

# SOLE SOURCE AFFIDAVIT

Compliance with Texas Education Code 44.031 is not required for purchases that are available from only one source, including: An item for which competition is precluded because of a patent, copyright, secret process, or monopoly. The item is a film, manuscript, or book. The item is a utility service, including electricity, gas, or water. The item is a captive replacement part or component for equipment. The sole source exception does not apply to mainframe data processing equipment and peripheral attachments with a single-item purchase price in excess of \$15,000.

1. My name is (Print Name) \_\_\_\_\_  
I am over the age of 18, have never been convicted of a felony and am competent to make this affidavit.  
I am authorized to sign contracts for the following company or firm:

Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Telephone Number: (     ) \_\_\_\_\_  
Fax Number: (     ) \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

2. The above named company or firm is the sole source of the following item(s) and no other company or firm in the United States of America sells or distributes the products listed below:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Competition in providing the above named item(s) is precluded due to:

- \_\_\_\_\_ A patent
- \_\_\_\_\_ A copyright
- \_\_\_\_\_ A secret process
- \_\_\_\_\_ A monopoly
- \_\_\_\_\_ It is a film
- \_\_\_\_\_ It is a manuscript
- \_\_\_\_\_ It is a book
- \_\_\_\_\_ It is a utility service, including electricity, gas, or water
- \_\_\_\_\_ It is a captive replacement part or component for equipment

4. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function and there is only one price for the above named item(s) or product(s) because of exclusive distribution or marketing rights.

\_\_\_\_\_  
**Signature of Authorized Official**

\_\_\_\_\_  
**Title of Authorized Official**

\_\_\_\_\_  
**Date**

## NOTARY USE ONLY

Subscribed and Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ State of \_\_\_\_\_, County of \_\_\_\_\_.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Notary Public

## COM USE ONLY

Datatel ID Number: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved Return to Using \_\_\_\_\_  
Department

\_\_\_\_\_  
Director of Purchasing Signature

\_\_\_\_\_  
Date