

REQUEST FOR ADJUSTMENT DUE TO SPECIAL CIRCUMSTANCES 2019-2020

Student

COM ID or SSN

Requests will only be considered for reasons indicated below that caused spouse/parents' income be less in 2018 than it was in 2017. Requests will not be considered for voluntary (resignation) unemployment, reduction or cancellation of over-time pay, or a one- time lump sum compensation.

1. Check the appropriate reason and indicate the date of the change in your situation and submit documentation to verify circumstances.

Reason for Change in Income

Date of Change

- | | |
|---|-----------|
| A. Involuntary Unemployment (layoff or termination) | ___ / ___ |
| B. Divorce | ___ / ___ |
| C. Death of spouse or parent | ___ / ___ |
| D. Disability of student, spouse, parent | ___ / ___ |

2. Must attach a copy of your **2018 IRS Tax Return Transcript and all w2s.**

NO action will be taken on this request until all requested documentation has been received. Other information/documentation could be requested once the request has been submitted and is under review.

Must attach a written explanation of circumstances for which you are requesting this adjustment to your financial aid application.

Certification:

I certify that the information provided on this form and on all supporting documentation is true and correct. I understand that corrections to my FAFSA application will change my eligibility, but do not guarantee additional financial aid will be awarded.

Student's Signature

Date

Spouse Signature (if applicable)

Date

Parent Signature (if applicable)

Date