



# College of the Mainland®

## Emergency Contact Form

(This form must be completed by every person traveling and submitted to COM Police on the date of travel.)

**Note: Your signature on this form is required and confirms your status as a currently enrolled credit student at COM. Non-credit (CEQ) students are only able to travel when a fee is associated with the course.**

Event: \_\_\_\_\_ Travel Date: \_\_\_\_\_ Location Traveling to: \_\_\_\_\_

	Student ID	Student Name (Print)	Signature	Emergency Contact Name	Relationship to Student	Emergency Contact Phone Number	Personal License Plate Number	Vehicle Description
							<i>This information only needed if vehicles are left on campus overnight.</i>	
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
11.								
12.								

**Note: Only COM credit students, eligible non-credit (CEQ) students and employees are permitted to travel in the reserved van. Non-COM students may travel in their own vehicle at their own risk. Current student enrollment must be verified by advisor prior to leaving on a trip.**

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	Student ID	Student Name (Print)	Signature	Emergency Contact Name	Relationship to Student	Emergency Contact Phone Number	Personal License Plate Number	Vehicle Description
							<i>This information only needed if vehicles are left on campus overnight.</i>	
13.								
14.								
15.								
16.								
17.								
18.								
19.								
20.								

	College Employee	Cell Phone Number	Emergency Contact Name	Emergency Contact Phone Number	Personal License Plate Number	Vehicle Description
					<i>This information only needed if vehicles are left on campus overnight.</i>	
1.						
2.						
3.						

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