

## **Family Educational Rights and Privacy Act (FERPA)**

**FERPA is a federal law that ensures that College of the Mainland protects the confidentiality of student educational records. Basically, FERPA says that access to confidential information, besides what someone doing normal college business might need, is only given to the student. The only information that may be publicly given out is directory information such as name, class, college, major, and telephone number. Non-directory information, like grades or disciplinary records, will not be given to another person without the written permission from the student. The student must complete the “Authorization to Release Information” form to identify other persons with whom the student’s information can be shared. This form is available at the Front Counter in the Student Financial Services Office and must be completed by the student in person.**

**Students have the right to review their own records and to check for accuracy. If a student believes the record has information that is wrong or misleading, the student may ask for the record to be corrected.**