

ADDITIONAL FUNDING REQUEST

We, _____, understand and agree that the following procedures will take place both during and after this form is submitted to the Student Government Association and the Student Life Office.

Name of Club

- A representative may be sent to the SGA meeting to speak on behalf of the request, but it is not required. Please add an additional page explaining what the funds will be used for, in detail.
- We will submit this form within three days of the SGA General or Executive Board Meeting for consideration of funding proposal.
- For your club's fundraising balance, contact the Student Life Office or your Advisor.

Signature of Advisor	Office Extension	Date Signed
Signature of Club Officer	Club Email	Date Signed

HOW WILL THE FUNDS BE UTILIZED?

Name the program or activity, the date if possible, the specific use of funds and the amount.

Name of Event: _____ Latest the money is needed: _____

Item	Cost
Total for the Event:	
Minus (-) Fundraising Balance (Including the amount allotted from SGA):	-
Equals (=) Total Requested:	=

Do you have a Fundraiser Planned to help defer costs: Yes or No

Office Use Only:	
Notes:	
Date Received: _____	
Approved <input type="checkbox"/> or Denied <input type="checkbox"/>	Total Amount Approved: _____ (SGA use only)
Approved By: _____ <small style="margin-left: 40px;">Student Government Association President</small>	Date: _____
Approved By: _____ <small style="margin-left: 40px;">Student Government Association Treasurer</small>	Date: _____
Approved By: _____ <small style="margin-left: 40px;">Student Government Association Advisor</small>	Date: _____