



2020 - 2021 Payroll Schedule

Part Time Employees

Employee will enter time in WebAdvisor.

Pay Period	Employee Deadline	Supervisor Approval Deadline	Pay Date
9/1/2020 - 9/30/2020	10/5/2020	10/6/2020	10/15/2020
10/1/2020 - 10/31/2020	11/3/2020	11/4/2020	11/13/2020
11/1/2020 - 11/30/2020	12/1/2020	12/2/2020	12/11/2020
12/1/2020 - 12/31/2020	1/5/2021	1/6/2021	1/15/2021
1/1/2021 - 1/31/2021	2/3/2021	2/4/2021	2/15/2021
2/1/2021 - 2/28/2021	3/2/2021	3/3/2021	3/12/2021
3/1/2021 - 3/31/2021	4/5/2021	4/6/2021	4/15/2021
4/1/2021 - 4/30/2021	5/4/2021	5/5/2021	5/14/2021
5/1/2021 - 5/31/2021	6/3/2021	6/4/2021	6/15/2021
6/1/2021 - 6/30/2021	7/2/2021	7/6/2021	7/15/2021
7/1/2021 - 7/31/2021	8/3/2021	8/4/2021	8/13/2021
8/1/2021 - 8/31/2021	9/2/2021	9/3/2021	9/15/2021

Adjunct Employees

Employee will be issued an adjunct assignment form by department via COM e-mail (minor exception to PSC & Adult Education).

Pay Period	Term	Deadline to HR	Pay Dates
8/24/2020 - 12/11/2020	Fall 2020	9/3/2020	9/15/2020 - 1/15/2021
8/24/2020 - 10/16/2020	Fall 2020 (1st 8 weeks)	9/3/2020	9/15/2020 - 11/13/2020
10/19/2020 - 12/11/2020	Fall 2020 (2nd 8 weeks)	11/4/2020	11/13/2020 - 1/15/2021
1/19/2021 - 5/14/2021	Spring 2021	2/4/2021	2/15/2021 - 6/15/2021
1/19/2021 - 3/12/2021	Spring 2021 (1st 8 weeks)	2/4/2021	2/15/2021 - 4/15/2021
3/22/2021 - 5/14/2021	Spring 2021 (2nd 8 weeks)	4/6/2021	4/15/2021 - 6/15/2021
5/17/2021 - 6/4/2021	Spring 2021 Mini	6/4/2021	6/15/2021 - 7/15/2021
6/7/2021 - 7/9/2021	Summer I 2021 (1st 5 weeks)	7/6/2021	7/15/2021 - 8/13/2021
7/12/2021 - 8/13/2021	Summer II 2021 (2nd 5 weeks)	8/4/2021	8/13/2021 - 9/15/2021