



2019-2020 School Year
Dual Credit Registration Guide

Santa Fe High School



1. Complete College of the Mainland application through www.applytexas.org.
 - a. Establish a Profile on applytexas.org. It will provide a Username and password for applytexas.org
 - b. Complete an Application for College of the Mainland with your profile. Make sure to include your Social Security Number on the COM application.

User Name _____ Password _____

2. It takes 3-5 business days to process the application. You will receive an email from College of the Mainland with instructions on how to retrieve your COM ID number. COM ID number is mandatory to complete Application and TSI testing.
3. You must complete the TSI Pre-assessment prior to testing. Go to www.com.edu/tsiapp to complete the TSI Pre-Assessment. Once completed, you will receive a certificate of completion via email.
4. Sign up to take the TSI with your COM College Connections advisor at SFHS. TSI testing is free for SFHS students testing dates for Dual Credit students. TSI Exemption is available to students who have met the college readiness standard on the SAT or ACT; TSI testing is not required for non-credit classes.
5. Student taking COM online classes or classes on COM campus must submit proof of Bacterial Meningitis vaccination to COM. Proof can be turned on to your COM representative on campus.
6. Register and pay for Dual Credit classes. Registration will take place at Santa Fe High School Library on 4/30/19.
7. Dual Credit Orientation will take place prior to the start of fall classes.

Tuition and Fees 2019-2020

- In District: \$200 for 1-2 classes per semester; \$75 for each additional class
- Online Fee \$35, hybrid fee \$25
- Books are NOT included
- Additional fees for classes may be required.

Important Dates

- **Advisory Sessions:**
Start Date: 2/6/19 – register for session with COM Advisor
- **COM application deadline:** 2/28/19
- **TSI Testing:** 3/21/19
- **Registration and Payment Date:**
4/30/19 – Santa Fe HS Library



1200 Amburn Rd.
Texas City, TX 77591
409.933.8570
www.com.edu

For additional Information please contact Doreen Bridges, COM College Connections Advisor at dbridges@com.edu or dualcredit@com.edu