



## Vocational Nursing Program

### About the Career

Licensed practical and vocational nurses: \$46,240 per year (\$22.23 per hour)

*Bureau of Labor Statistics, 2018 median pay*

Licensed vocational nurses provide compassionate care to patients in long-term care facilities and visitors to doctors' offices. As the U.S. population ages, demand for vocational nurses continues to increase.

### About the Program

The COM Vocational Nursing Program prepares students for rewarding careers through hands-on classes, labs, and clinical experiences at health care facilities. Professors teach small classes, are available for extra help, and dedicate themselves to students' success. A nursing tutor is available for individual and group sessions at no cost to the student.

### Plan of Study

Please refer to the plan of study found online in the current College Catalog for the [Vocational Nursing](#) Program.

**Step 1: Apply to the college (<http://www.com.edu/admissions/apply>). Select General Studies Pre-Nursing as the major.**

- Submit **official** transcripts and a **Transcript Evaluation Form** to COM Admissions Department for all colleges attended (except COM). **NOTE: Failure to disclose transcripts with a record of Nursing courses may result in disciplinary action. Disciplinary action includes a mandatory withdrawal from the applicant pool and/or dismissal from the Nursing program if past Nursing transcripts are discovered while enrolled in the Nursing program.**
- Allow at least **2 weeks** for the evaluation to be completed (allow **2-3 months** during peak times)
- All transferred courses must be in the Student Information System (SIS) to be eligible for admission to nursing
- Students who have previously been enrolled in Nursing courses at a different Nursing school: Contact [nursing@com.edu](mailto:nursing@com.edu) for further directions to apply as a Nursing transfer student into the COM Nursing program.

**Step 2: Apply to the Vocational Nursing Track Program.**

- Go to [www.com.edu](http://www.com.edu).
- Click on WebAdvisor.
- Click on Nursing Applications Directory.
- Start your New Application (You may have more than one application open at a time if you are applying to multiple programs).
- Follow the instructions throughout the nursing applications. Please see [Nursing Application Process Guidelines](#) for step-by-step instructions.

**You must have the following to apply to the VN Program.**

- BIOL 2401 Human Anatomy and Physiology I
- TSI College Ready
- Earn a prerequisite grade point average (GPA) of *at least 2.00*

**NOTE: Applicants with all pre-requisite courses complete and in our system by the application deadline date will have first priority for application review and entry into the program. Applicants who have pre-requisite course(s) in progress past the application deadline may apply. However, final grades must be official in our system 2 weeks after COM's end of the semester date (please see Academic Calendar). Applicants with courses in progress will then be reviewed and placed on a waiting list pending available resources and contingent upon final course grades.**



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### Step 3: Submit HESI A2 Transcript Scores.

- Score at least 70% or greater on each of the following sections of the HESI A2: Math, Reading, Grammar, and Basic Vocabulary. **NOTE:** The 70% or greater must be achieved on each individual section, not the Cumulative Score. (Students may have Elsevier send up to 3 results per application period and the higher score will be accepted. Results are only valid for three years). Students applying for **both**, the **ADN and VN** programs should take the HESI A2 sections required for the **ADN program**.

#### HESI A2 exams taken at COM Testing Center

- Applicants will need to fill out the Testing Center's HESI A2 Transcript Request form in order to give them permission to send the scores to the [nursingappdocs@com.edu](mailto:nursingappdocs@com.edu) e-mail.

#### HESI A2 exams taken at any other Testing Center venue

- Applicants must go to <https://evolve.elsevier.com/cs/store?role=student> and log in using your username and password.
- Click on HESI Transcripts on the bottom right of the screen page. Download the HESI Transcript Request Form. You may also access the HESI Transcript Request Form at this link: [http://coursewareobjects.elsevier.com/objects/Fulfillment\\_Exports/Customr\\_Files/HESI/HESI\\_Transcript\\_Request\\_Form\\_V2.pdf](http://coursewareobjects.elsevier.com/objects/Fulfillment_Exports/Customr_Files/HESI/HESI_Transcript_Request_Form_V2.pdf).
- Follow the directions on the form to return the document to Elsevier. Please be aware that it takes 7-10 business days for processing the transcript form. When filling out the form to send a Transcript to College of the Mainland Nursing Department, please use the following information:

**Institution/School:** College of the Mainland

**Deliver Transcript via Email**

**Attention:** Nursing Department

**Address:** 1200 Amburn Road Texas City, TX 77591

**Email:** [nursingappdocs@com.edu](mailto:nursingappdocs@com.edu)

**Fax:** (409) 933-8028

### Step 4: Pre-Nursing Orientation (PNO).

- Schedule an appointment with Nursing Advisor to go over Pre-Nursing Orientation, or attend a [Nursing Information Session](#). If a Pre-Nursing Orientation or Nursing Information Session was previously completed within 1 year, please e-mail the Nursing Advisor and CC: [nursingappdocs@com.edu](mailto:nursingappdocs@com.edu) e-mail. This will prompt the Nursing Advisor to go in and sign off on your PNO within your new application. You will then be able to log back into your application and confirm you completed this step within your Nursing application.

### Step 5: Request Nursing Portal Access.

- After initiating the Nursing application and submitting proof of HESI A2 transcript, send an e-mail to [nursingappdocs@com.edu](mailto:nursingappdocs@com.edu) requesting access to the Nursing Portal. **NOTE: Once the request for access is received and HESI A2 scores have been verified, it may take up to 48 business hours to receive access to the portal.** The following items are required to be in the Nursing portal before the application deadline date.
  - Proof of one Hepatitis B series (three vaccinations in total). A positive titer will be required if accepted to the program 30 days before the program starts. The titer must be the **HBsAB titer (Quantitative only)**. If the titer is negative or equivocal and the applicant has documentation of only one Hep B series, the series must be restarted.
  - Proof of Hepatitis C Screen.
  - Annual seasonal flu vaccination.
  - Proof of two MMR vaccines and/or positive Titer (must be **MMR IgG**). If the titer is negative, the applicant must submit proof of 2 vaccines dated after the negative Titer.
  - Proof of two Varicella vaccines and/or positive Titer (must be **VZV Ab IgG**). If the titer is negative, the applicant must submit proof of 2 vaccines dated after the negative Titer.
  - Proof of Tdap vaccination within the past 10 years.



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- Proof of Tuberculosis screen (must be PPD, Chest X-Ray, or Quantiferon serological test).
- Proof of Basic Life Support (BLS) course completed within the past year. The BLS course must be completed through the American Heart Association. College of the Mainland offers American Heart Association BLS courses. Contact CE-Allied Health Program at 409-933-8645 for class information.
- Completed Nursing Physical Assessment Form with Immunization Documentation
- Valid Texas Driver's License.
- Health Insurance is required.

All clinical documentation must be documented on our verification forms. Required Nursing Student Portal - Clinical Documentation Verification Forms can be found on the Nursing Student Resources link as follows: <https://www.com.edu/nursing/nursing-student-resources> These forms will be required to be uploaded, along with a copy of the shot record, once the student has access to the Nursing Student Portal. All documentation must be PDF scanned files from a flatbed scanner. Do not take a photo of the immunization to upload it and/or convert it to a PDF file. Scanner apps from mobile devices are not acceptable. ***You will be required to submit additional clinical readiness documentation if you are accepted into the program or if you are selected as an alternate.***

- Spring Admission Application Open Date: Currently Open
- Spring Admission Application Deadline: October 1

Applicants are ranked for selection based on the following:

\*Weighted GPA for prerequisite courses

\* HESI A2 Score Calculation

\*Education Points (Doctorate, Master's Degree in Science or Arts, Bachelor's Degree in Science or Arts, Associate's Degree in Science or Arts, and Health-Related Certificates). Approved Health-Related Certificates are Certified Nursing Assistant, Emergency Medical Technician, Medical Assistant, and Paramedic. Certificates must be current and approved by a state agency to be considered for points. A degree must be health related. Points will only be awarded for the highest/certificate submitted. Please send eligible certificates to [nursingappdocs@com.edu](mailto:nursingappdocs@com.edu) after you have entered them into the application. You will not be given points for Degrees if they are not on file with the Admission Department. You will not be given points for eligible certificates if they are not on file with the Nursing Department.

**NOTE:** It is strongly recommended that students not work from 8-5p.m. the first 2 week of class due to pre-clinical orientation. Please note that Board of Nursing Clearance does not guarantee clearance for clinical rotations at our hospital affiliations. Hospital affiliations may deny clinical rotations based upon an unclear background. COM Nursing will attempt to find students with an unclear background check alternate rotations if possible, but an unclear background may delay progression in the program, or ultimately, completing the Nursing program.

### ***Notice to Students Regarding Licensing***

Effective September 1, 2017, HB 1508 amends the Texas Occupations Code Section 53 that requires education providers to notify potential or enrolled students that a criminal history may make them ineligible for an occupational license upon program completion. The following website provides links to information about the licensing process and requirements: [https://www.bon.texas.gov/licensure\\_eligibility.asp](https://www.bon.texas.gov/licensure_eligibility.asp).

Should you wish to request a review of the impact of criminal history on your potential Registered Nurse License prior to or during your quest for a degree, you can visit this link and request a "Criminal History Evaluation": [https://www.bon.texas.gov/licensure\\_endorsement.asp](https://www.bon.texas.gov/licensure_endorsement.asp).

This information is being provided to all persons who apply or enroll in the program, with notice of the requirements as described above, regardless of whether or not the person has been convicted of a criminal offense. Additionally, HB 1508 authorizes licensing agencies to require reimbursements when a student fails to receive the required notice.

**For more information, contact:**  
COM Nursing Department (TVB 1120)  
Web: [www.com.edu/nursing](http://www.com.edu/nursing)  
Email: [nursing@com.edu](mailto:nursing@com.edu)  
Phone: 409-933-8425