07/21	TH	
06:30PM-09:30PM	FIR 107	D Blackford	
SYN:9946 CIVI-7001-202CL	01/21/21	TH	
06:30PM-09:30PM	FIR 107	D Blackford	
SYN:9947 CIVI-7001-203CL	02/25/21	TH	
06:30PM-09:30PM	FIR 107	D Blackford	
SYN:9948 CIVI-7001-204CL	03/04/21	TH	
06:30PM-09:30PM	FIR 107	D Blackford	
SYN:9949 CIVI-7001-205CL	03/25/21	TH	
06:30PM-09:30PM	FIR 107	D Blackford	
SYN:9950 CIVI-7001-206CL	04/01/21	TH	
06:30PM-09:30PM	FIR 107	D Blackford	
SYN:9951 CIVI-7001-207CL	04/15/21	TH	
06:30PM-09:30PM	FIR 107	D Blackford	
SYN:9952 CIVI-7001-208CL	05/06/21	TH	
06:30PM-09:30PM	FIR 107	D Blackford	
SYN:9953 CIVI-7001-209CL	05/20/21	TH	
06:30PM-09:30PM	FIR 107	D Blackford	



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**CONCEALED HANDGUN LICENSE/LTC – 5 HRS**

This course is designed for those wanting to obtain a concealed handgun permit. Covered topics are those required by Texas. State law requires passing a written test and demonstrating proficiency with a handgun before obtaining a license. Use of handgun (if needed), ammunition, targets, the range fee and safety equipment is included in tuition. All students must wear long pants and closed-toe shoes on the range. Personal handguns may be used with instructor approval. This class is not for someone who does not know how to safely operate and fire a handgun. The minimum age is 21.

<b>Cost:</b>	<b>In district: \$95</b>	<b>Out of district: \$100</b>	
SYN:9954 CIVI-7003-101CL	02/06/21	S	
08:00AM-01:00PM	FIR 107	D Blackford	
SYN:9955 CIVI-7003-102CL	03/06/21	S	
08:00AM-01:00PM	FIR 107	D Blackford	
SYN:9956 CIVI-7003-103CL	04/10/21	S	
08:00AM-01:00PM	FIR 107	D Blackford	
SYN:9957 CIVI-7003-104CL	05/01/21	S	
08:00AM-01:00PM	FIR 107	D Blackford	

**FIRST STEP BASIC HANDGUN – 8 HRS**

This course is designed to provide beginner-level instruction relating to the use of a handgun. It is strongly recommended for beginners interested in personal protection with a handgun. This course consists of classroom and practical-use segments. Training will expose students to the variety of sizes and types of handguns and provide valuable knowledge for the personal selection process. There will be a strong emphasis on safe handling and storage procedures. Use of handguns, targets, ammunition, safety equipment and range fee is included in tuition. All students must wear long pants and closed-toe shoes while on the range. Registration is required a minimum of three days prior to the course date. The minimum age is 21.

<b>Cost:</b>	<b>In District: \$85</b>	<b>Out-of-District: \$90</b>	
SYN:9958 CIVI-7004-201CL	01/25/21-01/26/21	MT	
06:00PM-10:00PM	FIR 107	D Blackford	
SYN:9960 CIVI-7004-203CL	04/26/21-04/27/21	MT	
06:00PM-10:00PM	FIR 107	D Blackford	

**FIRST STEP BASIC HANDGUN (FOR LADIES ONLY) – 8 HRS**

This course is designed to provide beginner-level instruction relating to the use of a handgun. It is strongly recommended for beginners interested in personal protection with a handgun. This course consists of classroom and practical-use segments. Training will expose students to the variety of sizes and types of handguns, and provide valuable knowledge for the personal selection process. There will be a strong emphasis on safe handling and storage procedures. Use of handguns, targets, ammunition, safety equipment and range fee is included in tuition. All students must wear long pants and closed-toe shoes while on the range. Registration is required a minimum of three days prior to the course date.

<b>Cost:</b>	<b>In District: \$85</b>	<b>Out-of-District: \$90</b>	
SYN:9959 CIVI-7004-202CL	03/29/21-03/30/21	MT	
06:00PM-10:00PM	FIR 107	D Blackford	

**A Word About Waiting to Register...**

Each class has a minimum enrollment. Once that minimum is reached, the class has "made." Find a class you like, and encourage a friend to join you! Sometimes two or three people can make a difference between having a course "make" or be canceled.

**FINANCIAL AID INFORMATION**

See page 3 for more information about possible financial aid sources.

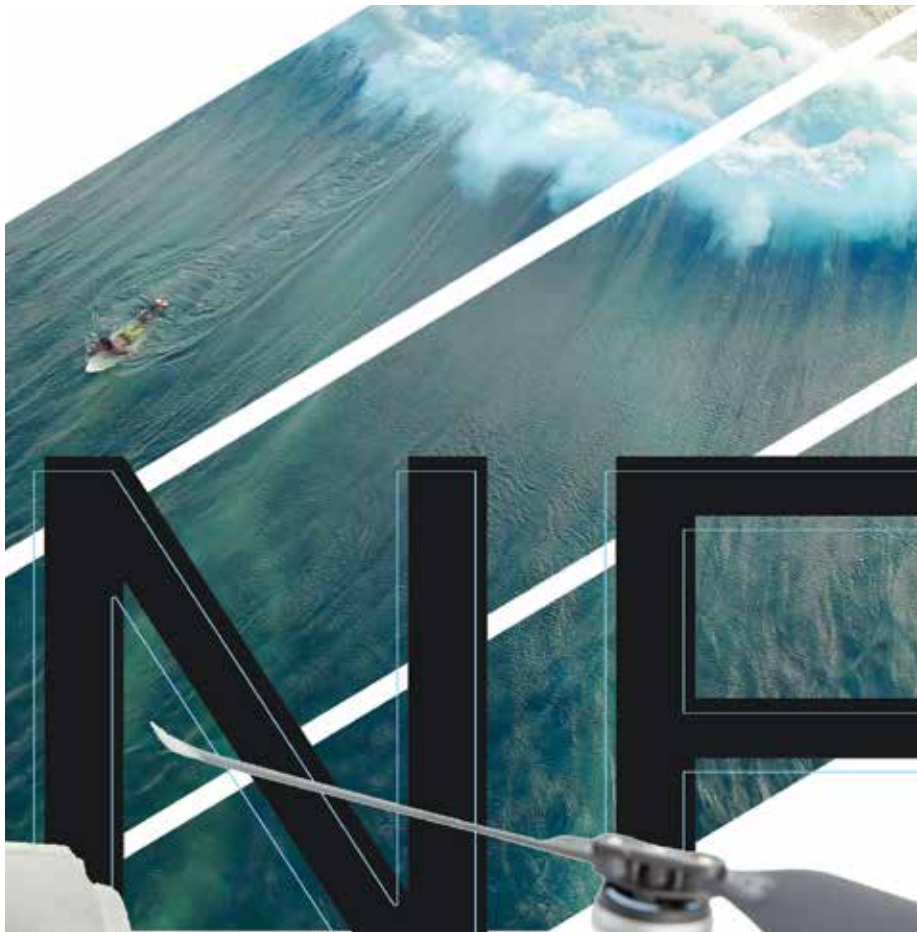
**Please visit the online CE Catalog for the most up-to-date course information at [www.com.edu/ce](http://www.com.edu/ce)**

**REGISTRATION FOR SPRING 2021 BEGINS  
DECEMBER 01, 2020**

## DRONE PILOT TEST PREP COURSE – 16 HRS

Drones are now a part of everyday life - both at home and work. To legally fly most drones under FAA Part 107, you need to have a pilot license which requires you to pass the drone pilot knowledge test. This course is designed to prepare students to better understand the information that will be tested on the exam and provide a hands-on experience. Students will be taught regulations, airspace classification and operating requirements, weather, loading and performance and operations specifics. The topics are covered over 2 days of classroom including 3 hours of hands-on training. Drones will be provided for the hands-on portion. Call 409-933-8162 for more details.





# MEES



**Sign up today!**

<b>Cost:</b>	<b>In District: \$325</b>	<b>Out-of-District: \$330</b>	
SYN:1081 AIRP-1091-150CL	08:00AM-05:00PM	02/09/21-02/10/21	TW
		GCSI 119	C Lewis
SYN:1082 AIRP-1091-151CL	08:00AM-05:00PM	04/14/21-04/15/21	WTH
		GCSI 119	C Lewis



# GULF COAST SAFETY INSTITUTE

## CENTER FOR RISK MANAGEMENT

The Center for Risk Management provides safety and health training courses at no charge through a generous grant from the Texas Mutual Insurance Company.

All courses are taught at the Gulf Coast Safety Institute, unless otherwise listed.

Visit [www.com.edu/rmi](http://www.com.edu/rmi) for the current list of class offerings.



For more information, call 409-933-8365.

### SYSTEMATIC APPROACH TO SAFETY – 8 HRS

Accidents do not just happen. They are a product of negative influences in the system. Accidents can be prevented... and eliminated. Too often it is normal to simply blame the worker involved without understanding how the system is structured and what contributed to the accident. A systems approach assesses a system and identifies those areas and processes that contribute to accidents. This is the most powerful, cost effective method to understand what process changes are needed for lasting improvement.

**Cost: FREE**

SYN:9977 OSH-1071-101CL	01/22/21	F
08:00AM-05:00PM	GCSI 112	G Smith

### OSHA'S TOP 10: #1 FALL PROTECTION – 8 HRS

For the 9th year in a row Fall Protection has taken the top spot on OSHA's Top 10 list with over 7,000 violations cited. Falls remain the leading cause of death in the construction industry. In response to these statistics many have implemented additional training for site employees on fall protection use – but the numbers aren't changing quick enough. So, if training is not the answer – what is? Learning how to minimize the risk of potentially dangerous or fatal fall hazards allows an organization to take a proactive approach to worker safety. This workshop provides an overview of effective fall protection programs, giving participants proven strategies for identifying, evaluating and controlling fall hazards. Beginning with background on current fall protection standards, regulations, statistics and trends, the workshop will provide information about all critical elements of a fall protection program. General information about fall protection equipment will also be provided, including equipment components, system development, anchorages, and clearance requirements. All information presented will be in accordance with the ANSI Z359 family of fall protection standards.

**Cost: FREE**

SYN:9978 OSH-1071-102CL	02/05/21	F
08:00AM-05:00PM	GCSI 112	N Miller

### OSHA'S TOP 10: #2 HAZARD COMMUNICATION – 8 HRS

The Hazard Communication standard remains #2 in OSHA's Top 10 list. The good news is that the number of citations is decreasing. Since the revision of the HazCom standard in 2012, adding the Globally Harmonized System of Classification and Labeling of Chemicals, the types of citations under the standard have not drastically changed. Does your HazCom program meet the updated 2012 standard and are your employees trained to the new requirements? This class introduces hazard communication guidelines along with chemical safety training guidelines. It provides an overview to help both employers and workers understand requirements for posting information, warning signs, labels and other notices.

**Cost: FREE**

SYN:9979 OSH-1071-103CL	02/19/21	F
08:00AM-05:00PM	GCSI 112	A Severson

### OSHA'S TOP 10: #3 SCAFFOLDING – 8 HRS

Maintaining its position at #3 on OSHA's Top 10 List the Scaffold standard continues to be cited as much for scaffold structure as it does for the lack of fall prevention when using scaffolding on work sites. This class will cover the standard requirements for various types of scaffold structures, how scaffolding and fall protection go hand in hand, and the need for a competent person and trained employees on the work site.

**Cost: FREE**

SYN:9980 OSH-1071-104CL	03/05/21	F
08:00AM-05:00PM	GCSI 112	J Palmer/C Lewis

### OSHA'S TOP 10: #4 CONTROL OF HAZARDOUS ENERGY (LOCKOUT/TAGOUT) – 8 HRS

Working its way up to #4 on OSHA's Top 10 list, the Control of Hazardous Energy (Lockout/Tagout) had an increase of citations this time around. In fact, OSHA estimates that nearly 10% of serious injuries in many industries are the result of failure to properly control hazardous energy. This Lock-Out/Tag-Out (LOTO) class is designed to help the worker and the employer understand what the definition of LOTO is and the procedures to address hazardous energy in the workplace as per OSHA. It will also address some of the components for the company to consider when setting up LOTO procedures, or the individual to consider before starting a project. By the end of the class, the student will be able to identify some of the hazards seen in the workplace, as well as, the procedures that should be used for those hazards, and the risks associated with not using proper LOTO procedures.

**Cost: FREE**

SYN:9981 OSH-1071-105CL	03/26/21	F
08:00AM-05:00PM	GCSI 112	J Dyer

### OSHA'S TOP 10: #6 LADDERS (AND OTHER ELEVATED WORK EQUIPMENT) – 8 HRS

Ladder citations remain unchanged at #6 on OSHA's Top 10 list.

While the citations are specific to the construction industry to put it on the list the issues around ladders and other elevated work surfaces cross over to the general industry and maritime. In this class we'll cover the use of various types of ladders (mobile, fixed) and elevated work surfaces called by names such as aerial lifts, scissor lifts, man lifts, etc. Specific attention will be given to the most recent revisions to the Walking Working Surfaces standard for general industry.

**Cost: FREE**

SYN:9982 OSH-1071-106CL	04/09/21	F
08:00AM-05:00PM	GCSI 112	N Stuart

**OSHA'S TOP 10: #7 POWERED INDUSTRIAL TRUCKS – 8 HRS**



Powered industrial trucks (PITs), commonly called forklifts, or lift trucks, are used in many industries, primarily to move materials. They can be used to move, raise, lower, or remove large objects or a number of smaller objects on pallets or in boxes, crates, or other containers. The hazards commonly associated with powered industrial trucks vary depending on the vehicle type and the workplace where the truck is used. Each type of truck presents different operating hazards. For example, a sit-down, counterbalanced high lift rider truck is more likely than a motorized hand truck to be involved in a falling load accident, because the sit-down rider truck can lift a load much higher than a hand truck. Workplace conditions also present different hazards. For example, retail establishments often face greater challenges than other worksites in maintaining pedestrian safety. (Source: osha.gov). Showing up again this time at #7 on OSHA's Top Ten list this class will provide guidance on how to comply with the standard. Students will also have the opportunity to review case studies of recent incidents involving PITs.

**Cost: FREE**

SYN:9983 OSH-1071-107CL	04/23/21	F
08:00AM-05:00PM	GCSI 112	G Smith

**OSHA'S TOP 10: #9 MACHINERY & MACHINE GUARDING – 8HRS**

Moving machine parts have the potential to cause severe workplace injuries, such as crushed fingers or hands, amputations, burns, or blindness. Safeguards are essential for protecting workers from these preventable injuries. Any machine part,

function, or process that may cause injury must be safeguarded. When the operation of a machine or accidental contact injure the operator or others in the vicinity, the hazards must be eliminated or controlled. Remaining again at #9 on OSHA's Top 10 list Machine Guarding was one of the cited standards that continues to show an increase of citations year over year. This class will cover the top most referenced citations paying particular attention to the options for guarding including fixed guarding and other engineering controls for guarding options.

**Cost: FREE**

SYN:9984 OSH-1071-108CL	05/07/21	F
08:00AM-05:00PM	GCSI 112	J Cooper

**OSHA'S TOP 10: #10 EYE & FACE PROTECTION – 8HRS**

According to the OSHA overview page on eye and face protection, thousands of employees are blinded each year from work-related injuries that could have been prevented with the proper selection and use of eye and face protection. Interestingly, this standard is the newest addition to the OSHA Top 10 list, having secured 10th place. Much of the Eye and Face Protection violations were the result of employers not enforcing the use of appropriate eye or face protection when employees were exposed to hazards, such as flying particles, liquid chemicals, and potentially harmful light radiation. In this class we'll cover both the Personal Protective Equipment and the Eye and Face Protection standards for both General Industry and Construction to identify the reasons that this standard ended up on OSHA's list this round.

**Cost: FREE**

SYN:9985 OSH-1071-109CL	05/21/21	F
08:00AM-05:00PM	GCSI 112	S Roberson





# CERTIFIED LOGISTICS TECHNICIAN



## BECOME A CERTIFIED LOGISTICS TECHNICIAN WITHIN THE GLOBAL SUPPLY CHAIN.

Acquire the skills needed for technology intensive jobs of the 21st century through the Manufacturing Skills Standards Council (MSSC) industry credential for manufacturing and logistics.



### **CERTIFIED LOGISTICS ASSOCIATE (CLA) – 48 HRS**

This course is designed to provide students with a broad overview of the industry and to provide foundational level knowledge of the world of supply chain logistics. This course covers the materials handling aspect of the global supply chain and describes the foundational knowledge that front-line material handling workers should master to perform well. Topics include: global supply chain logistics, material handling equipment, safety principles, safe material handling and equipment operation, quality control principles, work communications, employability skills, computer systems in the logistics environment, and applications to increase productivity. Before sitting for the CLT assessment, candidates must have a CLA Certificate.

**Cost:** In district: \$395 Out of district: \$400  
 SYN:1083 LMGT-1021-001IN 01/11/21-02/05/21 MTWTHF  
 09:00AM-02:00PM INTERNET COM Faculty

### **CERTIFIED LOGISTICS TECHNICIAN (CLT) – 48 HRS**

Students must successfully pass the Certified Logistics Associate (CLA) in order to be eligible to register for this course. The curriculum is designed to provide students with mid-level technical knowledge of the world of supply chain logistics. This course covers the material handling aspect of the global supply chain and describes the mid-level technical knowledge that front-line material handling workers should master to perform well. It is designed to give students more practical insight into the industry and how the frontline worker fits into that environment. Topics include: Product Receiving, Product Storage, Order Processing, Packaging and Shipment, Inventory Control, Safe Handling of Hazardous Materials, hazmat classifications and the rules and regulations that affect hazmat storage and transport, Evaluation of the Various Modes of Transportation used to transport products throughout the supply chain, Domestic and International Dispatching and Tracking Operations, Intermodal Transportation, and U.S./Metric Conversions. The CLT program consists of two parts: The foundational-level Certified Logistics Associate (CLA) Certificate and the mid-level technical CLT Certification. Before sitting for the CLT assessment, candidates must have a CLA Certificate.

**Cost:** In district: \$395 Out of district: \$400  
 SYN:1084 LMGT-1019-001IN 02/15/21-03/12/21 MTWTHF  
 09:00AM-02:00PM INTERNET COM Faculty

### **MARITIME LOGISTICS – 18 HRS**

This course is designed for the acquisition of skills and knowledge that define the specialized role that logistics plays in the maritime industry and examines the latest logistical developments within the port and shipping sector. Students will integrate logistics and supply chain management concepts in the maritime transportation chain and operations. Topics include: Ship types, port operations, container shipping, security, supply chain, carrier selection, customs and regulations, and the role of technology.

**Cost:** In district: \$145 Out of district: \$150  
 SYN:1085 LMGT-2002-001CL 04/05/21-05/03/21 MW  
 06:00PM-08:00PM TVB 1318 COM Faculty

# LIFELONG LEARNING PROGRAM



## FAB

### Fine Arts Building

College of the Mainland  
1200 N. Amburn Road  
Texas City, TX Campus  
409-933-8348

## GYM

### College of the Mainland

1200 N. Amburn Road  
Texas City, TX Campus  
409-933-8422

## LRC

### Learning Resources Center

1200 N. Amburn Road  
Texas City, TX Campus  
409-933-8422

## CLC

### COM League City North County

200 Parker Ct.  
League City, TX 77573  
281-332-1800

## LLGP

### Lifelong Learning Gulfway Plaza

Lifelong Learning Program Office  
14057 Gulfway Plaza  
La Marque, TX 77568  
409-933-8461

## WJCC

### Wayne Johnson Community Center

4102 FM 519  
La Marque, TX 77568  
409-934-8148

## LGC

### League City Site

1411 W. Main Street  
League City, TX 77573  
409-933-8740

## LIFELONG LEARNING OFFICE HOURS

**MONDAY – THURSDAY 8 a.m. – 5 p.m.**

For more information, call 409-933-8461.

**ENROLLMENT IS LIMITED DUE TO COVID-19 RESTRICTIONS.**

## MESSAGE FROM THE MANAGER

Welcome to the COM Lifelong Learning Program! Our 15,000 square foot facility in the Gulfway Plaza houses 5 educational classrooms, a computer lab, a kiln room, a fitness room, and a dance studio.

The Lifelong Learning program provides a variety of educational opportunities for adults within our community.

## Community Education

Non-credit, fee-based personal development classes and workshops available to the entire community.

- Class/workshop fees are based upon content and costs
- Classes range from two hours to several weeks depending on topic
- Classes held primarily during weeknight evenings and Saturdays

## 50 Plus

Classes that are specifically designed to engage and serve the 50+ community.

- Class fees are \$15 per 12-wk semester for adults ages 50+
- Classes are two hours each week
- Classes held during daytime hours (8am-5pm)
- Classes include hobby level instruction

## Trip/Travel Adventures

Day/Evening outings as well as extended travel opportunities for students to explore education through trips and travel.

- Trip and Travel fees vary depending on location
- Day and evening educational outings offered to increase student appreciation of different arts and cultures
- Extended travel opportunities available annually to explore both the US and abroad

Please mark your calendar for these important dates:

<b>Dec. 01, 2020</b>	First day of Registration for Spring 2021
<b>Jan. 18, 2021</b>	College closed
<b>Jan. 18, 2021</b>	Registration deadline for 50 Plus courses
<b>Jan. 25, 2021</b>	Classes begin
<b>Mar. 15-19, 2021</b>	College closed
<b>Apr. 2-4, 2021</b>	College closed



We are also available and happy to speak to local groups or organizations about our program.

There are a variety of ways to get involved with lifelong learning! We hope to see you this semester!

Lisa Renfro  
Program Manager  
Lifelong Learning

### LIFELONG LEARNING PROGRAM VISION

The College of the Mainland Lifelong Learning Program will be respected regionally and nationally for excellence in the development and delivery of innovative educational opportunities for adults.

### LIFELONG LEARNING PROGRAM MISSION

The College of the Mainland Lifelong Learning Program's mission is to provide educational opportunities for adult students by offering personal enrichment classes in a positive, accepting, and intergenerational environment. The Lifelong Learning Program staff collaborates with academic departments and the community to develop programs that meet society's existing and emerging educational needs.

### REGISTRATION FOR LIFELONG LEARNING PROGRAMS

For student and staff safety during the COVID-19 pandemic, all students must register either online or over the phone for spring semester classes.

Register online using WebAdvisor – if you do not know your User ID/COM ID, please email Sonia Kukuch at [skukuch@com.edu](mailto:skukuch@com.edu) for assistance.

OR

Register by phone by calling 409-933-8226 and leaving a message. Calls will be returned in the order received each day so please be available for the call back in order to retain your spot in line.

Enrollment is limited due to COVID-19 restrictions.

The Continuing Education schedule is online:  
<https://www.com.edu/ce/schedule>

### CANCELLATION OF CLASSES

If the college cancels a class, an automatic 100 percent refund of tuition and fees is initiated. To drop a class, you must notify the Lifelong Learning Office 409-933-8226 no later than one business day prior to the class start date to receive a refund.

### WAITING LISTS

Want to attend a class that is full? Contact the Lifelong Learning Program Office at 409-933-8461 to join a waiting list.

### HANDICAPPED-ACCESSIBLE PARKING

Need a handicapped-parking permit? Contact campus police at 409-933-8403.

### COURTESY RIDE

Need a ride from COM's parking lot to any building on main campus? Call campus police at 409-933-8403. A police officer or employee will pick you up and take you to the building.

### HOURS FOR LIFELONG LEARNING GULFWAY PLAZA

Monday – Thursday 8 a.m. – 5 p.m. (Hours vary when classes are in session.) Office Hours are limited due to COVID 19 Guidelines.

### OTHER FACILITY HOURS

- COM Cosmetology Lab – Gulfway Plaza in La Marque  
Call 409-933-8480 to make an appointment.  
Open Thursday and Friday 8:30 a.m. – 5 p.m.
- Innovations Lab, TVB-1324, 409-933-8370  
Open Monday – Thursday 7 a.m. – 7 p.m.
- Library, 409-933-8448  
Open Monday – Thursday 8 a.m. – 9 p.m. Present an ID at the library circulation desk to obtain a library card at no cost.
- Office Hours are limited due to COVID 19 Guidelines.

### A Word About Waiting to Register...

Each class has a minimum enrollment. Once that minimum is reached, the class has "made." Find a class you like, and encourage a friend to join you! Sometimes two or three people can make a difference between having a course "make" or be canceled.

### FINANCIAL AID INFORMATION

See page 3 for more information about possible financial aid sources.

**Please visit the online CE Catalog for  
the most up-to-date course information at  
[www.com.edu/ce](http://www.com.edu/ce)**

**REGISTRATION FOR SPRING 2021 BEGINS  
DECEMBER 01, 2020**



# LIFELONG LEARNING PROGRAM

## COMMUNITY EDUCATION COURSES

**For adults 18+**

### ACTING FOR EVERYONE! – 6 HRS

Whether you are just curious about acting or an aspiring professional, this hands-on class will give you confidence and stage time. Come have fun and learn about the actor's craft. Registration Deadline: 01/22/21

**Cost: \$39**

SYN:0077 LLPEX-6037-101CL	01/30/21-02/13/21	S
01:00PM-03:00PM	LLGP 107	L Hamilton

### BEAD MOSAICS – 3 HRS

Create a beautiful bead mosaic, choosing a heart, a cross, or a flower pattern (approx. 7"-8"). Learn the tricks to piling your beads high without covering up too many of the other beads and find out good resources for great beads. No grouting involved. No art or mosaic experience required. Registration Deadline: 3/26/21

**Cost: \$50**

SYN:0094 LLPEX-6018-101CL	04/10/21	S
01:00PM-04:00PM	LLGP 104	M Patrick

### CANDLE MAKING POUR PARTY! – 2 HRS

Join Anchor of Hope Design owner, Cara Simon, as she shares her lifelong love for candles and creating hand poured, long lasting, highly fragrant candles that burn cleanly with all natural soy wax. In this workshop, students will learn how to make an all natural soy candle and take home their own creation as well. This is also a great opportunity for a fun outing out with friends or family! Registration Deadline: 02/11/21 & 04/09/21

**Cost: \$29**

SYN:0085 LLPEX-6033-201CL	02/25/21	TH
06:00PM-08:00PM	LLGP 106	C Simon
SYN:0100 LLPEX-6033-101CL	04/24/21	S
10:00AM-12:00PM	LLGP 103	C Simon

### COMMUNICATING TO IMPROVE RELATIONSHIPS – 6 HRS

Whether it is between friends, family, or work colleagues, communication is important to a healthy relationship. In this class, students can expect to learn best practices for using communication to enhance relationship satisfaction and intimacy. Registration Deadline: 03/15/21

**Cost: \$39**

SYN:0089 LLPEX-6041-201CL	03/22/21-04/07/21	MW
05:30PM-06:30PM	LLGP 106	A Johnson

### CRASH GLASS MOSAICS – 3 HRS

This sparkling mosaic is made out of clear crash glass (tempered safety glass). In this class you will make a mosaic mirror (8" x 8"). You'll also discover where to find crash glass, how to break it, what type of adhesive to use and what type of techniques you can use behind the glass to add color. Instructor

will demo grouting and you will be given a grout kit to grout at home once the adhesive has dried for 24 hours. No art or mosaic experience is required.

**Cost: \$50**

SYN:0095 LLPEX-6019-101CL	04/10/21	S
09:00AM-12:00PM	LLGP 104	M Patrick

### FINANCES BEFORE BEAUTY – SETTING THE FOUNDATION FOR A SOLID MONEY MANAGEMENT PLAN – 15 HRS

Which are you more confident about – fashion and beauty or your personal finances? This course is designed for the woman who wants to regain her confidence and take control of her personal finances. Basic strategies will be provided that will help set the foundation for a solid money management plan. Registration Deadline: 01/29/21

**Cost: \$70**

SYN:0082 LLPEX-6013-101CL	02/06/21-03/06/21	S
09:00AM-12:00PM	LLGP 105	T Jackson

### FLORAL CUPCAKE BOUQUET – 3 HRS

Learn to transform cupcakes into an edible spring floral bouquet. Students will learn to pipe leaves (Wilton 352) and dot (Wilton 3/10), stars (Wilton 1M), petals (Wilton 104), easy rosette rose (Wilton 104). We will then arrange them into our bouquet. We will also review how to fill a decorating bag using a coupler. Registration Deadline: 03/12/21

**Cost: \$39**

SYN:0092 LLPEX-6032-201CL	03/30/21	T
06:00PM-09:00PM	LLGP 103	D Seyfang

### FOR THE LOVE OF BEER: AN INTRODUCTION TO CRAFT BEER – 6 HRS



This 2-part workshop will provide students with an introduction to homebrewing techniques and beer styles. In the first session, the instructor will provide basic brewing information, highlighting the main methods, both extracts and grains. For the second session, students will meet at Galveston Island Brewery for a tour and tasting. "How to Brew" by John Palmer is recommended

reading if students want to gain more knowledge outside of class. Tue 02/09/21 5:30-8:30pm Sat 02/20/21 12:00-3:00pm. Registration Deadline: 02/02/21. Must be age 21 or older to participate.

**Cost: \$65**

SYN:0083 LLPEX-6034-201CL	02/09/21-02/20/21	TS
SEE TIMES ABOVE	LLGP 106	C Hall



### FUNDAMENTALS OF WINE – 2.5 HRS

Join certified sommelier Austin Farina to learn about the fundamentals of wine tasting and making, evaluate flavor, structure, and aroma, recognize common wine flaws, and understand the basics of food and wine pairing. Workshop will include tastings from wines around the world and will be held at Haak Winery. Students must be 21 years of age or older to participate. Registration Deadline: 02/23/21

**Cost: \$65**

SYN:0088 LLPEX-6031-201CL	03/09/21	T
06:30PM-09:00PM		A Farina

### GREAT WINES OF THE LONE STAR STATE – 2 HRS

Join certified sommelier Austin Farina to taste your way through the different regions and grapes of the Lone Star state, including reds, whites, bubbles, and dessert wines. Workshop will be held at Haak Winery. Students must be 21 years of age or older to participate. Registration Deadline: 03/25/21

**Cost: \$65**

SYN:0093 LLPEX-6039-201CL	04/08/21	TH
06:30PM-08:30PM		A Farina

### GUITAR FROM THE BEGINNING – 12 HRS

In this class, students will learn basic guitar techniques including chords, scales, standard notation and tablatures, tuning, and basic guitar maintenance. "Guitar for the Absolute Beginner" is the book that will be used for the class and each student will receive their own copy. Students must bring their own 6-string guitar. Registration Deadline: 03/09/21

**Cost: \$109**

SYN:0090 LLPEX-6043-201CL	03/23/21-04/27/21	T
05:30PM-07:30PM	LLGP 101	J Kiefer

## MARDI GRAS EXTRAVAGANZA! PART 1 – PAPER MACHE MASKS – 7 HRS



It's PARTY TIME! Laissez les bons temps rouler! Mardi Gras' great significance is that it's the celebration period before the fasting season of Lent. Mardi Gras is a series of events with Mardi Gras carnival celebrations, feasts and parties that culminates on the day before Ash Wednesday. Students in this workshop will sculpt a unique four layered Mardi Gras masquerade mask using glue paste, paper mache clay and newspaper. Once mask is dry, students will add finishing touches with acrylic paints, beads and feathers, etc. All supplies are included in student fee. T 1/26 6-9pm, Th 1/28 6-8pm and Sat 1/30 10-12pm. Registration Deadline: 01/12/21

**Cost: \$85**

SYN:0074 LLPEX-6035-201CL	01/26/21-01/30/21	TTHS
SEE TIMES ABOVE	LLGP 106	D Haddock

## MARDI GRAS EXTRAVAGANZA! PART 2 – PARADE UMBRELLAS – 2 HRS

The Mardi Gras umbrella or parasol is a symbol of celebration and a welcome invitation for everyone to join in the rolling excitement. The umbrellas of today reflect personal attitude and creativity. Students in this workshop will design their own Mardi Gras style umbrella using a variety of materials including beads, glitter, feathers, etc. All supplies are included in student fee. Registration Deadline: 01/19/21

**Cost: \$42**

SYN:0079 LLPEX-6036-201CL	02/02/21	T
06:00PM-08:00PM	LLGP 106	D Haddock

## MICROSOFT EXCEL TIPS AND TRICKS – 12 HRS


This course will focus on complex formulas and functions, sorting and filtering data, pivot tables, and what if analysis. In addition, old and new tips and tricks to enhance your use of Excel will be presented. At the completion of this course, the student will be able to create and utilize formulas and functions, sort and filter data to locate specific information, and utilize

# For *THE* Love OF BEER

## AN INTRODUCTION TO CRAFT BEER – 6 HRS

This 2-part workshop will provide students with an introduction to homebrewing techniques and beer styles. In the first session, the instructor will provide basic brewing information, highlighting the main methods, both extracts and grains. For the second session, students will meet at Galveston Island Brewery for a tour and tasting. "How to Brew" by John Palmer is recommended reading if students want to gain more knowledge outside of class. Registration Deadline: 2/2/21. Must be age 21 or older to participate.





**Cost: \$65**

SYN:0083 LLPEX-6034-201CL  
Tue 02/09/21 5:30PM-8:30PM  
Sat 02/20/21 12:00PM-3:00PM

02/09/21-02/20/21 TS  
LLGP 106 C Hall

pivot tables to sort, reorganize, and summarize stored data. This is an advanced class. Students should be well versed in Excel basics and be able to access and download files from their COM email account prior to the beginning of the first class. If you are a new student to COM, the Technology Help Desk can supply you with your COM username and password after you have registered. **No class on 01/27/21.**

**Cost: \$95**

SYN:0080 LPEX-6026-201CL	02/03/21-03/10/21	W
06:30PM-08:30PM	LLGP 105	C Benson

**MINDFULNESS-BASED STRESS REDUCTION 101 – 6 HRS**

These days there is a lot to be stressed out about in life. Join this workshop to learn evidence-based strategies to reduce and manage your stress, including breath to movement exercise, meditation, and journaling. Registration Deadline: 01/25/21

**Cost: \$39**

SYN:0078 LPEX-6040-201CL	02/01/21-02/17/21	MW
5:30PM-06:30PM	LLGP 107	A Johnson

**MODERN CALLIGRAPHY FOR NEWBIES – 2 HRS**

This 2-hour tutorial is geared towards those who are interested in the art of modern calligraphy and have little to no experience with this craft. Dionne Christiansen, from Nib and Pixel, teaches the basics of modern calligraphy — lettering, flourishing, colored inks, and is a lot of fun. Perfect for those who want to learn a new skill or for those who want a fun outing with friends. Students will leave with a beautiful calligraphy start kit too! Registration Deadline: 04/08/21

**Cost: \$85**

SYN:0099 LPEX-6012-201CL	04/22/21	TH
06:30PM-08:30PM	LLGP 106	D Christiansen

**NIGHT PHOTOGRAPHY IN GALVESTON – 9 HOURS**

Students will learn how to take outstanding low light photographs. This course is a three session course including one night in Galveston during which students will travel to Galveston in their personal vehicle. Students must bring their own digital camera and tripod. Mon 01/25/21 & 02/08/21 and Sat 01/30/21 Registration Deadline: 01/15/21

**Cost: \$75**

SYN: 0073 LPEX-6023-201IN	SEE DATES ABOVE	MS
5:30PM-8:30PM	INTERNET	T LeDoux

**OVERCOMING YOUR FEAR OF PUBLIC SPEAKING – 6 HRS**

Whether you are at a podium or on a Zoom meeting, speaking in front of a group can be an intimidating experience for many people. In this workshop, students can expect to learn tips and tools for working through speech anxieties and enhancing their public speaking ability. Registration Deadline: 04/12/21

**Cost: \$39**

SYN:0096 LPEX-6042-201CL	04/19/21-05/05/21	MW
05:30PM-06:30PM	LLGP 106	A JOHNSON

**PAPER MEMORIES – 10 HRS**

Want to keep your memories alive with your very own photo scrapbook? Need a one-of-a-kind gift for someone you love? Then this two-part workshop is for you! It will focus on the basics of photo organization and scrapbooking. Students will

learn how to collect and organize photos for a project, crop photos, create page layouts through paper and embellishment selection and journaling. Album and supplies are included in student fee. Tue 6-8pm, Sat 9-5pm. Registration Deadline: 04/06/21

**Cost: \$100**

SYN:0098 LPEX-6010-101CL	04/20/21	T
06:00PM-08:00PM	LLGP 106	R Shifflet
	04/24/21	S
09:00AM-05:00PM	LLGP 106	R Shifflet

**PHOTOGRAPHING THE SUPERMOON – 6 HRS**

Students will learn how to take photographs of the moon when it is at its biggest and brightest. This course is a two-session course including one night in Galveston during which students will travel to Galveston in their personal vehicle. Students must bring their own tripod and DSLR camera, plus have a working knowledge of using manual settings on it. Registration Deadline: 04/12/21

**Cost: \$40**

SYN:0097 LPEX-6044-201IN	04/19/21-04/26/21	M
05:30PM-08:30PM	INTERNET	T LeDoux

**POWERPOINT WITH PIZZAZZ – 12 HRS**

This course will focus on formatting pictures, animating text and objects, inserting audio and videos, and voice over PowerPoint skills. At the completion of this course, students will have created their personal PowerPoint demonstrating these new skills. This is an advanced class. Students should be well versed in PowerPoint basics and be able to access and download files from their COM email account prior to the beginning of the first class. If you are a new student to COM, the Technology Help Desk can supply you with your COM username and password after you have registered. **No class on 01/28/21.**

**Cost: \$95**

SYN:0081 LPEX-6027-201CL	02/04/21-03/11/21	TH
06:30PM-08:30PM	LLGP 105	C Benson

**SEASONAL WREATHMAKING – 2.5 HRS**

Want to decorate your door with something new this season? Attend this workshop and learn how to create your own wreath! This fun hands-on workshop includes everything you need to make your wreath including bright and cheerful colors, plus decorative items that add a personal touch. Registration Deadline: 01/29/21

**Cost: \$69**

SYN:0084 LPEX-6005-101CL	02/13/21-02/13/21	S
10:00AM-12:30PM	LLGP 106	K Borer

**SITUATIONAL AWARENESS IN TODAY'S WORLD – 3 HRS**

This workshop will be taught by Dan Blackford, former Secret Service who provided protection to the President and Vice President of the United States and their families between 1995-2000. Whether you're at home, going to school, working at a job, or anything in between, this workshop will provide tools to help you deal with safety and security issues such as workplace violence, disorderly subjects, active threats, and a multitude of other potential crisis situations. Being situationally aware and



de-escalating a troubling predicament are topics explored in an effort to be better prepared to handle potential crises before they start, or as soon as possible after they begin. Other discussion points include active listening, paying attention to what's important, having a proactive and "survivor" mindset, response options, awareness of things that could be used as defensive and offensive weapons, and thinking "outside of the box."

Registration Deadline: 02/23/21

**Cost: \$22**

SYN:0086 LLPEX-6038-201CL	03/02/21	T
06:00PM-09:00PM	LLGP 106	D Blackford

**SOCIAL MEDIA BOOTCAMP FOR SMALL BUSINESSES OR ENTREPRENEURS – 6 HRS**

Go in-depth into the largest social media platforms and how to use the power of each platform to market your business to grow a strong following. This workshop will focus on creating connections with your customers, developing a loyal following and becoming the go-to expert in your field/industry. We will create your company or brand pages on each platform and help each develop an action plan of what, when and how to post on each platform. This is not a class about creating ads, however, it will be discussed briefly. Registration Deadline: 01/21/21

**Cost: \$50**

SYN:0075 LLPEX-6004-201IN	01/28/21-02/11/21	TH
06:00PM-08:00PM	INTERNET	S Adams

**SUCCULENT DESIGN ON A BUDGET – 2.5 HRS**



In this workshop taught by A Touch of Soil and Soul owner, Brenda Hocker, come learn how to create your own living succulent design planter. After this course, you will have knowledge on basic succulent care and how to create affordable succulent designs of your own from local garden center plants. Bring your own small planter or container to fill and then take back home to enjoy! Registration Deadline: 01/15/21 & 03/12/21

**Cost: \$49**

SYN:0076 LLPEX-6011-101CL	01/30/21	S
12:30PM-03:00PM	LLGP 103	B Hocker
SYN:0091 LLPEX-6011-102CL	03/27/21	S
12:30PM-03:00PM	LLGP 103	B Hocker

**50 PLUS COURSES**

*Designed for ages 50 and over*

**ART: BEADED FASHION JEWELRY – 24 HRS**

Students will learn beginners' skills in the techniques of bead stringing and bead stitching. Techniques will be taught by lecture, demonstration, and four hands-on projects. SUPPLIES: Required list of supplies will be provided at time of registration (estimated cost \$60-\$80).

<b>Cost: Senior: \$15</b>	<b>In District: \$42</b>	<b>Out-of-District: \$47</b>
SYN:0019 SENR-7050-101CL	01/27/21-04/21/21	W
10:30AM-12:30PM	LLGP 102	R Wilcox

**ART: BEAD STITCHING – 24 HRS**

Students will learn a variety of stitches used for beading and finish a project with each stitch technique. SUPPLIES: Required list of supplies will be provided at time of registration (estimated cost \$20-\$40)

<b>Cost: Senior: \$15</b>	<b>In District: \$42</b>	<b>Out-of-District: \$47</b>
SYN:0018 SENR-6006-101CL	01/28/21-04/22/21	TH
02:00PM-04:00PM	LLGP 101	P Ouellette

**ART: CAKE DECORATING: BUTTERCREAM, ROYAL ICING, AND FONDANT SKILLS – 24 HRS**

Students will learn basic skills of cake decorating using buttercream, royal, and fondant icings – including coloring icing, icing consistency, proper bag angle, and pressure control. Students will learn to fill and use a piping bag with and without a coupler, icing tips, flower nails, and other equipment to transform their sweet treats into amazing deserts. Students will learn to level, tort, fill, and apply icing to cakes. In addition, various piping techniques such as piped designs, borders, and flowers in the various mediums. Students will also learn to cover a cake in fondant. SUPPLIES: Required list of supplies will be provided at time of registration (estimated cost \$50-\$75).

<b>Cost: Senior: \$15</b>	<b>In District: \$42</b>	<b>Out-of-District: \$47</b>
SYN:0020 SENR-7090-101CL	01/25/21-04/19/21	M
02:00PM-04:00PM	LLGP 103	D Seyfang

**ART: CLOTHING CONSTRUCTION – 24 HRS**

Become knowledgeable with sewing terms and their definition, the different parts and operation of the sewing machine, selecting and caring for different types of fabrics, and the sewing notions to meet a desired need. Students will learn the proper sewing tools, their names, and their functions. The overall objective of the course is to construct a garment or wearing apparel that is appealing to the student. SUPPLIES: Required list of supplies will be provided at time of registration (estimated cost \$50).

<b>Cost: Senior: \$15</b>	<b>In District: \$42</b>	<b>Out-of-District: \$47</b>
SYN:0021 SENR-7127-101CL	01/25/21-04/21/21	MW
04:00PM-05:00PM	LLGP 106	T Harris

**ART: CRICUT – 24 HRS**

Learn how to make personal t-shirts, signs, stencils, etch on glass, picture frames, boxes, luminaries, and so much more using



a Cricut personal die-cutting machine. Course will start out with basic instructions of machine mechanics and then proceed to Cricut Design Space. Students must have laptop or tablet to access internet and download Design Space program. In-person class does not require students to bring a Cricut machine, but students registered for the Internet class will need to have their own machine. SUPPLIES: Required list of supplies will be provided at time of registration (estimated cost \$25)

Cost: Senior: \$15	In District: \$42	Out-of-District: \$47
SYN:0023 SENR-7101-102IN	01/26/21-04/20/21	T
09:00AM-11:00PM	INTERNET	G Garza
SYN:0022 SENR-7101-101CL	01/27/21-04/21/21	W
10:00AM-12:00PM	LLGP 103	M Waller

### ART: EMBROIDERY – 24 HRS

Students may choose to learn the art of Brazilian embroidery or crochet. Brazilian Embroidery is a three-dimensional embroidery using bullions and cast-ons, and other stitches commonly used in other embroidery using rayon thread. Students may also choose to learn crochet. SUPPLIES: Required list of supplies will be provided at time of registration (estimated cost \$25-\$30).

Cost: Senior: \$15	In District: \$42	Out-of-District: \$47
SYN:0024 SENR-7046-101CL	01/28/21-04/22/21	TH
01:00PM-03:00PM	LLGP 106	C Walker

### ART: FUSED GLASS – 24 HRS

This course introduces students to fused glass concepts and techniques. At its simplest, glass fusing is a process in which formulated compatible COE 96 glass is assembled and then melted/fused together in a kiln. Students will use the basic steps required to make colorful creations by cutting, stacking, and melting together pieces of transparent and opalescent colored glass. Projects include various styles of pendants, yard art, wired bugs, a wind chime, and a bowl. Students must bring their own tools. Required Supply Fee \$75.

Cost: Senior: \$15	In District: \$42	Out-of-District: \$47
SYN:0025 SENR-7017-101CL	01/25/21-04/19/21	M
10:00AM-12:00PM	LLGP 104	D Deats

### ART: PAINTING WITH ACRYLICS – 24 HRS

This beginner class provides the basics of using acrylic paints and the techniques needed to create finished artwork. Different acrylic mediums and styles will be introduced as well. Students will have the opportunity to paint various subjects that will incorporate the techniques learned. SUPPLIES: Required list of supplies will be provided at time of registration (estimated cost \$40-\$75).

Cost: Senior: \$15	In District: \$42	Out-of-District: \$47
SYN:0026 SENR-7037-101CL	01/25/21-04/19/21	M
01:30PM-03:30PM	LLGP 102	D Brady

### ART: PAINTING, ABSTRACT – 24 HRS

What is abstract art? Why is abstract art? Abstract is not just throwing paint randomly onto a canvas. Come learn the “rules” of abstract art. Learn objective versus non-objective. Learn what freeing yourself can do for all of your artwork endeavors. Painting with Acrylics class or some painting experience is a recom-

mended pre-requisite. SUPPLIES: Required list of supplies will be provided at time of registration (estimated cost \$50).

Cost: Senior: \$15	In District: \$42	Out-of-District: \$47
SYN:0029 SENR-7103-101CL	01/28/21-04/22/21	TH
09:30AM-11:30AM	LLGP 103	D Brady

### ART: PAINTING WITH OILS – 24 HRS

This course is designed for the oil painting beginner. It focuses on the techniques of the great masters and how to hold the brush, mix paint and use glazes. Techniques include exploring color and using light and shadow to create drama. The course starts with a limited paint pallet, expanding as the class progresses SUPPLIES: Required list of supplies will be provided at time of registration (estimated cost \$120).

Cost: Senior: \$15	In District: \$42	Out-of-District: \$47
SYN:0027 SENR-7038-101CL	01/26/21-04/20/21	T
09:00AM-11:00AM	LLGP 101	D Wheeler

### ART: PAINTING WITH WATERCOLORS – 24 HRS

This course is only for students who have never taken watercolor painting. Even those who have never handled a brush before will enjoy exploring watercolor’s complexities while learning how to deal confidently with washes and color mixing. Students will discover their hidden potential while learning the fundamentals of this art form. SUPPLIES: Required list of supplies will be provided at time of registration (estimated cost \$200).

Cost: Senior: \$15	In District: \$42	Out-of-District: \$47
SYN:0028 SENR-7089-101CL	01/27/21-04/21/21	W
09:00AM-11:00AM	LLGP 101	L Johnson

### ART: PHOTOGRAPHY AS A HOBBY – 24 HRS



Whether the desire is to photograph your family, vacations, or the world around you, this course will introduce students to basic photography skills and camera features that will significantly improve their photographs. While a digital single lens reflecting camera is recommended, which ever camera students have is perfect. Students need to bring their own camera.

Cost: Senior: \$15	In District: \$42	Out-of-District: \$47
SYN:0030 SENR-7049-101CL	01/25/21-04/19/21	M
09:00AM-11:00AM	LLGP 105	T Ledoux

**ART: QUILTING – 24 HRS**

This class is for students wanting to learn how to quilt or expand their existing quilting skills. The class objective is to learn quilting basics – choosing fabrics, rotary cutting, piecing, basting, quilting, and binding. Students can work on pieced project of their choice and must bring their own supplies. **SUPPLIES:** Required list of supplies will be provided at time of registration (estimated cost \$75-\$350).

<b>Cost: Senior: \$15</b>	<b>In District: \$42</b>	<b>Out-of-District: \$47</b>
SYN:0031 SENR-7119-101CL	01/26/21-04/20/21	T
01:00PM-03:00PM	LLGP 106	E Tutt

**ART: STAINED GLASS – 24 HRS**

Come learn the art of stained glass. Students will be taught to construct a panel from start to finish with the Copper Foil technique which will provide the basis to building additional panels. A small panel will be the class project. **SUPPLIES:** Required list of supplies will be provided at time of registration (estimated cost \$150-\$300).

<b>Cost: Senior: \$15</b>	<b>In District: \$42</b>	<b>Out-of-District: \$47</b>
SYN:0032 SENR-7003-101CL	01/26/21-04/20/21	T
10:00AM-12:00PM	LLGP 104	P Stettler

**ART: WOODWORKING – 24 HRS**

This course is intended for students who desire to learn or improve their knowledge and skill using basic woodworking hand tools. Discussion will include wood and tool terminology, layout techniques, joinery, and finishes. Instructor will cover sharpening, proper tool selection, and project layout, all with proper technique and safety in mind at all times. **SUPPLIES:** Required list of supplies will be provided at time of registration (estimated cost \$200-\$250).

<b>Cost: Senior: \$15</b>	<b>In District: \$42</b>	<b>Out-of-District: \$47</b>
SYN:0033 SENR-7094-101CL	01/28/21-04/22/21	TH
09:00AM-11:00AM	LLGP 102	R Goodheart

**COMPUTER: ABSOLUTE BEGINNERS – 24 HRS**

Whether students have never worked with or have forgotten what they learned about computers, this class will meet students where they are. The class will cover how to get a computer up and running and how to shut it down safely. Students will learn to make Microsoft Windows “friendlier” or personalized and

basic hardware differences. This class includes an introduction to keyboarding, email, and Facebook. Students will need to bring a USB flash/jump drive to class.

<b>Cost: Senior: \$15</b>	<b>In District: \$72</b>	<b>Out-of-District: \$77</b>
SYN:0017 SENR-7011-101CL	01/26/21-04/20/21	T
08:30AM-10:30AM	LLGP 105	M Baker

**COMPUTER: BASIC INTERNET – 20 HRS**

Students should have some basic computer skills to benefit from this course. This course will explain in simple terms what the Internet is, how to get connected, and how to navigate it safely. Students will learn to browse the Internet, email, text, shop online, and experience commonly used Internet applications. Whether using a smart phone, tablet, personal computer, or even thinking of buying a device to access the Internet, students will find this information useful.

<b>Cost: Senior: \$15</b>	<b>In District: \$72</b>	<b>Out-of-District: \$77</b>
SYN:0034 SENR-7106-101CL	01/28/21-04/08/21	TH
08:30AM-10:30AM	LLGP 105	M Baker

**COMPUTER: MICROSOFT FOR BEGINNERS (WORD, EXCEL, POWERPOINT) – 24 HRS**

Students will learn the basics of Microsoft Word, PowerPoint, Excel, and Outlook. Students will learn both the basics of each application and the features needed for projects appropriate for the software platform. The course also covers use of the internet for business and internet safety.

<b>Cost: Senior: \$15</b>	<b>In District: \$72</b>	<b>Out-of-District: \$77</b>
SYN:0036 SENR-7116-101CL	01/26/21-04/20/21	T
10:45AM-12:45PM	LLGP 105	M Baker

**COMPUTER: PHOTOSHOP – 24 HRS**

This course will introduce students to the complexity of Photoshop and simplify the process of using this photo manipulation application. Students will be introduced to Photoshop's interface and tools while learning basic editing tools from corrections to exposure, adjustments and cropping. Furthermore, students will be using edits like text, layers and combining photographs. Intermediate computer skills required.

<b>Cost: Senior: \$15</b>	<b>In District: \$72</b>	<b>Out-of-District: \$77</b>
SYN:0037 SENR-7115-101CL	01/25/21-04/19/21	M
12:00PM-02:00PM	LLGP 105	T Ledoux

**COMPUTER: SHOPPING ONLINE – 20 HRS**

This class is an introduction to the wonderful world of “Online Shopping!” – showing students how to search for items, find the best prices and buy with confidence and security. Students should have some basic computer skills to benefit from this course. Smartphones are useful to bring to class, but not required.

<b>Cost: Senior: \$15</b>	<b>In District: \$72</b>	<b>Out-of-District: \$77</b>
SYN:0038 SENR-7121-101CL	01/28/21-04/08/21	TH
10:45AM-12:45PM	LLGP 105	M Baker

**EXERCISE: BALANCE TRAINING – 30 HRS**

This 12-week program is designed to reduce the fear of falling and increase activity levels among adults. The class focuses on

the exercises that improve balance and coordination. Instructor will use lecture, discussion, and videos to support the training. Students will learn to perform safe stretching, balance, aerobic and strengthening exercises that will gradually tone muscles, core and increase endurance over time. A chair will be used for support as needed and modifications will be given to accommodate the needs of the student.

<b>Cost: Senior: \$15</b>	<b>In District: \$42</b>	<b>Out-of-District: \$47</b>
SYN:0039 SENR-7124-101CL	01/26/21-05/13/21	TTH
11:00AM-12:00PM	LLGP 107	P Trevisani

### EXERCISE: LINE DANCING – 30 HRS

Line dancing involves performing patterned foot movements in a line in unison to music. Line dancing not only blends exercise and recreation, it is also a fun way to meet new people and experience personal satisfaction from accomplishments. This class is for students who have never had a line dancing class.

<b>Cost: Senior: \$15</b>	<b>In District: \$42</b>	<b>Out-of-District: \$47</b>
SYN:0040 SENR-7006-101CL	01/25/21-05/12/21	MW
11:00AM-12:00PM	LLGP 108	S Gerhardt

### EXERCISE: PILATES – 30 HRS

Pilates strengthens the muscles that support the spine (the neck, shoulders, abs, hips and thighs) to bring balance into the body. Most body aches and pains are due to muscular imbalance. Pilates helps to realign the spine to decrease tension, increase flexibility and strengthen the body from the inside out. To maximize the benefit of this class, students should be able to exercise on the floor using mats provided. Students will be shown modifications for all exercises, but will be encouraged to challenge themselves as the semester progresses.

<b>Cost: Senior: \$15</b>	<b>In District: \$42</b>	<b>Out-of-District: \$47</b>
SYN:0041 SENR-7075-101CL	01/26/21-05/13/21	TTH
04:00PM-05:00PM	LLGP 107	S Deshotel

### EXERCISE: PILATES, WEIGHTS, AND DRUMS – 30 HRS



This class combines three exercises classes into one. Students will perform different exercises each day to help strengthen and tone different areas of the body: Pilates, resistance bands, balls, hand weights, and drumming on the Pilate balls with drum sticks. Students will be shown modifications for all exercises, but will be encouraged to challenge themselves as the semester progresses.

<b>Cost: Senior: \$15</b>	<b>In District: \$42</b>	<b>Out-of-District: \$47</b>
SYN:0043 SENR-7113-101CL	01/26/21-05/13/21	TTH
09:30AM-10:30AM	LLGP 107	P Trevisani

### EXERCISE: PILATES/YOGA (MIXED) – 30 HRS

This class combines Yoga and Pilates exercises with motivating music to stretch, tone and strengthen your entire body. The exercises will be performed both standing and on the floor.

<b>Cost: Senior: \$15</b>	<b>In District: \$42</b>	<b>Out-of-District: \$47</b>
SYN:0042 SENR-7080-101CL	01/25/21-05/12/21	MW
08:00AM-09:00AM	LLGP 107	A Johnson Galdamez

### EXERCISE: SIT-N-FIT – 30 HRS

This is a structured exercise program for anyone needing slow gentle movement and may also help to improve the quality of life of physically limited individuals through safe, effective exercises. The class will help to tone muscles and increases endurance. This class includes chair exercises set to music.

<b>Cost: Senior: \$15</b>	<b>In District: \$42</b>	<b>Out-of-District: \$47</b>
SYN:0044 SENR-7002-101IN	01/26/21-05/13/21	TTH
09:30AM-10:30AM	INTERNET	R Kennedy
SYN:0045 SENR-7002-101CL	01/25/21-05/12/21	MW
11:00AM-12:00PM	LLGP 107	P Trevisani

### EXERCISE: TAEKWONDO – 30 HRS

Taekwondo is a martial arts program designed to help students with their balance and memory. The course will discuss the history of TKD and students will learn various forms and techniques. Students have the option to progress and test for their martial art belts. Certificates are issued by the instructor for the testing but the colored belts will need to be individually purchased by the student.

<b>Cost: Senior: \$15</b>	<b>In District: \$42</b>	<b>Out-of-District: \$47</b>
SYN:0046 SENR-7136-101CL	01/25/21-05/12/21	MW
08:15AM-09:15AM	LLGP 108	C Henson

### EXERCISE: TOTAL BODY FITNESS – 30 HRS

Students will learn to properly and safely stretch, warm up, and perform abdominal, upper-body and lower-body exercises. They will reap cardiovascular and strength benefits while doing fun slightly intense exercises. Students are encouraged to wear comfortable workout clothes and tennis shoes, and bring a water bottle and hand towel.

<b>Cost: Senior: \$15</b>	<b>In District: \$42</b>	<b>Out-of-District: \$47</b>
SYN:0047 SENR-7070-101CL	01/25/21-05/12/21	MW
09:30AM-10:30AM	LLGP 107	A Johnson Galdamez
SYN:0048 SENR-7070-102CL	01/26/21-05/13/21	TTH
09:30AM-10:30AM	INTERNET	A Johnson Galdamez



**EXERCISE: YOGA AND STRESS REDUCTION – 30 HRS**

Students will learn the art of slow, measured movements to develop strong muscles, agility and flexibility, which can reduce the effects of the aging process. Through the art of breathing, relaxation and self-awareness, students will experience increased energy levels and decreased aches and pains. Required Supplies – towel or blanket for lying down on floor during exercise.

**Cost: Senior: \$15      In District: \$42      Out-of-District: \$47**  
 SYN:0049 SENR-7071-101CL 01/26/21-05/13/21 TTH  
 08:00AM-09:00PM LLGP 107 A Johnson Galdamez

**EXERCISE: ZUMBA – 30 HRS**

Zumba incorporates a variety of Latin-inspired dance moves to create a one-of-a-kind fitness program that will tone and sculpt the body while burning unwanted fat through aerobic exercise.

**Cost: Senior: \$15      In District: \$42      Out-of-District: \$47**  
 SYN:0050 SENR-7077-101CL 01/26/21-05/13/21 TTH  
 09:00AM-10:00AM LLGP 108 R Jiron

**HEALTH: KEEP IT SIMPLE (LIVING A HEALTHY LIFE) – 24 HRS**

Students will learn about the benefits of a healthy life style, eating fresh foods, and incorporating super foods into their diet. This class will include information on whole foods and a plant-based diet.

**Cost: Senior: \$15      In District: \$42      Out-of-District: \$47**  
 SYN:0051 SENR-7102-101CL 01/27/21-04/21/21 W  
 01:00PM-03:00PM LLGP 103 S Mitchiner

**LANGUAGE: SPANISH – 24 HRS**

Students will obtain a working knowledge of beginning Spanish, learn common vocabulary and phrases, and then proceed to verbs and sentence construction. The last class will be a conversational class at a local Spanish speaking restaurant for an additional fee.

**Cost: Senior: \$15      In District: \$42      Out-of-District: \$47**  
 SYN:0052 SENR-7015-101CL 01/25/21-04/19/21 M  
 11:00AM-1:00PM LLGP 106 A Johnson Galdamez  
 SYN:0053 SENR-7015-102IN 01/27/21-04/21/21 W  
 11:00AM-1:00PM INTERNET A Johnson Galdamez

**TRAVEL****TRIP: TOUR THE HISTORIC MOODY MANSION, 2618 BROADWAY, GALVESTON, TX**

Galveston's Moody Mansion has been listed on the National Register of Historic Places by the U.S. Department of the Interior since 1994 and a Recorded Texas Historical Landmark since 1967. Take an exclusive behind-the-scenes 125th Anniversary tour with a knowledgeable docent guiding you through areas not normally open to the public, describing Mary Moody Northen's vision for preserving her home and sharing her collections. Reservations will be held at a local Galveston restaurant so that students may buy lunch prior to the tour. Due to COVID-19 guidelines, travel to and from this venue will be the responsibility of the student. Trip coordinator will meet students at the venue. Masks are required. Tickets have been pre-purchased for this event; therefore, they are non-transferable and non-refundable. Capacity is limited to 9 students due to COVID restrictions at the venue.

**Cost: \$50**

SYN:0101 SENRT-9001-101CL 02/20/21 S  
 01:00PM-06:00PM

**TRIP: RODEO KICK-OFF – BUTLER LONGHORN MUSEUM, 1220 CORYELL STREET, LEAGUE CITY, TX**

The Butler Longhorn Museum, is a unique cultural heritage destination in League City, Texas. It's a museum dedicated to telling the story of local resident Milby Butler and his role in saving the iconic Texas Longhorn from extinction. Sitting on ten acres at the northern edge of the city's historic district in Heritage Park, the museum is an 8,000 square foot, three-story, ADA-compliant structure that houses unique artifacts, local art, history and science exhibits, multiple rentable spaces, and a gift shop. It documents not only the Longhorn bloodline but also the history of League City itself. The city developed around the Butler Ranch and Cattle Station and whose history stretches all the way back to before the Civil War. Lunch reservations will be held at the Red River BBQ & Grill -1911 E. Main Street, League City, TX so that students may buy lunch after the tour. Due to COVID-19 guidelines, travel to and from this venue will be the responsibility of the student. Trip coordinator will meet students at the venue. Masks are required. Tickets have been pre-purchased for this event; therefore, they are non-transferable and non-refundable. Capacity is limited to 14 students due to COVID restrictions at the venue.

**Cost: \$40**

SYN:0102 SENRT-9001-102CL 03/01/21 M  
 10:00AM-03:00PM

**Please visit the online CE Catalog for  
 the most up-to-date course information at  
[www.com.edu/ce](http://www.com.edu/ce)**

**REGISTRATION FOR SPRING 2021 BEGINS  
 DECEMBER 01, 2020**

### TRIP: TOUR THE HISTORIC MOODY MANSION, 2618 BROADWAY, GALVESTON, TX

Galveston's Moody Mansion has been listed on the National Register of Historic Places by the U.S. Department of the Interior since 1994 and a Recorded Texas Historical Landmark since 1967. Take an exclusive behind-the-scenes 125th Anniversary tour with a knowledgeable docent guiding you through areas not normally open to the public, describing Mary Moody Northern's vision for preserving her home and sharing her collections. Reservations will be held at a local Galveston restaurant so that students may buy lunch prior to the tour. Due to COVID-19 guidelines, travel to and from this venue will be the responsibility of the student. Trip coordinator will meet students at the venue. Masks are required. Tickets have been pre-purchased for this event; therefore, they are non-transferable and non-refundable. Capacity is limited to 9 students due to COVID restrictions at the venue.

**Cost: \$50**

SYN:0103 SENRT-9001-103CL 03/06/21 S  
01:00PM-06:00PM

### TRIP: MOODY GARDENS, 1 HOPE BLVD, GALVESTON, TX



Aquarium Pyramid (self-guided tour) - Explore the oceans' depths in the Gulf of Mexico, South Atlantic, North Pacific, South Pacific and Caribbean. Dive into the oceans of the world in a 1.5-million-gallon aquarium teeming with creatures from tuxedo-clad penguins to seals, stingrays, sharks and more! Rainforest Pyramid (self-guided tour) -Visit the rainforests of Asia, Africa and the Americas in a rare, up-close and interactive experience with endangered plants and animals ranging from Giant Amazon River Otters to Saki Monkeys, sloths and an array of birds! Reservations will be held at a local Galveston restaurant so that students may buy lunch after the tours. Due to COVID-19 guidelines, travel to and from this venue will be the responsibility of the student. Trip coordinator will meet students at the venue. Masks are required. Tickets include admission to both tours and have been pre-purchased for this event; therefore, they are non-transferable and non-refundable.

**Cost: \$40**

SYN:0104 SENRT-9001-104CL 03/30/21 T  
10:00AM-03:00PM

### TRIP: 1859 ASHTON VILLA & LUNCHEON, 2328 BROADWAY, GALVESTON, TX

Join us for a private docent guided tour of Ashton Villa. Built in 1859, Ashton Villa was the first of many buildings built by James

M. Brown. Not only was it the first house to ever be built on Broadway Boulevard, it was the first mansion to be built on the island and one of the first private brick Residences in Galveston. Following the tour, you will enjoy a catered sit-down luncheon at the beautiful Ashton Villa. Due to COVID-19 guidelines, travel to and from this venue will be the responsibility of the student. Trip coordinator will meet students at the venue. Masks are required. Tickets include tour and lunch and have been pre-purchased for this event; therefore, they are non-transferable and non-refundable.

**Cost: \$40**

SYN:0105 SENRT-9001-105CL 04/13/21 T  
10:00AM-02:00PM

### TRIP: GALVESTON DUCK TOUR, 2500 SEAWALL (25TH & SEAWALL), GALVESTON, TX

The Galveston Duck Tour is a unique way to see Galveston Island. On the Duck, you'll travel 40 blocks on Seawall Boulevard – overlooking the Gulf of Mexico – to Offatts Bayou, where you'll then enter the water for a cruise across the bayou! The Duck exits the water at Heard's Lane, and then will take you past several historic mansions, through the Strand Historic District, and the Silk Stocking District, as it proceeds back to Seawall Boulevard. During the entire Duck Tour, you will enjoy a humorous-yet-informative tour given by an experienced captain. Reservations will be held at a local Galveston restaurant so that students may buy lunch after to the tour. Due to COVID-19 guidelines, travel to and from this venue will be the responsibility of the student. Trip coordinator will meet students at the venue. Masks are required. Tickets have been pre-purchased for this event; therefore, they are non-transferable and non-refundable. Capacity is limited to 19 students due to COVID restrictions at the venue.

**Cost: \$35**

SYN:0106 SENRT-9001-106CL 04/20/21 T  
10:00AM-02:00PM

## FINE ARTS

### ACTING I – 48 HRS

**Cost: In District: \$270 Out-of-District: \$275**

SYN:0060 ARTSL-2007-140CL	01/19/21-05/14/21	MW
12:30PM-01:50PM	FAB 117	L Hamilton
SYN:0061 ARTSL-2007-141CL	01/19/21-05/14/21	TTH
11:00AM-12:20PM	FAB 117	H Brown

### CERAMICS I – 96 HRS

**Cost: In District: \$270 Out-of-District: \$275**

SYN:0057 ARTSL-2047-232CL	01/19/21-05/14/21	MW
06:00PM-08:50PM	FAB 138	G Bowes
SYN:0056 ARTSL-2047-132CL	01/19/21-05/14/21	TTH
01:30PM-04:20PM	FAB 138	G Bowes

### PHOTOGRAPHY I – 96 HRS

**Cost: In District: \$270 Out-of-District: \$275**

SYN:0059 ARTSL-2002-138IN	01/19/21-05/14/21	
	INTERNET	C Peet

## STUDIO ARTS – 96 HRS

This course allows beginning to advanced non-credit students to fully participate in any of the three 2-D studio credit courses taught by Mark Greenwalt. Students are expected to be active participants within the collaborative studio environment and broadly pursue course objectives along with their credit student peers. Students have the option of attending Drawing on Mondays and Wednesdays from 9:30am - 12:20pm, or Design Painting on Monday and Wednesdays from 2:00pm - 4:50pm. For more information regarding specific courses contact Mark at 409-933-8673 or mgreenwalt@com.edu.

**Cost: In District: \$270 Out-of-District: \$275**

SYN:0055 ARTSL-2000-120CL	01/19/21-05/14/21	TBA
TBA	FAB 130	M Greenwalt

## DIGITAL MEDIA – 96 HRS

**Cost: In District: \$270 Out-of-District: \$275**

SYN:0058 ARTSL-2004-133IN	01/19/21-05/14/21	
	INTERNET	C Peet

## PIANO I – 48 HRS



**Cost: In district: \$90 Out of district: \$95**

SYN: 0070 MUSIL-2001-160CL	01/19/21-05/14/21	TTH
09:30AM-10:50AM	FAB 111	P Boyd

## INTERMEDIATE CLASS PIANO – 48 HRS

**Cost: In district: \$90 Out of district: \$95**

SYN: 0071 MUSIL-2011-161CL	01/19/21-05/14/21	TTH
04:30PM-05:50PM	FAB 111	P Boyd

## GUITAR ENSEMBLE – 48 HRS

**Cost: In district: \$60 Out of district: \$65**

SYN: 0066 MUSIL-2002-170CL	01/19/21-05/14/21	W
03:30PM-06:20PM	FAB 117	J Kiefer

## GUITAR ENSEMBLE – TRIO – 48 HRS

**Cost: In district: \$60 Out of district: \$65**

SYN: 0067 MUSIL-2002-171CL	01/19/21-05/14/21	TH
04:30PM-07:20PM	FAB 117	J Kiefer

## CLASS GUITAR – 48 HRS

**Cost: In district: \$90 Out of district: \$95**

SYN: 0072 MUSIL-2002-162CL	01/19/21-05/14/21	M
03:30PM-06:20PM	FAB 117	J Kiefer

## CONCERT BAND – 48 HRS

**Cost: In district: \$60 Out of district: \$65**

SYN: 0062 MUSIL-2003-270CL	01/19/21-05/14/21	M
07:30PM-10:20PM	FAB 117	H Koerner

## JAZZ ENSEMBLE – 48 HRS

**Cost: In district: \$60 Out of district: \$65**

SYN: 0063 MUSIL-2005-270CL	01/19/21-05/14/21	T
07:30PM-10:20PM	FAB 117	H Koerner

## MAINLAND CHORALE – 48 HRS

**Cost: In district: \$60 Out of district: \$65**

SYN: 0068 MUSIL-2007-270CL	01/19/21-05/14/21	T
07:30PM-10:20PM	FAB 110	J Heffel

## DUCK & COVER A CAPPELLA – 48 HRS

**Cost: In district: \$60 Out of district: \$65**

SYN: 0069 MUSIL-2006-270CL	01/19/21-05/14/21	TTH
06:00PM-07:20PM	FAB 110	J. Heffel

## WOODWIND ENSEMBLE – 48 HRS

**Cost: In district: \$60 Out of district: \$65**

SYN: 0166 MUSIL-2004-270CL	01/19/21-05/14/21	TH
07:30PM-10:00PM	FAB 117	T Kochen

## FINANCIAL AID INFORMATION

See page 3 for more information about possible financial aid sources.

## A Word About Waiting to Register...

Each class has a minimum enrollment. Once that minimum is reached, the class has "made." Find a class you like, and encourage a friend to join you! Sometimes two or three people can make a difference between having a course "make" or be canceled.

## LIFELONG LEARNING OFFICE HOURS

**MONDAY – THURSDAY 8 a.m. – 5 p.m.**

**For more information, call 409-933-8461.**

**ENROLLMENT IS LIMITED DUE TO  
COVID-19 RESTRICTIONS.**



# COLLEGE OF THE MAINLAND

## INSTRUCTOR LED ONLINE COURSES

### Introduction to Stock Options

Learn how stock options can protect your portfolio and help you profit in any type of market.

### Accounting Fundamentals

Give yourself skills that are in high demand by exploring corporate accounting with a veteran instructor.

### Creating Web Pages

Learn the basics of HTML so you can design, create, and post your very own site on the Web.

### Creating a Successful Business Plan

Turn your business ideas into a solid plan for financing and long-term success.

### How to Make Money From Your Writing

Whether you want to create your own business, add to your income, supplement your retirement, or boost what you're earning as a writer, you'll find the how-to's here.

### Introduction to Microsoft Outlook 2010

Take control over your meetings, emails, and to-do lists by mastering the essentials of Microsoft Outlook 2010.

### Solving Classroom Discipline Problems

Veteran teacher reveals the secrets to an orderly classroom. A step-by-step approach to effective, positive discipline.



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24-Hour Access

All Materials and Books are Included!

Certificate Upon Successful Completion

Courses Start Anytime

3-6 Months of Instruction

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### Certified Personal Trainer - 62 hrs

Prepare for an in-demand career as a personal trainer as you earn a nationally-recognized W.I.T.S. certification and gain real-life experience in an internship.

### Travel Agent Training - 200 hrs

Learn the basic skills needed to operate a computer reservation system for airlines, travel agencies, cruise lines, hotel, or as a home-based agent, and get started in a career in the travel industry.

### Principles of Green Building - 30 hrs

The Principles of Green Buildings (PGB) program explains the science that individuals in the building, remodeling, or trade industries need to know in order to make buildings perform more efficiently.

### Optician Certification Training -

150 hrs

Master the skills you need for a successful career as an optician and prepare yourself to take the ABO certification exam.

### Medical Transcription - 240 hrs

Learn to transcribe medical reports in hospitals, offices, or from home with the most popular transcription program in the country for entry-level training.

### Event Management & Design -

300 hrs

From planning to pyrotechnics, the Event Management and Design Online Training Program will teach you everything you need to know to create events that are truly special.

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Reach us at: (409) 933-8112

ed2go

051403



# PARKING PERMITS ARE MANDATORY



Parking permits are available in the COM Gym, building 4, at no cost. To expedite the process of obtaining a parking permit, students should visit WebAdvisor and enter their vehicle information before going to the gym. Students will need to provide the gym staff with only their student ID number and will then be issued a parking permit.

**Learn how to obtain a temporary or permanent permit for your vehicle at [www.com.edu/campus-police/temporary-parking-permit](http://www.com.edu/campus-police/temporary-parking-permit) or contact the COM Gym at 409-933-8422.**

# CONTINUING EDUCATION REGISTRATION

<b>SSN or Student ID</b>	<b>NAME</b> (Last, First, Middle Initial)	
<b>CHECK ONE:</b> 1. Do you consider yourself to be Hispanic/Latino? <input type="checkbox"/> Yes <input type="checkbox"/> No 2. In addition, please select one or more of the following racial categories to describe yourself: <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Pacific Islander <input type="checkbox"/> White	<b>PHYSICAL ADDRESS</b>	
	<b>CITY</b>	<b>STATE</b>
	<b>ZIP</b>	
	<b>Date of Birth</b> <b>Sex</b> <input type="checkbox"/> Male <input type="checkbox"/> Female	<b>Home Phone</b> <b>Business/Cell Phone</b>
<b>EMAIL ADDRESS</b>		

## COURSES TO ADD

TERM	SYNONYM	COURSE ABBREVIATION	COURSE #	SECTION #	COST

## COURSES TO DROP

TERM	SYNONYM	COURSE ABBREVIATION	COURSE #	SECTION #	COST

Refund policy: **NO REFUNDS** will be made after a class begins. We will be happy to issue a full refund if cancellation is received before the class start date. This policy is based on the fact that CE classes are self-supporting. Registration fees are used for instructors as well as for supplies.

**\*\* Please initial:** \_\_\_\_\_



### PERSONAL

COM Continuing Education, Technical Vocational Building, Rm TVB 1475, 1200 N. Amburn Road, Texas City, TX. We accept credit card, debit, money order or check. **No cash or American Express is accepted.**



### CALL

409-933-8586 OR 1-888-258-8859, EXT. 8586. **CREDIT CARD OR DEBIT ONLY** (Visa, MasterCard and Discover)



### ONLINE

Use WebAdvisor <https://webadvisor.com.edu>. **RETURNING STUDENTS ONLY**



# COLLEGE OF THE MAINLAND



## COLLEGE MISSION

College of the Mainland is a learning-centered, comprehensive community college dedicated to student success and the intellectual and economic prosperity of the diverse communities we serve.

## COLLEGE VISION

College of the Mainland will be a valued and vital community partner by striving to enrich our expanding community and preparing our students to learn, work and live in a diverse, dynamic and global environment.

## COLLEGE OF THE MAINLAND BOARD OF TRUSTEES

Kyle Dickson, Board Chair, Melissa Skipworth, Secretary, Alan Waters, Vice-Chair, Dawn King, Dr. Verna Henson, Dr. William (Bill) McGarvey, Donald G. Gartman

## ACCREDITATION

College of the Mainland is accredited by: The Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees and certificates. Contact the Commission on Colleges at 1866 Southern Ln., Decatur, GA 30033-4097 or call 404-679-4500 for questions about the accreditation of College of the Mainland. The Commission is to be contacted only if there is evidence that appears to support the institution's significant non-compliance with a requirement or standard.

## DISCLAIMER STATEMENT

College of the Mainland reserves the right to withdraw a student due to any inability to maintain the prescribed rate of progress or for behavior detrimental to the learning process of the student or class. College of the Mainland also reserves the right to make changes in regulations, courses, fees and other matters of policy and procedure when deemed necessary. These provisions are not to be regarded as an irrevocable contract between the student and the college.

## NONDISCRIMINATION STATEMENT

College of the Mainland is an equal opportunity/affirmative action educational institution and employer. The College District prohibits discrimination, including harassment, against any individual(s) on the basis of race, color, religion, national origin, age, veteran status, disability, sex, sexual orientation, gender, to include gender identity and gender expression, or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.

Further, as a recipient of Federal financial assistance, College of the Mainland prohibits discrimination against any beneficiary of, applicant to, or participant

in programs financially assisted under Title I of the Workforce Innovation and Opportunity Act, on the basis of the individual's citizenship status or participation in any WIOA Title I—financially assisted program or activity.

Inquiries concerning application of Title IX of the Education Amendments of 1972, as amended, may be referred to the College's Title IX Coordinator or the U.S. Department of Education's Office of Civil Rights. The College District designates the following persons to coordinate its efforts to comply with Title IX of Education Amendments: Dr. Sarah David, Title IX Coordinator, at [sdavid3@com.edu](mailto:sdavid3@com.edu), 1200 N. Amburn Road, Texas City, Texas 77591, 409-933-8413 and Dr. Vicki Stanfield, Title IX Administrator, at [vstanfield@com.edu](mailto:vstanfield@com.edu), 1200 N. Amburn Road, Texas City, Texas 77591, 409-933-8213.

## PUBLIC INFORMATION STATEMENT

College of the Mainland offers credit academic and vocational programs published in the current college catalog. Admission into these programs is based on graduation from an accredited high school, a GED certificate or individual approval. It is the policy of College of the Mainland not to discriminate on the basis of sex, handicap, race, color, age or national origin in its education and vocational programs, activities or employment as required by Title IX, section 504 and Title VI. College of the Mainland will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs. For more information about your rights or grievance procedures, contact the Vice President for Instruction, 1200 N. Amburn Road, Texas City, TX 77591-2499, or call 409-933-8229, (local) or 1-888-258-8859, ext. 8229. College of the Mainland is an equal opportunity/affirmative action educational institution and does not discriminate on the basis of race, sex, age, religion, veteran status or national origin.

## DECLARACIÓN E INFORMACIÓN PÚBLICA

El College of the Mainland ofrece programas vocacionales y académicos publicados en el presente catálogo. La admisión a estos programas se efectúa a base de la graduación de una escuela secundaria acreditada o por medio de un certificado de GED o aprobación individual. Es la política del College of the Mainland no discriminar a base de sexo, desventaja física, raza, color, edad u origen nacional en sus programas educativos y vocacionales, ni en las actividades y el empleo, de acuerdo con los requisitos del Título IX, Sección 504, y del Título VI. El College of the Mainland tomará medidas para asegurar que el desconocimiento del idioma inglés no sea obstáculo a la admisión y participación en todos los programas educativos y vocacionales.

# CAMPUS MAPS



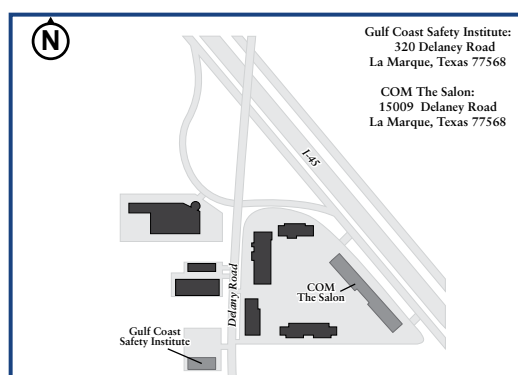
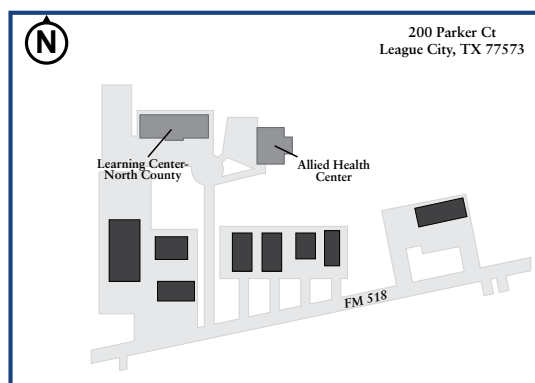
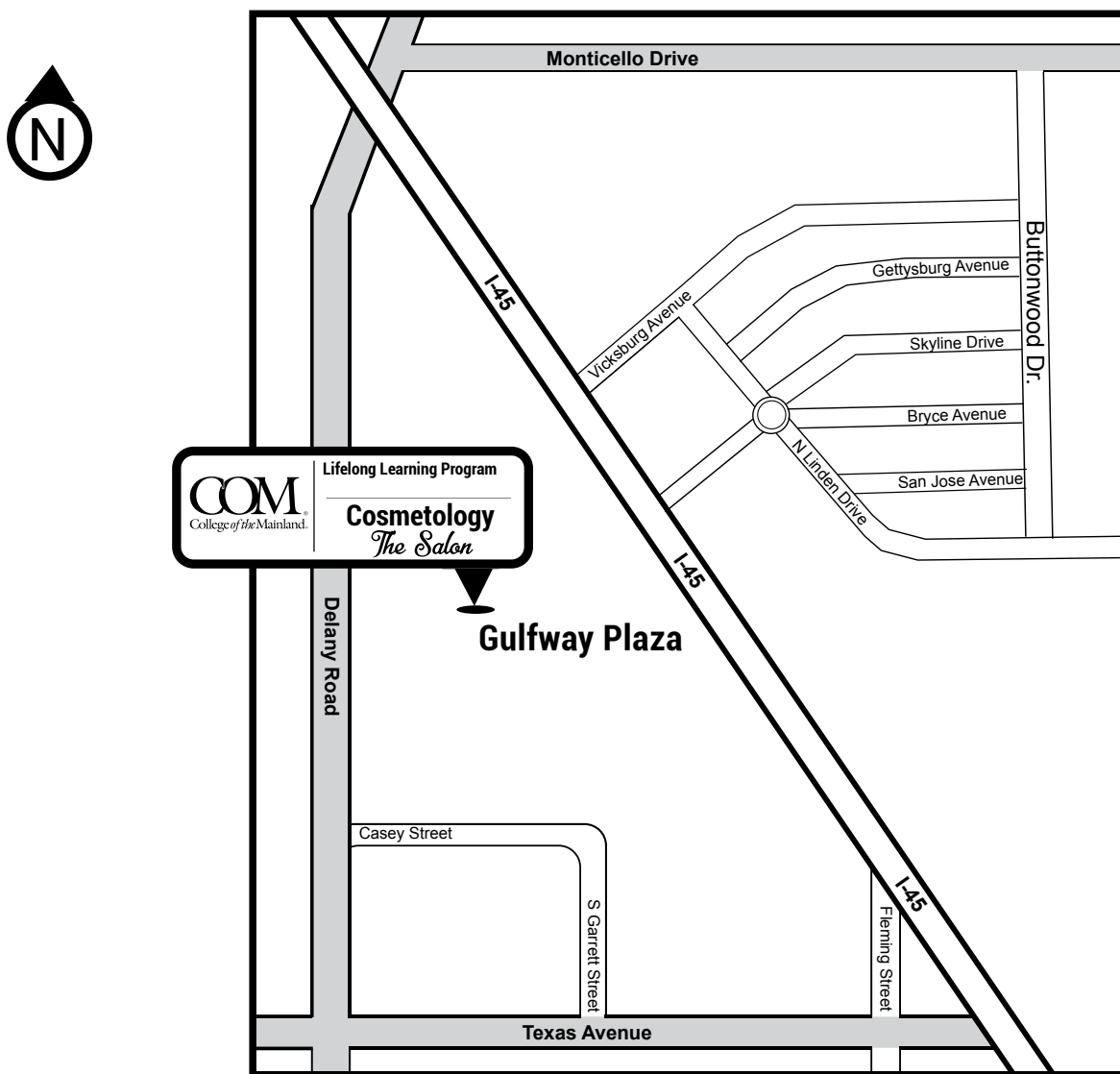
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www.com.edu



# CAMPUS MAPS

## LIFELONG LEARNING PROGRAM

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# CONTINUING EDUCATION OFFICE

Technical-Vocational Building, Room TVB-1475, Main Campus

Phone: 409-933-8586

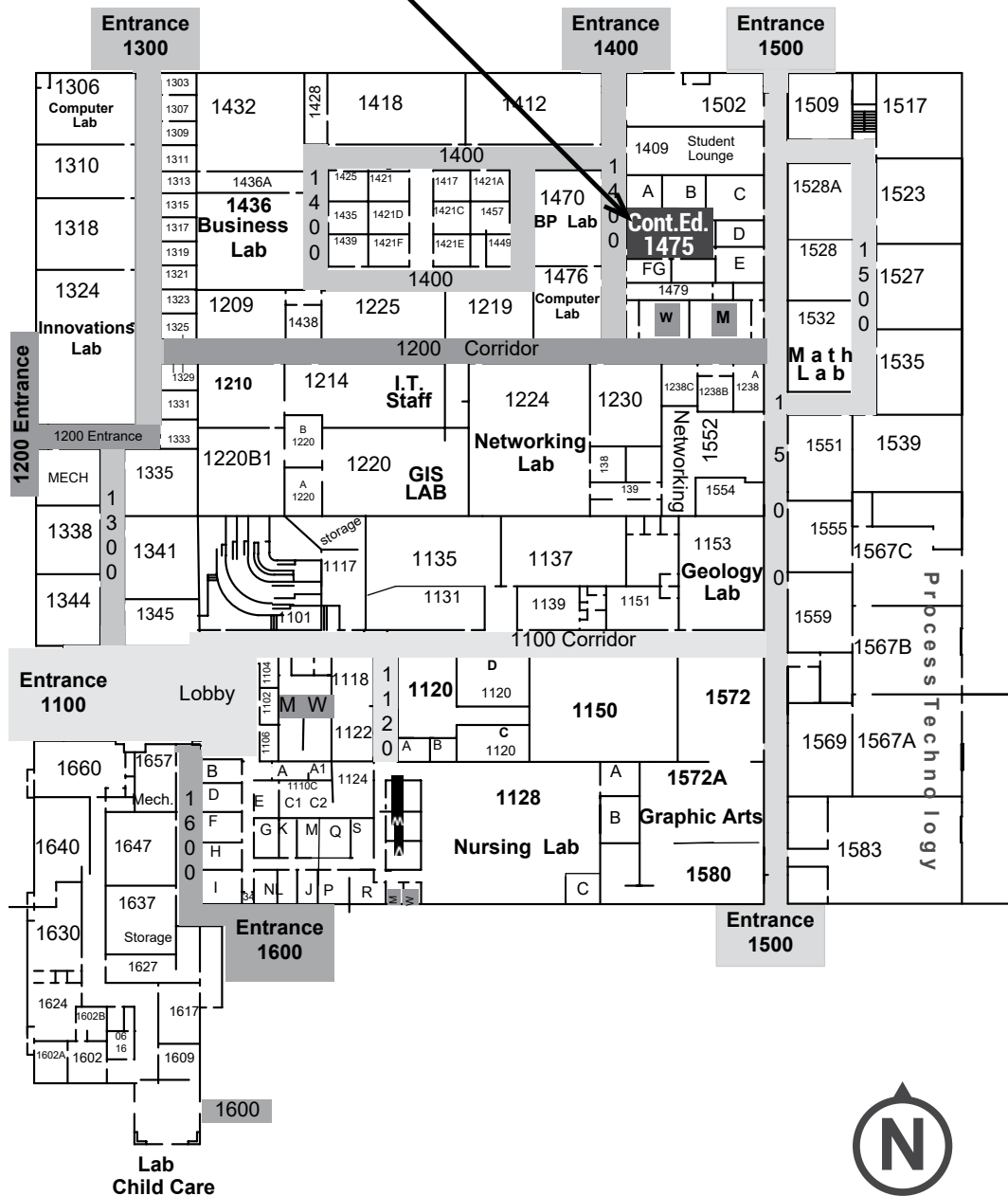
Fax: 409-933-8026

Mail: Continuing Education, 1200 N. Amburn Road, Texas City, Texas 77591

Email: ContEd@com.edu

**Register here or online at [www.com.edu/ce](http://www.com.edu/ce)**

## TECHNICAL-VOCATIONAL BUILDING



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**SEP 25,**  
2021  
7 DAYS



## Cape Cod and the Islands

**Only \$2,925\***

### Highlights

- Boston City Tour
- Faneuil Hall Marketplace
- Martha's Vineyard Tour
- Nantucket Island Visit
- Nantucket Whaling Museum
- Plimoth Plantation
- Mayflower II
- Plymouth Rock
- Provincetown

- Cranberry Bog
- Cape Cod National Seashore
- Newport RI
- Breakers Mansion
- New England Lobster Dinner

### Inclusions

- Roundtrip Airfare – HOU
- 6 Nights Accommodations
- 9 Meals

- Sightseeing per Itinerary
- Admissions per Itinerary
- Motorcoach Transportation
- Baggage Handling at Hotels
- Professional Tour Director
- Hotel Transfers

**OCT 15,**  
2021  
7 DAYS



## New York City and Hudson River Valley featuring Boston, Vermont, New Hampshire and Maine

**Only \$3,399\***

### Highlights

- New York City Tour
- Statue of Liberty/Ellis Island
- 9/11 Memorial/Museum
- Broadway Show
- One World Trade Center/  
Observation Deck
- Rockefeller Center
- Times Square and Central Park

- West Point Tour
- New Paltz/Historic Huguenot St.
- Hyde Park-FDR Historic Site
- Boscobel House and Gardens
- Hudson River
- Kingston/Manhattan/Hudson Valley
- Crown Maple Syrup

### Inclusions

- Roundtrip Airfare – HOU

- 6 Nights Accommodations
- 8 Meals
- Sightseeing per Itinerary
- Admissions per Itinerary
- Motorcoach Transportation
- Baggage Handling at Hotels
- Professional Tour Director
- Hotel Transfers

**APR 12,**  
2022  
10 DAYS



## Treasures of Ireland

**Only \$3,799\***

### Highlights

- 2 Nights in Belfast
- 2 Nights in Dublin
- 2 Nights in Killarney
- Dublin City Tour
- Trinity College – Book of Kells
- Whiskey Distillery
- Giants Causeway
- Titanic Belfast
- Cliffs of Moher
- Ring of Kerry

- Medieval Banquet
- Belfast City Tour
- Killarney
- Jaunting Car Ride
- Limerick
- Galway
- Blarney Castle
- Rock of Cashel
- Adare
- Foynes Flying Museum

### Inclusions

- Roundtrip Airfare – HOU
- 8 Nights Accommodations
- 12 Meals
- Sightseeing per Itinerary
- Admissions per Itinerary
- Motorcoach Transportation
- Baggage Handling at Hotels
- Professional Tour Director
- Hotel Transfers

\*Advertised fee is per person based upon double occupancy and includes a booking discount if final payment is made by check prior to the final due date. Single occupancy has an additional fee.

\*\*Please note, due to COVID-19 dates may change to be in accordance with any future COM travel restrictions.

For information, contact Traci Payne  
**409-933-8912 or [tpayne5@com.edu](mailto:tpayne5@com.edu)**



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