CONTINUING Education

SIGN UP TODAY!

A Beginners Guide to Wine
“Fundamentals of Wine”
INCLUDING A CERTIFIED SOMMELIER

LOOK INSIDE FOR OTHER EXCITING COURSES THIS SPRING!
TUITION-FREE HEALTHCARE CAREER TRAINING

You could qualify for free training in a healthcare career, depending on your income.

Visit our website for informational session dates, links to sign up and to view any updates: www.com.edu/ce/allied-health

409-933-8645 | www.com.edu/ce/allied-health

This document was supported by Grant [90FX0035-01-00] from the Administration for Children and Families, U.S. Department of Health & Human Services (HHS). Its contents are solely the responsibility of the authors and do not necessarily represent the official views of HHS. HPOG is a study funded by the federal government which is being conducted to determine how these training opportunities help people improve their skills and find better jobs. During the study, all new eligible applicants will be selected by lottery to participate in these training opportunities. Not all eligible applicants will be selected to participate in these opportunities.
COM CE: LIFELONG LEARNING FOR EVERYONE

COM’s Continuing Education Division provides access to innovative, flexible and responsive lifelong learning opportunities. Whether you desire to acquire new workforce skills, upgrade current skills or seek personal enrichment, we offer something for you.

We offer:
• Career training and certification courses and programs that allow you to acquire the skills needed to enter entry-level positions.
• Courses to help you upgrade your current skills and expand your knowledge as you seek to advance your career.
• Professional development courses needed for continued certification in your chosen profession.
• Many courses that may pique your interest in a new hobby, improve your fitness or enhance your knowledge of topics that are of special interest to you.

Let us help you continue your education throughout life!

CONTINUING EDUCATION'S MISSION
College of the Mainland's Continuing Education division will be a vital community partner by providing training opportunities that prepare students for high-growth jobs in the future, offer educational pathways for new and incumbent workers and support continued personal and professional development.

HOW TO CONTACT US
• The Continuing Education office is located in the Technical-Vocational Building, Room TVB-1475, on the main campus.
• Phone: 409-933-8586 • Fax: 409-933-8026
• Mail: Continuing Education
1200 N. Amburn Road, Texas City, Texas 77591
• Email: ContEd@com.edu

CONTINUING EDUCATION OFFICE HOURS
Open: Monday - Friday 8 a.m. - 5 p.m.
Office hours are limited due to COVID-19 guidelines

CE SCHEDULE DISCLAIMER
This schedule is for informational purposes and is subject to change. Changes subsequent to the issuance of the printed schedule will be posted online at www.com.edu/ceschedule and CE’s Facebook page at www.facebook.com/comcontinuinged. The electronic version of the schedule is the official schedule. Please refer to the online schedule for changes/updates.

COM’s first priority is the safety of our students and employees. In response to the ongoing COVID-19 pandemic, Continuing Education will be operating with limited in-person office hours starting in August 2020.

TABLE OF CONTENTS

REGISTRATION ........................................... 2
FINANCIAL ASSISTANCE ........................ 3
GENERAL INFORMATION ...................... 4
WORKFORCE PROGRAMS ..................... 5
Massage Therapist .................................. 6
Certified Nurse Aide ................................ 7
Dental Assistant ................................... 8
Electrocardiography (EKG) Technician .... 9
Phlebotomy Technician ........................... 10
Medical Office/Insurance Specialist ...... 10
Sterile Processing Technician ............... 11
ONLINE TRAINING .............................. 12
Fast-Track Online Real Estate Program .... 12
ED2GO ........................................ 46
INDUSTRIAL TRADE CAREERS ............ 13
Heating, Ventilation & Air-Conditioning .... 13
Electrical I .......................................... 14
Instrumentation I ................................. 15
Instrumentation II ............................... 16
Mechanical Maintenance Tech, Basic .... 17
Mechanical Maintenance Technician, Intermediate .......................... 18
Mechanical Maintenance Technician, Advanced ................................ 18
Manual Machinist ................................ 19
CNC Machinist .................................. 19
Industrial Pipefitting I ......................... 20
Welding ........................................... 20
PUBLIC SERVICE CAREERS ............. 21
Fire Technology ................................... 21
Security and Loss Prevention ................ 22
Church Safety Training ...................... 23
Law Enforcement ............................... 23
Civilian Firearms .............................. 24
GULF COAST SAFETY INSTITUTE .......... 26
Drones ........................................... 26
Center for Risk Management ............. 28
LOGISTICS & SUPPLY CHAIN MANAGEMENT ............ 31
Certified Logistics Technician ............... 31
Maritime Logistics ............................ 31
LIFELONG LEARNING PROGRAM ......... 32
Community Education .......................... 34
50 Plus ........................................ 39
Fine Arts ...................................... 44
PARKING PERMITS ............................ 47
REGISTRATION FORM ....................... 48
CAMPUS MAPS ................................ 50

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www.facebook.com/COMcontinuinged

COM Continuing Education
Lifelong Learning for Everyone
www.com.edu/ce
409-933-8586
ContEd@com.edu

PLEASE VISIT THE ONLINE CE CATALOG FOR THE MOST UP-TO-DATE INFORMATION AT WWW.COM.EDU/CE

Continuing Education Schedule Spring 2021
REGISTRATION IS EASY


The registration form is available online at www.com.edu/ce and in this printed Continuing Education catalog on page 40. A photo ID will be required to show proof of age, e.g., a valid driver’s license, government-issued ID card or passport for students age fifty and over.

QUESTIONS?

For specific course or program information, please call:
- 409-933-8285 – Public Service Careers
- 409-933-8461 – Lifelong Learning Center
- 409-933-8645 – COM Learning Center — Allied Health
- 409-933-8162 – Gulf Coast Safety Institute
- 409-933-8406 – Industrial Crafts

For any questions about programs or courses, call 409-933-8586.

The CE office staff will be happy to assist you or direct your call to the appropriate department.

Have you previously taken classes at COM?

REGISTER ONLINE

WWW.COM.EDU/CE/REGISTER
- Click “Register Online.”
- Follow the instructions for continuing education students.
- Questions about online registration? Click on the yellow HELPDESK arrow located on the WebAdvisor main menu (bottom left) and fill out the form.

New to COM? Call to register or register in person.

CALL

CONTINUING EDUCATION OFFICE HOURS
Monday - Friday 8 a.m. - 5 p.m.
409-933-8586
Or 1-888-258-8859, ext. 8586

Leave a message, and a CE representative will return your call within 24 business hours.

VISIT

CONTINUING EDUCATION OFFICE HOURS
Monday - Friday 8 a.m. - 5 p.m.

The Continuing Education Office is located in the Technical Vocational Building, Room TVB 1475. Tuition and fees must be paid upon registration. Checks, money orders, credit and debit cards are accepted at the office. No cash or American Express is accepted.

PAYMENT OF FEES AND TUITION

All tuition and fees must be paid at the time of registration. We accept check, VISA, MasterCard, Discover and money orders. No cash or American Express is accepted. See page 3 for financial assistance.
Continuing Education classes may not be audited.

A NONRESIDENT OF COM DISTRICT
A nonresident of the College of the Mainland district is subject to out-of-district fees. To be a legal resident of the COM district, you must reside in one of the following school districts: La Marque, Texas City, Dickinson (including San Leon and Bacliff but not including Seabrook or Kemah), Hitchcock and Santa Fe (including Algoa, Arcadia and Alta Loma).

BOOKS AND SUPPLIES
If books and supplies are required, they are not included in the tuition cost unless indicated in the course description. Some courses require the purchase of special books or equipment. Some courses require a supply fee payable at the first class, or a supply list will be provided. Books and supplies are usually available at the COM Bookstore or by ordering online at www.combookstore.com.

CLASS CANCELLATIONS
Classes with insufficient enrollment are canceled before the start of the class. Students will be called when a class is canceled; however, occasionally we are unable to reach a student before the first class. A 100 percent refund will be processed automatically. Help avoid class cancellations by registering at least five days prior to the course start date.

REFUND POLICY
Refunds for fitness memberships and continuing education tuition and fees will be 100 percent refunded before the first day of class. Refund requests may be made in person, by phone (409-933-8586) or by fax (409-933-8026). Refund requests must be received during normal business hours at least one business day prior to the calendar start date of the class.

CLASS TRANSFERS
Students may request to transfer to a different class or section prior to the first class of the course for which the student is registered. One hundred percent of tuition already paid will be applied to the new course(s). Any additional tuition that is due must be paid when the transfer is processed.

MINIMUM AGE REQUIREMENTS
Any adult 18 years of age or older, or an individual between the ages of 16 and 18 who has officially withdrawn from high school, is eligible to enroll in CE courses. Select courses may require students to be at least 21 years old. High school students, 16 years of age or older, are permitted to enroll under the COM concurrent enrollment policy with approval from appropriate public school officials. Students who are 13-15 years old may be given permission to enroll in CE courses that are not funded by the state, provided that a legal guardian enrolls in the same class and attends all classes with the student.

AUDITING
Continuing Education classes may not be audited.

FINANCIAL ASSISTANCE

TEXAS PUBLIC EDUCATION GRANTS
Grants are available, based on need, to individuals who want to take occupation-related courses. Grants may be used for tuition only. TPEG-eligible programs are identified on page 5. Applications for TPEG assistance should be submitted at least two weeks before the class start date. Applicants must complete the FAFSA, the COM Financial Aid Application and the TPEG Noncredit Application. Contact the Continuing Education Office at 409-933-8586 for more information.

THE HAZLEWOOD ACT/LEGACY PROGRAM
College of the Mainland may waive tuition and some fees for Texas veterans, and their spouses and eligible children, who are no longer eligible under VA education benefits, were honorably discharged from the military after serving at least 180 days, entered the service with Texas as their home of record and have resided in Texas for at least 12 months prior to their registration date. Application procedures are as follows: The veteran/eligible spouse or child must provide proof of eligibility or ineligibility for GI/Montgomery benefits (Chapter 31, 33/Post 911) by requesting an education benefits letter from the VA office in Muskogee, Oklahoma, at 888-442-4551 or www.gibill.va.gov, provide a copy of the DD-214 and submit the appropriate Hazlewood Application (HE-V) and/or (HE-D) and required documentation to the Student Financial Aid/Veteran Affairs Office. Visit www.com.edu and select Student Financial Services for more information, or call the Student Financial Services/Veteran Affairs Office at 409-933-8274 or 1-888-258-8859, ext. 8274.

WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)
College of the Mainland is an approved vendor of the Gulf Coast Workforce Development Board and Houston-Galveston Area Council to provide vocational training for eligible participants in workforce programs under the federally funded Workforce Investment Act (WIA). Participants qualifying for programs funded under WIA receive free tuition, fees, books and possibly uniforms, tools and financial assistance with transportation and child care. Applicants may apply for services under the WIA through their local Gulf Coast Careers office. Currently approved programs include CNC Machinist, HVAC, Industrial Pipefitting, Manual Machinist, Mechanical Maintenance Technician, Welding, Electrical, and Instrumentation Programs. For more information on WIA, please call 409-933-8586.

RECORD OF ACHIEVEMENT: CEUS
Continuing Education Units (CEUs) are nationally recognized to record satisfactory completion of certain approved occupation-related programs. One CEU is awarded for every 10 contact hours of instruction included in a specified continuing education class or activity. Successful completion is attendance-based unless otherwise noted. Ninety percent attendance is required for successful completion of most classes. Some classes require 100 percent attendance. A COM Continuing Education Program CEU transcript may be requested from the registrar’s office at no charge. Reprints of CE certificates are available for $5.

STUDENT FINANCIAL SERVICES/VETERAN AFFAIRS OFFICE
Students must be enrolled for at least five days prior to the class start date.
GENERAL INFORMATION

COLLEGE CALENDAR
In accordance with the approved College calendar, the College will be closed January 18, March 15-19, and April 02-04.

PHOTO AND VIDEO POLICY
COM’s Marketing and Communications Department takes photographs (still and video) of students throughout the year. These photographs and videos often include students in classrooms, study areas, at events, etc. COM reserves the right to use these photographs and video as a part of its publicity and marketing efforts. Students who enroll at COM do so with the understanding that these photographs and videos might be used in College publications, both printed and electronic, for recruiting and advertising purposes.

PARKING
Parking permits are mandatory. Parking permits are available in the COM Gym, building 4, at no cost. Parking permits are required to be displayed on the rear window, lower left side. Students will fill out a brief application and will need their vehicle license plate number (s) and VIN # (vehicle identification number). To expedite the process of obtaining a parking permit, students should visit WebAdvisor and enter their vehicle information before going to the gym. Students will need to provide the gym staff with only their student ID number and will then be issued a parking permit.
1. No parking in a “no parking zone”
2. No parking against traffic or backing into a parking space in parking lots (A), (B), and (C)
3. Must park within marked spaces
4. No driving against the flow of traffic
5. No unauthorized parking in handicap spaces
6. No driving/parking on non-roadways (i.e., sidewalks and grass)

TOBACCO-FREE ENVIRONMENT
All College of the Mainland campuses are tobacco-free facilities. In addition, COM has a zero-tolerance policy for alcohol on campus.

STUDENT RECORD PRIVACY POLICY
College of the Mainland complies with the provisions of the Family Educational Rights and Privacy Act (Buckley Amendment of 1974, Public Law 90-247, as amended) and any regulations that may be promulgated therein. The College permits a student to inspect his or her own records and limits disclosure to others if a student has not granted access by prior written consent. No student record, demographics or schedule information will be shared with anyone over the phone or to any third party.

ABBREVIATIONS USED IN THIS SCHEDULE
ADM Administration and Enrollment Center
AHC Allied Health Center-League City
IND Industrial Education Building (formerly AUD building)
CE Continuing Education
CL Face-to-face classroom course
CLC North County Learning Center-League City

INTERNET OR HYBRID CLASSES
Students enrolling in Internet (IN) courses will be charged a $35 distance education fee per course; students enrolling in hybrid (HY) courses will be charged a $25 distance education fee per course. All students enrolled in Internet or hybrid classes for the first time are required to successfully complete the Online Learner Workshop.

COM ALERT
College of the Mainland uses a rapid notification system called COM Alert to send text, voice and/or email messages for unscheduled school closings and other emergencies. Student and employee contact information provided during registration is automatically loaded into the system and updated every night. Because of this, students are encouraged to provide a cellphone number as their primary contact phone number. Individuals may update their default contact information through the office where they registered for classes.

In addition to the automated process, anyone including non-student family and community members may create a COM Alert account by visiting https://comalert.bbcportal.com/ This type of account is managed independently from the automatic uploads and allows for multiple contact phone numbers to be provided.

TAX CREDIT
Continuing education tuition is not the same as credit tuition and cannot be reported on a 1098T form. The IRS does allow a tax credit for tuition, fees and books for CE courses relating to workforce training and improving job skills but does not allow the credit for hobby and other general lifelong-learning courses. To claim the credit on your taxes, save a copy of your registration and bookstore receipts and complete IRS form 8863 with your tax return.

CAMPUS CARRY
As of August 1, 2017, Texas community colleges are required to comply with Senate Bill 11, commonly known as the “campus
carry" bill. Individuals holding a license to carry (LTC), formerly concealed handgun license, will have the legal right to carry a concealed handgun onto community college campuses; however, openly carrying a firearm on a college campus is illegal. Please take note that storing handguns in personal vehicles on campus is allowed.

A license holder may carry a concealed handgun on or about their person while on College District property or in any buildings or properties owned, leased, or rented by the College District except in areas that have been deemed gun free zones under this policy. For further information about gun free zone locations, Campus Carry policy, and campus safety, please see the following link, http://www.com.edu/campus-safety-and-security. A video addressing Campus Carry and weapons guidelines can be found on COM’s home page at www.com.edu.

This policy applies to faculty, staff, students, visitors, and individuals and organizations doing business on behalf of the College District or while on the College District premises or properties owned, leased, or rented by College District. In accordance with law, this policy shall not apply to commissioned peace officers.

### CE WORKFORCE PROGRAMS

<table>
<thead>
<tr>
<th>MASSAGE THERAPY</th>
<th>HOURS</th>
<th>FOUND ON PAGE</th>
<th>TPEG</th>
<th>HAZLEWD</th>
<th>WIOA</th>
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<tr>
<td>MASSAGE THERAPY</td>
<td>545</td>
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| ALLIED HEALTH CAREERS   |       |               |      |         |      |
| CERTIFIED NURSE AIDE    | 114   | 7             | ♦    | ♦       |      |
| DENTAL ASSISTANT        | 86    | 8             | ♦    | ♦       |      |
| ELECTROCARDIOGRAPHY (EKG) TECHNICIAN | 149 | 9 | ♦ | ♦ |      |
| PHLEBOTOMY TECHNICIAN  | 72    | 10            | ♦    |         |      |
| MEDICAL OFFICE/INSURANCE SPECIALIST | 132 | 10 | ♦ | ♦ |      |
| STERILE PROCESSING TECHNICIAN | 201 | 11 | ♦ | ♦ |      |

| LOGISTICS & SUPPLY CHAIN MANAGEMENT |       |               |      |         |      |
| CERTIFIED LOGISTICS ASSOCIATE      | 48    | 31            | ♦    |         |      |
| CERTIFIED LOGISTICS TECHNICIAN     | 48    | 31            | ♦    |         |      |
| MARITIME LOGISTICS                 | 18    | 31            | ♦    |         |      |

| INDUSTRIAL TRADE CAREERS          |       |               |      |         |      |
| HVAC (LEVELS I, II, III)           | 298   | 13            | ♦    | ♦       | ♦    |
| ELECTRICAL I                       | 288   | 14            | ♦    | ♦       | ♦    |
| INSTRUMENTATION I                  | 224   | 15            | ♦    | ♦       | ♦    |
| MECHANICAL MAINTENANCE TECHNICIAN, BASIC | 296 | 17 | ♦ | ♦ |      |
| MECHANICAL MAINTENANCE TECHNICIAN, INTERMEDIATE | 256 | 18 | ♦ | ♦ |      |
| MECHANICAL MAINTENANCE TECHNICIAN, ADVANCED | 192 | 18 | ♦ | ♦ |      |
| MANUAL MACHINIST                   | 256   | 19            | ♦    | ♦       | ♦    |
| CNC MACHINIST                      | 252   | 19            | ♦    | ♦       | ♦    |
| INDUSTRIAL PIPEFITTING I           | 288   | 20            | ♦    | ♦       | ♦    |
| WELDING MULTIPLE PROCESSES         | 112   | 20            | ♦    | ♦       | ♦    |

| GULF COAST SAFETY INSTITUTE       |       |               |      |         |      |
| DRONES                              | 16    | 26            | ♦    |         |      |

| PUBLIC SERVICE CAREERS             |       |               |      |         |      |
| SECURITY OFFICER                   | 32    | 22            | ♦    |         |      |

### BACTERIAL MENINGITIS VACCINATION REQUIREMENT

CE students younger than 22 years old will be required to show proof of having the bacterial meningitis vaccine if they are enrolling in CE courses or programs with 360 hours or more. Proof of the vaccination must be provided to the Office of Admissions 10 days before the first day of class.

Visit www.com.edu/admissions/meningitis-vaccinations.php or go by the Enrollment Center or Continuing Education Office for more information.

### FINANCIAL AID INFORMATION

See page 3 for more information about possible financial aid sources.
Complete the required 500 clock hours mandated by the Texas Department of Licensing and Registration (TDLR) to prepare to enter the health care service industry in one year through our hands-on labs and classes. Massage therapists manipulate the soft tissue of one’s body by hand or through a mechanical or electrical apparatus for therapeutic purposes. Upon completing the program and clock hours, you will take the Texas State Board Exam for licensure. A licensed massage therapist works in an array of settings, such as spas, franchised clinics, physicians’ offices, hotels, cruise ships and fitness centers. Some massage therapists also travel to clients’ homes or offices to give a massage. Employment of massage therapists is projected to grow 26 percent from 2016 to 2026, much faster than the average for all occupations. The mean hourly wage is $19.23 per hour. (Source: Bureau of Labor Statistics) Financial Aid is available through COM Student Financial Services. Students under the age of 22 must show proof of having a Bacterial Meningitis vaccine.

**Notice to Students Regarding Licensing**

Effective September 1, 2017, HB 1508 amends the Texas Occupations Code Section 53 that requires education providers to notify potential or enrolled students that a criminal history may make them ineligible for an occupational license upon program completion. The following website provides links to information about the licensing process and requirements: https://www.tdlr.texas.gov/mas/mas.htm

Should you wish to request a review of the impact of criminal history on your potential Massage Therapy Certificate prior to or during your quest for a certificate, you can visit this link and request a “Criminal History Evaluation”: https://www.tdlr.texas.gov/misc/evaluation/MAS-Therapist-or-Instructor.pdf. To be eligible for licensure, you must successfully pass a criminal history background check which includes fingerprinting.

House Bill 2059, which passed during the 86th Legislative Session, requires certain health care practitioners who provide direct client care to complete a Health and Human Services Commission (HHSC)-approved human trafficking prevention training course in order to renew their license. Beginning September 1, 2020, licensees must comply with the training requirement each time they renew. For more information, please visit TDLR’s Human Trafficking Prevention Training for Health Care Practitioners webpage. https://www.tdlr.texas.gov/humantraffickingtraining.htm

### Course 

**MSSG 1013 Anatomy and Physiology for Massage**

This course will provide an in-depth coverage of the structure and function of the human body, including cell structure and function, tissues, body organization, and the integumentary, skeletal, muscular, nervous, and endocrine systems. Content will emphasize homeostasis/wellness care. This course meets the minimum 75-contact-hour requirement for Anatomy and Physiology for licensure. Co-requisite: MSSG 1009

**MSSG 1009 Health and Hygiene**

Students will study safety and sanitation practices including universal precautions. Students will also learn the importance of proper body mechanics, maintaining a healthy lifestyle, maintaining the massage environment, and the advantage of therapeutic relationships. Co-requisite: MSSG 1013

**MSSG 1011 Massage Therapy Fundamentals I**

This course will introduce the theory and the application of skills necessary to perform basic massage skills. Students will demonstrate proficiency in the skills necessary to perform basic massage skills within the rules and regulations set by TDLR. Pre-requisite: MSSG 1013, MSSG 1009. Co-requisite: MSSG 1009, MSSG 1013.

**MSSG 2013 Kinesiology for Massage**

This course is an applied study of human kinesiology. Muscle movements and dysfunctions will be discussed and palpated. Theory and practice of functional muscle testing will also be discussed. Pre-requisite: MSSG 1013, MSSG 1009; MSSG 1011; Co-requisite: MSSG 2014

<table>
<thead>
<tr>
<th>Course #</th>
<th>Title</th>
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<tr>
<td>MSSG 1013</td>
<td>Anatomy and Physiology for Massage</td>
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<tr>
<td>MSSG 1009</td>
<td>Health and Hygiene</td>
<td>20</td>
</tr>
<tr>
<td>MSSG 1011</td>
<td>Massage Therapy Fundamentals I</td>
<td>96</td>
</tr>
<tr>
<td>MSSG 2013</td>
<td>Kinesiology for Massage</td>
<td>64</td>
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</tbody>
</table>
BACTERIAL MENINGITIS VACCINATION REQUIREMENT
CE students younger than 22 years old will be required to show proof of having the bacterial meningitis vaccine if they are enrolling in CE courses or programs with 360 hours or more. Proof of the vaccination must be provided to the Office of Admissions 10 days before the first day of class. Visit www.com.edu/admissions/meningitis for more information.

ANATOMY & PHYSIOLOGY – 75 HRS
Cost: In District $585 Out of District $580
SYN: 0168 MSSG-1013-221CL 01/12/21-03/11/21 TTH
5:30PM-10:00PM  COS 104 Colleen Dunn

HEALTH & HYGIENE – 20 HRS
Cost: In District $169 Out of District $174
SYN: 0169 MSSG-1009-221CL 01/11/21-01/27/21 MW
5:30PM-10:00PM  COS 104 Colleen Dunn

MASSAGE THERAPY FUNDAMENTALS I – 96 HRS
Cost: In District $703 Out of District $708
SYN: 0170 MSSG-1011-221CL 02/01/21-05/23/21 MW
5:30PM-10:00PM  COS 104 Colleen Dunn

KINESIOLOGY FOR MASSAGE – 64 HRS
Cost: In District $475 Out of District $480
SYN: 0171 MSSG-2013-221CL 03/23/21-05/13/21 TTH
5:30PM-10:00PM  COS 104 Colleen Dunn

ALLIED HEALTH CAREERS

 Allied health classes are offered at the Texas City main campus as well as the COM Learning Center-North County at 200 Parker Ct. on FM 518 in League City. Applications for allied health certificate programs are available at the COM Learning Center-North County and in the Continuing Education department on the main campus. Completed applications must be returned to the COM Learning Center-North County. Applications are also available online at www.com.edu/ce. Students will be charged an additional $25 fee for each hybrid course and a $35 fee for each Internet course.

CERTIFIED NURSE AIDE
An approved application is required prior to registration. Call 409-933-8645 for details and approval.

A vital part of the health care field, certified nurse aides provide compassionate basic care for patients. This program trains nurse aides in classes and clinicals to work in hospitals and long-term care facilities. The average hourly wage for certified nurse aides is $11.80. Between 2014-2024, the need for certified nurse aides is projected to grow by 17 percent. (Source: Bureau of Labor Statistics) Students will be charged an additional $25 fee for each hybrid course.

Notice to Students Regarding Licensing
Effective September 1, 2017, HB 1508 amends the Texas Occupations Code Section 53 that requires education providers to notify potential or enrolled students that a criminal history may make them ineligible for an occupational license upon program completion. The following website provides links to information about the licensing process and requirements: https://hhs.texas.gov/doing-business-hhs/licensing-credentialing-regulation

Should you wish to request a review of the impact of criminal history on your potential licensure prior to or during your quest for a degree, you can visit this link and request a “Criminal History Evaluation”: https://records.txdps.state.tx.us/DpsWebsite/CriminalHistory/ and compare it to the requirements for CNA’s here: https://hhs.texas.gov/doing-business-hhs/licensing-credentialing-regulation

This information is being provided to all persons who apply or enroll in the program, with notice of the requirements as described above, regardless of whether or not the person has been convicted of a criminal offense. Additionally, HB 1508 authorizes licensing agencies to require reimbursements when a student fails to receive the required notice.
CE WORKFORCE PROGRAMS

8  Continuing Education Schedule Spring 2021

Students must concurrently enroll in Nurse Aide Clinicals (NURA-1060) to complete the Certified Nursing Aide (CNA) Program.

NURA 1060  Nurse Aide for Health Care II  40
Clinical experiences are unpaid, external learning experiences. Students must enroll concurrently in Nurse Aide for Health Care I (NURA-1001) to complete the COM Certified Nursing Aide Program. Tuition includes malpractice insurance and the state exam fee.

TOTAL HOURS  114

State certification: Students successfully completing these courses will be prepared to take the state exam. Students will also complete the Healthcare Provider CPR certification. Students will be required to purchase supplies needed for program participation. A complete list of supplies will be available the first day of class; the estimated cost of supplies is $65. Tuition includes malpractice insurance ($16), the ID badge fee ($6), CPR certification training, and industry recommended professional skills training, and the state exam fee. Due to state standards, students must complete all 40 hours of the clinical rotation. Failure to comply could result in the inability to sit for the Certified Nurse Aide Examination.

NURSE AIDE FOR HEALTHCARE I AND II – 114 HRS

Students must enroll at the same time in SYN: 0008 NURA-1060-200HY and SYN: 0011 NURAX-1002-200CL. Tuition includes 6 hours of CPR training and industry recommended Professional Skills training. Includes state exam fee approximately $125. This course meets face to face AND online. Access to a computer or laptop with camera, audio (sound & microphone) and an internet connection is required. No class 03/16; 03/17; 03/18.

Cost:  In district: $957  Out of district: $962
SYN:0007 NURA-1001-200HY  02/02/21-03/23/21  T
05:30PM-09:00PM  INTERNET  K Sellers
02/03/21-02/18/21  WTH
05:30PM-09:00PM  AHC 103/CLC 106  K Sellers

Cost:  In district: $287  Out of district: $292
SYN:0008 NURA-1060-200HY  02/24/21-03/25/21  WTH
05:30PM-09:00PM  AHC 108/AHC 103  K Sellers

Students must concurrently enroll in SYN: 0010 NURA-1060-100HY and SYN: 0012 NURAX-1002-100CL. This course meets face to face AND online. Access to a computer or laptop with camera, audio (sound & microphone) and an internet connection is required.

Cost:  In district: $957  Out of district: $962
SYN:0009 NURA-1001-100HY  03/30/21-05/18/21  T
08:30AM-12:00PM  INTERNET  K Sellers
03/31/21-04/08/21  WTH
08:30AM-12:00PM  AHC 103/CLC 106  K Sellers

Cost:  In district: $287  Out of district: $292
SYN:0010 NURA-1060-100HY  04/14/21-05/20/21  WTH
08:30AM-12:00PM  AHC 103/AHC 108  K Sellers

CNA STATE TEXAS REVIEW – 4 HRS
This course is a co-requisite to NURA 1001 and NURA 1060. Students will review for the state exam, Certified Nursing Assistant. Class registration is only for COM CNA students who have completed the CNA program in the Spring 2021 semester.

SYN: 0011 NURAX-1002-200CL  04/21/21  W
05:30PM-09:30PM  AHC 108
SYN: 0012 NURAX-1002-100CL  06/17/21  TH
08:30AM-12:30PM  AHC 108

HESI A2 ENTRANCE PREP – 8 HRS
This class prepares students to take and pass the HESI A2 Entrance Examination required for COM RN and VN programs.

DENTAL ASSISTANT
Occupational Skills Award
An approved application is required prior to registration. Call 409-933-8645 for details and approval.

Through hands-on labs and classes, this program trains students to work as dental assistants, a rapidly growing branch of the health care field. Dental assistants perform a variety of tasks in dental offices, from patient care to record keeping. The average hourly wage for dental assistant is $16.95. Between 2014-2024, the need for dental assistants is projected to grow 18 percent. (Source: Bureau of Labor Statistics)

Notice to Students Regarding Licensing
Effective September 1, 2017, HB 1508 amends the Texas Occupations Code Section 53 that requires education providers to notify potential or enrolled students that a criminal history may make them ineligible for an occupational license upon program completion. NOTE: Criminal history checks are required for clinical experience purposes.

Should you wish to request a review of the impact of criminal history on your potential licensure prior to or during your quest for a degree, you can visit this link and request a “Criminal History Evaluation”: https://records.txdps.state.tx.us/DpsWebsite/CriminalHistory/

This information is being provided to all persons who apply or enroll in the program, with notice of the requirements as described above, regardless of whether or not the person has been convicted of a criminal offense. Additionally, HB 1508 authorizes licensing agencies to require reimbursements when a student fails to receive the required notice.

Course #  Title  Hrs
DNTA 1015  Dental Chairside Assisting  70
This course will cover pre-clinical chairside assisting procedures, instrumentation and OSHA and other regulatory agencies’ standards. Students will practice equipment safety, select armamentarium for introductory dental skills, implement infection and hazard control protocol, perform equipment maintenance, and demonstrate specific pre-clinical chairside assisting procedures.

DNTA 1003  Registered Dental Assisting Exam Review  16
This course prepares dental assistants to meet
Texas State Board of Dental Examiners examination requirements. It includes a review of radiology, infection control and jurisprudence. This course prepares the student to take the state of Texas Registered Dental Assistant Exam.

TOTAL HOURS 86

State certification: Students successfully completing these courses will be prepared to take the Texas Registered Dental Assistant Exam. There are also external lab experiences which will take place on (6) Saturdays from 9am-1pm at a local dental office (offsite) and will be scheduled by the instructor on the first day of class.

DENTAL CHAIRSIDE ASSISTING – 70 HRS

*Students must concurrently enroll in SYN: 9997-DNTA-1003-200HY. Tuition includes six hours of CPR training, the malpractice insurance fee ($16). Training includes CPR, lab experience and industry recommended Professional Skills. The lab experiences take place on six Saturdays from 9a-1p offsite. This course meets face to face AND online. Access to a computer or laptop with camera, audio (sound & microphone) and an internet connection is required. No class on 03/13, 03/16, 03/18 & 03/20.

Cost: In district: $967 Out of district: $972
SYN:9996 DNTA-1015-200HY 02/09/21-04/20/21 TTH
06:00PM-09:00PM AHC 102 E Enriquez
9:00AM-01:00PM S

REGISTERED DENTAL ASSISTANT EXAM REVIEW – 16 HRS

Students must concurrently enroll in SYN:9996 DNTA-1015-200HY. Students will be required to pay for the RDA modules (approximately $65) due on the first day of class. This course meets face to face AND online. Access to a computer or laptop and an internet connection is required.

Cost: In district: $190 Out of district: $195
SYN:9997 DNTA-1003-200HY 04/22/21-05/06/21 TTH
06:00PM-09:00PM AHC 102 E Enriquez

ELECTROCARDIOGRAPHY (EKG) TECHNICIAN

An approved application is required prior to registration.
Prerequisite: A high school diploma or GED and previous healthcare experience or certification
Call 409-933-8645 for details and approval.

This program trains students to become EKG technicians, a key part of the medical team. EKG technicians prepare patients for an EKG by attaching electrodes to patient’s arms, legs and chest. They also operate EKG machines while monitoring, interpreting and documenting patients’ results, and they maintain and troubleshoot technical problems with EKG machines. EKG technicians work in health clinics, hospitals, and medical offices. Between 2018-2028, the need for EKG technicians is projected to grow 17.5 percent. The mean hourly wage is $20.50. (Source: Bureau of Labor Statistics)

Notice to Students Regarding Licensing
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This information is being provided to all persons who apply or enroll in the program, with notice of the requirements as described above, regardless of whether or not the person has been convicted of a criminal offense. Additionally, HB 1508 authorizes licensing agencies to require reimbursements when a student fails to receive the required notice.

<table>
<thead>
<tr>
<th>Course #</th>
<th>Title</th>
<th>Hrs</th>
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<tbody>
<tr>
<td>ECRD 1011</td>
<td>Electrocardiography and Telemetry Monitoring</td>
<td>64</td>
</tr>
<tr>
<td>EMSP 1050</td>
<td>Introduction to 12-lead ECG Interpretation</td>
<td>21</td>
</tr>
</tbody>
</table>

TOTAL HOURS 85

National certification: Students successfully completing these courses will be prepared to take the national exam given by National Healthcareer Association (NHA).

ELECTROCARDIOGRAPHY – HYBRID – 64 HRS

Tuition includes CPR certification training, malpractice insurance fee ($16), and testing fee ($186), which includes study guide and practice exams. Students will be charged an additional $25 for each hybrid course. Students must concurrently enroll in SYN: 9999-EMSP-1050-220CL. This course meets face to face AND online. Access to a computer or laptop with camera, audio (sound & microphone) and an internet connection is required. No class on 03/16/21. CPR will be scheduled by the instructor on the first class day.

Cost: In district: $735 Out of district: $740
SYN:9998 ECRD-1011-200HY 03/23/21-05/18/21 T
06:00PM-09:15PM AHC 103 J Kutinac

INTRODUCTION TO 12-LEAD ECG INTERPRETATION – TELEMETRY MONITORING – 21 HRS

The course will cover the interpretation of 12-lead electrocar-
diagrams (ECGs) to identify dysrhythmias, axis deviation and myocardial ischemia, injury and infarction. It will discuss the clinical significance of abnormalities. **FACE TO FACE CLASS**

**Prerequisite:** Completion of SYN:9998-ECRD-1001-200HY. This course includes industry recommended professional skills training.

**Course**
**Course #** SYN:9999 EMSP-1050-200CL  
**Title** Continuation Education  
**Hrs** 04/20/21 - 05/11/21  
**TTH** 06:00PM-09:00PM  
**Location** AHC 103  
**Instructor** J Kutinac

**Cost:** In district: $233  
Out of district: $238

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### PHLEBOTOMY TECHNICIAN

**Occupational Skills Award**

An approved application is required prior to registration.  
Prerequisite: A high school diploma or GED and previous healthcare experience or certification  
Call 409-933-8645 for details and approval.

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A rapidly growing occupation in the health care, phlebotomists draw blood for tests, transfusions, research or blood donations. COM trains phlebotomy technicians in the safest methods of drawing blood with as little patient discomfort as possible. The average hourly wage for phlebotomy technicians is $15.87. Between 2018-2028, the need for phlebotomy technicians is projected to grow 23 percent. (Source: Bureau of Labor Statistics) They find employment in hospitals, doctor's offices, medical and diagnostic laboratories, and blood donor centers.

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**Notice to Students Regarding Licensing**

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https://www.precheck.com/

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### MEDICAL OFFICE/INSURANCE SPECIALIST

Prepare to enter the medical field in one semester with the Medical Office/Insurance Specialist. These courses prepare students to obtain entry-level administrative positions in health care settings and provides a solid foundation for those wanting to continue their studies to become health information technicians. Between 2018-2028, this field is projected to grow 16 percent, much faster than the average for all occupations. The mean hourly wage is $16.42. (Source: Bureau of Labor Statistics)

#### Courses

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<tr>
<th>Course #</th>
<th>Title</th>
<th>Hrs</th>
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<tbody>
<tr>
<td>SYN:0013 PLAB-1023-200HY</td>
<td>MDCA 1000 Medical Office</td>
<td>24</td>
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<tr>
<td>03/23/21-06/24/21</td>
<td>This course will provide students with an introduction to medical office operations, equipment, procedures and human relations skills.</td>
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<td>CLC 111 V Moreno</td>
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<td>Cost: In district: $983  Out of district: $988</td>
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**TOTAL HOURS**  
132

National Certification: Students successfully completed MDCA 1000 and MDCA 1043 will be prepared to take the Certified Billing and Coding Specialist exam offered through NHA (National Healthcareers Association).

#### MEDICAL OFFICE – 24 HRS

This course will provide students with and introduce to medical office operations, equipment, procedures, and human relations skills. Students must concurrently enroll in SYN: 0006-MDCA 1043-281HY. Access to a computer or laptop with camera, audio (sound & microphone) and an internet connection is required.

**Course**
**Course #** SYN:0005 MDCA-1000-281HY  
**Title** Medical Office – 24 HRS  
**Hrs** 02/02/21-02/16/21  
**T** 06:00PM-09:30PM  
**Location** CLC 111  
**Instructor** C Brooks

**Cost:** In district: $237  
Out of district: $242
MEDICAL INSURANCE SPECIALIST – 108 HRS
This course emphasizes medical coding for payment and reimbursement by patient or third-party payers for ambulatory care settings. This course includes Medical Terminology and industry recommended professional skills training. Tuition includes coding books and the NHA Certification exam fee (approx. $186). Students must concurrently enroll in SYN 0005-MDCA-1000 281HY. Access to a computer or laptop with camera, audio (sound & microphone) and an internet connection is required. No class on 03/15/21. Students interested in the credit HIM Program may be able to request a credit by examination for Medical Terminology upon acceptance and enrollment of 6 hours in the HIM program. Please contact the CE AH Director for more information at 409-933-8512.

Cost:  In district: $1343  Out of district: $1348
SYN:0006 MDCA-1043-281HY  02/23/21-5/18/21   T
06:00PM-09:30PM    CLC 111  C Brooks

STERILE PROCESSING TECHNICIAN
Occupational Skills Award
An approved application is required prior to registration. Call 409-933-8645 for details and approval.

Through hands-on labs and classes, this program trains students to work as sterile processing technicians, a rapidly growing branch of the health care field. Sterile Processing Techs perform a variety of tasks in the operating room setting including instrument and equipment processing and infection control procedures. The average hourly wage for a Medical Equipment Preparer (Sterile Processing Technician) is $16.00. Between 2016-2026, the need for medical equipment preparers like sterile processing technicians is projected to grow up to 14 percent. (Source: O*NET online)

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<tr>
<th>Course #</th>
<th>Title</th>
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<tr>
<td>MDCA 1002</td>
<td>Human Disease/Pathophysiology</td>
<td>48</td>
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<td>A study of anatomy and physiology with emphasis on human pathophysiology, including etiology, prognosis, medical treatment, signs and symptoms of common diseases of all body systems.</td>
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<tr>
<td>HPRS 1006</td>
<td>Essentials of Medical Terminology</td>
<td>24</td>
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<td>A study of medical terminology, word origin, structure, and application.</td>
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HPRS 1091 Special Topics in Health Professions and Related Science: Sterile Processing I 89
This course addresses topics such as preparing instruments and equipment for use in the operating room or sterile setting, including proper techniques, compliance with standards, and assembling.

HPRS 1091 Special Topics in Health Professions and Related Science: Sterile Processing II 40
This course will cover a health-related, work-based learning experience that enables the student to apply specialized occupational theory, skills and concepts. The clinical professional provides direct supervision.

TOTAL HOURS 201
Skills lab and clinicals located at UTMB Health.

CPR TRAINING CENTER CLASSES

BLS (HEALTHCARE PROVIDER CPR) – 5 HRS
This course is designed for healthcare providers and professional rescuers who require training in lifesaving skills of respiratory and cardiac emergencies involving adults, children, and infants. The American Heart Association (AHA) strongly promotes knowledge and proficiency in all AHA courses and has developed instructional materials for this purpose. Use of these materials in an educational course does not represent course sponsorship by the AHA. Any fees charges for such a course, except for a portion of fees needed for AHA course materials, do not represent income to the AHA.

Cost:  In District: $60  Out-of-District: $65
SYN:0001 EMSPX-1019-200CL  02/25/21   TH
05:00PM-10:00PM    CLC 106  COM Faculty
SYN:0002 EMSPX-1019-100CL  03/22/21   M
08:30PM-01:30PM    CLC 106  COM Faculty
SYN:0003 EMSPX-1019-201CL  04/15/21   TH
05:00PM-10:00PM    CLC 106  COM Faculty
SYN:0004 EMSPX-1019-101CL  05/17/21   M
08:30AM-01:30PM    CLC 106  COM Faculty

BLS (BASIC LIFE SUPPORT) CPR SKILLS CHECKOFF – 2 HRS
This class is for students needing to complete the skills check off and/or Exam portion of the online AHA BLS for Healthcare Provider course. Students will take the online portion of the CPR course found on the American Heart Association website https://onlineaha.org/courses#3, and must bring their test...
Continuing Education Schedule Spring 2021

NATIONAL IV CERTIFICATION FOR PHARMACIST AND PHARMACY TECHNICIANS

Departmental approval is required.
Prerequisite: Certified pharmacy technician and/or registered pharmacy technician or pharmacy technician trainee; or registered pharmacist or pharmacist intern; or be enrolled in or have completed an ASHP/ACPE-Accredited Pharmacy Technician Program or ACPE Accredited College of Pharmacy or have a minimum of six months of pharmacy experience. Preferred: ≥ two years of pharmacy experience and ≥ 6 months of direct sterile compounding experience.

Call 409-933-8685 for details and approval.

COMPOUNDING STERILE PREPARATIONS – 40 HRS

This course is designed to train pharmacists and pharmacy technicians in basic sterile compounding and aseptic technique principles based on current USP<797> standards. This course combines pre-course reading and coursework, two proctored, written examinations, and a two-day hands-on workshop. The hands-on workshop is comprised of a brief overview of USP<797> standards and basic aseptic technique principles, followed by a series of process validations. This course requires significant preparatory work to be ready for the rigorous hands-on workshop. NOTE: Students should enroll significantly earlier than the workshop dates listed below. The 20 hours of self-study and the 2 proctored exams must be completed prior to these workshop dates.

Cost: In District: $549  Out-of-District: $554
SYN: 9939 PHRA-1091-101CL  04/30/21-05/01/21  TBA
08:00AM-07:00PM  PSC 123  L Homburg

OUTLINE:  
- 20 hours of self-study
- Two proctored exams
- Two-day hands-on workshop

Students enrolling in Real Estate education courses having a criminal history, may be ineligible for the license they seek. Students may request a criminal history evaluation prior to enrolling in courses or applying for a real estate, inspector or appraiser license. Students who are potential applicants may request a criminal history evaluation, by submitting a completed Moral Character Determination Form to the Texas Real Estate Commission prior to applying for a license. Students should refer to the criminal history eligibility guidelines set out in Texas Occupations Code §53.025 and TREC Rule 541.1.

REAL ESTATE DISCLAIMER

https://portal.recampus.com/re/mainland

Students in this program prepare for careers as real estate agents. Workers on average earn a media salary in Texas of $61,270. 10% of workers earn $29,010 or less and 10% of workers earn $124,570 or more. According to the Bureau of Labor Statistics, 2019. Classes are available online in partnership with Recampus at https://portal.recampus.com/re/mainland. The Texas Real Estate Commission requires students to complete 180 class hours before taking the Texas Real Estate Salesperson Exam. Six courses are mandatory: Real Estate Principles I, Real Estate Principles II, Real Estate Law of Agency, Real Estate Law of Contracts, Real Estate Finance and Texas Real Estate Promulgated Contracts and Forms. The cost is $155 plus tax for each required course. Students have six months to complete each required course. Test will be proctored online.

24/7 Access!
### REAL ESTATE

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<th>Course #</th>
<th>Title</th>
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<tr>
<td>RELE 1002</td>
<td>Real Estate Principles I</td>
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<td>This course is an overview of licensing as</td>
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<td>a real estate broker or salesperson in</td>
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<td>discrimination, and community</td>
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<td>RELE 1039</td>
<td>Real Estate Principles II</td>
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<td>A continuing overview of licensing as a</td>
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<td>RELE 2002</td>
<td>Real Estate Law of Agency</td>
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<td>This course is the study of law of agency</td>
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<td>of an agent, employment law, deceptive</td>
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<td>RELE 1012</td>
<td>Real Estate Law of Contracts</td>
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<td>disclosure requirements.</td>
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<td>RELE 1020</td>
<td>Real Estate Finance</td>
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<tr>
<td>RELE 1010</td>
<td>Real Estate Promulgated Contracts and</td>
<td>30</td>
</tr>
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<td></td>
<td>Forms</td>
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<tr>
<td></td>
<td>This course studies legal concepts of real</td>
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<td></td>
<td>estate, land description, real property</td>
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<tr>
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<td>rights, estates in land, contracts,</td>
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<td>conveyances, encumbrances, foreclosures,</td>
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<td>recording procedures, and evidence of</td>
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<td>title. This course was designed to be</td>
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<tr>
<td></td>
<td>repeated multiple times to improve student</td>
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<tr>
<td></td>
<td>proficiencies.</td>
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</tbody>
</table>

**TOTAL HOURS 180**

State certification: Students successfully completing these courses will be prepared to take the Texas Real Estate Salesperson Exam.

### INDUSTRIAL TRADE CAREERS

**Heating, Ventilation and Air-Conditioning Occupational Skills Award**

**REQUIRED COURSE SEQUENCE**

Select classes will be offered each semester. Textbooks are not included in course cost.

COM’s Heating, Ventilation and Air-Conditioning Program prepares students for a successful career as an HVAC technician and/or installer through hands-on training. HVAC technicians work with systems in commercial offices, industrial complexes, manufacturing plants, schools, hospitals, hotels, restaurants and residential homes. The need for qualified HVAC technicians and installers in the Gulf Coast Region is anticipated to grow 24 percent by 2026. The median hourly wage is $23.43, with entry-level positions starting below that rate (Source: Workforce Solutions, 2019). Financial assistance is available.

<table>
<thead>
<tr>
<th>Course #</th>
<th>Title</th>
<th>Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>HART 1001</td>
<td>Basic Electricity for HVAC</td>
<td>48</td>
</tr>
<tr>
<td></td>
<td>This course is a study of the</td>
<td></td>
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<tr>
<td></td>
<td>fundamental principles of</td>
<td></td>
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<tr>
<td></td>
<td>electricity as required for the</td>
<td></td>
</tr>
<tr>
<td></td>
<td>heating, ventilation and air</td>
<td></td>
</tr>
<tr>
<td></td>
<td>conditioning trade. Students</td>
<td></td>
</tr>
</tbody>
</table>
will demonstrate the proper use of test equipment, electrical circuits, and component theory and operation. They will apply electrical calculations and demonstrate electrical safety. Students will receive an OSHA 10 credential.


HART 1038  Air-Conditioning, Level I  96
This course is a study of HVAC principles, terminology, tools and skills. Students will identify and demonstrate use of tools for HVAC, perform brazing and soldering operations, and apply trade mathematics. Prerequisite: HART-1001

HART 1005  Air-Conditioning, Level II  96
This course is a study of practical application of air-conditioning principles, including air properties, maintenance operations, thermodynamics and compressors. Prerequisites: HART-1001, HART 1038

HART 2036  Air-Conditioning, Level III  48
This course is an advanced study of troubleshooting principles. Students will demonstrate the use of test equipment to conduct performance tests and diagnose problems in air-conditioning and refrigeration systems. Prerequisites: HART-1001, HART 1038, HART 1005

HART 1043  EPA Course and Test  10
This course covers Section 608 of the Federal Clean Air Act of 1990. Students will receive intensive training in the required areas in preparation for the certification exam. The certification exam is included. Prerequisites: HART-1001, HART 1038, HART 1005

TOTAL HOURS 298

BASIC ELECTRICITY FOR HVAC — 48 HRS
Cost:  In District: $445  Out-of-District: $450
SYN:0111 HART-1001-221CL  01/20/21-03/01/21  MW
06:00PM-10:00PM    GCSI 117                   D Schroeder

AIR-CONDITIONING LEVEL I — 96 HRS
Cost:  In District: $675  Out-of-District: $680
SYN:0116 HART-1038-222CL  01/19/21-05/13/21   TTH
06:00PM-10:00PM    GCSI 117  B Alderman
SYN:0112 HART-1038-221CL  03/08/21-06/30/21  MW
06:00PM-10:00PM    GCSI 117                     D Schroeder

AIR-CONDITIONING LEVEL II — 96 HRS
Cost:  In District: $675  Out-of-District: $680
SYN:0117 HART-1005-222CL  05/25/21-09/16/21   TTH
06:00PM-10:00PM    GCSI 117  B Alderman
SYN:0113 HART-1005-221CL  07/07/21-10/27/21  MW
06:00PM-10:00PM    GCSI 117                     D Schroeder

AIR-CONDITIONING LEVEL III — 48 HRS
Cost:  In District: $445  Out-of-District: $450
SYN:0118 HART-2036-222CL  09/28/21-11/04/21  TTH
06:00PM-10:00PM    GCSI 117  B Alderman
SYN:9718 HART-2036-221CL  11/08/21-01/05/22  MW
06:00PM-10:00PM    GCSI 117                   D Schroeder

EPA COURSE AND TEST — 10 HRS
Cost:  In District: $235  Out-of-District: $240
SYN:0115 HART-1043-221CL  01/14/22            F
06:00PM-10:00PM    GCSI 117  B Alderman
08:00AM-02:00PM    GCSI 117  B Alderman
SYN:9719 HART-1043-221CL  11/12/21            F
06:00PM-10:00PM    GCSI 117  D Schroeder
11/13/21            S
08:00AM-02:00PM    GCSI 117  D Schroeder

DID YOU KNOW?
The number of HVAC technicians needed for the Gulf Coast Region is anticipated to grow 24% by 2026 with the median salary of $23.43/hour depending on skill level.

Electrical I
Occupational Skills Award

COM’s NCCER Electrical Program prepares students for a successful career in an entry-level position as an Electrical helper often leading into Electrical technician careers. Electrical helpers install, operate, maintain and repair electrical wiring and control systems. Careers are available in residential, multi-dwelling, commercial environments, refineries, manufacturing, utilities and construction.
The need for qualified Electricians in the Gulf Coast Region is anticipated to grow by 17 percent by 2026. The median hourly wage is $27.10, with entry level positions starting below that rate (Source: Workforce Solutions, 2019). Financial assistance is available.

<table>
<thead>
<tr>
<th>Course #</th>
<th>Title</th>
<th>Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNBT 1018</td>
<td>Electrical - NCCER Core</td>
<td>64</td>
</tr>
<tr>
<td>ELPT 1011</td>
<td>Electrical - NCCER Level 1</td>
<td>96</td>
</tr>
<tr>
<td>ELPT 1041</td>
<td>Electrical - NCCER Level 2-A</td>
<td>64</td>
</tr>
</tbody>
</table>

**Course # CNBT 1018 - Electrical - NCCER Core**

This course is a comprehensive study of NCCER Core for instrumentation students. This course introduces students to basic job site construction safety in residential, commercial and industrial construction. Students will also learn how to select and demonstrate the proper use of hand tools, portable and stationary power tools, and related construction equipment. Students will obtain their OSHA 10 certification and credentials for NCCER Core.


**Course # ELPT 1011 - Electrical - NCCER Level 1**

This course is a comprehensive study of NCCER Level 1 for electrical. Students are introduced to mathematical applications used to solve problems in the electrical field. Students learn to use a calculator to perform operations involving fractions and decimals; compute percentages using ratio and proportions; convert unit values, solve simple equations, and calculate areas and volumes of geometric solids. Upon completion students will obtain credentials for NCCER Electrical Level 1.

Prerequisite: CNBT-1018


**Course # ELPT 1041 - Electrical - NCCER Level 2-A**

This course is a comprehensive study of NCCER Level 2-A for electrical. Students are introduced to basic direct current (DC) theory including electron theory and direct current applications. Upon course completion, students will be able to explain atomic structure and basic electrical values such as voltage, current, resistance and power as well as summarize the principles of magnetism. Students will learn to calculate electrical values for series, parallel and combination circuits and utilize electrical measuring instruments.

Prerequisite: CNBT-1018, ELPT-1011


**TOTAL HOURS 288**

**ELECTRICAL – NCCER CORE – 64 HRS**

Cost: In District: $575 Out-of-District: $580

SYN:0120 CNBT-1018-221CL 01/11/21-03/03/21 MW 06:00PM-10:00PM

IND 007 J Phillip

**ELECTRICAL – NCCER LEVEL 1 – 96 HRS**

Cost: In District: $675 Out-of-District: $680

SYN:0121 ELPT-1011-221CL 03/08/21-06/07/21 MW 06:00PM-10:00PM

IND 007 J Phillip

SYN:0124 ELPT-1011-222CL 01/12/21-04/08/21 TTH 06:00PM-10:00PM

IND 006 E Chambers

**ELECTRICAL – NCCER LEVEL 2-A – 64 HRS**

Cost: In District: $575 Out-of-District: $580

SYN:0122 ELPT-1041-221CL 06/14/21-08/09/21 MW 06:00PM-10:00PM

IND 007 J Phillip

SYN:0125 ELPT-1041-222CL 04/20/21-06/10/21 TTH 06:00PM-10:00PM

IND 006 E Chambers

**ELECTRICAL – NCCER LEVEL 2-B – 64 HRS**

Cost: In District: $575 Out-of-District: $580

SYN:0123 ELPT-1045-221CL 08/16/21-10/11/21 MW 06:00PM-10:00PM

IND 006 J Phillips

SYN:0126 ELPT-1045-222CL 06/22/21-08/12/21 TTH 06:00PM-10:00PM

IND 006 E Chambers

**Instrumentation I**

**Occupational Skills Award**

**NCCER Core, NCCER Level 1**

**COURSE SEQUENCE**

COM’s NCCER Instrumentation Program prepares students for a successful career in an entry-level position as an Instrumentation helper often leading into Instrumentation technician careers. Instrumentation technicians and helpers work with a wide variety of devices to measure and control pressure, temperature and flow; install and maintain instruments on new or existing equip-
ment and processes. Careers are available in the petrochemical plants, refineries, manufacturing, utilities and construction.

The need for qualified Instrumentation technicians and helpers in the Gulf Coast Region is anticipated to grow by 11 percent (2016-2026). The median hourly wage is $30.07, with entry level positions starting below that rate (Source: Workforce Solutions, 2019). Financial assistance is available.

### Instrumentation I

**Course #**  **Title**  **Hrs**
CNBT 1018  **Instrumentation - NCCER Core**  64

This course is a comprehensive study of NCCER Core for instrumentation students. This course introduces students to basic job site construction safety in residential, commercial and industrial construction. Students will also learn how to select and demonstrate the proper use of hand tools, portable and stationary power tools, and related construction equipment. Students will obtain their OSHA 10 certification and credentials for NCCER Core. Required Textbook ISBN: 978-0-13-413098-9

TECM-1001  **Industrial Mathematics**  64

This course teaches math skills applicable to industrial occupations. It includes fractions and decimal manipulations, measurement, percentages and problem-solving techniques for equations and ratio/proportion applications. Prerequisite: CNBT-1018 Required Textbook ISBN: 978-1-33-7630580

INTC 1007  **Instrumentation - NCCER Level 1**  96

This course is a comprehensive study of NCCER Level 1 for instrumentation. In this course, students will become familiar with the theory and application of instrumentation test equipment. The course emphasizes accuracy, limitations of instruments and calibration techniques. Students will select, set up and operate test and measurement tools and equipment; analyze measurement results; identify test instrument limitations and parameters; and demonstrate proper safety procedures. Upon completion, students will obtain credentials for NCCER Level 1. Prerequisite: CNBT-1018, TECM-1001 Required Textbook ISBN: 978-0-13-383080-4

**TOTAL HOURS**  224

### Instrumentation II

**Course #**  **Title**  **Hrs**
INTC 1001  **NCCER Instrumentation Level 2-A**  96

This course is an introduction to automatic process control including measuring devices, analog and digital instrumentation, signal transmitters, recorders, alarms, controllers, control valves, and process and instrument diagrams. Topics include the connection and troubleshooting of loops. At the end of the course, students will have learned to explain pneumatic and electronic controls; connect and troubleshoot control loops; and draw process and instrument diagrams, wiring diagrams and block diagrams. Upon completion, students will obtain credentials for several modules of NCCER Instrumentation Level 2. Prerequisite: CNBT 1018, INTC 1007 Required Textbook ISBN: 978-0-13-413101-6

INTC 1025  **NCCER Instrumentation Level 2-B**  64

This course trains students in the installation of instrumentation equipment into a process environment using industry standards. Students will learn to outline the general procedures for installing instrumentation and mount an assigned series of instrumentation devices. Upon completion, students will obtain credentials for completion of NCCER Instrumentation Level 2. Prerequisite: CNBT 1018, INTC 1007, INTC 1043 Required Textbook ISBN: 978-0-13-413101-6

**TOTAL HOURS**  160

### INSTRUMENTATION – NCCER LEVEL 2-A – 96 HRS

**Course #**  **Title**  **Hrs**
SYN:0131  **ENTIC-1001-221CL**  06/00PM-10:00PM  IND 009  M Duron

**TOTAL HOURS**  96

### INSTRUMENTATION – NCCER LEVEL 2-B – 96 HRS

**Course #**  **Title**  **Hrs**
SYN:0077  **ENTIC-1001-222CL**  06/00PM-10:00PM  IND 009  J Hagan

**TOTAL HOURS**  96

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16 Continuing Education Schedule Spring 2021
INSTRUMENTATION – NCCER LEVEL 2-B – 64 HRS
Cost: In district: $575 Out of district: $580
SYN:0134 INTC-1025-222CL 07/27/21-09/16/21 TTH
06:00PM-10:00PM IND 009 J Hagan

Mechanical Maintenance Technician, Basic
Occupational Skills Award
REQUIRED COURSE SEQUENCE
Required for Mechanical Maintenance Technician Intermediate and Advanced OSA and the Machinist OSA
Select classes will be offered each semester.
Textbooks are not included in course cost.

COM’s Mechanical Maintenance Technician Program prepares students for a successful career as a mechanical maintenance technician and millwright. Mechanical maintenance technicians work in petrochemical, refineries, manufacturing, production, power plants, maritime, aerospace, hospitals, commercial facilities and machine shops. The need for mechanical maintenance technicians and millwrights in the Gulf Coast Region is anticipated to grow by 18 percent by 2026. The median hourly wage is $25.77, with entry-level positions starting below that rate (Source: Workforce Solutions, 2019). Financial assistance is available.

Course # Title Hrs
INMT 1005 Introduction to Industrial Maintenance 64
This course trains students in the basic mechanical skills and repair techniques common to most fields of industrial maintenance. Topics include using precision measuring instruments and the safety rules common in industry. Students will obtain their OSHA 10 certification.
TECM 1001 Industrial Mathematics 64
This course teaches math skills applicable to industrial occupations. It includes fraction and decimal manipulation, measurement, percentages and problem-solving techniques for equations and ratio/proportion applications. Prerequisite: INMT -1005
MCHN 1002 Print Reading for Machine Trades and Rigging 64
Students will study blueprints for machining trades with an emphasis on machine drawings. Topics include identifying the elements of machine drawings; interpreting the dimensions, tolerances and geometric aspects of blueprints; explaining geometric dimensioning and tolerancing (GD&T) symbols and their meanings; and identifying the safety concerns associated with lifting loads; rigging a load for lifting; performing a safety check before a load is lifted; and identifying the equipment required to make a lift. Prerequisites: INMT-1005 and TECM-1001

POFT 1006 Job Search and Employment Skills 40
Students will develop the skills required to obtain and maintain a job. Topics will include standard applications for employment, interview procedures, personal appearance and attitudes, employer expectations, and employer/employee relationships. Prerequisites: INMT-1005, TECM-1001, MCHN-1002
Textbook Not Required

WLDG 1021 Metallurgy and Welding Fundamentals 64
This course is an introduction to the fundamentals of the equipment used in oxy-fuel and arc welding, including welding and cutting safety, basic oxy-fuel welding and cutting, basic arc welding processes and basic metallurgy. Prerequisite: INMT 1005, TECM 1001, POFT-1006
Required Textbook ISBN: 978-1-30-549469-5, Product# 710715

TOTAL HOURS 296
INDUSTRIAL MAINTENANCE, INTRO – 64 HRS
Cost: In District: $575 Out-of-District: $580
SYN:0138 INMT-1005-221CL 01/12/21-03/04/21 TTH
06:00PM-10:00PM IND 012 D Wall
SYN:0143 INMT-1005-222CL 01/20/21-02/10/21 MWF
09:00AM-03:00PM ND 012 D Wall

INDUSTRIAL MATHEMATICS – 64 HRS
Cost: In District: $575 Out-of-District: $580
SYN:0139 TECM-1001-222CL 03/09/21-05/06/21 MW
06:00PM-10:00PM IND 012 R Arana

PRINT READING FOR MACHINE TRADES AND RIGGING – 64 HRS
Cost: In District: $575 Out-of-District: $580
SYN:0140 MCHN-1002-221CL 05/18/21-07/08/21 TTH
06:00PM-10:00PM IND 012 D Wall
SYN:0144 MCHN-1002-222CL 02/17/21-03/10/21 MWF
09:00AM-03:00PM IND 012 D Wall

DID YOU KNOW?

The number of Mechanical Maintenance Technicians needed for the Gulf Coast Region is anticipated to grow 16% by the year 2026 with the median salary of $26.96/hour depending on skill level.
JOB SEARCH AND EMPLOYMENT SKILLS – 40 HRS
Cost: In District: $325 Out-of-District: $330
SYN:0141 POFT-1006-221CL 07/20/21-08/19/21 TTH
06:00PM-10:00PM IND 012 T Jeffery

METALLURGY AND WELDING FUNDAMENTALS – 64 HRS
Cost: In District: $625 Out-of-District: $630
SYN:0137 WLDG-1021-221CL 01/11/21-03/03/21 MW
06:00PM-10:00PM IND 012 T Ward

SYN:0142 WLDG-1021-222CL 08/31/21-10/21/21 TTH
06:00PM-10:00PM IND 012 T Ward

SYN:0145 WLDG-1021-223CL 03/22/21-04/14/21 MWF
09:00AM-03:00PM IND 012 T Ward

Mechanical Maintenance Technician, Intermediate
Occupational Skills Award

REQUIRED COURSE SEQUENCE
Prerequisite: Basic Mechanical Maintenance Technician OSA
Textbooks are not included in course cost

<table>
<thead>
<tr>
<th>Course #</th>
<th>Title</th>
<th>Hrs</th>
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<tbody>
<tr>
<td>MCHN 2005</td>
<td>Millwright III – Bearings, Seals and Couplings</td>
<td>64</td>
</tr>
<tr>
<td></td>
<td>This course is an introduction to bearings and seals. Topics include the identification of common bearings and seals with an emphasis on the design and installation of seals, bearings and couplings. Prerequisites: Basic MMT Occupational Skills Award Required Textbook: Product # 730733, 840843, 730734.1</td>
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</tr>
<tr>
<td>MCHN 2007</td>
<td>Millwright IV – Lubrication, Valves and Pumps</td>
<td>64</td>
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<tr>
<td></td>
<td>This course is a study in the recognition and application of various types of pumps. It will focus on troubleshooting, repairing and installing pumps. Prerequisites: MCHN-2005 Required Textbook: Product# 730735, 840844</td>
<td></td>
</tr>
<tr>
<td>MCHN 2012</td>
<td>Millwright V – Gear Boxes, Chain and Belt Drives</td>
<td>64</td>
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<tr>
<td></td>
<td>This course teaches the recognition and application of gearboxes, and it reviews drive installations using chain and belt drives. This course will focus on troubleshooting, repairing and installing gearboxes, chain drives and belt drives. Prerequisites: MCHN-2005, MCHN-2007 Topic 303.1</td>
<td></td>
</tr>
<tr>
<td>INMT 2003</td>
<td>Pumps, Compressors and Mechanical Drives</td>
<td>64</td>
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<tr>
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<td>Students will study the theory and operations of various types of pumps and compressors. Topics include mechanical power transmission systems including gears, v-belts and chain drives. Prerequisites: MCHN-2005, MCHN-2007, MCHN-2012 Required Textbook ISBN: 978-0-88-415525-6</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL HOURS 256

MILLWRIGHT III – BEARINGS, SEALS, AND COUPLINGS – 64 HRS
Cost: In District: $585 Out-of-District: $590
SYN:0148 MCHN-2005-221CL 04/19/21-06/14/21 MW
06:00PM-10:00PM IND 017 B Vance

MILLWRIGHT IV – LUBRICATION, VALVES, AND PUMPS – 64 HRS
Cost: In District: $585 Out-of-District: $590
SYN:0149 MCHN-2007-222CL 06/21/21-08/16/21 MW
06:00PM-10:00PM IND 017 B Vance

MILLWRIGHT V – GEAR BOXES, CHAINS, AND BELT DRIVES – 64 HRS
Cost: In District: $585 Out-of-District: $590
SYN:0150 MCHN-2012-222CL 08/23/21-10/18/21 MW
06:00PM-10:00PM IND 017 B Vance

MILLWRIGHT VI – PUMPS, COMPRESSORS, AND MECHANICAL DRIVES – 64 HRS
Cost: In District: $585 Out-of-District: $590
SYN:0152 MCHN-2003-222CL 10/25/21-01/05/22 MW
06:00PM-10:00PM IND 017 B Vance

Mechanical Maintenance Technician, Advanced
Occupational Skills Award

REQUIRED COURSE SEQUENCE
Prerequisites: Basic Mechanical Maintenance Technician OSA and Intermediate Mechanical Maintenance Technician OSA Textbooks are not included in course cost

<table>
<thead>
<tr>
<th>Course #</th>
<th>Title</th>
<th>Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>MCHN 2014</td>
<td>Millwright VI – Reciprocating, Centrifugal Compressors and Blowers</td>
<td>64</td>
</tr>
<tr>
<td></td>
<td>This course is a study of the design, operation and application of fans, blowers and compressors. Topics will emphasize the relationships and differences between types of pneumatic equipment as well as troubleshooting, repairing and installing fans, blowers and compressors. Required Textbooks: ISBN: 978-0-88-415525-6</td>
<td></td>
</tr>
<tr>
<td>MCHN 2016</td>
<td>Millwright VII – Turbines</td>
<td>64</td>
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<tr>
<td></td>
<td>This course is a study in the operational principles of turbines, the types of turbines and the troubleshooting and repairing of turbine equipment. The course will also review the installation of turbine systems. Prerequisites: MCHN-2014 Textbook Not Required</td>
<td></td>
</tr>
</tbody>
</table>
COM's Manual Machinist Program prepares students for a successful career as a manual machinist creating precision parts using manual lathes and mills. Manual machinists work in fabrication and machine shops supporting the petrochemical, refineries, manufacturing, and aerospace industries. The need for qualified manual machinists in the Gulf Coast region is anticipated to grow by 17 percent by 2026. The median hourly wage is $21.36, with entry level positions starting below that rate (Source: Workforce Solutions, 2019). Financial assistance is available.

**Course #** | **Title** | **Hrs**
---|---|---
MCHN-1008 | Basic Lathe | 64

This course is an introduction to the common types of lathe machines, part terminology, basic machine operations and procedures. Students will identify lathe machine components and their functions, calculate speeds and feeds, set up and operate lathe machines. They will apply safety, machine mathematics, blueprint reading and theory. Prerequisites: MCHN-1038 and MCHN-1013 Required Textbook ISBN: 9781337795302

MCHN-2003 | CNC Programming | 124

This course is the study of programming and operation of computer numerical controlled (CNC) ma-
achine shop equipment. Students will demonstrate operations of CNC machine controls, compare and contrast the differences between conventional and CNC machines, and use CNC machine applications for machining operations.

Required Textbook ISBN: 978-0-83-113347-4

**MCHN-1026 CAM/Mastercam  64**

This course is the study of computer-aided manufacturing (CAM) Mastercam software, which is used to develop applications for manufacturing. It emphasizes tool geometry, tool selection and tool library. Students will create part programs, transfer programs to the machine control unit, and machine parts. Prerequisites: MCHN-2003

Required Textbook ISBN: 978-0-988766-16-4

**MCHN-2038 CAM Multi-Axis  64**

This course covers advanced techniques in computer-aided manufacturing (CAM) software used to develop applications for manufacturing. Students will use the CAM software Mastercam to create multi-axis part programs and transfer programs to the machine control unit. Prerequisites: MCHN-2003 and MCHN-1026


**TOTAL HOURS 252**

### Industrial Pipefitting Occupational Skills Award

**REQUIRED COURSE SEQUENCE**

Textbooks are not included in course cost.

COM’s NCCER Industrial Pipefitting Program prepares students for a successful career in an entry-level position as a Pipefitter helper often leading into a Pipefitter career. Pipefitters layout, assemble, install, and repair pipelines or pipe systems that carry water, steam, air or other liquids or gases for production and process systems. Careers are available in petrochemical, refineries, manufacturing, utilities and construction.

The need for qualified Pipefitters in the Gulf Coast Region is anticipated to grow by 23 percent by 2026. The median hourly wage is $26.52, with entry level positions starting below that rate (Source: Workforce Solutions, 2019). Financial assistance is available.

**Industrial Pipefitting I  Occupational Skills Award**

**NCCER CORE, NCCER Level 1, NCCER Level 2  REQUIRED COURSE SEQUENCE**

<table>
<thead>
<tr>
<th>Course #</th>
<th>Title</th>
<th>Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNBT-1018</td>
<td>Pipefitting – NCCER CORE</td>
<td>64</td>
</tr>
</tbody>
</table>

This course is a comprehensive study of NCCER Core for pipefitting students. This course introduces students to basic job site construction safety in residential, commercial and industrial construction. Students will also learn how to select and demonstrate the proper use of hand tools, portable and stationary power tools, and related construction equipment. Students will obtain their OSHA 10 certification and credentials for NCCER Core.

**TOTAL HOURS 288**

### Did You Know?

That the number of Pipefitters for the Gulf Coast Region is anticipated to grow 18% by the year 2026 with the median salary at $25.77/hour depending on skill level.

**PIPEFITTING – NCCER CORE – 64 HRS**

Cost:  In District: $575  Out-of-District: $580

| SYN:0161 CNBT-1018-223CL | 01/11/21-03/08/21 | MW 06:00PM-10:00PM | IND 007/IND 001 | K Harris |

**PIPEFITTING – NCCER LEVEL I – 96 HRS**

Cost:  In District: $675  Out-of-District: $680

| SYN:0162 PPFB-1008-222CL | 03/22/21-06/09/21 | MW 06:00PM-10:00PM | IND 005/IND 002 | K Harris |

**PIPEFITTING – NCCER LEVEL II – 128 HRS**

Cost:  In District: $835  Out-of-District: $840

| SYN:0164 PPFB-1043-222CL | 06/21/21-10/13/21 | MW 06:00PM-10:00PM | IND 005/IND 002 | K Harris |

### Welding

**WELDING, MULTIPLE PROCESSES – 112 HRS**

Prepare to enter a field with growing opportunities with COM’s Welding Technology Program. Area plants are investing billions of dollars in capital improvements, and COM provides training that supports industry demands. Employment can be found in
a variety of industrial settings such as the oil and gas industry, energy exploration, power plants, and construction.

The median hourly wage is $17.26 with entry-level positions starting below that rate. (Source: Bureau of Labor Statistics 2019). The need for qualified welders in the Gulf Coast region is anticipated to grow by 26.7 percent by 2020. COM’s program prepares a student completing the Welding, Multiple Processes class to be hired as a welder SMAW (shielded metal arc welding) helper/tacker. Students completing three classes may be hired as a structural welder (SMAW), while students completing five classes may be hired as a pipe welder (SMAW). The course includes a $200 lab fee. Not included is approximately $250 for personal equipment.

Cost:  In District: $785 Out-of-District: $790
SYN:9940 WLDG-1007-270CL 01/19/21-03/08/21  MTWTH
06:00PM-10:00PM  IND 001  M Minix
SYN:9941 WLDG-1007-271CL 03/09/21-05/03/21  MTWTH
06:00AM-10:00PM  IND 001  M Minix

HAZARDOUS MATERIALS I – 48 HRS
The course satisfies certification curriculum and skills requirements of the Texas Commission on Fire Protection for Awareness-Level and Operational-Level First Responders to hazardous materials incidents. Topics include curriculum and skills competencies in the TCFP Curriculum Manual, Chapter 6, Hazardous Materials. Upon successful completion of this course, students will be able to take the TCFP Certification Examinations for Hazardous Materials Awareness-Level and Operations-Level Responders. TCFP testing fees are the responsibility of the student.

Cost:  In District: $155 Out-of-District: $160
SYN:9993 FIRT-1015-001IN 01/19/21-04/16/21  INTERNET  D McLerran

FIREFIGHTER CERTIFICATION I – 96 HRS
Firefighter Certification I and II combined satisfy curriculum and skills requirements for State Firemen's and Fire Marshal’s Association (SFFMA) Fire Fighter I certification. In order to qualify for the SFFMA Fire Fighter I certification exam, students must attend scheduled classes and skills labs to complete required skills.

Cost:  In District: $900 Out-of-District: $905
SYN:9989 FIRS-1001-201CL 01/19/21-05/14/21  MW
06:00PM-10:00PM  PSC 120  G Obert
08:00AM-05:00PM  PSC 120  G Obert

SYN:9990 FIRS-1007-201CL 01/19/21-05/14/21  MW
06:00PM-10:00PM  PSC 120  G Obert
08:00AM-05:00PM  PSC 120  G Obert
**SECURITY AND LOSS PREVENTION**

**COMMISSIONED SECURITY OFFICER**

COM’s Commissioned Security Officer Course, which can be completed in about a week, prepares students for a career as a commissioned security officer. Commissioned security officers guard, patrol or monitor premises to prevent theft, violence or infractions of rules. They may operate X-ray and metal detector equipment. They may work in a wide variety of places, including public buildings, retail stores, industrial facilities and office buildings. The median hourly wage in Texas is $24,680 per year/$14.27 per hour. (Source: Bureau of Labor Statistics, 2019)

<table>
<thead>
<tr>
<th>Course #</th>
<th>Title</th>
<th>Hrs</th>
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<tbody>
<tr>
<td>SLPS 1013</td>
<td>Commissioned Security Officer</td>
<td>32</td>
</tr>
</tbody>
</table>

This course provides required training to carry firearms for private security employment. Training consists of Texas Commission on Private Security Levels II and III covering the role of the security officer, legal power and authority for arrest, search and use of force, professionalism, leadership, ethical conduct, written documentation, emergency situation conflict resolution and commission rules and regulations. Students must pass written exams and demonstrate proficiency with a handgun and shotgun. Successful completion of the course will provide initial certification through the Texas Private Security Bureau to carry a firearm for private security employment.

**TOTAL HOURS**

32

**SECURITY FIREARMS REQUALIFICATION – 7 HRS**

This course provides training for every-two-years firearms requalification and continuing education training mandated by the Texas Commission on Fire Protection (TCFP) curriculum for Basic Structural Fire Suppression. Students successfully completing the course will be eligible to take the certification examination for Driver/ Operator-Aerial, provided they satisfy TCFP testing requirements. Students are responsible for TCFP testing and certification fees.

<table>
<thead>
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<th>Cost: In District: $400</th>
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<td>04/19/21-04/23/21 MTWTHF</td>
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<tr>
<td>08:00AM-05:00PM</td>
<td>PSC 116</td>
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</table>

**DRIVER/OPERATOR-AERIAL – 40 HRS**

This course satisfies curriculum and certification requirements for TCFP Driver/Operator Aerial certification. Subjects include curriculum and competencies as set forth in the TCFP Curriculum Manual. Students successfully completing the course will be eligible to take the certification examination for Driver/ Operator-Aerial, provided they satisfy TCFP testing requirements. Students are responsible for TCFP testing and certification fees.

<table>
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<td>08:00AM-05:00PM</td>
<td>FIR 107</td>
</tr>
</tbody>
</table>

**DRIVER/OPERATOR-PUMPER – 80 HRS**

This course satisfies curriculum and certification requirements for Texas Commission on Fire Protection Driver/Operator-Pumper. Topics include curriculum and competencies as set forth in the TCFP Curriculum Manual for Driver/Operator-Pumper. Students successfully completing the course will be eligible to take the certification examination for Driver/Operator-Pumper, provided they satisfy TCFP testing requirements. Students are responsible for TCFP testing and certification fees.

<table>
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<tbody>
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<td>SYN:0173 FIRS-2044-101CL</td>
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<tr>
<td>08:00AM-05:00PM</td>
<td>PSC 116</td>
</tr>
</tbody>
</table>

**FINANCIAL AID INFORMATION**

See page 3 for more information about possible financial aid sources.
the Texas Commission on Private Security in order to recertify as a commissioned security officer. Training must take place within the last 90 days prior to the expiration date of the commission. Contact Dan Blackford at 409-933-8485 for further information.

Cost: In district: $83 Out of district: $88
SYN:9967 SLPS-2000-101CL 01/08/21 F
08:00AM-10:00PM FIR 107 D Blackford
SYN:9968 SLPS-2000-102CL 02/05/21 F
08:00AM-10:00PM FIR 107 D Blackford
SYN:9969 SLPS-2000-103CL 03/05/21 F
08:00AM-10:00PM FIR 107 D Blackford
SYN:9970 SLPS-2000-104CL 05/07/21 F
08:00AM-10:00PM FIR 107 D Blackford

CHURCH SAFETY TEAM TRAINING – 4 HRS

This course will cover timely and relevant topics for church safety teams. The church has a responsibility to safeguard the local congregation from harm and work to educate and equip their staff to physically respond in a time of crisis. Training techniques will include how to identify potential threats, how to effectively communicate with team members and the congregation, incident, and post-incident training, equipment placement, firearms safety, drawing weapons, and casualty care in a simulated environment. Supplies needed include a personal firearm, holster and a cover (shirt or jacket) for the weapon. Ammunition is not required. All other training will be conducted on the shooting simulator with hands-on casualty care in class. Do not bring ammunition. Registration is required.

Cost: FREE
SYN:9962 CIVIX-1001-201CL 02/01/21 M
06:00PM-10:00PM FIR 107 D Blackford
SYN:9963 CIVIX-1001-202CL 03/01/21 M
06:00PM-10:00PM FIR 107 D Blackford
SYN:9964 CIVIX-1001-203CL 05/03/21 M
06:00PM-10:00PM FIR 107 D Blackford

LAW ENFORCEMENT

TCOLE PATROL RIFLE CERTIFICATION – 16 HRS

This course is designed to test the students shooting ability and decision making skills. Students will become familiar with the types of situations that may require the use of a patrol rifle and how to effectively deploy it. This course consists of classroom lecture and live fire training. Each student must be a licensed TCOLE Peace Officer. Students will receive 16 hours of TCOLE training credit hours. While attending the course it is recommended that students bring their own patrol rifle chambered in 5.56/.223, two magazines, a sling and their body armor or trauma plate carrier. Contact Dan Blackford for more information 409-933-8485.

Cost: In district: $145 Out of district: $150
SYN:9975 CJLE-2001-101CL 02/11/21-02/12/21 THF
08:00AM-05:00PM FIR 107 D Blackford

TCOLE CLASSROOM INSTRUCTOR – 40 HRS

This Basic Instructor Certification course is designed to provide the basic concepts of instruction and to increase the quality of professional law enforcement training. This course introduces the student to the teaching-learning process, phases of the teaching-learning process, factors affecting learning, preparing a lesson plan, and methods of instruction. The students will be taught how to develop and use instructional media to enhance their presentations. In addition, the fundamental techniques of developing testing and evaluation procedures will be presented. Each trainee must demonstrate the basic knowledge and skills required to effectively instruct a lesson during two teaching exercises which will be evaluated by the course instructor.

Cost: In District: $193 Out-of-District: $198
SYN:9971 CJLE-2049-101CL 02/15/21-02/19/21 MTWTHF
08:00AM-05:00PM PSC 116 D Blackford

TCOLE FIREARMS INSTRUCTOR – 40 HRS

This course is designed to comply with mandated TCLEOSE training standards for the issuance of a Firearms Instructor License. Topics covered include instruction methodology, weapons handling, weapons maintenance, course of fire development, range development and exposure to airborne lead dust. Prerequisite: Each student will be required to shoot three courses of fire (revolver/pistol/shotgun) on the first day and obtain a minimum score of 90 percent (two attempts). A student unable to achieve 90 percent will not be allowed to participate in the course at this time. No refunds will be issued. Each student must provide a letter on letterhead confirming current employment or designation by agency chief administrator or academy coordinator as a firearms instructor. Minimum age is 21. Tuition

NEED YOUR TCOLE MANDATED TRAINING?

Is your department looking for more training for its officers? Contact College of the Mainland Law Enforcement Training for all of your training needs. COM can accommodate nearly any training request you may have from Basic Peace Officer to Master Instructor.

Call us and we will be happy to work with you.
For more information, call Dan Blackford at 409-933-8485.
includes all necessary professional standard ammunition, range fees, target supplies, weapon cleaning supplies and notebook.

**Cost:** In district: $450  Out of district: $455

**SYN:** 9972  CJLE-2038-101CL  02/22/21-02/26/21  MTWTHF  08:00AM-05:00PM  FIR 107  D Blackford

TCOLE PATROL RIFLE INSTRUCTOR – 40 HRS

This course is designed to comply with mandated TCOLE training standards for the issuance of a Patrol Rifle Instructor License. Topics covered include instruction methodology, weapons handling, weapons maintenance, course of fire development, range development. This is an intense and unique course designed to give the accomplished rifle operator the skills needed to become a competent rifle instructor. More than just learning the fundamentals and mechanics of operating the AR platform patrol rifle, students will be schooled in the instructional methods and techniques needed for transferring that knowledge to their students. Prerequisite: Basic Instructor Development (TCOLE #1014) or a course equivalent. Firearms Instructor (TCOLE #2222) or a course equivalent. Requirements: Participants must pass the Patrol Rifle Instructor Qualifications on the first day of class. There will be no refunds for any candidate dismissed for failure to meet the minimum qualifications; Hearing protection; Wrap around eye protection; Billed cap; Knee and elbow pads; Duty handgun with 3 magazines; Duty belt with non-collapsible belt holster for handgun; Magazine pouch; Sturdy clothing and good footwear, i.e. duty style or hiking boots that provide good ankle support; A tactical carrier is recommended, but not required.

**Cost:** In district: $441  Out of district: $446

**SYN:** 9974  CJLE-2037-101CL  04/19/21-04/23/21  MTWTHF  08:00AM-05:00PM  FIR 107  D Blackford

### CIVILIAN FIREARMS

#### CIVILIAN FIREARMS PRACTICE – 3 HRS

This is a structured handgun practice session. Instructors are present for assistance in improving skills and accuracy. The on-campus firing range is located next to parking lot E. Students may use a personal handgun with instructor approval. Use of handgun (if needed), ammunition, targets, the range fee and safety equipment is included in tuition. All students must wear long pants and closed-toe shoes on the range. The minimum age is 18.

**Cost:**  In district: $50  Out of district: $55

**SYN:** 9945  CIVI-7001-201CL  01/07/21  TH  06:30PM-09:30PM  FIR 107  D Blackford

**SYN:** 9946  CIVI-7001-202CL  01/21/21  TH  06:30PM-09:30PM  FIR 107  D Blackford

**SYN:** 9947  CIVI-7001-203CL  02/25/21  TH  06:30PM-09:30PM  FIR 107  D Blackford

**SYN:** 9948  CIVI-7001-204CL  03/04/21  TH  06:30PM-09:30PM  FIR 107  D Blackford

**SYN:** 9949  CIVI-7001-205CL  03/25/21  TH  06:30PM-09:30PM  FIR 107  D Blackford

**SYN:** 9950  CIVI-7001-206CL  04/01/21  TH  06:30PM-09:30PM  FIR 107  D Blackford

**SYN:** 9951  CIVI-7001-207CL  04/15/21  TH  06:30PM-09:30PM  FIR 107  D Blackford

**SYN:** 9952  CIVI-7001-208CL  05/06/21  TH  06:30PM-09:30PM  FIR 107  D Blackford

**SYN:** 9953  CIVI-7001-209CL  05/20/21  TH  06:30PM-09:30PM  FIR 107  D Blackford

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JPA@COM.EDU | 409-933-8253

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24  Continuing Education Schedule Spring 2021
CONCEALED HANDGUN LICENSE/LTC – 5 HRS

This course is designed for those wanting to obtain a concealed handgun permit. Covered topics are those required by Texas. State law requires passing a written test and demonstrating proficiency with a handgun before obtaining a license. Use of handgun (if needed), ammunition, targets, the range fee and safety equipment is included in tuition. All students must wear long pants and closed-toe shoes on the range. Personal handguns may be used with instructor approval. This class is not for someone who does not know how to safely operate and fire a handgun. The minimum age is 21.

Cost:  In district: $95  Out of district: $100
SYN:9954 CIVI-7003-101CL  02/06/21  S  FIR 107  D Blackford
SYN:9955 CIVI-7003-102CL  03/06/21  S  FIR 107  D Blackford
SYN:9956 CIVI-7003-103CL  04/10/21  S  FIR 107  D Blackford
SYN:9957 CIVI-7003-104CL  05/01/21  S  FIR 107  D Blackford

FIRST STEP BASIC HANDGUN – 8 HRS

This course is designed to provide beginner-level instruction relating to the use of a handgun. It is strongly recommended for beginners interested in personal protection with a handgun. This course consists of classroom and practical-use segments. Training will expose students to the variety of sizes and types of handguns, and provide valuable knowledge for the personal selection process. There will be a strong emphasis on safe handling and storage procedures. Use of handguns, targets, ammunition, safety equipment and range fee is included in tuition. All students must wear long pants and closed-toe shoes while on the range. Registration is required a minimum of three days prior to the course. The minimum age is 21.

Cost:  In District: $85  Out-of-District: $90
SYN:9959 CIVI-7004-202CL  03/29/21-03/30/21  MT  06:00PM-10:00PM  FIR 107  D Blackford

A Word About Waiting to Register...

Each class has a minimum enrollment. Once that minimum is reached, the class has “made.” Find a class you like, and encourage a friend to join you! Sometimes two or three people can make a difference between having a course “make” or be canceled.

FINANCIAL AID INFORMATION

See page 3 for more information about possible financial aid sources.

Please visit the online CE Catalog for the most up-to-date course information at www.com.edu/ce

REGISTRATION FOR SPRING 2021 BEGINS DECEMBER 01, 2020
DRONE PILOT TEST PREP COURSE — 16 HRS
Drones are now a part of everyday life - both at home and work. To legally fly most drones under FAA Part 107, you need to have a pilot license which requires you to pass the drone pilot knowledge test. This course is designed to prepare students to better understand the information that will be tested on the exam and provide a hands-on experience. Students will be taught regulations, airspace classification and operating requirements, weather, loading and performance and operations specifics. The topics are covered over 2 days of classroom including 3 hours of hands-on training. Drones will be provided for the hands-on portion. Call 409-933-8162 for more details.
Sign up today!

<table>
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<tr>
<th>Cost</th>
<th>In District: $325</th>
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<td>GCSI 119</td>
<td>C Lewis</td>
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<td>08:00AM-05:00PM</td>
<td>GCSI 119</td>
<td>C Lewis</td>
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</table>
SAFETY TRAINING

OSHA’S TOP 10: #2 HAZARD COMMUNICATION – 8 HRS
The Hazard Communication standard remains #2 in OSHA’s Top 10 list. The good news is that the number of citations is decreasing. Since the revision of the HazCom standard in 2012, adding the Globally Harmonized System of Classification and Labeling of Chemicals, the types of citations under the standard have not drastically changed. Does your HazCom program meet the updated 2012 standard and are your employees trained to the new requirements? This class introduces hazard communication guidelines along with chemical safety training guidelines. It provides an overview to help both employers and workers understand requirements for posting information, warning signs, labels and other notices.

Cost: FREE
SYN:9977 OSHT-1071-101CL 02/19/21 F
08:00AM-05:00PM GCSI 112 G Smith

OSHA’S TOP 10: #3 SCAFFOLDING – 8 HRS
Maintaining its position at #3 on OSHA’s Top 10 List the Scaffold standard continues to be cited as much for scaffold structure as it does for the lack of fall prevention when using scaffolding on work sites. This class will cover the standard requirements for various types of scaffold structures, how scaffolding and fall protection go hand in hand, and the need for a competent person and trained employees on the work site.

Cost: FREE
SYN:9980 OSHT-1071-104CL 03/05/21 F
08:00AM-05:00PM GCSI 112 J Palmer/C Lewis

OSHA’S TOP 10: #4 CONTROL OF HAZARDOUS ENERGY (LOCKOUT/TAGOUT) – 8 HRS
Working its way up to #4 on OSHA’s Top 10 list, the Control of Hazardous Energy (Lockout/Tagout) had an increase of citations this time around. In fact, OSHA estimates that nearly 10% of serious injuries in many industries are the result of failure to properly control hazardous energy. This Lock-Out/Tag-Out (LOTO) class is designed to help the worker and the employer understand what the definition of LOTO is and the procedures to address hazardous energy in the workplace as per OSHA. It will also address some of the components for the company to consider when setting up LOTO procedures, or the individual to consider before starting a project. By the end of the class, the student will be able to identify some of the hazards seen in the workplace, as well as, the procedures that should be used for those hazards, and the risks associated with not using proper LOTO procedures.

Cost: FREE
SYN:9981 OSHT-1071-105CL 03/26/21 F
08:00AM-05:00PM GCSI 112 J Dyer

OSHA’S TOP 10: #6 LADDERS (AND OTHER ELEVATED WORK EQUIPMENT) – 8 HRS
Ladder citations remain unchanged at #6 on OSHAs Top 10 list.
While the citations are specific to the construction industry to put it on the list the issues around ladders and other elevated work surfaces cross over to the general industry and maritime. In this class we’ll cover the use of various types of ladders (mobile, fixed) and elevated work surfaces called by names such as aerial lifts, scissor lifts, man lifts, etc. Specific attention will be given to the most recent revisions to the Walking Working Surfaces standard for general industry.

**Cost:** FREE  
**SYN:**9982 OSHT-1071-106CL  04/09/21 F  
08:00AM-05:00PM  GCSI 112  N Stuart

**OSHA’S TOP 10: #7 POWERED INDUSTRIAL TRUCKS – 8 HRS**

Powered industrial trucks (PITs), commonly called forklifts, or lift trucks, are used in many industries, primarily to move materials. They can be used to move, raise, lower, or remove large objects or a number of smaller objects on pallets or in boxes, crates, or other containers. The hazards commonly associated with powered industrial trucks vary depending on the vehicle type and the workplace where the truck is used. Each type of truck presents different operating hazards. For example, a sit-down, counterbalanced high lift rider truck is more likely than a motorized hand truck to be involved in a falling load accident, because the sit-down rider truck can lift a load much higher than a hand truck. Workplace conditions also present different hazards. For example, retail establishments often face greater challenges than other worksites in maintaining pedestrian safety. (Source: osha.gov). Showing up again this time at #7 on OSHAs Top Ten list this class will provide guidance on how to comply with the standard. Students will also have the opportunity to review case studies of recent incidents involving PITs.

**Cost:** FREE  
**SYN:**9985 OSHT-1071-109CL  05/21/21 F  
08:00AM-05:00PM  GCSI 112  S Roberson

**OSHA’S TOP 10: #10 EYE & FACE PROTECTION – 8HRS**

According to the OSHA overview page on eye and face protection, thousands of employees are blinded each year from work-related injuries that could have been prevented with the proper selection and use of eye and face protection. Interestingly, this standard is the newest addition to the OSHA Top 10 list, having secured 10th place. Much of the Eye and Face Protection violations were the result of employers not enforcing the use of appropriate eye or face protection when employees were exposed to hazards, such as flying particles, liquid chemicals, and potentially harmful light radiation. In this class we’ll cover both the Personal Protective Equipment and the Eye and Face Protection standards for both General Industry and Construction to identify the reasons that this standard ended up on OSHA’s list this round.

**Cost:** FREE  
**SYN:**9985 OSHT-1071-109CL  05/21/21 F  
08:00AM-05:00PM  GCSI 112  S Roberson

Moving machine parts have the potential to cause severe workplace injuries, such as crushed fingers or hands, amputations, burns, or blindness. Safeguards are essential for protecting workers from these preventable injuries. Any machine part, function, or process that may cause injury must be safeguarded. When the operation of a machine or accidental contact injure the operator or others in the vicinity, the hazards must be eliminated or controlled. Remaining again at #9 on OSHAs Top 10 list Machine Guarding was one of the cited standards that continues to show an increase of citations year over year. This class will cover the top most referenced citations paying particular attention to the options for guarding including fixed guarding and other engineering controls for guarding options.

**Cost:** FREE  
**SYN:**9984 OSHT-1071-108CL  05/07/21 F  
08:00AM-05:00PM  GCSI 112  J Cooper

**OSHA’S TOP 10: #6 RESTRICTED WORK AREAS – 8 HRS**

Restricted work areas (RWAs) are designated areas of the workplace that are restricted to specific types of work or employees. RWAs are often used to create a separate workspace for hazardous activities, such as welding or asbestos removal. The hazards commonly associated with restricted work areas vary depending on the type of work being conducted. For example, welding activities can produce hazardous fumes and sparks, while asbestos abatement activities can expose workers to asbestos fibers. Workplace conditions also present different hazards. For example, retail establishments often face greater challenges than other worksites in maintaining pedestrian safety. (Source: osha.gov). Showing up again this time at #6 on OSHAs Top Ten list this class will provide guidance on how to comply with the standard. Students will also have the opportunity to review case studies of recent incidents involving RWAs.

**Cost:** FREE  
**SYN:**9982 OSHT-1071-106CL  04/09/21 F  
08:00AM-05:00PM  GCSI 112  N Stuart

**OSHA’S TOP 10: #5 MATERIALS HANDLING – 8 HRS**

Materials handling is a critical aspect of any workplace, as it involves the movement and control of materials, equipment, and personnel. The hazards commonly associated with materials handling vary depending on the type of materials being handled, the methods used to move them, and the workplace environment. For example, hazardous materials such as chemicals or radioactive substances require special handling procedures to ensure safety. Workplace conditions also present different hazards. For example, retail establishments often face greater challenges than other worksites in maintaining pedestrian safety. (Source: osha.gov). Showing up again this time at #5 on OSHAs Top Ten list this class will provide guidance on how to comply with the standard. Students will also have the opportunity to review case studies of recent incidents involving materials handling.

**Cost:** FREE  
**SYN:**9982 OSHT-1071-106CL  04/09/21 F  
08:00AM-05:00PM  GCSI 112  N Stuart
BECOME A CERTIFIED LOGISTICS TECHNICIAN WITHIN THE GLOBAL SUPPLY CHAIN.

Acquire the skills needed for technology intensive jobs of the 21st century through the Manufacturing Skills Standards Council (MSSC) industry credential for manufacturing and logistics.
CERTIFIED LOGISTICS ASSOCIATE (CLA) – 48 HRS
This course is designed to provide students with a broad overview of the industry and to provide foundational level knowledge of the world of supply chain logistics. This course covers the materials handling aspect of the global supply chain and describes the foundational knowledge that front-line material handling workers should master to perform well. Topics include: global supply chain logistics, material handling equipment, safety principles, safe material handling and equipment operation, quality control principles, work communications, employability skills, computer systems in the logistics environment, and applications to increase productivity. Before sitting for the CLT assessment, candidates must have a CLA Certificate.

Cost: In district: $395 Out of district: $400
SYN:1083 LMGT-1021-001IN 01/11/21-02/05/21 MTWTHF
09:00AM-02:00PM INTERNET COM Faculty

CERTIFIED LOGISTICS TECHNICIAN (CLT) – 48 HRS
Students must successfully pass the Certified Logistics Associate (CLA) in order to eligible to register for this course. The curriculum is designed to provide students with mid-level technical knowledge of the world of supply chain logistics. This course covers the material handling aspect of the global supply chain and describes the mid-level technical knowledge that front-line material handling workers should master to perform well. It is designed to give students more practical insight into the industry and how the frontline worker fits into that environment. Topics include: Product Receiving, Product Storage, Order Processing, Packaging and Shipment, Inventory Control, Safe Handling of Hazardous Materials, hazmat classifications and the rules and regulations that affect hazmat storage and transport, Evaluation of the Various Modes of Transportation used to transport products throughout the supply chain, Domestic and International Dispatching and Tracking Operations, Intermodal Transportation, and U.S./Metric Conversions. The CLT program consists of two parts: The foundational-level Certified Logistics Associate (CLA) Certificate and the mid-level technical CLT Certification. Before sitting for the CLT assessment, candidates must have a CLA Certificate.

Cost: In district: $395 Out of district: $400
SYN:1084 LMGT-1019-001IN 02/15/21-03/12/21 MTWTHF
09:00AM-02:00PM INTERNET COM Faculty

MARITIME LOGISTICS – 18 HRS
This course is designed for the acquisition of skills and knowledge that define the specialized role that logistics plays in the maritime industry and examines the latest logistical developments within the port and shipping sector. Students will integrate logistics and supply chain management concepts in the maritime transportation chain and operations. Topics include: Ship types, port operations, container shipping, security, supply chain, carrier selection, customs and regulations, and the role of technology.

Cost: In district: $145 Out of district: $150
SYN:1085 LMGT-2002-001CL 04/05/21-05/03/21 MW
06:00PM-08:00PM TVB 1318 COM Faculty
MESSAGE FROM THE MANAGER
Welcome to the COM Lifelong Learning Program! Our 15,000 square foot facility in the Gulfway Plaza houses 5 educational classrooms, a computer lab, a kiln room, a fitness room, and a dance studio.

The Lifelong Learning program provides a variety of educational opportunities for adults within our community.

Community Education
Non-credit, fee-based personal development classes and workshops available to the entire community.
- Class/workshop fees are based upon content and costs
- Classes range from two hours to several weeks depending on topic
- Classes held primarily during weeknight evenings and Saturdays

50 Plus
Classes that are specifically designed to engage and serve the 50+ community.
- Class fees are $15 per 12-wk semester for adults ages 50+
- Classes are two hours each week
- Classes held during daytime hours (8am-5pm)
- Classes include hobby level instruction

Trip/Travel Adventures
Day/Evening outings as well as extended travel opportunities for students to explore education through trips and travel.
- Trip and Travel fees vary depending on location
- Day and evening educational outings offered to increase student appreciation of different arts and cultures
- Extended travel opportunities available annually to explore both the US and abroad

Please mark your calendar for these important dates:

- Dec. 01, 2020 First day of Registration for Spring 2021
- Jan. 18, 2021 College closed
- Jan. 18, 2021 Registration deadline for 50 Plus courses
- Jan. 25, 2021 Classes begin
- Mar. 15-19, 2021 College closed
- Apr. 2-4, 2021 College closed

LIFELONG LEARNING PROGRAM

FAB
Fine Arts Building
College of the Mainland
1200 N. Amburn Road
Texas City, TX Campus
409-933-8348

GYM
College of the Mainland
1200 N. Amburn Road
Texas City, TX Campus
409-933-8422

LRC
Learning Resources Center
1200 N. Amburn Road
Texas City, TX Campus
409-933-8422

CLC
COM League City
North County
200 Parker Ct.
League City, TX 77573
281-332-1800

LLGP
Lifelong Learning Gulfway Plaza
Lifelong Learning Program Office
14057 Gulfway Plaza
La Marque, TX 77568
409-933-8461

WJCC
Wayne Johnson Community Center
4102 FM 519
La Marque, TX 77568
409-934-8148

LGC
League City Site
1411 W. Main Street
League City, TX 77573
409-933-8740

LIFELONG LEARNING OFFICE HOURS
MONDAY – THURSDAY 8 a.m. – 5 p.m.
For more information, call 409-933-8461.
ENROLLMENT IS LIMITED DUE TO COVID-19 RESTRICTIONS.
LIFELONG LEARNING PROGRAM VISION
The College of the Mainland Lifelong Learning Program will be respected regionally and nationally for excellence in the development and delivery of innovative educational opportunities for adults.

LIFELONG LEARNING PROGRAM MISSION
The College of the Mainland Lifelong Learning Program’s mission is to provide educational opportunities for adult students by offering personal enrichment classes in a positive, accepting, and intergenerational environment. The Lifelong Learning Program staff collaborates with academic departments and the community to develop programs that meet society’s existing and emerging educational needs.

REGISTRATION FOR LIFELONG LEARNING PROGRAMS
For student and staff safety during the COVID-19 pandemic, all students must register either online or over the phone for spring semester classes.

Register online using WebAdvisor – if you do not know your User ID/COM ID, please email Sonia Kukuch at skukuch@com.edu for assistance.

OR

Register by phone by calling 409-933-8226 and leaving a message. Calls will be returned in the order received each day so please be available for the call back in order to retain your spot in line.

Enrollment is limited due to COVID-19 restrictions.

The Continuing Education schedule is online:
https://www.com.edu/ce/schedule

CANCELLATION OF CLASSES
If the college cancels a class, an automatic 100 percent refund of tuition and fees is initiated. To drop a class, you must notify the Lifelong Learning Office 409-933-8226 no later than one business day prior to the class start date to receive a refund.

WAITING LISTS
Want to attend a class that is full? Contact the Lifelong Learning Program Office at 409-933-8461 to join a waiting list.

A Word About Waiting to Register…
Each class has a minimum enrollment. Once that minimum is reached, the class has “made.” Find a class you like, and encourage a friend to join you! Sometimes two or three people can make a difference between having a course “make” or be canceled.

FINANCIAL AID INFORMATION
See page 3 for more information about possible financial aid sources.

Please visit the online CE Catalog for the most up-to-date course information at www.com.edu/ce

REGISTRATION FOR SPRING 2021 BEGINS DECEMBER 01, 2020
COMMUNITY EDUCATION COURSES  
For adults 18+

ACTING FOR EVERYONE! – 6 HRS  
Whether you are just curious about acting or an aspiring professional, this hands-on class will give you confidence and stage time. Come have fun and learn about the actor's craft. Registration Deadline: 01/22/21  
Cost: $39  
SYN:0077 LLPEX-6037-101CL  01/30-02/13/21  S  
01:00PM-03:00PM  LLGP 107  L Hamilton

BEAD MOSAICS – 3 HRS  
Create a beautiful bead mosaic, choosing a heart, a cross, or a flower pattern (approx. 7”-8”). Learn the tricks to piling your beads high without covering up too many of the other beads and find out good resources for great beads. No grouting involved. No art or mosaic experience required. Registration Deadline: 3/26/21  
Cost: $50  
SYN:0094 LLPEX-6018-101CL  04/10/21  S  
01:00PM-04:00PM  LLGP 104  M Patrick

CANDLE MAKING POUR PARTY! – 2 HRS  
Join Anchor of Hope Design owner, Cara Simon, as she shares her lifelong love for candles and creating hand poured, long lasting, highly fragrant candles that burn cleanly with all natural soy wax. In this workshop, students will learn how to make an all natural soy candle and take home their own creation as well. This is also a great opportunity for a fun outing out with friends or family! Registration Deadline: 02/11/21 & 04/09/21  
Cost: $29  
SYN:0085 LLPEX-6033-201CL  02/25/21  TH  
06:00PM-08:00PM  LLGP 106  C Simon  
SYN:0100 LLPEX-6033-101CL  04/24/21  S  
10:00AM-12:00PM  LLGP 103  C Simon

COMMUNICATING TO IMPROVE RELATIONSHIPS – 6 HRS  
Whether it is between friends, family, or work colleagues, communication is important to a healthy relationship. In this class, students can expect to learn best practices for using communication to enhance relationship satisfaction and intimacy. Registration Deadline: 03/15/21  
Cost: $39  
SYN:0089 LLPEX-6041-201CL  03/22/21-04/07/21  MW  
05:30PM-06:30PM  LLGP 106  A Johnson

CRASH GLASS MOSAICS – 3 HRS  
This sparkling mosaic is made out of clear crash glass (tempered safety glass). In this class you will make a mosaic mirror (8” x 8”). You’ll also discover where to find crash glass, how to break it, what type of adhesive to use and what type of techniques you can use behind the glass to add color. Instructor will demo grouting and you will be given a grout kit to grout at home once the adhesive has dried for 24 hours. No art or mosaic experience is required.  
Cost: $50  
SYN:0095 LLPEX-6019-101CL  04/10/21  S  
09:00AM-12:00PM  LLGP 104  M Patrick

FINANCES BEFORE BEAUTY – SETTING THE FOUNDATION FOR A SOLID MONEY MANAGEMENT PLAN – 15 HRS  
Which are you more confident about – fashion and beauty or your personal finances? This course is designed for the woman who wants to regain her confidence and take control of her personal finances. Basic strategies will be provided that will help set the foundation for a solid money management plan. Registration Deadline: 01/29/21  
Cost: $70  
SYN:0082 LLPEX-6013-101CL  02/06-03/06/21  S  
09:00AM-12:00PM  LLGP 105  T Jackson

FLORAL CUPCAKE BOUQUET – 3 HRS  
Learn to transform cupcakes into an edible spring floral bouquet. Students will learn to pipe leaves (Wilton 352) and dot (Wilton 3/10), stars (Wilton 1M), petals (Wilton 104), easy rosette rose (Wilton 104). We will then arrange them into our bouquet. We will also review how to fill a decorating bag using a coupler. Registration Deadline: 03/12/21  
Cost: $39  
SYN:0092 LLPEX-6032-201CL  03/30/21  T  
06:00PM-09:00PM  LLGP 103  D Seyfang

FOR THE LOVE OF BEER: AN INTRODUCTION TO CRAFT BEER – 6 HRS  
This 2-part workshop will provide students with an introduction to homebrewing techniques and beer styles. In the first session, the instructor will provide basic brewing information, highlighting the main methods, both extracts and grains. For the second session, students will meet at Galveston Island Brewery for a tour and tasting. “How to Brew” by John Palmer is recommended.
reading if students want to gain more knowledge outside of class. Tue 02/09/21 5:30-8:30pm Sat 02/20/21 12:00-3:00pm. Registration Deadline: 02/02/21. Must be age 21 or older to participate.

Cost: $65
SYN:0083 LLPEX-6034-201CL  02/09/21-02/20/21  TS
SEE TIMES ABOVE  LLGP 106  C Hall

**FUNDAMENTALS OF WINE – 2.5 HRS**
Join certified sommelier Austin Farina to learn about the fundamentals of wine tasting and making, evaluate flavor, structure, and aroma, recognize common wine flaws, and understand the basics of food and wine pairing. Workshop will include tastings from wines around the world and will be held at Haak Winery. Students must be 21 years of age or older to participate. Registration Deadline: 02/23/21

Cost: $65
SYN:0088 LLPEX-6031-201CL  03/09/21  T
06:30PM-09:00PM  A Farina

**GREAT WINES OF THE LONE STAR STATE – 2 HRS**
Join certified sommelier Austin Farina to taste your way through the different regions and grapes of the Lone Star state, including reds, whites, bubbles, and dessert wines. Workshop will be held at Haak Winery. Students must be 21 years of age or older to participate. Registration Deadline: 03/25/21

Cost: $65
SYN:0093 LLPEX-6039-201CL  04/08/21  TH
06:30PM-08:30PM  A Farina

**GUITAR FROM THE BEGINNING – 12 HRS**
In this class, students will learn basic guitar techniques including chords, scales, standard notation and tablatures, tuning, and basic guitar maintenance. “Guitar for the Absolute Beginner” is the book that will be used for the class and each student will receive their own copy. Students must bring their own 6-string guitar. Registration Deadline: 03/09/21

Cost: $109
SYN:0090 LLPEX-6043-201CL  03/23/21-04/27/21  T
05:30PM-07:30PM  LLGP 101  J Kiefer

**MARDI GRAS EXTRAVAGANZA! PART 1 – PAPER MACHE MASKS – 7 HRS**
It's PARTY TIME! Laissez les bons temps rouler! Mardi Gras’ great significance is that it's the celebration period before the fasting season of Lent. Mardi Gras is a series of events with Mardi Gras carnival celebrations, feasts and parties that culminates on the day before Ash Wednesday. Students in this workshop will sculpt a unique four layered Mardi Gras masquerade mask using glue paste, paper mache clay and newspaper. Once mask is dry, students will add finishing touches with acrylic paints, beads and feathers, etc. All supplies are included in student fee. T 1/26 6-9pm, Th 1/28 6-8pm and Sat 1/30 10-12pm. Registration Deadline: 01/12/21

Cost: $85
SYN:0074 LLPEX-6035-201CL  01/26/21-01/30/21  TTHS
SEE TIMES ABOVE  LLGP 106  D Haddock

**MARDI GRAS EXTRAVAGANZA! PART 2 – PARADE UMBRELLAS – 2 HRS**
The Mardi Gras umbrella or parasol is a symbol of celebration and a welcome invitation for everyone to join in the rolling excitement. The umbrellas of today reflect personal attitude and creativity. Students in this workshop will design their own Mardi Gras style umbrella using a variety of materials including beads, glitter, feathers, etc. All supplies are included in student fee. T 1/26 6-9pm, Th 1/28 6-8pm and Sat 1/30 10-12pm. Registration Deadline: 01/12/21

Cost: $42
SYN:0079 LLPEX-6036-201CL  02/02/21  T
06:00PM-08:00PM  LLGP 106  D Haddock

**MICROSOFT EXCEL TIPS AND TRICKS – 12 HRS**
This course will focus on complex formulas and functions, sorting and filtering data, pivot tables, and what if analysis. In addition, old and new tips and tricks to enhance your use of Excel will be presented. At the completion of this course, the student will be able to create and utilize formulas and functions, sort and filter data to locate specific information, and utilize
This 2-part workshop will provide students with an introduction to homebrewing techniques and beer styles. In the first session, the instructor will provide basic brewing information, highlighting the main methods, both extracts and grains. For the second session, students will meet at Galveston Island Brewery for a tour and tasting. “How to Brew” by John Palmer is recommended reading if students want to gain more knowledge outside of class. Registration Deadline: 2/2/21. Must be age 21 or older to participate.
Cost: $65
SYN:0083 LLPEX-6034-201CL
Tue 02/09/21 5:30PM-8:30PM
Sat 02/20/21 12:00PM-3:00PM

02/09/21-02/20/21 TS
LLGP 106
C Hall
<table>
<thead>
<tr>
<th>Course Title</th>
<th>Duration</th>
<th>Description</th>
<th>Dates</th>
<th>Time</th>
<th>Location</th>
<th>Instructors</th>
</tr>
</thead>
<tbody>
<tr>
<td>NIGHT PHOTOGRAPHY IN GALVESTON</td>
<td>9 HOURS</td>
<td>Students will learn how to take outstanding low light photographs. This course is a three course including one night in Galveston during which students will travel to Galveston in their personal vehicle. Students must bring their own tripod and DSLR camera, plus have a working knowledge of using manual settings on it.</td>
<td>02/01/21-02/17/21</td>
<td>06:30PM-08:30PM</td>
<td>LLGP 107</td>
<td>D Christiansen</td>
</tr>
<tr>
<td>MODERN CALLIGRAPHY FOR NEWBIES</td>
<td>2 HRS</td>
<td>This 2-hour tutorial is geared towards those who are interested in the art of modern calligraphy and have little to no experience with this craft. Dionne Christiansen, from Nib and Pixel, teaches the basics of modern calligraphy — lettering, flourishing, colored inks, and is a lot of fun. Perfect for those who want to learn a new skill or for those who want a fun outing with friends.</td>
<td>02/13/21-02/13/21</td>
<td>10:00AM-12:30PM</td>
<td>LLGP 106</td>
<td>A Johnson</td>
</tr>
<tr>
<td>OVERCOMING YOUR FEAR OF PUBLIC SPEAKING</td>
<td>6 HRS</td>
<td>Whether you are at a podium or on a Zoom meeting, speaking in front of a group can be an intimidating experience for many people. In this workshop, students can expect to learn tips and tools for working through speech anxieties and enhancing their public speaking ability.</td>
<td>01/15/21</td>
<td>06:00PM-08:00PM</td>
<td>LLGP 106</td>
<td>R Shifflet</td>
</tr>
<tr>
<td>PAPER MEMORIES</td>
<td>10 HRS</td>
<td>Want to keep your memories alive with your very own photo scrapbook? Need a one-of-a-kind gift for someone you love? Then this two-part workshop is for you! It will focus on the basics of photo organization and scrapbooking. Students will learn how to collect and organize photos for a project, crop photos, create page layouts through paper and embellishment selection and journaling. Album and supplies are included in student fee.</td>
<td>04/06/21</td>
<td>09:00AM-10:30PM</td>
<td>LLGP 106</td>
<td>R Shifflet</td>
</tr>
<tr>
<td>POWERPOINT WITH PIZAZZ</td>
<td>12 HRS</td>
<td>This course will focus on formatting pictures, animating text and objects, inserting audio and videos, and voice over PowerPoint skills. At the completion of this course, students will have created their personal PowerPoint demonstrating these new skills. This is an advanced class. Students should be well versed in PowerPoint basics and be able to access and download files from their COM email account prior to the beginning of the first class. If you are a new student to COM, the Technology Help Desk can supply you with your COM username and password after you have registered.</td>
<td>04/06/21</td>
<td>05:30PM-08:30PM</td>
<td>LLGP 106</td>
<td>T LeDoux</td>
</tr>
</tbody>
</table>
| SITUATIONAL AWARENESS IN TODAY'S WORLD                 | 3 HRS    | This workshop will be taught by Dan Blackford, former Secret Service who provided protection to the President and Vice President of the United States and their families between 1995-2000. Whether you’re at home, going to school, working at a job, or anything in between, this workshop will provide tools to help you deal with safety and security issues such as workplace violence, disorderly subjects, active threats, and a multitude of other potential crisis situations. Being situationaly aware and
Continuing Education Schedule Spring 2021

50 PLUS COURSES
Designed for ages 50 and over

ART: BEADED FASHION JEWELRY – 24 HRS
Students will learn beginners’ skills in the techniques of bead stringing and bead stitching. Techniques will be taught by lecture, demonstration, and four hands-on projects. SUPPLIES: Required list of supplies will be provided at time of registration (estimated cost $60-$80).
Cost: Senior: $15  In District: $42  Out-of-District: $47
SYN:0019 SENR-7050-101CL  01/27/21-04/21/21   W
10:30AM-12:30PM    LLGP 102  R Wilcox

ART: BEAD STITCHING – 24 HRS
Students will learn a variety of stitches used for beading and finish a project with each stitch technique. SUPPLIES: Required list of supplies will be provided at time of registration (estimated cost $20-$40).
Cost: Senior: $15  In District: $42  Out-of-District: $47
SYN:0018 SENR-6006-101CL  01/28/21-04/22/21   TH
02:00PM-04:00PM    LLGP 101  P Ouellette

ART: CAKE DECORATING: BUTTERCREAM, ROYAL ICING, AND FONDANT SKILLS – 24 HRS
Students will learn basic skills of cake decorating using buttercream, royal, and fondant icings – including coloring icing, icing consistency, proper bag angle, and pressure control. Students will learn to fill and use a piping bag with and without a coupler, icing tips, flower nails, and other equipment to transform their sweet treats into amazing deserts. Students will learn to level, tort, fill, and apply icing to cakes. In addition, various piping techniques such as piped designs, borders, and flowers in the various mediums. Students will also learn to cover a cake in fondant. SUPPLIES: Required list of supplies will be provided at time of registration (estimated cost $50-$75).
Cost: Senior: $15  In District: $42  Out-of-District: $47
SYN:0020 SENR-7090-101CL  01/25/21-04/19/21   M
02:00PM-04:00PM    LLGP 103  D Seyfang

ART: CLOTHING CONSTRUCTION – 24 HRS
Become knowledgeable with sewing terms and their definition, the different parts and operation of the sewing machine, selecting and caring for different types of fabrics, and the sewing notions to meet a desired need. Students will learn the proper sewing tools, their names, and their functions. The overall objective of the course is to construct a garment or wearing apparel that is appealing to the student. SUPPLIES: Required list of supplies will be provided at time of registration (estimated cost $50).
Cost: Senior: $15  In District: $42  Out-of-District: $47
SYN:0021 SENR-7127-101CL  01/25/21-04/21/21   MW
04:00PM-05:00PM    LLGP 106  T Harris

ART: CRICUT – 24 HRS
Learn how to make personal t-shirts, signs, stencils, etch on glass, picture frames, boxes, luminaries, and so much more using
a Cricut personal die-cutting machine. Course will start out with basic instructions of machine mechanics and then proceed to Cricut Design Space. Students must have laptop or tablet to access internet and download Design Space program. In-person class does not require students to bring a Cricut machine, but students registered for the Internet class will need to have their own machine. SUPPLIES: Required list of supplies will be provided at time of registration (estimated cost $25)

Cost: Senior: $15  In District: $42  Out-of-District: $47
SYN:0027 SENR-7038-101CL  01/26/21-04/21/21  T
09:00AM-11:00AM  LLGP 101   D Wheeler

ART: PAINTING WITH OILS – 24 HRS
This course is designed for the oil painting beginner. It focuses on the techniques of the great masters and how to hold the brush, mix paint and use glazes. Techniques include exploring color and using light and shadow to create drama. The course starts with a limited paint pallet, expanding as the class progresses SUPPLIES: Required list of supplies will be provided at time of registration (estimated cost $120).

Cost: Senior: $15  In District: $42  Out-of-District: $47
SYN:0027 SENR-7038-101CL  01/26/21-04/20/21  T
09:00AM-11:00AM  LLGP 101   D Wheeler

ART: PAINTING WITH WATERCOLORS – 24 HRS
This course is only for students who have never taken watercolor painting. Even those who have never handled a brush before will enjoy exploring watercolor's complexities while learning how to deal confidently with washes and color mixing. Students will discover their hidden potential while learning the fundamentals of this art form. SUPPLIES: Required list of supplies will be provided at time of registration (estimated cost $200).

Cost: Senior: $15  In District: $42  Out-of-District: $47
SYN:0028 SENR-7089-101CL  01/27/21-04/21/21  W
09:00AM-11:00AM  LLGP 101   L Johnson

ART: PHOTOGRAPHY AS A HOBBY – 24 HRS
Whether the desire is to photograph your family, vacations, or the world around you, this course will introduce students to basic photography skills and camera features that will significantly improve their photographs. While a digital single lens reflecting camera is recommended, which ever camera students have is perfect. Students need to bring their own camera.

Cost: Senior: $15  In District: $42  Out-of-District: $47
SYN:0030 SENR-7049-101CL  01/25/21-04/19/21  M
09:00AM-11:00AM  LLGP 105   T Ledoux
ART: QUILTING – 24 HRS
This class is for students wanting to learn how to quilt or expand their existing quilting skills. The class objective is to learn quilting basics – choosing fabrics, rotary cutting, piecing, basting, quilting, and binding. Students can work on pieced project of their choice and must bring their own supplies. SUPPLIES: Required list of supplies will be provided at time of registration (estimated cost $75-$350).
Cost: Senior: $15  In District: $42  Out-of-District: $47
SYN:0031 SENR-7111-101CL  01/26/21-04/20/21   T
01:00PM-03:00PM    LLGP 106  E Tutt

ART: STAINED GLASS – 24 HRS
Come learn the art of stained glass. Students will be taught to construct a panel from start to finish with the Copper Foil technique which will provide the basis to building additional panels. A small panel will be the class project. SUPPLIES: Required list of supplies will be provided at time of registration (estimated cost $150-$300).
Cost: Senior: $15  In District: $42  Out-of-District: $47
SYN:0032 SENR-7003-101CL  01/26/21-04/20/21  T
10:00AM-12:00PM    LLGP 104  P Stettler

ART: WOODWORKING – 24 HRS
This course is intended for students who desire to learn or improve their knowledge and skill using basic woodworking hand tools. Discussion will include wood and tool terminology, layout techniques, joinery, and finishes. Instructor will cover sharpening, proper tool selection, and project layout, all with proper technique and safety in mind at all times. SUPPLIES: Required list of supplies will be provided at time of registration (estimated cost $200-$250).
Cost: Senior: $15  In District: $42  Out-of-District: $47
SYN:0033 SENR-7094-101CL  01/28/21-04/20/21  T
09:00AM-11:00AM    LLGP 102  R Goodheart

COMPUTER: ABSOLUTE BEGINNERS – 24 HRS
Whether students have never worked with or have forgotten what they learned about computers, this class will meet students where they are. The class will cover how to get a computer up and running and how to shut it down safely. Students will learn to make Microsoft Windows “friendlier” or personalized and basic hardware differences. This class includes an introduction to keyboarding, email, and Facebook. Students will need to bring a USB flash/jump drive to class.
Cost: Senior: $15  In District: $72  Out-of-District: $77
SYN:0037 SENR-7115-101CL  01/25/21-04/19/21  T
12:00PM-02:00PM    LLGP 105  T Ledoux

COMPUTER: BASIC INTERNET – 20 HRS
Students should have some basic computer skills to benefit from this course. This course will explain in simple terms what the Internet is, how to get connected, and how to navigate it safely. Students will learn to browse the Internet, email, text, shop online, and experience commonly used Internet applications. Whether using a smart phone, tablet, personal computer, or even thinking of buying a device to access the Internet, students will find this information useful.
Cost: Senior: $15  In District: $72  Out-of-District: $77
SYN:0038 SENR-7121-101CL  01/28/21-04/08/21  TH
10:45AM-12:45PM    LLGP 105  M Baker

COMPUTER: SHOPPING ONLINE – 20 HRS
This class is an introduction to the wonderful world of “Online Shopping!” — showing students how to search for items, find the best prices and buy with confidence and security. Students should have some basic computer skills to benefit from this course. Smartphones are useful to bring to class, but not required.
Cost: Senior: $15  In District: $72  Out-of-District: $77
SYN:0039 SENR-7121-101CL  01/28/21-04/08/21  TH
10:45AM-12:45PM    LLGP 105  M Baker

EXERCISE: BALANCE TRAINING – 30 HRS
This 12-week program is designed to reduce the fear of falling and increase activity levels among adults. The class focuses on...
EXERCISE: PILATES – 30 HRS
Pilates strengthens the muscles that support the spine (the neck, shoulders, abs, hips and thighs) to bring balance into the body. Most body aches and pains are due to muscular imbalance. Pilates helps to realign the spine to decrease tension, increase flexibility and strengthen the body from the inside out. To maximize the benefit of this class, students should be able to exercise on the floor using mats provided. Students will be shown modifications for all exercises, but will be encouraged to challenge themselves as the semester progresses.

Cost: Senior: $15  In District: $42  Out-of-District: $47
SYN:0041 SENR-7075-101CL 01/26/21-05/13/21  TTH
04:00PM-05:00PM  LLGP 107  S Deshotel
EXERCISE: YOGA AND STRESS REDUCTION – 30 HRS
Students will learn the art of slow, measured movements to develop strong muscles, agility and flexibility, which can reduce the effects of the aging process. Through the art of breathing, relaxation and self-awareness, students will experience increased energy levels and decreased aches and pains. Required Supplies – towel or blanket for lying down on floor during exercise.
Cost: Senior: $15  In District: $42  Out-of-District: $47
SYN:0049 SENR-7071-101CL  01/26/21-05/13/21  TTH 08:00AM-09:00PM  LLGP 107  A Johnson Galdamez

EXERCISE: ZUMBA – 30 HRS
Zumba incorporates a variety of Latin-inspired dance moves to create a one-of-a-kind fitness program that will tone and sculpt the body while burning unwanted fat through aerobic exercise.
Cost: Senior: $15  In District: $42  Out-of-District: $47
SYN:0050 SENR-7077-101CL  01/26/21-05/13/21  TTH 09:00AM-10:00AM  LLGP 108  R Jiron

HEALTH: KEEP IT SIMPLE (LIVING A HEALTHY LIFE) – 24 HRS
Students will learn about the benefits of a healthy life style, eating fresh foods, and incorporating super foods into their diet. This class will include information on whole foods and a plant-based diet.
Cost: Senior: $15  In District: $42  Out-of-District: $47
SYN:0051 SENR-7102-101CL  01/27/21-04/21/21  W 01:00PM-03:00PM  LLGP 103  S Mitchiner

LANGUAGE: SPANISH – 24 HRS
Students will obtain a working knowledge of beginning Spanish, learn common vocabulary and phrases, and then proceed to verbs and sentence construction. The last class will be a conversational class at a local Spanish speaking restaurant for an additional fee.
Cost: Senior: $15  In District: $42  Out-of-District: $47
SYN:0052 SENR-7015-101CL  01/25/21-04/19/21  M 11:00AM-1:00PM  LLGP 106  A Johnson Galdamez
SYN:0053 SENR-7015-102IN  01/27/21-04/21/21  W 11:00AM-1:00PM  INTERNET  A Johnson Galdamez

TRAVEL

TRIP: TOUR THE HISTORIC MOODY MANSION, 2618 BROADWAY, GALVESTON, TX
Galveston's Moody Mansion has been listed on the National Register of Historic Places by the U.S. Department of the Interior since 1994 and a Recorded Texas Historical Landmark since 1967. Take an exclusive behind-the-scenes 125th Anniversary tour with a knowledgeable docent guiding you through areas not normally open to the public, describing Mary Moody Northen's vision for preserving her home and sharing her collections. Reservations will be held at a local Galveston restaurant so that students may buy lunch prior to the tour. Due to COVID-19 guidelines, travel to and from this venue will be the responsibility of the student. Trip coordinator will meet students at the venue. Masks are required. Tickets have been pre-purchased for this event; therefore, they are non-transferable and non-refundable. Capacity is limited to 9 students due to COVID restrictions at the venue.
Cost: $50
SYN:0101 SENRT-9001-101CL  02/20/21  S 01:00PM-06:00PM

TRIP: RODEO KICK-OFF – BUTLER LONGHORN MUSEUM, 1220 CORYELL STREET, LEAGUE CITY, TX
The Butler Longhorn Museum, is a unique cultural heritage destination in League City, Texas. It's a museum dedicated to telling the story of local resident Milby Butler and his role in saving the iconic Texas Longhorn from extinction. Sitting on ten acres at the northern edge of the city's historic district in Heritage Park, the museum is an 8,000 square foot, three-story, ADA-compliant structure that houses unique artifacts, local art, history and science exhibits, multiple rentable spaces, and a gift shop. It documents not only the Longhorn bloodline but also the history of League City itself. The city developed around the Butler Ranch and Cattle Station and whose history stretches all the way back to before the Civil War. Lunch reservations will be held at the Red River BBQ & Grill -1911 E. Main Street, League City, TX so that students may buy lunch after the tour. Due to COVID-19 guidelines, travel to and from this venue will be the responsibility of the student. Trip coordinator will meet students at the venue. Masks are required. Tickets have been pre-purchased for this event; therefore, they are non-transferable and non-refundable. Capacity is limited to 14 students due to COVID restrictions at the venue.
Cost: $40
SYN:0102 SENRT-9001-102CL  03/01/21  M 10:00AM-03:00PM

Please visit the online CE Catalog for the most up-to-date course information at www.com.edu/ce

REGISTRATION FOR SPRING 2021 BEGINS DECEMBER 01, 2020
TRIP: TOUR THE HISTORIC MOODY MANSION, 2618 BROADWAY, GALVESTON, TX

Galveston’s Moody Mansion has been listed on the National Register of Historic Places by the U.S. Department of the Interior since 1994 and a Recorded Texas Historical Landmark since 1967. Take an exclusive behind-the-scenes 125th Anniversary tour with a knowledgeable docent guiding you through areas not normally open to the public, describing Mary Moody Northen’s vision for preserving her home and sharing her collections. Reservations will be held at a local Galveston restaurant so that students may buy lunch prior to the tour. Due to COVID-19 guidelines, travel to and from this venue will be the responsibility of the student. Trip coordinator will meet students at the venue. Masks are required. Tickets have been pre-purchased for this event; therefore, they are non-transferable and non-refundable. Capacity is limited to 9 students due to COVID restrictions at the venue.

Cost: $50

SYN: 0103  SENRT-9001-103CL   03/06/21      S
01:00PM-06:00PM

TRIP: MOODY GARDENS, 1 HOPE BLVD, GALVESTON, TX

Aquarium Pyramid (self-guided tour) - Explore the oceans’ depths in the Gulf of Mexico, South Atlantic, North Pacific, South Pacific and Caribbean. Dive into the oceans of the world in a 1.5-million-gallon aquarium teeming with creatures from tuxedo-clad penguins to seals, stingrays, sharks and more! Rainforest Pyramid (self-guided tour) - Visit the rainforests of Asia, Africa and the Americas in a rare, up-close and interactive experience with endangered plants and animals ranging from Giant Amazon River Otters to Saki Monkeys, sloths and an array of birds! Reservations will be held at a local Galveston restaurant so that students may buy lunch after the tours. Due to COVID-19 guidelines, travel to and from this venue will be the responsibility of the student. Trip coordinator will meet students at the venue. Masks are required. Tickets have been pre-purchased for this event; therefore, they are non-transferable and non-refundable. Capacity is limited to 19 students due to COVID restrictions at the venue.

Cost: $40

SYN: 0106  SENRT-9001-106CL   04/20/21      T
10:00AM-02:00PM

TRIP: GALVESTON DUCK TOUR, 2500 SEAWALL (25TH & SEAWALL), GALVESTON, TX

The Galveston Duck Tour is a unique way to see Galveston Island. On the Duck, you’ll travel 40 blocks on Seawall Boulevard – overlooking the Gulf of Mexico – to Offats Bayou, where you’ll then enter the water for a cruise across the bayou! The Duck exits the water at Heards Lane, and then will take you past several historic mansions, through the Strand Historic District, and the Silk Stocking District, as it proceeds back to Seawall Boulevard. During the entire Duck Tour, you will enjoy a humorous-yet-informative tour given by an experienced captain. Reservations will be held at a local Galveston restaurant so that students may buy lunch after the tour. Due to COVID-19 guidelines, travel to and from this venue will be the responsibility of the student. Trip coordinator will meet students at the venue. Masks are required. Tickets have been pre-purchased for this event; therefore, they are non-transferable and non-refundable. Capacity is limited to 19 students due to COVID restrictions at the venue.

Cost: $35

SYN: 0105  SENRT-9001-105CL   04/13/21      T
10:00AM-02:00PM

FINE ARTS

ACTING I – 48 HRS

Cost: In District: $270 Out-of-District: $275

SYN: 0060 ARTSL-2007-140CL   01/19/21-05/14/21  MW
12:30PM-01:50PM FAB 117 L Hamilton
SYN: 0061 ARTSL-2007-141CL   01/19/21-05/14/21  TTH
11:00AM-12:20PM FAB 117 H Brown

CERAMICS I – 96 HRS

Cost: In District: $270 Out-of-District: $275

SYN: 0057 ARTSL-2047-232CL   01/19/21-05/14/21  MW
06:00PM-08:50PM FAB 138 G Bowes
SYN: 0056 ARTSL-2047-132CL   01/19/21-05/14/21  TTH
01:30PM-04:20PM FAB 138 G Bowes

PHOTOGRAPHY I – 96 HRS

Cost: In District: $270 Out-of-District: $275

SYN: 0059 ARTSL-2002-138IN   01/19/21-05/14/21  INTERNET C Peet
STUDIO ARTS — 96 HRS
This course allows beginning to advanced non-credit students to fully participate in any of the three 2-D studio credit courses taught by Mark Greenwalt. Students are expected to be active participants within the collaborative studio environment and broadly pursue course objectives along with their credit student peers. Students have the option of attending Drawing on Mondays and Wednesdays from 9:30am - 12:20pm, or Design Painting on Monday and Wednesdays from 2:00pm - 4:50pm. For more information regarding specific courses contact Mark at 409-933-8673 or mgreenwalt@com.edu.

Cost: In District: $270 Out-of-District: $275
SYN:0055 ARTSL-2000-120CL 01/19/21-05/14/21 M Greenwalt
TBA FAB 130

DIGITAL MEDIA — 96 HRS
Cost: In District: $270 Out-of-District: $275
SYN:0058 ARTSL-2004-133IN 01/19/21-05/14/21 C Peet
INTERNET

PIANO I — 48 HRS

Cost: In district: $90 Out of district: $95
SYN: 0070 MUSIL-2001-160CL 01/19/21-05/14/21 P Boyd
09:30AM-10:50AM FAB 111

INTERMEDIATE CLASS PIANO — 48 HRS
Cost: In district: $90 Out of district: $95
SYN: 0071 MUSIL-2011-161CL 01/19/21-05/14/21 P Boyd
04:30PM-05:50PM FAB 111

GUITAR ENSEMBLE — 48 HRS
Cost: In district: $60 Out of district: $65
SYN: 0066 MUSIL-2002-170CL 01/19/21-05/14/21 J Kiefer
03:30PM-06:20PM FAB 117

GUITAR ENSEMBLE – TRIO — 48 HRS
Cost: In district: $60 Out of district: $65
SYN: 0067 MUSIL-2002-171CL 01/19/21-05/14/21 J Kiefer
04:30PM-07:20PM FAB 117

CLASS GUITAR — 48 HRS
Cost: In district: $90 Out of district: $95
SYN: 0072 MUSIL-2002-162CL 01/19/21-05/14/21 J Kiefer
03:30PM-06:20PM FAB 117

CONCERT BAND — 48 HRS
Cost: In district: $60 Out of district: $65
SYN: 0062 MUSIL-2003-270CL 01/19/21-05/14/21 H Koerner
07:30PM-10:20PM FAB 117

JAZZ ENSEMBLE — 48 HRS
Cost: In district: $60 Out of district: $65
SYN: 0068 MUSIL-2005-270CL 01/19/21-05/14/21 T TH
07:30PM-10:20PM FAB 110

MAINLAND CHORALE — 48 HRS
Cost: In district: $60 Out of district: $65
SYN: 0069 MUSIL-2006-270CL 01/19/21-05/14/21 T TH
06:00PM-07:20PM FAB 110

DUCK & COVER A CAPPELLA — 48 HRS
Cost: In district: $60 Out of district: $65
SYN: 0064 MUSIL-2007-270CL 01/19/21-05/14/21 J Heffel
07:30PM-10:00PM FAB 111

WOODWIND ENSEMBLE — 48 HRS
Cost: In district: $60 Out of district: $65
SYN: 0166 MUSIL-2004-270CL 01/19/21-05/14/21 T TH
07:30PM-10:00PM FAB 117

FINANCIAL AID INFORMATION
See page 3 for more information about possible financial aid sources.

A Word About Waiting to Register...
Each class has a minimum enrollment. Once that minimum is reached, the class has “made.” Find a class you like, and encourage a friend to join you! Sometimes two or three people can make a difference between having a course “make” or be canceled.

LIFELONG LEARNING OFFICE HOURS
MONDAY – THURSDAY 8 a.m. – 5 p.m.
For more information, call 409-933-8461.
ENROLLMENT IS LIMITED DUE TO COVID-19 RESTRICTIONS.
INSTRUCTOR LED ONLINE COURSES

Introduction to Stock Options
Learn how stock options can protect your portfolio and help you profit in any type of market.

Accounting Fundamentals
Give yourself skills that are in high demand by exploring corporate accounting with a veteran instructor.

Creating Web Pages
Learn the basics of HTML so you can design, create, and post your very own site on the Web.

Creating a Successful Business Plan
Turn your business ideas into a solid plan for financing and long-term success.

How to Make Money From Your Writing
Whether you want to create your own business, add to your income, supplement your retirement, or boost what you're earning as a writer, you'll find the how-to's here.

Introduction to Microsoft Outlook 2010
Take control over your meetings, emails, and to-do lists by mastering the essentials of Microsoft Outlook 2010.

Solving Classroom Discipline Problems
Veteran teacher reveals the secrets to an orderly classroom. A step-by-step approach to effective, positive discipline.

www.ed2go.com/mainland

CAREER TRAINING PROGRAMS

Certified Personal Trainer - 62 hrs
Prepare for an in-demand career as a personal trainer as you earn a nationally-recognized W.I.T.S. certification and gain real-life experience in an internship.

Travel Agent Training - 200 hrs
Learn the basic skills needed to operate a computer reservation system for airlines, travel agencies, cruise lines, hotel, or as a home-based agent, and get started in a career in the travel industry.

Optician Certification Training - 150 hrs
Master the skills you need for a successful career as an optician and prepare yourself to take the ABO certification exam.

Medical Transcription - 240 hrs
Learn to transcribe medical reports in hospitals, offices, or from home with the most popular transcription program in the country for entry-level training.

Event Management & Design - 300 hrs
From planning to pyrotechnics, the Event Management and Design Online Training Program will teach you everything you need to know to create events that are truly special.

Reach us at: (409) 933-8112

Prices start as low as: $115
Parking permits are available in the COM Gym, building 4, at no cost. To expedite the process of obtaining a parking permit, students should visit WebAdvisor and enter their vehicle information before going to the gym. Students will need to provide the gym staff with only their student ID number and will then be issued a parking permit.

Learn how to obtain a temporary or permanent permit for your vehicle at www.com.edu/campus-police/temporary-parking-permit or contact the COM Gym at 409-933-8422.
## Continuing Education Registration

**Check One:**
1. Do you consider yourself to be Hispanic/Latino?
   - Yes
   - No
2. In addition, please select one or more of the following racial categories to describe yourself:
   - American Indian or Alaskan Native
   - Asian
   - Black or African American
   - Native Hawaiian or Pacific Islander
   - White

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### Courses to Add

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### Courses to Drop

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Refund policy: **NO REFUNDS** will be made after a class begins. We will be happy to issue a full refund if cancellation is received before the class start date. This policy is based on the fact that CE classes are self-supporting. Registration fees are used for instructors as well as for supplies.

**Please initial:** __________________

### Personal

COM Continuing Education, Technical Vocational Building, Rm TVB 1475, 1200 N. Amburn Road, Texas City, TX. We accept credit card, debit, money order or check. No cash or American Express is accepted.

### Call

409-933-8586 OR 1-888-258-8859, EXT. 8586. **CREDIT CARD OR DEBIT ONLY** (Visa, MasterCard and Discover)

### Online

Use WebAdvisor https://webadvisor.com.edu. **RETURNING STUDENTS ONLY**
COLLEGE MISSION
College of the Mainland is a learning-centered, comprehensive community college dedicated to student success and the intellectual and economic prosperity of the diverse communities we serve.

COLLEGE VISION
College of the Mainland will be a valued and vital community partner by striving to enrich our expanding community and preparing our students to learn, work and live in a diverse, dynamic and global environment.

COLLEGE OF THE MAINLAND BOARD OF TRUSTEES
Kyle Dickson, Board Chair, Melissa Skipworth, Secretary, Alan Waters, Vice-Chair, Dawn King, Dr. Verna Henson, Dr. William (Bill) McGarvey, Donald G. Gartman

ACCREDITATION
College of the Mainland is accredited by: The Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees and certificates. Contact the Commission on Colleges at 1866 Southern Ln., Decatur, GA 30033-4097 or call 404-679-4500 for questions about the accreditation of College of the Mainland. The Commission is to be contacted only if there is evidence that appears to support the institution’s significant non-compliance with a requirement or standard.

DISCLAIMER STATEMENT
College of the Mainland reserves the right to withdraw a student due to any inability to maintain the prescribed rate of progress or for behavior detrimental to the learning process of the student or class. College of the Mainland also reserves the right to make changes in regulations, courses, fees and other matters of policy and procedure when deemed necessary. These provisions are not to be regarded as an irrevocable contract between the student and the college.

NONDISCRIMINATION STATEMENT
College of the Mainland is an equal opportunity/affirmative action educational institution and employer. The College District prohibits discrimination, including harassment, against any individual(s) on the basis of race, color, religion, national origin, age, veteran status, disability, sex, sexual orientation, gender, to include gender identity and gender expression, or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.

Further, as a recipient of Federal financial assistance, College of the Mainland prohibits discrimination against any beneficiary of, applicant to, or participant in programs financially assisted under Title I of the Workforce Innovation and Opportunity Act, on the basis of the individual’s citizenship status or participation in any WIOA Title I—financially assisted program or activity.

Inquiries concerning application of Title IX of the Education Amendments of 1972, as amended, may be referred to the College’s Title IX Coordinator or the U.S. Department of Education’s Office of Civil Rights. The College District designates the following persons to coordinate its efforts to comply with Title IX of Education Amendments: Dr. Sarah David, Title IX Coordinator, at s david3@com.edu, 1200 N. Amburn Road, Texas City, Texas 77591, 409-933-8413 and Dr. Vicki Stanfield, Title IX Administrator, at vstanfield@com.edu, 1200 N. Amburn Road, Texas City, Texas 77591, 409-933-8213.

PUBLIC INFORMATION STATEMENT
College of the Mainland offers credit academic and vocational programs published in the current college catalog. Admission into these programs is based on graduation from an accredited high school, a GED certificate or individual approval. It is the policy of College of the Mainland not to discriminate on the basis of sex, handicap, race, color, age or national origin in its education and vocational programs, activities or employment as required by Title IX, section 504 and Title VI. College of the Mainland will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs. For more information about your rights or grievance procedures, contact the Vice President for Instruction, 1200 N. Amburn Road, Texas City, TX 77591-2499, or call 409-933-8229, (local) or 1-888-258-8859, ext. 8229. College of the Mainland is an equal opportunity/affirmative action educational institution and does not discriminate on the basis of race, sex, age, religion, veteran status or national origin.

DECLARACIÓN E INFORMACIÓN PÚBLICA
El College of the Mainland ofrece programas vocacionales y académicos publicados en el presente catalago. La admisión a estos programas se efectúa a base de la graduación de una escuela secundaria acreditada o por medio de un certificado de GED o aprobación individual. Es la política del College of the Mainland no discriminar a base de sexo, desventaja física, raza, color, edad u origen nacional en sus programas educativos y vocacionales, ni en las actividades y el empleo, de acuerdo con los requisitos del Titulo IX, Sección 504, y del Titulo VI. El College of the Mainland tomará medidas para asegurar que el desconocimiento del idioma ingles no sea obstaculo a la admisión y participación en todos los programas educativos y vocacionales.
CAMPUS MAPS

LIFELONG LEARNING PROGRAM

14057 Gulfway Plaza • La Marque, Texas 77568 • 409-933-8461

Gulfway Plaza

Learning Center
North Campus

Allied Health Center

51
CONTINUING EDUCATION OFFICE
Technical-Vocational Building, Room TVB-1475, Main Campus
Phone: 409-933-8586  Fax: 409-933-8026
Mail: Continuing Education, 1200 N. Amburn Road, Texas City, Texas 77591
Email: ContEd@com.edu

Register here or online at www.com.edu/ce
EXTENDED TRAVEL
OPEN TO STUDENTS 18 AND OLDER

Cape Cod and the Islands
SEP 25, 2021
7 DAYS
Only $2,925*

- Cranberry Bog
- Cape Cod National Seashore
- Newport RI
- Breakers Mansion
- New England Lobster Dinner

Inclusions
- Roundtrip Airfare – HOU
- 6 Nights Accommodations
- 9 Meals

OCT 15, 2021
7 DAYS
New York City and Hudson River Valley
featuring Boston, Vermont, New Hampshire and Maine
Only $3,399*

- West Point Tour
- New Paltz/Historic Huguenot St.
- Hyde Park/FDR Historic Site
- Boscobel House and Gardens
- Hudson River
- Kingston/Manhattan/Hudson Valley
- Crown Maple Syrup

Inclusions
- Roundtrip Airfare – HOU
- 6 Nights Accommodations
- 8 Meals
- Sightseeing per Itinerary
- Admissions per Itinerary
- Motorcoach Transportation
- Baggage Handling at Hotels
- Professional Tour Director
- Hotel Transfers

APR 12, 2022
10 DAYS
Treasures of Ireland
Only $3,799*

- Medieval Banquet
- Belfast City Tour
- Killarney
- Jaunting Car Ride
- Limerick
- Galway
- Blarney Castle
- Rock of Cashel
- Adare
- Foynes Flying Museum

Inclusions
- Roundtrip Airfare – HOU
- 8 Nights Accommodations
- 12 Meals
- Sightseeing per Itinerary
- Admissions per Itinerary
- Motorcoach Transportation
- Baggage Handling at Hotels
- Professional Tour Director
- Hotel Transfers

*Advertised fee is per person based upon double occupancy and includes a booking discount if final payment is made by check prior to the final due date. Single occupancy has an additional fee.

**Please note, due to COVID-19 dates may change to be in accordance with any future COM travel restrictions.

For information, contact Traci Payne
409-933-8912 or tpayne5@com.edu
Take flight into a new career with drones!

SEE INSIDE FOR MORE INFORMATION