

What is an OSHA Challenge: Getting Ready for VPP

Speaker:

Ed Parsons
OSHA Challenge Coordinator
Gulf Coast Safety Institute

Course Objectives

- At the completion of this session the attendees will be able to:
 - describe the OSHA Challenge Program;
 - explain how to become an OSHA Challenge Participant;
 - use the OSHA Challenge Tracking Participants
 Status (OCTPS) form to complete a gap analysis on their safety and health management system.

OSHA's Cooperative Programs







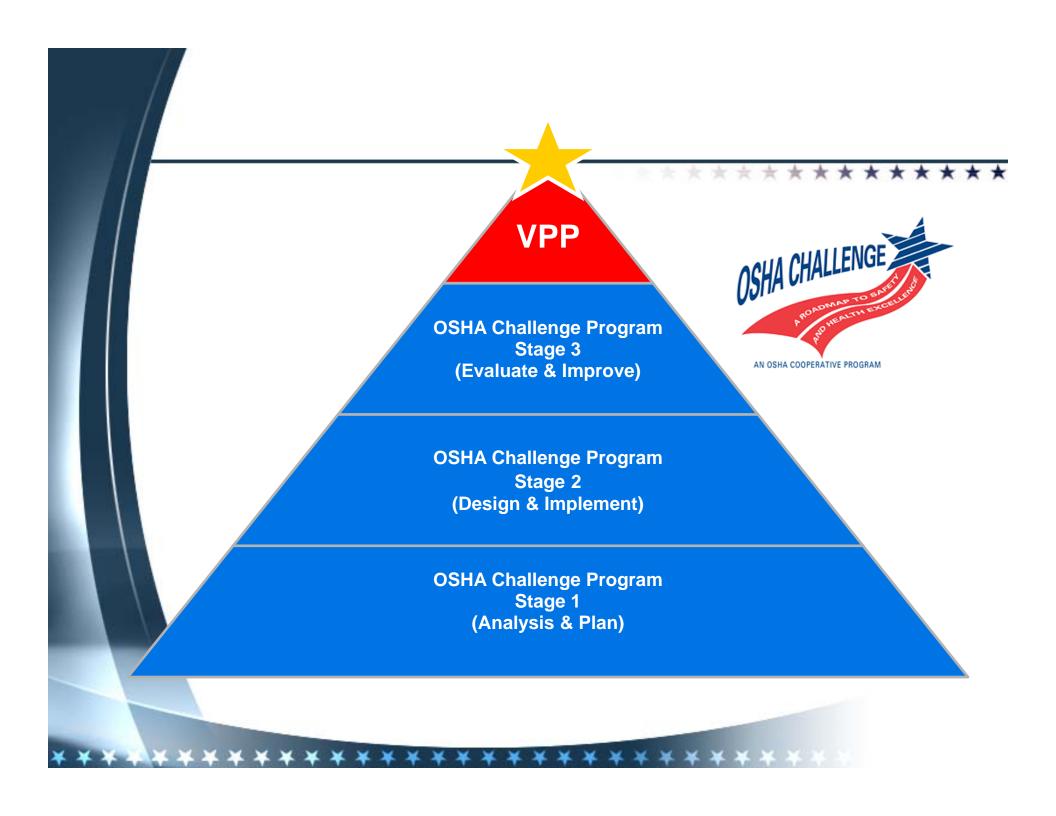




New Roadmap

- OSHA Challenge Program (2004)
 - Open to any company regardless of size, type or incident rate
 - Administration of the Program by non-profit groups such as safety councils and academic institutions
 - OSHA has limited involvement
 - Two tracks General Industry & Construction





Challenge Program Verification

- Verification is completed during or at the end of each stage
- May be conducted by Administrator or Coordinator
 - May have assistance of other SGEs or Challenge participants
- Verifications consist of review of the safety & health management system.
 - No employee interviews are conducted
 - No site evaluation/walkthrough is mandated



Elements of Challenge

- Management Leadership & Employee Involvement
- Worksite Analysis
- Hazard Prevention & Control
- Safety & Health Training



Challenge Recognition

- Company Name on Challenge <u>website</u>
- Completion of each stage
 - Stage 1 Letter from Area Director
 - Stage 2 Letter for Regional Administrator
 - Stage 3 Letter from Asst. Secretary of Labor –
 OSHA





Application Process

- Submit to Challenge Administrator
 - Letter of Commitment
 - Candidate Information Form
 - OSHA 300 Baseline Information.
- OSHA reviews Commitment letter and notifies Challenge Administrator.
- Company name is placed on OSHA website.



Commitment Letter (Example)



The Dow Chemical Company

2301 N. Brazosport Blvd. Freeport, Texas 77541-3257

Tuesday, February 26, 2008

Challenge Program Coordinator
Directorate of Cooperative and State Programs (DCSP)
Occupational Safety and Health Administration, Room N3700
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, D.C. 20210

Statement of Commitment:

The Management of The Dow Chemical Company's Texas Operations is committed to continually improving its safety and health performance and providing a safe and healthful workplace for our employees. Safety and health are paramount to our corporate vision and mission. Management hereby states that we will strive to successfully complete the three stages of the Challenge Program for General Industry, provide the necessary data and documentation to our Administrator, Gulf Coast Safety Institute, and keep our Administrator informed of our progress. We also will involve our employees and contractors in the Challenge process. We are excited to be involved in voluntary efforts with OSHA and look forward to reaching our ultimate goal of VPP Star Certification.

Sincerely,

Gary Hockstra

The Dow Chemical Company

Texas Operations

Vice President and Site Director

Linda Bartholome

The Dow Chemical Company

Texas Operations

Responsible Care Leader

Candidate Information Profile (Example)

Challenge Pilot Candidate Information Form

Section 1. Candidate Information					
Candidate Name	My New Company				
Site Address					
	1234 My Company Way, Hometown AA 12345				
Site Manager Name	The Donald				
Site Manager Title	The President				
Company/Corporate Name					
(If different from above)	The Big Company				
Company/Corporate Address	1 Big Company Drive, Your Town AA 23456				
Administrator Name	Gulf Coast Safety Institute				

Section 2. Challenge Candidate Contact Information				
Candidate Contact Name	GI Joe			
Candidate Contact Title	Safety Manager			
Candidate Contact Phone Number	123-456-7890			
Candidate Contact Fax Number	123-456-7891			
Candidate Contact E-mail Address	gi.ioe@gmail.com			

Section 3. Collective Bargaining Representative					
Union Name and Local #	NA				
Agent's Name					
Agent's Address					
Agent's Phone Number					
Agent's Fax Number					
Agent's E-mail Address					

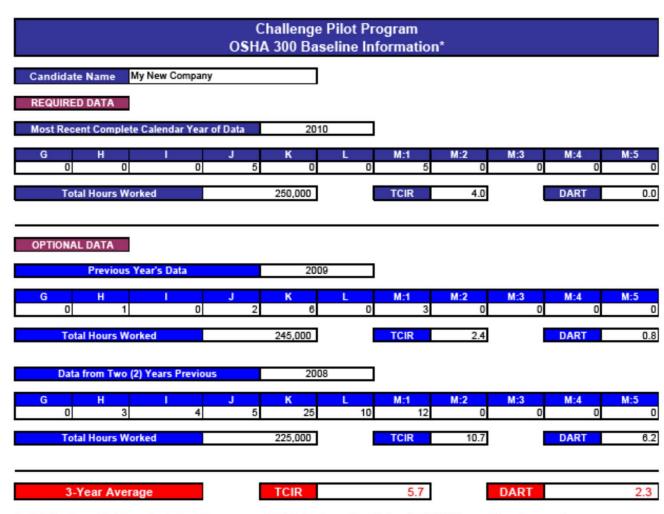
Section 4. Employees				
Number of Employees	100			
Number of Contract Employees	10			

Section 5. Type of Work and Products/Services

Please provide a comprehensive description of the work performed at your site, the type of product produced, and/or servicesprovided, and the typical hazards associated with your industry. Also provide your SIC and NAICS.

Description	SIC	NAICS
My New Company makes things that no one else can make. The hazards of working here are slips, trips and falls, cuts/abrasions to hands and arms.		123456

OSHA 300 Log Form (Example)



^{* -} OSHA will use this information to track the progress of OSHA Challenge Candidates. It will NOT be used for enforcement purposes.



Challenge Administrator

- Who?
 - Corporations, nonprofit/educational associations, and federal agencies.
- Why?
 - Work with sites in your own company to achieve SHMS progress or VPP
 - Assist other companies in achieving SHMS progress or VPP
- How?
 - Submit letter of application to OSHA

Challenge Administrator

- Other important info
 - Administrators may not be private safety and health consultants or for-profit associations.
 - Administrators cannot charge for time.
 - Administrators can charge for reasonable expenses, e.g. mileage, meals, hotel
- How to find one?
 - OSHA Challenge webpage https://www.osha.gov/dcsp/vpp/challenge.html

What does an Administrator do?

- Process applications, annual reports
- Mentor/coach by answering questions via email, phone and in-person when possible
- Conduct meetings with management teams to help them understand the benefits of the OSHA Challenge Program.
- Hold quarterly meetings (in person & phone conference)*
- Hold training for coordinators*





Forms

- The "Octopus"
 - OSHA Challenge Tracking Participants
 Status (OCTPS)



OCTPS

E323 /x									
	Α	В	С	D	E	F	G	Н	
Ι				Challenge P	ilot				
2	Stage I Tracking Form								
3									
4									
5	Participant Name Administrator Name Report Period								
6	[Incort Porticipant Name]		[Incort Admir Nama]		Time Period		[Enter T	ime Period]	
7	[Insert Participant Name]		[Insert Admin. Name]		Year		[Ent	ter Year]	
8									
9		Stage I	Management Leadership	and Employe	e Involvement				
10	0 1. Management Commitment - Actions Required					Particip	ant Status	Administrator Status	
11 12	and - grand - and					No Acti	on Taken	No Action Taken	
13	13 Participant Goal:				Date Completed:				
4 Participant Actions Taken:									
Administrator Narrative:									
16 2. Safety and Health Policy Statement. Develop, issue, and communicate a Safety and Health No Action To					on Takon	n No Action Taken			
17	Policy Statement (ie, what the	e site commi	ts to doing)			no Act	on ruken	No Action Taken	
	Participant Goal:			Date Com	Date Completed:				
19 Participant Actions Taken:									
Administrator Narrative: Overview / 1 - Summary Page / 2 - Stage I Status / 3 - Stage II Status / 4 - Stage III Status / 5 - Codes /									

Contact Information

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www.com.edu/gcsi

http://www/gcsi/osha-challenge-program



Questions?

www.com.edu/gcsi http://www/gcsi/osha-challenge-program